



GLENVILLE
STATE UNIVERSITY

AGENDA

Glenville State University
Board of Governors

May 3, 2023
9:00 a.m.

Waco Center
Room A227/228

**Glenville State University
Board of Governors Meetings
Schedule
2022-23**

All Board of Governors meetings will be held in the Waco Center, Rooms A227/228 at 2:00 pm 9:00 am in person unless otherwise noted in the schedule.

Executive Committee of the Board

All Executive Committee meetings will be held at 11:00 am via Zoom at:

Join Zoom Meeting

<https://us06web.zoom.us/j/91229060765?pwd=MUI2RG9aVm4rTlI2dzR4K1NUZmNmdzO9>

Meeting ID: 912 2906 0765

Passcode: GSU

or

Dial by your location: + 1. 929.205.6099 US (New York)

Meeting ID: 912 2906 0765

Passcode: 481189

All Other Committees of the Board

All other committees will meet on the day of the Board meetings in the Waco Center, Rooms A227/228 at the following specified times unless otherwise noted in the schedule.

All other committees will meet on Wednesday, April 12, 2023 and Wednesday, May 24, 2023 at the times indicated below via Zoom at:

Join Zoom Meeting

<https://us06web.zoom.us/j/3896758045?pwd=d29TWjNzZmx1S0FYenhzcjJ1MzJCQT09>

Meeting ID: 389 675 8045

Passcode: GSU

or

Dial by your location: +1 929 205 6099 US (New York)

Meeting ID: 389 675 8045

Passcode: 551330

*Board Governance and HR Committee at 9:00 am
Academic Affairs Committee at 11:00 am
Athletics Committee at 2:30 pm*

*Enrollment and Student Life Committee at 10:00 am
Business and Finance Committee at 1:30 pm*

Schedule

Thursday, July 7, 2022

Meeting will be broadcast via ZOOM - <https://us06web.zoom.us/j/85323246878?pwd=T0txQ2FvdVks5cTRaalVCTGhiYTkrQT09>

Meeting ID: 853 2324 6878 Passcode: GSU OR

Special Mtg. of Board of Governors @ 10:00 am

By Phone +1 929 205 6099 US (New York)

Meeting ID: 853 2324 6878 Passcode: 370372

Wednesday, July 27, 2022

Executive Committee

Wednesday, August 10, 2022

Board of Governors & Committee Meetings

Wednesday, October 5, 2022

Executive Committee

~~Wednesday, October 19, 2022 Friday, October 14, 2022~~

Thursday, October 13, 2022

Board of Governors

~~Wednesday, November 16, 2022~~

Tuesday, November 15, 2022

Executive Committee

~~Wednesday, December 7, 2022 Friday, December 9, 2022~~

Board of Governors

Wednesday, February 1, 2023

Executive Committee

Wednesday, February 15, 2023

Board of Governors @ 9:00 AM

NOTE: There will be no committee meetings

Wednesday, April 19, 2023

Executive Committee

Wednesday, May 3, 2023

Board of Governors

Wednesday, May 31, 2023

Executive Committee

Wednesday, June 14, 2023

Board of Governors

Approved by the GSU Board of Governors June 15, 2022.

Updated June 27 & 28, 2022; July 20, 2022; July 27, 2022; August 25, 2022; September 15, 2022, September 23, 2022, October 6, 2022; January 25, 2023; February 15, 2023.



BOARD OF GOVERNORS
May 3, 2023
Waco Center, Rooms A227/228
9:00 AM

REVISED AGENDA

1. Call to Order
2. Establishment of a quorum
3. Public Comment Period
4. Constituent Comments
 - A. Alumni Council - *Doug Patterson, President*
 - B. Faculty Senate – *Maureen Gildein, Vice President*
 - C. Staff Council - *Eric Marks, Chair*
 - D. Student Government Association – *Breanna Morgan, President*
5. **Consent Agenda (Action Item)**
 - A. Minutes of the February 15, 2023 Meeting
 - B. Cash Flow Projection Statement
 - C. Accounts Receivable Report
6. Committee Reports
 - A. Executive Committee - *Mike Rust, Chair*
 - B. Board Governance and Human Resources Committee – *Alex Lay, Chair*
 - C. Enrollment and Student Life Committee – *Ann Green, Chair*
 - D. Academic Affairs Committee – *Kathy Butler, Chair*
 - E. Business and Finance Committee – *Doug Morris, Chair*
 - F. Athletics Committee – *Bob Marshall, Chair*
7. Discussion/Actionable Items
 - A. **FY2024 Budget (Action Item)**
8. President’s Report
9. Discussion of a personnel matter involving an employee and student mental health
10. Announcements
 - A. Commencement – Saturday, May 6, 2023 @ 10:00 am in Waco Center
 - B. Committee meetings will be held via Zoom on May 24, 2023
 - C. Next Executive Committee meeting will be May 31, 2023 and next BOG’s meeting will be June 14, 2023
 - D. Staff Council and Faculty Senate will meet with the Board directly following today’s meeting in accordance with WV Codes §18B-6-3(g) and §18B-6-6(g)
11. Adjournment

**Glennville State University Board of Governors
Meeting of May 3, 2023**

ACTION ITEM: Consent Agenda

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Be it RESOLVED that the Board of Governors approves the Consent Agenda as proposed.

STAFF MEMBER: Dr. Mark Manchin, President

BACKGROUND:

The Consent Agenda is a board meeting practice that groups routine business and reports into one agenda item. The consent agenda can be approved in one action, rather than filing motions on each item separately. The items on the consent agenda are non-controversial items or routine items that are discussed at every meeting. They can also be items that have been previously discussed at length where there is group consensus.

The following items are included in the Board packet and listed on the proposed consent agenda.

1. Minutes of the February 15, 2023 Meeting
2. Cashflow Projection Statement
3. Accounts Receivable Report

**Glenville State College
Board of Governors Meeting
February 15, 2023
Waco Center, Rooms A227/228**

Members Present: Mr. Mike Rust, Chairperson
Ms. Ann Green, Vice Chair, via Zoom
Dr. Kathy Butler
Mr. Daniel Durbin, via Zoom
Ms. Alexandria Lay, via Zoom
Mr. Robert Marshall
Mr. Doug Morris
Mr. Joe Parsons
Dr. Kevin Evans, Faculty Representative
Mr. Cody Moore, Staff Representative, via Zoom
Ms. Breanna Morgan, Student Representative, via Zoom

Members Absent: Mr. Tilden "Skip" Hackworth

Faculty & Staff Present: Ms. Rikki Butler, Director of Undergraduate & Graduate Admissions
Dr. Denise Campbell, GSU/MU Nursing Program Consultant
Ms. Bridget Carr, Associate Director of International Student Services
Dr. Mari Clements, Associate Provost and Associate Vice President for Academic Affairs
Ms. Rachel Clutter, Dual Enrollment Coordinator
Mr. John Galatic, Interim CFO
Dr. Dwight Heaster, Associate Professor of Business Administration
Ms. Rita Helmick, Vice President for Administration and General Counsel
Mr. David Hutchison, Vice President for Advancement
Dr. Gerda Kumpiene, Assistant Professor of Special Education
Mr. Bert Jedamski, CFO
Ms. Tegan McEntire, Director of Human Resources
Dr. Mark Manchin, President
Mr. Eric Marks, Information Technology Specialist & Staff Council Chair
Ms. Elizabeth Matory, Asst. Professor of CJ and incoming Faculty Senate President
Dr. Gary Morris, Provost and Vice President for Academic Affairs
Mr. Thomas Ratliff, Executive Director of Operations
Mr. Jesse Skiles, Director of Athletics
Ms. Teresa Sterns, Executive Assistant to the President
Ms. Chelsea Stickelman, Director of Academic Success Center
Mr. Jason Yeager, Vice President for Enrollment & Student Life

Others Present: Ms. Sandy Pettit, President, GSU Foundation

Call to Order

Chairman Mike Rust called the meeting to order at 9:03 am.

A quorum was established.

Public Comment – N/A

Special Presentations

Nursing Program Update – Ms. Denise Campbell reported that 29 pre-nursing students applied to Marshall University's nursing program and all but four met the qualifications. Marshall filled the twelve spots on the GSU campus with the GSU students that scored the highest. All the other students will be considered alternates for the GSU campus or may transfer to Marshall's campus.

Dr. Jason Yeager announced that 122 students have applied for the pre-nursing program for fall 2023. He noted that GSU had a stronger group of applicants than Marshall for spring. Marshall indicated their interest in filling nine of the nursing spots on their campus with GSU students since the GSU students scored higher points than the students at Marshall. Several students who did not get into Marshall's nursing program will be staying at GSU; however, some will be switching their major

Grants Update – Mr. David Hutchison announced that Ms. Leslie Mason will not be presenting due to illness, so she will provide an update at the next Board meeting. David shared a PowerPoint that included the following grant information:

- Student Support Services grant is in year two of five and serves 153 first generation, low-income students.
- ARC grant is in year two of three and has provided cyber security upgrades in criminal justice and computer labs. GSU is partnering with Community and Technical Colleges and Career and Technical Centers to train students in cybersecurity.
- Department of Education SIP grant is in year two of five and focuses on retention initiatives, software programs, etc.
- Federal appropriations were received with the assistance of Senator Joe Manchin and Congresswomen Shelley Moore Capito. The appropriations will assist the University to purchase land resources equipment and technology modernization programs.
- Other grants/funding received include grants for the nursing program; Maier Foundation scholarships, EQT for Land Resources, and McGee Foundation scholarships.
- Applications were recently submitted for Pioneer Network, BRECC and USDA Distance Learning grants.

