

**Glennville State College
Board of Governors Meeting
December 10, 2021
MCCC, Ballroom
Glennville, West Virginia**

Members Present:

Mr. Stephen Gandee, Vice Chair
Dr. Kathy Butler
Ms. Ann Green, via teleconference
Mr. Tilden "Skip" Hackworth
Ms. Alexandria Lay
Mr. Robert Marshall
Mr. Joe Parsons
Dr. Kevin Evans, Faculty Representative
Mr. Cody Moore, Staff Representative
Mr. Nic McVaney, Student Representative

Members Absent:

Mr. Doug Morris
Mr. Mike Rust, Chairperson

Faculty & Staff Present:

Ms. Bridget Carr, Student Support Services: Teacher/Counselor
Ms. Rita Helmick, Vice President for Administration & General Counsel
Mr. David Hutchison, Vice President for Advancement
Mr. Bert Jedamski, CFO
Dr. Mark Manchin, President
Mr. Eric Marks, Information Technology Specialist & Staff Council Chair
Dr. Gary Morris, Provost & Vice President for Academic Affairs
Dr. Brian Perkins, Associate Professor of Forestry & Faculty Senate President,
via teleconference
Mr. Tom Ratliff, Executive Director of Operations
Ms. Teresa Sterns, Executive Assistant to the President

Call to Order

Vice Chairperson Steve Gandee called the meeting to order at 1:59 pm.

A quorum was established

Public Comment – N/A

Special Presentations – Jason Barr, Department Chair, will present a report on the Fine Arts Department at the February 2022 meeting.

Constituent Comments

Alumni Council – No report.

Faculty Senate – Brian Perkins, President, reported:

- Senate is updating the annual faculty evaluation for the next academic year.
- Senate reviewed faculty handbook during fall semester.
- The Academic Assessment Committee updated its by-laws.
- Senate will be reviewing Board of Governors Policy 20 – Faculty Development.
- Maureen Gildein is the new Vice President for Faculty Senate.
- The Academic Appeals Committee updated its by-laws.

Staff Council – Cody Moore, Staff Representative, reported:

- The Council has not met since October 2021.
- The Council Treasurer and two EEOC representative positions need to be filled.
- The Campus has been beautifully decorated for Christmas by the Physical Plant staff.

Student Government Association (SGA) – Nic McVaney, President, reported that SGA:

- Volunteered to assist with decorating the city of Glenville for Christmas.
- Currently working on its Constitution.
- Plans to post its meeting minutes on the College website in compliance with HLC.
- Set up a quarterly review committee.
- Developing a process to review and provide feedback on quality and customer service of the campus food service.
- Officers will have a retreat during the break.
- Moved to a new office in the MCCC.

Consent Agenda

BOB MARSHALL MOVED TO APPROVE THE MINUTES AS PRESENTED. KEVIN EVANS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee Reports

Executive Committee Report

Steve Gandee, Vice Chair, reported the Committee met on November 18th via Zoom and discussed the following:

- WV HEPC will include GSC's change request to University Status and the College's request to offer master's

in teacher education programs to its next meeting agenda for approval.

- Denise Campbell, GSC's Nursing consultant for the Marshall/GSC Consortium, presented an update on the status of the nursing program. Currently, 43 students have applied to the pre-nursing program.
- College is working on alternate pathways for students who do not meet the nursing program requirements.
- Set December 10th Board Agenda

Board Governance and HR Committee - Ann Green, Chair, reported the following:

- Tegan McEntire presented a Human Resources report that included a list of current open positions and new hires.
- Rita Helmick and Tom Ratliff provided reports that included current legal actions and facilities updates. They announced that Starbucks is expected to open in March 2022 and the Facilities Master Plan will be sent to the Board electronically to review and will be presented for action at the February 2022 meeting.
- David Hutchison announced that GSC Day at the Legislature will take place on February 22, 2022 in conjunction with GSC Founders Day events scheduled for the week of February 14, 2022.
- The Committee made minor changes to the Delegation of Powers and the Overload Policy and recommends approval of both amended documents.

Enrollment and Student Life Committee – Steve Gandee, Chair, reported:

- Jason Yeager presented information on enrollment for spring 2022 and international recruiting strategies that are currently being utilized by Admissions.
- The Admissions staff, faculty members, and others are traveling to Ohio Valley University (OVU) today for a recruiting event as OVU will be closing at the end of this semester.

Business and Finance Committee - Bert Jedamski, CFO, reported

- The College's cash balance is good and accounts receivable has improved by a million dollars from last year.
- Committee discussed the FY23 draft budget, expected state appropriations, inflation costs effecting the budget, and better realistic numbers to be projected for enrollment in the coming year.
- An ad hoc committee will be organized to assess tuition & fees and room & board fees. It is expected that the Committee will present a proposal to the Board in February.

Academic Affairs Committee – Skip Hackworth, Chair, announced that Dr. Jeff Hunter has been appointed to serve as a member of the West Virginia Commission for Professional Teaching Standards (WVCPTS). He further reported:

- The College has been approved by WVHEPC and HLC to offer online Master of Arts in Education and Master of Arts in Curriculum & Instruction degrees.
- Gary Morris presented a template to follow for the implementation process of the strategic plan and provided an update on faculty positions that are requested to be filled. Additionally, he reported on the status of the nursing program.
- HLC is scheduled for its accreditation visit to GSC on September 22, 2022.

President's Report

President Manchin reported the following:

- He spoke at various student events over the last two weeks including the Honor Students Program Dinner, Hidden Promise Scholars Banquet, and Academic Honors Graduate Reception.
- WV HEPC approved GSC to offer online Master of Arts programs in Education and Curriculum & Instruction degrees. The Commission also approved the College to change to University status.

- Dr. Manchin is pleased with the leadership of the Foundation. Both the Foundation and the College will continue to work closely with legislators and donors.
- He anticipates that the new nursing program will attract more students to GSC.
- Aramark dining services area will be undergoing a renovation in the near future.

Discussion/Actionable Items

Delegation of Powers – Ann Green announced that the Committee made the following amendments to the draft Delegation of Powers.

1. Delete all highlighted text, brackets, and the word “council” within the draft document.

ANN GREEN MOVED TO APPROVE THE PROPOSED REVISED DELEGATION OF POWERS AS AMENDED. KATHY BUTLER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Revised Final Draft Amended Board Policy 25B – Ann Green announced that the Committee added the following to the end of the first sentence in Section 6.1.

1. “pursuant to section 5.4.”

ANN GREEN MOVED TO APPROVE THE PROPOSED REVISED BOARD FINAL DRAFT POLICY 25B AS AMENDED FOR FINAL FILING WITH THE HIGHER EDUCATION POLICY COMMISSION. ALEXANDRIA LAY SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Announcements – Vice Chair Gandee announced the following:

- The Board received a “Thank you” letter from one of the student’s that received the Board scholarship. Steve read the letter to the Board.
- President and Mrs. Manchin is hosting a Christmas reception for the Board and others at the President’s Home this evening at 5:00 pm.
- Commencement will be held tomorrow at 10:00 am in Waco Center. Robing will begin at 9:30 am and lunch will follow ceremony.
- The next Executive Committee meeting is scheduled for February 2, 2022 via Zoom at 11:00 am.
- The next full Board meeting will be held on February 16, 2022.

Adjournment

With no further business and hearing no objection, Vice Chairperson Gandee adjourned the meeting at 2:28 pm.

Steve Gandee
Vice Chairperson

Teresa Sterns
Executive Assistant to the President