Chair Mike Rust requested that a financial report from the Research Corporation be provided at the next meeting.

GSU Foundation Update – Ms. Sandy Pettit, President of the GSU Foundation, announced the Annual Day of Giving is going live online today. There are various funds that one may contribute to including the Women's Leadership, President's Circle, Student Hardship, Clock Tower Restoration, etc. For this year, Foundations has provided approximately \$2.2 million in contributions made to the University for projects and scholarships. Scholarships were provided to over 300 students. Sandy further provided an overview of the amounts raised each year from 2017 – 2021.

Constituent Comments

Alumni Council – Mr. David Hutchison reported that Mr. Dustin Crutchfield has been hired as the new Alumni Director and will begin the position once a new public relations director is hired.

Faculty Senate – Ms. Elizabeth Matory, President, reported that faculty overload pay was distributed in January. She distributed a handout that identified senate members, title, department they represent, the college or university they graduated from, etc.

Staff Council – Mr. Eric Marks, Chair, reported that a large portion of the staff have been working on trying to get the issues resolved in the Science Hall due to the flood in December. The repairs are close to completion.

Student Government Association (SGA) – Ms. Breanna Morgan, President, reported the following:

- SGA created a resolution opposing Senate Bill 10 regarding campus carry.
- Advisory Council of Students is creating a document to send to administration regarding their views of campus carry.
- SGA passed out Valentines Day Cards to students across campus.
- A state-wide food drive is being planned for March.
- Planning is underway for a first-time SGA Masquerade Ball.

Consent Agenda

KEVIN EVANS MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED.

JOE PARSONS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee Reports

Executive Committee/Chair Report

Chair Mike Rust announced that the Committee met on February 1st via Zoom. He reported:

- Headcount for spring increased from 1436 to 1482 compared to last spring.
- Received the formal letter from HLC that the University passed its accreditation visit.
- The Business Office is assessing and reviewing overload pay data.
- The budget will be presented at the May meeting.
- Two candidates were invited to campus to interview for the CFO position.
- Women's basketball team is 22-2. Wrestling team was awarded second runner-up in the MEC.
- A new schedule was proposed for the Board and Committee meetings.
- Set today's Board Agenda.

Board Governance and HR Committee – Ms. Alex Lay, Chair, announced that the presidential evaluation feedback details have been circulated to the Board. She referred to Ms. Tegan McEntire, Ms. Rita Helmick, and Mr. David Hutchison and asked they present their area updates.

Ms. Tegan McEntire provided a handout with updates that included current active open positions and the most current WV HEPC employee salary schedule dated July 1, 2017. The handout indicated the number of GSU employees at each paygrade. The current open positions for faculty do not include graduate program positions.

Tegan noted that currently, there are 35 employees making under \$15/hour. It would cost the University \$216,588 to bring those employees up to \$15/hour with benefits.

Ms. Rita Helmick reported the following:

- The University currently has one grievance, one Title IX, and one lawsuit.
- Science Hall flooded on Christmas Eve due to a frozen water line break.
- BRIM inspections took place last week.
- Marshall University toured GSU's nursing lab in January.
- A new carillon has been ordered for the clock tower.
- Facilities committee has been reactivated.
- Public Safety received new uniforms.

Mr. David Hutchison presented a PowerPoint and disseminated a handout with updates regarding government affairs, grants, scholarships awarded for FY23, tuition discounts offset, Pioneer Network, and upcoming events. Events included:

- Feb. 18 – Founder's Day Gala
- Feb. 17-21 – Founder's Day of Giving
- Feb. 28 - GSU Day at the Capitol
- March 1-5 – MEC Tournament
- April 20 – Scholarship Reception
- May 5 – 50-year Graduate Dinner and Women's Basketball Derby Fundraiser
- May 6 – Commencement

Chair Mike Rust announced that he appointed the following to the nominating committee and asked that they present the slate of FY24 officers at the June meeting: Ms. Alex Lay, Mr. Bob Marshall, and Mr. Joe Parsons.

Enrollment and Student Life Committee – Ms. Ann Green, Chair, asked Dr. Jason Yeager to present the information he prepared.

Dr. Jason Yeager presented a PowerPoint and reported:

- Headcount is up for spring enrollment.
- Enrollment numbers are up for summer.
- The University has received 300 more applications for fall 23 than received last fall.
- It has been suggested to offer a pre-chemistry course in summer for pre-nursing students.
- Student Life is doing a lot of needs assessments.
- Student Life has been doing many events to celebrate Black History month.
- The University will be transporting students in the charter bus to GSU's Day at the Legislature on February 28th in Charleston.
- Admissions will be setting up a table at the MEC tournament.
- Swimming pool has been updated and will be ready to go for summer soon.
- Admissions hopes to select a CRM vendor by the end of the month.
- International student enrollment numbers increased by fifty-six percent. Forty-five I-20's have been issued.

Ms. Rikki Butler announced the various schools scheduled to visit GSU in March and April. A Grow Your Own Day and Land Resources Day are scheduled to be held at the University. A satisfaction survey was completed by

various students on campus regarding the Aramark dining experience and sixty-seven percent of students indicated they are satisfied with the overall dining experience.

Academic Affairs Committee – Dr. Kathy Butler, Chair, referred to Dr. Gary Morris and asked that he share the information he prepared.

Dr. Gary Morris provided a packet of information that included a formal letter of notification from the Higher Learning Commission (HLC) indicating that the University has been placed on the Standard Pathway for reaffirmation of accreditation. The packet also included a timeline for implementation of the College of Health Science and Health Sciences programs; course evaluations assessment information; student evaluations of professors; and full-time faculty teaching loads for the 23-24 academic year in the Department of Business.

Dr. Gerda Kumpiene presented an update on enrollment numbers for Education Graduate programs. Currently, there are twenty students total in both programs. A fund has been set-up through the Founder's Day of Giving to raise scholarship funds for graduate students.

Dr. Gary Morris referenced the HLC accreditation reaffirmation letter and noted that there were no concerns identified. A mid-cycle review will take place in four years and another reaffirmation visit will take place in 2033. Another assurance team will be assembled for the mid-cycle visit. He further reported:

- The launching/implementation of the Masters in Criminal Justice program is being deferred until next year due to the current reduction of criminal justice faculty.
- Board policies 18 and 24 are currently going through the shared governance process.
- Due to the need of Health Sciences in central West Virginia, the President created a Health Sciences Task Force Committee chaired by Gary Morris. The ten-year timeline to complete the College of Health Science will include implementation of approximately fourteen different programs needed in this area. The Committee is working with Workforce WV and other organizations to forecast the needed positions/careers that will need to be in place for the future. Gary invited the Board to participate in the next task force meeting to be held via Zoom.
- Student participation in completing faculty evaluations have decreased due to online evaluation form. There is no incentive for the students to complete the evaluations. The evaluation results are shared with faculty as part of their annual review.
- An update on the Strategic Plan will be provided at the May Board meeting.

Dr. Dwight Heaster discussed the intent to launch an MBA program in fall 23 pending Higher Learning Commission and the WV Higher Education Policy Commission approvals. Currently, GSU has three faculty qualified to teach at the Master's level; however, five or six more full-time faculty and some adjunct faculty will be needed to cover 147 hours in graduate and undergraduate courses without faculty teaching an overload.

The Board recessed for lunch at 11:48 am and reconvened at 12:32 pm.

Business and Finance Committee – Mr. Doug Morris, Chair, reported that the Committee discussed fully implementing the OASIS general ledger accounting system instead of outsourcing it. He announced that Dr. Ed Magee, retired WVHEPC Vice Chancellor for Finance, has offered to assist GSU to implement the OASIS accounting program as a consultant for GSU.

Mr. John Galatic presented a PowerPoint and discussed the following:

- Audit material weakness remediation plan.

- John conducted an analysis exercise to gain a better understanding of adjunct, overload pay, course loads, and class size statistics to assist with future decisions regarding marketing and budgeting.
- Departmental margins, low enrolled classes, student/faculty ratios, etc. was analyzed for fall 2022 and spring 2023 and will be presented at the next Business and Finance meeting.
- John referred to the accounts receivable update on page 10 of the Board packet and noted that it increased this year versus last year. This was due to more students enrolled this spring than last spring and less HEERF funds to assist students with paying off their debt.
- The cash flow forecast in the Board packet includes outgoing cash for payroll in June. It shows an increase due to three pay periods in June (27 pay periods for FY23 versus 26 pay periods in FY22).
- The YTD operating statement reflects that the University is on track and close to what was originally budgeted for revenue, PR, and other expenses. There was an increase in advertising costs this year. The projected net revenue is within \$50K of what was budgeted for this year.

Athletics Committee – Mr. Bob Marshall, Chair, requested Mr. Jesse Skiles send the dates for the MEC tournament and NCAA tournament to the Board.

Mr. Jesse Skiles disseminated handouts to the Board and announced:

- Women’s basketball is number one in the MEC and fifth in the nation.
- Men’s basketball is sixth in the MEC.
- Wrestling finished second in the MEC and eighteenth in the nation.
- Some spring sports have begun.
- In the last decade, GSU added acrobatics & tumbling, boxing, women’s soccer, women’s golf, cheer, and wrestling. Total student athletes in those sports is 123.
- Jesse completed his book titled, “2022 National Champions,” and it is available for \$55.

President’s Report

President Manchin asked Ms. Rachel Clutter, Dual Enrollment Coordinator, to provide an update on the off-campus health sciences high school program for WV high school students.

Ms. Rachel Clutter distributed a brochure regarding the program and discussed the courses that high school students will be expected to take to earn twenty-four university credits during the duration of their enrollment in the program. The program will help students become better prepared for a successful transition into their chosen health sciences degree path. Students must be a junior or senior, have a 3.0 or higher GPA, and obtain consent from the high school counselor or principal to participate in the program.

President Manchin provided a handout to the Board that included his goals and objectives for FY24. He also provided notes from Marshall University’s visit to GSU and “Expanding Health Sciences” brochure to the Board. He discussed his goals and announced that the Health Sciences Task Force was formed and will seek recommendations for the greatest needs for healthcare in rural WV. The plan is to hire a Dean of Health Sciences to be housed at the Lily Gymnasium building for the first year. He further reported:

- Fair employee compensation is still a struggle. All employees received a \$1500 across the board raise last year and it is hopeful that a five percent raise will be approved by the legislature for this year.
- The teacher education program is the foundation of the University and the teacher preparation program continues to grow.
- Financial stability is better than it was two years ago.
- Facilities need to continue to be updated to ensure safety and health of our students and employees. Updated facilities will also assist with the recruitment of new students and employees.

- The current plan is to begin renovations of Clark Hall and the Clock Tower in the near future.

Per Chair Rust's request, Ms. Teresa Sterns provided a revised meeting schedule to all for review that included dates and times to hold committee meetings for the remaining academic year.

Dr. Kathy Butler requested that all updates and handouts be provided in the Board packet rather than at the Board meeting. This will allow members to review the information prior to the meeting. She also requested that the chairs of each committee include a one-page report in the Board packet that lists what he/she will be presenting at the Board meeting.

Announcements

Chair Mike Rust announced the following:

- Next Executive Committee meeting will be April 19, 2023 via Zoom.
- HEPC Board of Governors Summit is April 25-26, 2023 at Stonewall Resort
- Next BOG's meeting will be Wednesday, May 3, 2023

Adjournment

With no further business and hearing no objection, Chairperson Rust adjourned the meeting at 1:51 pm.

Mike Rust
Chairperson

Teresa Sterns
Executive Assistant to the President

Glenville State University

Cashflow Projection FY 2023

	Oasis	Actual Oct-22	Actual Nov-22	Actual Dec-22	Actual Jan-23	Actual Feb-23	Actual Mar-23	Actual Apr-23	Projected May-23	Projected Jun-23
Beginning Cash	Fund #	\$ 5,178,570	\$ 5,105,829	\$ 4,237,941	\$ 2,547,099	\$ 3,764,699	\$ 2,776,055	\$ 2,051,356	\$ 4,480,937	\$ 3,223,072
Incoming:										
Appropriations (approx 50% of PR)	0363	1,692,072	-	-	1,692,072	-	-	1,692,318	-	-
Federal COVID-19 Funds		-	-	-	-	-	-	-	-	-
Current Cash deposits	4482	28,677	27,972	24,176	89,977	17,906	23,403	40,251	563,775	953,220
Education & General	4496	205,680	619,107	85,330	397,798	1,087,743	1,637,402	1,465,028	-	-
Auxillary	4497	54,910	1,065	14,176	152,318	143,585	17,075	515,903	-	-
Capital	4498	6,357	-	-	-	-	-	8,009	-	-
Gifts, Donations, WVHE grant	4499	126,952	343,555	151,269	909,471	81,157	220,460	84,300	-	-
Federal Grants	8770	31,598	9,075	23,003	186,878	-	-	89,867	220,000	80,000
PAC Funds from Foundation		-	-	-	-	-	-	-	-	-
Scholarship funds from Foundation		-	-	867,125	-	-	-	600,000	-	-
East Bonds Reimbursement		-	-	-	-	-	-	-	-	-
Insurance Claims		-	-	-	-	-	-	-	-	-
DMAPS Rental Income - HC		-	-	-	-	-	-	-	-	-
Available Cash		<u>\$ 7,324,816</u>	<u>\$ 6,106,603</u>	<u>\$ 5,403,020</u>	<u>\$ 5,975,612</u>	<u>\$ 5,095,090</u>	<u>\$ 4,674,395</u>	<u>\$ 6,547,032</u>	<u>\$ 5,264,712</u>	<u>\$ 4,256,292</u>
Outgoing:										
Payroll costs total		1,124,431	1,135,931	1,058,578	1,092,984	1,205,896	1,209,779	1,222,260	1,150,000	1,675,000
Pcard Payments		17,958	334,518	558,631	-	6,840	485,536	-	316,000	200,000
Barnes & Noble Bookstore Services		368,521	-	-	-	344,064	322,437	-	-	-
Aramark Services		145,275	-	389,747	437,329	23,402	84,253	339,205	-	-
Utilities		114,121	28,381	154,294	203,354	127,405	102,628	38,195	125,000	125,000
Cash Disbursement/Operating expenses		101,464	118,428	61,210	178,509	236,104	139,805	153,034	136,500	136,500
4499 Transfers to FAC		-	-	-	-	-	-	-	-	-
Capital Projects & Insurance Claims		113,100	-	-	-	34,159	-	29,408	-	-
Debt service & Capital Assessments		228,991	203,991	360,898	228,991	203,992	203,992	203,992	228,991	360,898
Insurance Claim Payments		-	-	-	-	-	-	-	-	-
Repayment of Loan from Foundation		-	-	-	-	-	-	-	-	-
Energy Savings Loan Payments		(40,000)	48,656	290,374	69,746	133,294	74,609	-	85,149	-

Glenville State University

Cashflow Projection FY 2023

Oasis	Actual Oct-22	Actual Nov-22	Actual Dec-22	Actual Jan-23	Actual Feb-23	Actual Mar-23	Actual Apr-23	Projected May-23	Projected Jun-23
HEPC Ed Grant Payments	5,126	5,126	16,175	-	3,879	-	80,000	-	-
HEPC Nursing Federal Grant 8770 (\$1,705,837)	40,000	(6,368)	(33,987)	-	-	-	-	-	-
Aramark Grant Payments	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Cash used	<u>2,218,987</u>	<u>1,868,663</u>	<u>2,855,920</u>	<u>2,210,913</u>	<u>2,319,035</u>	<u>2,623,039</u>	<u>2,066,094</u>	<u>2,041,640</u>	<u>2,497,398</u>
Ending Cash	<u>\$ 5,105,829</u>	<u>\$ 4,237,941</u>	<u>\$ 2,547,099</u>	<u>\$ 3,764,699</u>	<u>\$ 2,776,055</u>	<u>\$ 2,051,356</u>	<u>\$ 4,480,937</u>	<u>\$ 3,223,072</u>	<u>\$ 1,758,894</u>
Remaining State Funds Included in Bal.	\$ 1,308,841	\$ 766,149	\$ 66,573	\$ 1,281,311	\$ 807,618	\$ (48,594)	\$ 1,172,068	\$ 690,000	\$ -
Remaining Energy Savings Loan in Bal.	\$ 698,038	\$ 698,038	\$ 407,664	\$ 337,918	\$ 204,624	\$ 130,015	\$ 130,015	\$ 44,866	\$ 44,866
Remaining HEPC Ed Grant in Bal.	\$ 828,208	\$ 774,427	\$ 758,252	\$ 758,252	\$ 754,373	\$ 754,373	\$ 674,373	\$ 674,373	\$ 674,373
Remaining HEPC Nursing Grant in Bal.	\$ (54,500)	\$ (48,132)	\$ (14,145)	\$ (14,145)	\$ (14,145)	\$ (14,145)	\$ (14,145)	\$ (14,145)	\$ (14,145)
Remaining Aramark Grant Funds	\$ 964,162	\$ 964,162	\$ 964,162	\$ 964,162	\$ 962,074	\$ 962,074	\$ 964,162	\$ 964,162	\$ 964,162
Remaining Balance of unrestricted funds	<u>\$ 1,361,080</u>	<u>\$ 1,083,297</u>	<u>\$ 364,593</u>	<u>\$ 437,202</u>	<u>\$ 61,511</u>	<u>\$ 267,633</u>	<u>\$ 1,554,465</u>	<u>\$ 863,817</u>	<u>\$ 89,639</u>

Accounts Receivable Update

Student AR Balances - Point In Time, Trend Comparison

Semester Based Balances

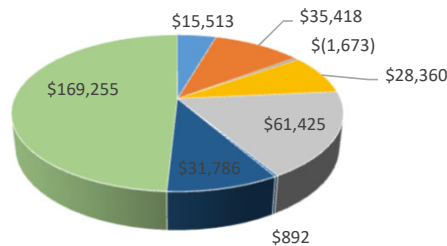
As of Date	Summer, 2020	Fall, 2020	Spring, 2021	Summer, 2021	Fall, 2021	Spring, 2022	Summer, 2022	Fall, 2022	Spring, 2023
10/2/2020	\$ 40,382	\$ 2,858,126							
12/6/2020	\$ 35,843	\$ 1,187,725							
2/1/2021	\$ 24,868	\$ 776,026	\$ 2,335,105						
4/6/2021	\$ 18,271	\$ 592,859	\$ 415,951						
10/11/2021	\$ 6,184	\$ 418,020	\$ 114,232	\$ 13,560	\$ 597,865				
12/15/2021	\$ 6,259	\$ 416,203	\$ 106,490	\$ 9,962	\$ 233,373	\$ 7,077,842			
2/9/2022	\$ 6,082	\$ 412,992	\$ 103,575	\$ 9,007	\$ 190,834	\$ 1,100,879			
4/25/2022	\$ 5,985	\$ 407,757	\$ 98,215	\$ 8,412	\$ 169,533	\$ 222,628			
10/11/2022	\$ 5,925	\$ 403,726	\$ 97,956	\$ 7,909	\$ 158,900	\$ 139,560	\$ 9,276	\$ 1,184,376	
12/1/2022	\$ 5,925	\$ 397,839	\$ 97,731	\$ 7,609	\$ 160,302	\$ 137,251	\$ 12,450	\$ 369,184	
2/3/2023	\$ 5,925	\$ 382,845	\$ 95,581	\$ 6,921	\$ 159,772	\$ 131,574	\$ (29)	\$ 253,075	\$ 1,433,310
4/10/2023	\$ 5,925	\$ 379,277	\$ 96,739	\$ 6,921	\$ 146,306	\$ 128,384	\$ 10,914	\$ 208,863	\$ 449,778
4/24/2023	\$ 5,925	\$ 379,277	\$ 93,200	\$ 6,921	\$ 146,418	\$ 127,811	\$ 10,914	\$ 207,576	\$ 342,651

Less Pending Aid: 1,675

Net Amount Due: \$ 340,976

Spring, 2023 AR Balance Composition

Category	Net Amount Due	Student Count	Percent of Total	Avg per Student
Dual Enrollment (High School Students):	\$ 15,513	124	4.5%	\$ 125
2nd Chance Pell (Correctional Institutions):	\$ 35,418	18	10.4%	\$ 1,968
Financial Aid Pending:	\$ (1,673)	1	-0.5%	\$ (1,673)
Withdrawn, Expunged, or Other Issues:	\$ 28,360	17	8.3%	\$ 1,668
Payment Plans:	\$ 61,425	53	18.0%	\$ 1,159
Balance Under \$500:	\$ 892	33	0.3%	\$ 27
Attendance, Fin Aid, or Admission Issues:	\$ 31,786	12	9.3%	\$ 2,649
Other:	\$ 169,255	46	49.6%	\$ 3,679
Total Spring, 2023 AR Balance as of 4/24:	\$ 340,976	304		\$ 1,122



- Dual Enrollment (High School Students):
- Financial Aid Pending:
- Payment Plans:
- Attendance, Fin Aid, or Admission Issues:
- 2nd Chance Pell (Correctional Institutions):
- Withdrawn, Expunged, or Other Issues:
- Balance Under \$500:
- Other:

Submitted by: Gary Morris, Provost & Vice President for Academic Affairs

1. Update on the number of expected graduates at May 6 commencement.
2. Update on the status of the MBA with HLC.
3. Update on program review policies HEPC series 10, which have been recently updated.
4. Update on drafts of policies that have gone through the academic policy committee and faculty senate, but still need to go through university leadership council. They are not ready for the BOG to act on, but the committee can review what is being proposed.
5. Update on where we are on faculty hiring in the different departments.
6. Update on progress made by the Health Science Task Force.
7. Update on the numbers of successful students in the pipeline for nursing.

Update on the number of expected graduates at May 6 commencement

There are 115 non-duplicated students on the list:

- Associate of Science in Business – 1
- Bachelor of Science in Business Administration – 21
- Associate of Science in Criminal Justice – 2
- Bachelor of Science in Criminal Justice – 18
- Bachelor of Arts in Education – 8
- Bachelor of Arts in Art – 5
- Bachelor of Arts in Music – 2
- Associate of Arts in General Studies – 5
- Associate of Science in Forest Technology – 8
- Associate of Science in Land Surveying Technology – 2
- Bachelor of Science in Natural Resource Management – 10
- Bachelor of Arts in English – 3
- Regents Bachelor of Arts – 6
- Bachelor of Arts in Chemistry – 3
- Bachelor of Science in Health & Human Performance – 7
- Bachelor of Science in Biology – 2
- Bachelor of Arts in History & Political Science – 2
- Bachelor of Science in Behavioral Science – 10

Update on the status of the MBA with HLC

“HLC staff performed a preliminary review of your institution's recent change requests and referred them to a Change Panel:

Request for approval to offer the Master of Business Administration, 36 credit hours, CIP 52.0201.

Request for approval for a change in student body in relation to offering a third program at a new degree level.

The Change Panel review process can take from six to ten weeks, depending on the volume of applications submitted to HLC, before it goes to the Institutional Actions Council (IAC) for a final decision. The IAC review and action will add at least eight more weeks to this timeline. To learn more about Substantive Change review processes please refer to HLC’s Overview of Substantive Change.

While the panel is conducting its review, the panel members may seek additional information from the institution to explain or clarify the change. The panel lead will contact the person identified on the first page of the application form. Please be sure to respond in a timely manner to requests for information, as a failure to do so may result in a delay in processing the application.

After the panel completes its review, it will make a recommendation, which is submitted to HLC for an internal review to ensure that it is complete, clear and accurate, and that it is consistent with HLC policies. The recommendation is then scheduled for the next IAC meeting for final action. The HLC website has a schedule of upcoming IAC Meetings. The deadline for a case to go to IAC is six weeks before the IAC meeting date.

At the time the case is scheduled, the institution receives the panel recommendation and an institutional response form, to submit comments that IAC will take into consideration before they determine the final action. The institution has two weeks to respond.

You will receive the action letter by email approximately two weeks after the meeting. Please contact your HLC liaison if you have any questions.”

Update on program review policies HEPC series 10, which have been recently updated

133CSR10

TITLE 133

PROCEDURAL RULE

WEST VIRGINIA HIGHER EDUCATION POLICY COMMISSION

SERIES 10

POLICY REGARDING PROGRAM REVIEW AND PLANNING

§133-10-1. General.

1.1. Scope - This rule provides baccalaureate institutions with guidelines and procedures for academic program review.

1.2. Authority. – W. Va. Code §§ 18B-1-6 and 18B-1B-4.

1.3. Filing Date. – August 2, 2022.

1.4. Effective Date. – September 2, 2022.

1.5. Amendment of Former Rule. – Amends and replaces Title 133, Series 10, dated October 10, 2008.

§133-10-2. Basis of Program Review Process.

2.1. The program review process is designed to improve the performance of institutions' academic programs by providing a systematic method to evaluate student outcomes, productivity, and need. It also

allows institutions to demonstrate alignment with the general standards of academic programs through descriptive information and supporting documentation. The process of program review is complementary

to accreditation review by the Higher Learning Commission or other United States Department of Education-recognized regional or national accrediting agency and to the reviews of professional accreditors.

2.2. For the purpose of this document, a "program" is defined as curriculum or course of study in a discipline specialty that leads to a degree.

§133-10-3. [Reserved]

§133-10-4. Evaluative Components.

4.1. Baccalaureate institutions shall integrate program review into their strategic planning and budgeting processes. This ensures each institution considers within these processes the full breadth of academic programs and the resources necessary to support them. This more effectively positions each institution to initiate changes that enhance quality and effectiveness through an objective and evidenced based approach for making strategic decisions about critical resources in support of each institution's

mission. In order to accomplish this each institution shall perform an evaluation of all academic programs

at least once every five years and provide a report on the status of these programs to the West Virginia Higher Education Policy Commission (Commission) in a format determined by the Commission. The evaluation shall consist of, but not be limited to, the following priority core components:

4.1.1. External demand;

4.1.2. Quality of outcomes; and

133CSR10

4.1.3. Delivery cost.

4.2. At the discretion of the institution, it may adopt additional components to use in evaluating its academic programs, though the aforementioned criteria shall be given priority and weighted most within

the institution's evaluation method.

§133-10-5. Program Review Procedures and Levels of Review.

5.1. The program review process provides for a review and evaluation of all programs leading to a degree at the institution.

5.2. The institutional governing board constitutes a committee or committees to review appropriate programs during a given year. Committees shall include a diverse range of stakeholder representation. The institution shall draft, in accordance with institutional policy, a self-study that uses transparent methodology. The institutions shall report this information on a form provided by the Commission. The governing board shall report to the Chancellor by May 31 of the reporting year the results of the five-year

program review. The Commission through its staff or other appropriate entities, shall review annually the program review actions reported by each institution. The Commission may modify any institutional

action consistent with its authority for review of academic programs. The final report shall include at a minimum the following:

5.2.1. Identification of programs to be developed or expanded due to demand;

5.2.2. Programs that will be improved through advancements in efficiency, quality, productivity, and focus;

5.2.3. Programs considered for consolidation or discontinuation based on cost of delivery and degree of relevance and impact;

5.2.4. Opportunities for improvements to organizational structure and function; and

5.2.5. Estimated institutional savings and efficiencies created through implementation of recommendations.

5.3. Each year between five-year reviews, the institutions shall provide to the Commission an annual update in a format and timeline established by the Chancellor or the Chancellor's designee. These updates

shall inform the Commission of the progress achieved by the institutions in implementing report recommendations and addressing underperforming programs identified in the institution's report, including any action reporting in the program planning process outlined in Section 6 below.

5.4. Focused Program Review. – Either the Commission or the appropriate board of governors may request at any time that focused program reviews be conducted for a given purpose such as a) reviewing

all programs within a discipline (e.g., biology) or b) concentrating on specific program review components (e.g. assessment). The Commission or the board, as appropriate, shall develop formal strategies for conducting such reviews consistent with the purpose of the review.

5.5. The Commission retains authority to resume program review using productivity standards to identify programs that are underperforming based on enrollment and completion rates and to recommend

to the governing boards that those programs should be improved or discontinued.

133CSR10

§133-10-6. Program Planning.

6.1. Program planning is an ongoing process that both informs program review recommendations and prioritizes future program action as necessitated by program review findings. The purpose of planning is

to ensure institutions can evaluate the direction of program delivery in a manner that is responsive to the

mission, goals, and needs of the institution and the State. Program planning also provides the opportunity

for collaboration among institutions, encourages innovation in program design to meet regional and State

demand, addresses student needs, and minimizes unnecessary program duplication. The program planning process consists of the following steps:

6.1.1. Each year, the Commission shall review and approve the compilation of institutional program plans, which shall comprise the Statewide program plan.

6.1.2. Institutions shall provide to the Vice Chancellor for Academic Affairs a rolling three-year program plan, which the institutions shall update annually. The program plan shall be on a form provided

by the Commission and shall include, but not be limited to, the following:

6.1.2.a. A listing of new, consolidated, and discontinued programs by title;

6.1.2.b. A brief description the program(s);

6.1.2.c. Program action and anticipated date of action;

6.1.2.d. Credential type;

6.1.2.e. Modality, location, and anticipated resources needed;

6.1.2.f. Specialized accreditation required;

6.1.2.g. Any agreements to be executed between institutions; and

6.1.2.h. Any other information requested by the Commission.

6.1.3. Institutional chief academic officers shall review, discuss, and coordinate the institutions' final program plans. Following this review, any subsequent changes, and approval by the institutional governing boards, the institutions shall submit their annual program plans to the Commission for review and approval. The Commission shall not adopt an institutional program plan that has not been approved by its governing board.

6.1.4. The Commission shall update the Statewide program inventory as necessary to reflect implementation of new programs and the consolidation or discontinuance of existing programs once such plans have been approved by the institutional governing boards.

Update on drafts of policies that have gone through the academic policy committee and faulty senate, but still need to go through university leadership council

They are not ready for the BOG to act on, but the committee can review what is being proposed

- NEW: Gender Identity, Preferred Names and Pronouns
- Reduced Tuition for In State/At Least 65 Years of Age
- University Credit for Prior Learning
- Transfer Credits and Grades
- GPA for Associate's and Bachelor's Degrees
- Online Course Policy 32
- Standards & Procedures for Undergraduate Admissions Policy 28
- Probation and Suspension Policy
- Statement of Catalog Policy
- Academic Forgiveness Policy
- Course Credit by Examination Policy
- Student Payment in Courses for Which They Receive Credit Policy
- Late Registration Policy
- Transfer Credit Policy

Update on where we are on faculty hiring in the different departments

Health Sciences

The committee has reviewed six applicants for this position. Two were advanced to semifinalist. One of these semifinalists accepted employment in his hometown, and the other is being interviewed Thursday, April 13.

Business

There are three open positions, one envisioned for the GSU main campus, one for FCI—Gilmer, and one for Huttonsville Correctional Center. Since summer, the search committee has reviewed 40 applications, interviewed several semifinalists, advanced six candidates to finalist, and is recommending hiring two of these candidates. Three finalists withdrew from consideration, accepting positions elsewhere. One finalist received very poor reviews on his teaching demonstration and interviews and was rejected by the committee.

Criminal Justice

There are three open positions. The committee has received 18 applications, interviewed five semifinalists, and advanced four to finalist. An offer was made to one finalist, one finalist withdrew, and the committee recommended rejection of three finalists after their on-campus interviews.

Education

There are three open positions. The committee received 29 applications, interviewed 6 semifinalists, and has recommended advancing 4 to finalist. One of these has withdrawn, citing the magnitude of the move to Glenville along salary concerns.

Exercise Science

The committee has received six applications, interviewed two semifinalists, and advanced one to finalist. This candidate interviewed Friday, April 7, and the committee is still collecting feedback from the campus community on the visit. The committee expects to have a recommendation by Friday, April 14.

Mathematics

The committee received 15 applications and identified three semifinalists. One of these candidates withdrew from the search before interview. The committee interviewed the remaining two candidates and recommended hiring one. That offer was extended to existing faculty member Dr. Pai Song, and the offer was accepted.

Mathematics Education

The committee received six applications, five of which were from individuals with Mathematics degrees, but not formal training or degrees in education. The committee identified one semifinalist, who had strong background in both mathematics and education, and is scheduling his interview for the week of April 17.

Institutional Research

The committee received 12 applications and scheduled individual or group interviews with four candidates. All but two of these applicants were eliminated due to insufficient SQL experience. One candidate was eliminated because she missed the interview and was unresponsive to repeated attempts to reschedule. One candidate was advanced to finalist, but the interview process made it clear that he was not equipped to manage the requirements of the position.

Update on progress made by the Health Science Task Force

Timeline for Implementation of Health Science Department/College and Programs

Fall 2022

- Establish Task force
- Start developing rendition of new space at Waco
- Request permission to bring back BAED in physical education

Spring 2023

- Start searching and hiring new dean of health sciences for the Fall 2023 semester
- Marketing plan for 23-24 academic year
- Map out resources for each year, including projections for number of students
- Update catalog to reflect new department/college
- Create subcommittees to help develop and promote academic programs
- Begin working on developing partnership with Pierpont Community & Technical College for **Bachelor of Applied Science** transfer
- Begin working on developing **Medical Laboratory Technician** and **Wellness Management** programs
- Begin working on Masters in **Counseling** through collaboration/partnership with MU
- Begin working on Masters in **Social Work** through collaboration/partnership with MU
- Begin working on financial resources for the proposed new programs
- Begin working on promotional material for the program

Fall 2023

- Inaugural Department of Health Sciences in the Physical Education Building on the main campus
 - Faculty and staff Membership
 - Dean of Health Sciences, new position
 - Physical Education faculty
 - Health and Human Performance faculty
 - Exercise Science faculty
 - Pre-nursing coordinator
 - New health science biology faculty
 - Initial programs housed in Department/College: reorganization of on-campus programs
 - BAED in Health and Physical Education
 - BS in Health and Human Performance
 - Athletic Conditioning and Coaching, Exercise Science, and Health Promotion
 - Pre-nursing curriculum leading to admission into MU's nursing program
 - Minors in Health Promotion and Exercise Science
- Begin working on undergraduate major in **Athletic Training** under the Health and Human Performance program

- Begin working on undergraduate major in **Health Informatics** under the Business Administration program

Summer 2024

- Move Pre-Nursing/Nursing to Waco and transition from Department to College of Health Sciences

Fall 2024

- Implement **Laboratory Technician** in partnership with PCTC
- Implement **Wellness Management** in place of the Health Promotion program
- Begin working on Masters in **Health Care Administration** as concentration of the MBA

Fall 2025

- Implement Masters in **Counseling** through collaboration/partnership with MU
- Implement Masters in **Social Work** through collaboration/partnership with MU
- Implement undergraduate major in **Athletic Training** under the Health and Human Performance program
- Implement undergraduate major in **Health Informatics** under the Business Administration program
- Begin working on a GSU **Nursing Program** transition from MU to GSU

Fall 2026

- Implement Masters in **Health Care Administration** as concentration of the MBA

Fall 2030

- Implement/finalize GSU **Nursing Program**

Fall 2033

- Implement **Physical Therapy, Physician's Assistant and Optometry** programs

Update on the numbers of successful students in the pipeline for nursing

Of the current class, we have 12 students continuing into the MU nursing program on the GSU campus, and 2 going to the MU campus for the nursing program.

We have roughly 150 new pre-nursing applicants, of these 25 internationals. Some of those will be strong applicants. Of the 125 non-international students, half will probably be our stronger students academically. We are ahead of where we were last year.

GSU has developed a new Health Science pathway for HS students interested in programs like nursing. We currently have around 75 HS students that have signed up for the program across five counties.

Submitted by: David Hutchison, Vice President for Advancement & Governmental Affairs, Executive Director of Foundation, Executive Director of Research Corporation

Scholarships Awarded FY 23 (as of March 24, 2023)

- 333 Students Awarded Scholarships
- 562 Foundation Scholarships Awarded
- \$729,703 Foundation Scholarships Awarded
- \$2,191 avg. per student

Tuition Discounts Offset:

- 211 Students Awarded
- \$394,636 Offset
- Morris Foundation – additional \$1.2million tuition discount offset

Day of Giving Recap:

- Total Raised - \$1,124,587
- Total Donors – 921, New Donors – 468, Total Donations – 1,150
- 46 Different Support Areas, 95 Different Funds Supported

New Scholarships:

- John Leslie Scholarship – Cowan, surrounding counties
- Rodney LeRose Scholarship – Nicholas, Braxton
- Vorapote ViVattanapa 74’ – International scholarship
- Sylvia C. Turner Charitable Trust – Cross Country
- John Skidmore Scholarship – move to Endowment level
- Sandy Pettit Scholarship – Day of Giving Scholarship
- Farris K & Evelyn Brady Scholarship – Forestry, Central WV
- Dr. John & Pat Westfall Scholarship – Day of Giving Scholarship
- Shaver Family Scholarship – Day of Giving Scholarship

Government Affairs Update:

- February 28 – Glenville State University Day at the Legislature
- \$1,700,000 – Health Sciences and Nursing Program
 - Year 2 Governor Nursing initiative, part of \$20 Million state wide program
- \$209,000,000 – Higher Education Deferred Maintenance Surplus
 - Process and timelines are currently being ironed out
 - Monies to be available Mid-August, projects need to be shovel ready

Grant Updates:

Awarded:

- \$2,000 Antero – Pioneer Pantry
- \$7,500 First Energy – Clock Tower
- \$5,000 Parkersburg Community Foundation – Technology for staff room
- \$5,000 Berkshire Hathaway – Scholarships
- \$5,000 Dominion Energy – Scholarships

- \$15,000 Benedum Foundation – Pioneer Network Support

Submitted:

- \$43,000 WV IMBRE - Sarah Sawyer, science equipment
- \$7,000 ARC Appalachian Collegiate Research Initiative – Mark Sarver
- \$550,000 USDA Distance Learning/Telehealth for upgrading campus wifi
- \$75,000 Hearst Foundation – Scholarships

Pioneer Network:

- Service Area – Braxton, Calhoun, Clay, Gilmer, Nicholas, Roane, Webster, Wirt
- Nearly 100 partners from all different industries, including state wide leaders
- Priorities – Economic Development, Health & Wellness, Workforce Development

Upcoming Alumni Events

- May 5 Class of 1973 – 50 Year Graduation Reception & Dinner
- June 10 GSU Day at the WV Power Park – 6:35 pm

Submitted by: *Jesse Skiles, Director of Athletics*

- Spring Sports Update
- Recruitment and Roster Updates
- Update on Coach Searches – Presentation of New Coaches
- MEC & NCAA Updates
- Crisis Points; Officials, Athletic Training, Student Mental Health

Submitted by: *Bert Jedamski and Tim Henline*

Report for Board of Governors

- **Personnel Updates**
 - **Controller**
 - Announcement of new controller.
 - **Senior Accountant, Accounting & Reporting Manager, and Cashier**
 - Vacancies
- **GSU Budget for FY24**
 - **State Appropriation**
 - Increase FY23 to FY24 4.48% (\$303,000).
 - **Payroll**
 - \$1,000 across the board raise (\$230,000), 177 employees –average 2.29% raise with 5% for \$20K Employee 1.66% for \$60K employee.
 - \$428K overall net increase among all categories.
 - \$234K for New Employees (4) and \$49K net reduction due to various vacant/replacement position resets in pay scale.
 - **PEIA**
 - Rates to increase 9%-16% for employee premiums which translates to \$85 to \$710 per year for employee premiums. \$216K annual increase in employee premiums paid by GSU.
 - **Food Service**
 - Costs have increased nearly 8%. (5-6% passed on to students)
 - New rate structure.
 - **Utilities**
 - Showing some stability.
 - **Capital**
 - Deferred Maintenance Funds have many details still unknown.
 - FY24 or FY25 net revenue will be directly impacted by the amount of deferred maintenance awards spent in the year (Adds to revenue, but only hits expense primarily in subsequent years as depreciation).
 - Capital budget assumes full leveraging of deferred Maintenance funds.
 - **Debt**
 - Debt service Principal decreased \$50K in FY24 due to retiring of first HEPC Loan in December 2022 (2nd loan remains at \$100K/year principal payments.
 - Remaining debt service is \$264K PNC and \$2.45M Bonds (\$2.8M/year).
 - **Depreciation**
 - Increased due to Capital Projects in preceding years.
 - **Accounts Receivable**
 - Collections and Loan Default Monitor position is in the budget to be hired.

- Net Amount due: \$448,103.
 - Spring balances are likely to drop significantly as Summer and Fall registration begins.
- **Cash Flow Forecast**
 - Will require great scrutiny going forward.
- **Off Campus Revenues**
 - Relatively flat.
 - Dual enrollment has little incremental impact.
 - Second Chance Pell – Upside if we can grow it; Experiment expiring, and competition could enter.
- **Other Revenue**
 - \$1.5M in In-kind Aramark Capital Improvements in FY 23; This is in FY24 forward as \$100K noncash amortized revenues.
 - Deferred maintenance funds to become available starting in early August.
 - All deferred maintenance awards will be primarily revenue only in the year of award.
- **Tuition, Room, and Student Fees**
 - increase of \$1.26M FY23 to FY24.
 - 4% Tuition/Room/Fees increase FY24; 2% FY 25
 - All projected tuition, fees, room and board revenues driven by enrollment and housing forecast.
- **Tuition Discounting**
 - \$600K increase in tuition discounts.
 - Reduced Donor proceeds.
 - The remaining discount amount is primarily athletics.
 - Uncertainty on nursing scholarships could impact the remainder.
 - Needs a course correction.
- **Housing**
 - Potential upside for housing occupancy in FY24.
 - Rigorous adherence to housing policies, plus process improvement is working.
- **Enrollment**
 - Forecast of 1,638 headcount for Fall FY24 (1,635 headcount Fall FY23).
 - Full-time student forecast Fall FY24 is 932 (924 full-time headcount in Fall FY23).
 - Forecast headcount for master's programs: Fall FY24 is 61 (43 headcount Fall FY23).
- **Other**
 - **Grants**
 - Must continue to pursue new or renewal of grants (see FY25 projected results).
 - Year 2 nursing grant will be crucial (leverage as much as possible to offset existing committed line items).
 - **BNC Textbook**
 - Rates staying flat.
 - \$2 margin introduced to students' cost.
 - **Low Enrollment Analysis**

- 217 Low enrolled courses (9 or below) in Fall FY23.
- All low enrolled courses Fall FY23: Instructor Costs \$881,795, Course Revenue \$461,816, Course Margin -\$419,979
- **Academics**
 - Changes impacting course scheduling, average attendance, course loads and overload/adjunct pay rates.
- **Processes**
 - Identification of process efficiencies.

Submitted by: *Jason Yeager – VP of Enrollment & Student Affairs*

Report for Board of Governors

Enrollment and **Retention Statistics - **Provided by Trae Sprague****

- **Attrition rates for full-time students**

771 students fall 2021 (Commuter and Residential) – 520 which is 67% of that number were retained and returned the following fall 2022 term

- **Retentions rates for dual enrollment, prison and on-line students**

402 students fall 2021 (Dual Enrollment): 160 (39.8%) individual students retained into fall 2022

163 students fall 2021 (Correction/Prison): 83 (50.9%) individual students retained into fall 2022

87 students fall 2021 (Online Student Only): 46 (52.8%) individual students retained into fall 2022

- **Retention for full-time students over a four-year period leading to a degree**

Using end of semester graduation dates of fall 2021, spring 2022, and summer 2022: the beginning dates would be fall 2017, spring 2018, and summer 2018.

- 1132 individual, full-time students were enrolled during fall '17, spring '18, and/or summer '18

- 610 of the individuals from the 1132 cohort, graduated with a four-year degree on or before summer 2022 – that is 53.8%

- **Percentage of students who complete degree in four years**

We didn't have this data readily available

Enrollment – Spring 2023

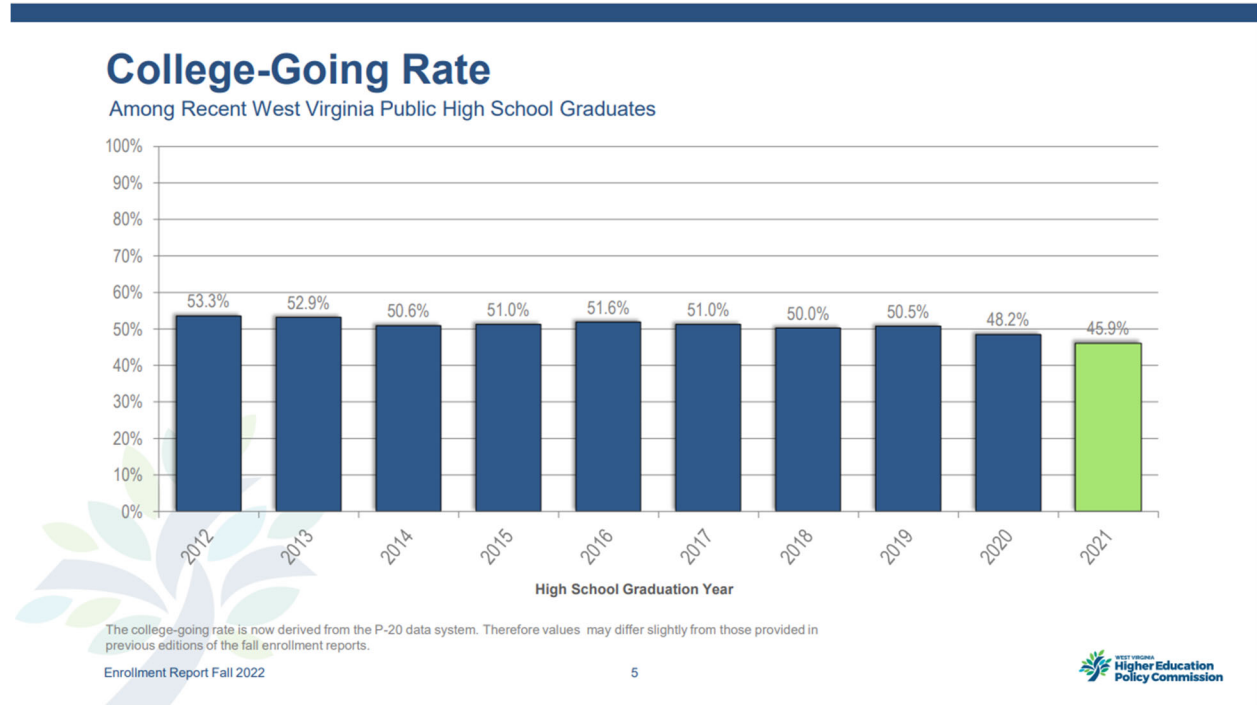
- **Census Numbers / Current Numbers**

Regarding the enrollment population for the spring term, we reached a high of **1505** at the beginning of the semester and settled in at **1486**. We are currently sitting at **1465** less than two weeks out from graduation. So, our end of the term number for the spring semester will be

1465. For historical purposes, the consensus number last spring was **1423**, and that was a phenomenal

spring term for GSU. We have not had a spring class larger than **1423** since 2016 and we surpassed that number this semester.

- College Going Rate

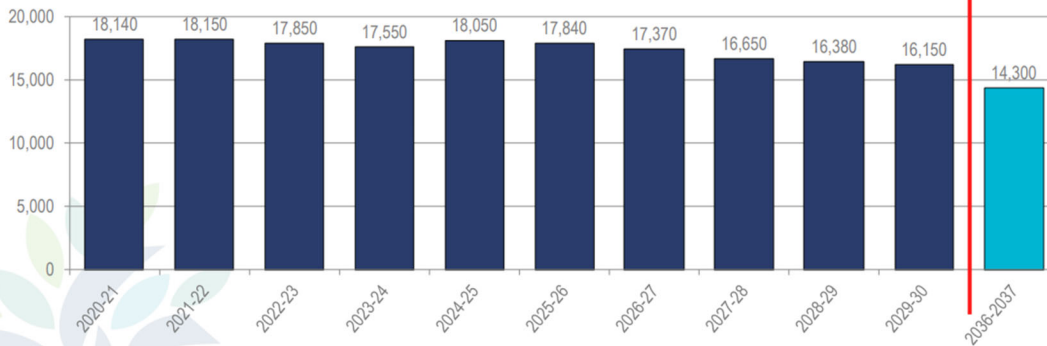


- WV High School Graduate Projections

WV High School Graduate Projections

2020-21 to 2036-37 Academic Years

According to WICHE, the number of graduates produced by public and private high schools in West Virginia will continue to decline.



Source: Western Interstate Commission for Higher Education (WICHE)

Enrollment Report Fall 2022

4



- **Full Time Equivalent (FTE) Enrollment**

According to Neal we were sitting at 1073 for the spring semester. Last spring, which was a record spring for us, the FTE was 1069. So, very little change from last spring, but still a very strong number.

- **Target Populations**

Kentucky – I can speak to this in more detail, but we have been targeting several schools in Kentucky including Boyd and Lawrence County High School.

- **International Enrollment Initiatives**

Kenya – 3, Ghana – 40, Nigeria – 9, Nepal – 10, Ethiopia – 18, India – 1, Spain – 1, Tanzania – 1, Zimbabwe – 1

Total: 84

10 of these students have paid the SEVIS fee which is required for the visa appointment.

There are 118 fall applications that we still have in the hopper and are waiting on information from those applicants before we issue an I-20

Enrollment Projections – Fall 2023

- **Current Numbers** – We are up in applications and in the number of students accepted to our university.

GLENVILLE STATE UNIVERSITY												
Office of Admissions Report										Date: 3/27/2023		
Fall 2023												
Year to Year Comparison											Weeks Remaining Until Fall 2023:	20
Fall...	INQs	(+/- %)	INQ-APP%	APPs	(+/- %)	APP-ACC%	ACCs	(+/- %)	ACC-REG%	REGs	(+/- %)	
2023:	2,970		44.8%	1,332		88.1%	1,174		0.0%	0		
2022:	4,759	-37.6%	21.3%	1,012	31.6%	95.5%	966	21.5%	0.0%	0	0.0%	
2021:	4,594	-35.4%	20.2%	928	43.5%	85.6%	794	47.9%	0.0%	0	0.0%	

- **Projections** – Bert projected 1638 for the fall 2023 semester
- **Recruiting Events**

We recently had Tygart Valley visit on April 12 and Ritchie County on Thursday, April 13. Tucker County was on campus on Monday, April 17, and then the 19th and 20th we assisted with the Land Resources Day on the 19th and the Grow Your Own Day on the 20th.

Student Life

- **Housing** – Summer Projects – PV, Goodwin Hall, Pickens
- **Student Handbook**

Conner will have the Student Handbook updates completed this summer.

- **Intramurals**

We brought intramurals back this semester. Basketball tournaments in the Lilly began last week and individual sports are being offered to gauge student interest. We need funding for this piece, and I'd like to pursue the idea of having a Graduate Assistant or two to help out with intramurals this coming academic year.

GSU - Newly Elected SGA Members for the 2023-2024 Academic Term:

President and Vice President:

Jahzeiah Wade (President) & Michael Miller (VP)

Representatives:

Department of Criminal Justice Representative: Jacoby Bennett

Department of Education Representative: Sandra Crites

Department of Fine Arts Representative: Madelyn Ojanpera-Lynch

Sophomore Class Representative: Chelsea Devins

Junior Class Representative: Bianca Leongtave

Goodwin Hall Representative: Alyssa Gibson

Off-Campus Representative: Noah Miner

Senators

District 1: Rebekah Hypes

District 2: Breanna Morgan

There are several SGA positions still available for appointment. Interested students have been instructed to contact Conner Ferguson.

- 5 students going to the state leadership conference
- 32 students inducted into the national society of student leaders
- Comprehensive student tracking system for the fall semester – bringing back programs that were active 6 to 10 years ago on our campus.
- **eSports – Fall Enrollment Projections**
Logan is still working on this information, but should have a number for us prior to the BOG meeting in May.
- **Student Activities – past two weeks**
Tim Underwood took fourteen international students to Pittsburgh and toured the Pittsburgh Zoo. The kids went shopping that afternoon and out to eat before returning to Glenville. It was a fantastic trip. We would like to offer these kinds of events for our international kids, but have no funding for that group. Doug gave us \$10,000, but we have been using that for recruiting. There is no money set aside for our international student population to assist with anything related to housing or Student Life.
- **More Recent Student Activities**
Monday, April 10
Campus-Wide Cookout in the Amphitheater from 11am to 2pm
Blizzard of Bucks Game Show in the Amphitheater starting at 12pm

Paint Night in the Musket from 7pm to 9pm

Tuesday, April 11

Free Water Bottles and Stickers in the Musket from 11am to 2pm

Jazz Band Performance in the Musket starting at 12pm

Buns and Books in front of Pickens Hall from 3pm to 6pm

Taco Tuesday and Live Music in the Amphitheater from 7:30pm to 9:30pm

Wednesday, April 12

Free Snow-Cones in the Amphitheater from 11am to 2pm

Bingo Night in the Musket starting at 8pm

Thursday, April 13

Comedian - Derrick Knopsnyder - Free Nacho Bar in the Musket starting at 8pm

Saturday, April 15

Blue and White Spring Football Game starting at 1pm

- **Fall 2023 Homecoming will be October 14th**
- **Easter Sunday**
Our Residence Life folks hosted an Easter Dinner for all of the student-athletes and international students that were not able to travel home for Easter. They had an entire spread set up in the PV lounge and then had an Easter egg hunt on the football field for all the kids.





Biggest item for this meeting:

Enrollment has begun for new, transfer, and readmit students.

We are scheduling roughly 15 students a day

Nursing – the nursing numbers will all be predicated on funding.

Submitted by: *Tegan N. McEntire, Director of Human Resources*

Report for Board of Governors

Current Active Positions:

Staff	Open Positions
Director of Institutional Research & Effectiveness	1 Replacement - Tim Henline
Director of Marketing & University Relations	1 Replacement - Dustin Crutchfield
Resident Hall Associate	1 Replacement - Bill Tate
Senior Accountant	1 Replacement - Faith Hardman
Academic Success Counselor	1 Replacement - Michele Lang
Head Athletic Trainer	1 Replacement - Katie Bishop
Head Volleyball Coach	1 Replacement - Keven John
Assistant Athletic Trainer	1 New/1 Replacement - Ashley Thompson
Head Wome's Basketball Coach	1 Replacement- Kim Stephens
Head Men's Basketball Coach	1 Replacement- Justin Caldwell
Campus Service Worker	1 Replacement- Devon Harris
Controller	1 Replacement- Caren Jenkins
Faculty	Open Positions
Assistant Professor of Criminal Justice	1 New/2 Replacements - Ken Lang (Here), Jeffery Bryson
Assistant Professor of Education	3 Replacements - Erin Brumbaugh, Connie O'Dell, Will Vann
Assistant Professor of Exercise Science	1 Replacement - George Panzak
Assistant Professor or Lecturer of Special Education	1 New
Assistant Professor or Lecturer of Business	1 New/ 1 Replacement - Youba Ouldoulmoulayeelarbi
Assistant Professor or Lecturer of Health Sciences	1 New
Assistant Professor of Math Education	1 Replacement- Robert Regalado

New Hires:

- Robert Rogers – Accountant
- Kevin Ellyson – Trades Specialist
- Riley Fitzwater – Admissions Counselor
- Aaron Frame – Lab Manager
- Lora Stump – Financial Aid Assistant
- Dustin Crutchfield – Director of Alumni Relations
- Peggy Cope – Cashier
- Tim Henline – Chief Financial Officer

Attachments/Enclosures:

- Holiday Schedule

Submitted by: *Rita Hedrick-Helmick, Vice President for Administration and General Counsel*

Report for Board of Governors

1. Legal Actions

- One Title IX Case and One Lawsuit

2. Facilities

- Deferred maintenance money will flow from the Governor through HEPC to the colleges and universities in West Virginia. GSU expects to receive money after August 1. The list of priorities includes:
 - a. Amphitheater—AKA Pioneer Way (last estimate was \$1,300,000).
 - b. Health Sciences build out at Waco; consists of 8500 square feet. The cost is estimated to be between \$5,000,000 and \$7,000,000.
 - c. Technology upgrades.
 - d. Demolition of part of LBH and the Wagner wing of Pickens.
 - e. **Clark Hall** is currently being renovated since it will become the education building. We conducted a RFP for a new roof; several companies attended the meeting but only one submitted a bid which came in at slightly over \$200,000 (which is within budget). Alpha Technologies will upgrade technology; so far the cost is \$4,231.40.
 - f. **Safety**—we will soon get bids to upgrade lighting, cameras, and door security on campus. The plan is to operate all and be able to lock down campus from an app on a cell phone.
 - g. The physical plant is going through Goodwin Hall to determine how many windows the stops have been removed from so windows open completely. The estimate was 24 but after beginning the project, facilities now believe they will have to fix or replace at least 100 window stops. Some windows have been removed from the frame and are found inside the dormitory room. We had an incident Friday—all precautions were in place.
 - h. The company that is repairing the sprinkler system in the Science Hall was on campus yesterday and the sprinkler system is now repaired and fully operational.
 - i. **Buses**—all buses are repaired and back in service.

3. Housing Corporation

- The Housing Corporation met March 24, 2023. Nasia Butcher, Tom Ratliff, and Brittany Benson conducted a walk through of all rentals last year; they assembled a list of priorities. We replaced the roofs that were in bad shape during the summer of 2021. We could not find people to work and the physical plant was very busy renovating Pickens during the summer of

2022 so we did not accomplish much. We plan to work our way through the list of priorities this summer—paint interior and exterior as needed and replace roofs along with kitchen and bathroom upgrades. We have \$200,000 budgeted for repairs and upgrades.

- Bert's YTD Operating Statement shows we have \$382,806 in the bank.
- We are still discussing whether to raise rent. We plan to charge a minimum fee for lawns that are not maintained by the lessee. We will also charge a pet fee when applicable.
- Bob Marshall and a subcommittee are working with us to help determine the cost of buying additional insurance so rentals are insured at replacement value.
- The bylaws have been updated and approved (biggest change replaced "college" with "university").

4. Public Safety

- Four students were caught on camera stealing from Aramark's pod. Public safety will take each of these students before the magistrate.

5. Crisis Management

- **Safety committee** will soon reconvene to complete the safety manual. Active shooter protocols will be included.

**Glenville State University Board of Governors
Meeting of May 3, 2023**

ACTION ITEM: GSU Budget for FY24

COMMITTEE: Business and Finance

RECOMMENDED RESOLUTION: Be it RESOLVED that the Board of Governors approves the Budget for FY24 as proposed.

STAFF MEMBER: Mr. Bert Jedamski

BACKGROUND:

The University is required to submit an operating budget to the Glenville State University Board of Governors for their approval on an annual basis in compliance with section 6.7 of the Board by-laws.

Glenville State University

Proposed FY 2024/25 Budget

April 28, 2023

	FY 2023 Budget		FY 2024 Budget		FY 2025 Budget	
	Income Statement	Cash Flow	Income Statement	Cash Flow	Income Statement	Cash Flow
Beginning of FY Cash Balance (Projected):		\$ 4,467,000		\$ 1,759,000		\$ 2,295,484
Revenues:						
State Appropriation	6,768,535	6,768,535	7,071,784	7,071,784	7,249,000	7,249,000
On-campus Program Tuition	8,243,300	8,243,300	9,031,800	9,031,800	9,448,000	9,448,000
Room revenue	3,612,700	3,612,700	4,027,200	4,027,200	4,187,300	4,187,300
Board revenue	2,684,100	2,684,100	3,145,800	3,145,800	3,284,700	3,284,700
Textbooks revenue	647,400	647,400	733,800	733,800	780,900	780,900
Student & Course Fees	861,300	861,300	917,300	917,300	961,800	961,800
Less: Institutional Discounts	(1,593,500)	(1,593,500)	(2,388,300)	(2,388,300)	(2,269,400)	(2,269,400)
Net on-campus student revenue	14,455,300	14,455,300	15,467,600	15,467,600	16,393,300	16,393,300
Off-campus program revenue, net	960,600	960,600	950,700	950,700	960,400	960,400
Other revenue	2,533,314	2,533,314	1,272,200	1,172,200	1,272,200	1,172,200
Payments Received on Prior Period AR		400,000		400,000		400,000
Grants	1,592,000	1,592,000	4,392,600	4,392,600	692,600	692,600
Loans or other Debt Proceeds						
Subtotal Revenue-Other College activities	5,085,914	5,485,914	6,615,500	6,915,500	2,925,200	3,225,200
Total Revenue, incl. State approp	\$ 26,309,749	26,709,749	\$ 29,154,884	29,454,884	\$ 26,567,500	26,867,500
Total Net Cash Available Before Costs:		\$ 31,176,749		\$ 31,213,884		\$ 29,162,984

	FY 2023 Budget		FY 2024 Budget		FY 2025 Budget	
	Income Statement	Cash Flow	Income Statement	Cash Flow	Income Statement	Cash Flow
EXPENSES						
Payroll and benefits	14,784,000	14,696,959	15,457,300	15,457,300	15,766,446	15,766,446
Less: Payroll Reimbursed by Foundation	(139,000)	(139,000)	(159,700)	(159,700)	(162,900)	(162,900)
Total Payroll	14,645,000	14,557,959	15,297,600	15,297,600	15,603,546	15,603,546
Non-payroll	3,871,000	3,771,000	3,876,600	3,876,600	3,576,600	3,576,600
Food service Cost	1,999,800	1,999,800	2,555,800	2,555,800	2,620,000	2,620,000
Book Store Cost	647,400	647,400	677,000	677,000	721,000	721,000
Utilities	1,500,000	1,500,000	1,400,000	1,400,000	1,400,000	1,400,000
Allowance for Doubtful Accounts	-	-	-	-	-	-
Accrued Accounts Receivable at Year End	-	400,000	-	400,000	-	400,000
Net Current Year vs Prior Year Accrued Expenses	-	(100,000)	-	(100,000)	-	(100,000)
Total Operating Costs	8,018,200	8,218,200	8,509,400	8,809,400	8,317,600	8,617,600
Capital Projects		3,607,300		2,000,000		500,000
Interest on debt-(Bonds and PNC)	1,730,700	1,730,700	1,693,400	1,693,400	1,654,600	1,654,600
Principal on debt-(Bonds, PNC, Other)		1,131,100		1,118,000		1,155,000
Total Debt Service Costs	1,730,700	2,861,800	1,693,400	2,811,400	1,654,600	2,809,600
Depreciation	2,600,000		2,650,000		2,850,000	
Net expenses / costs:	26,993,900	29,245,259	28,150,400	28,918,400	28,425,746	27,530,746
Net Revenue / (Loss)	\$ (684,151)		\$ 1,004,484		\$ (1,858,246)	
Net Ending Cash Balance		\$ 1,931,490		\$ 2,295,484		\$ 1,632,238