

Agenda continues

Glenville State College Board of Governors

August 28, 2002

Agenda

1. Call to Order
2. Establishment of a quorum
3. Swearing in of Ms. Evie McPherson and Ms. Jennifer Butler
4. Resolutions honoring Linda Carney and Robert DuBray
5. Approval of the Minutes of May 14, 2002
6. Public Comment period
7. President's Report
8. Committee Reports
 - a. Executive Committee
 1. Mission statement
 2. Approval process for *Building Our Academic Community 2002-2003*
 3. Schedule of meetings for 2002-2003
 4. Alcohol Policy and comments
 5. HEPC meeting on campus on October 18
 6. Legal action re: peer equity funding
 - b. Business Affairs Committee
 1. Budget for FY 2003
 2. Transfer of funds from CTC to 4 year campus
 3. Budget for FY 2004
 4. Report on Wallace Bookstore legal action
 5. Telephone upgrade on campus
 6. Transfer of property
 7. Merit Pay plans

(Agenda continued)

• Faculty
• President's Report
• NCA
• Fact Book
• Enrollment
• Summer
• Summer

- c. Student and Academic Affairs Committee
 - 1. NCATE proposal
 - 2. Teacher Education degrees off-campus
 - 3. Library Evaluation report
 - 4. Cooperative program with Fairmont State College
 - 5. High Adventure Proposal
 - 6. Program reviews
 - Chemistry
 - Land Surveying
 - Environmental Technology

- d. Community and Technical College Committee
 - 1. Vision and direction for the Community and Technical College
 - 2. Library proposal
 - 3. Lease/Purchase/ Expansion of Nicholas County campus

- 9. Old business
- 10. New Business
- 11. Possible executive session
- 12. Next meeting is scheduled for October 9, 2002
- 13. Adjournment

President's Report

- Faculty and Staff transitions
 - Dr. Skip Sullivan
 - Dr. Debra Simon
 - Dr. Phillip Taylor
 - Mr. Robert DuBray
 - Mr. Joe Wilmoth
 - Ms. Gail Hamric
 - Dr. Peggy Romeo
- NCA Accreditation
- Fact Book
- Enrollment update
- Summer Session 2002
- Summer renovation projects
 - Pioneer way
 - Parking lot
 - Student Congress Offices
 - Cafeteria
 - Computer labs
 - NCA accreditation room
 - Pickens Hall
 - President's home
- LOCEA study update
- *Building Our Academic Community 2002-2003*
- NCAA self-study
- OCR status
- Foundation- unrestricted funds, Pioneer Scholarships and annual fund.
- Grant Awards

Glennville State College
Board of Governors Meeting
August 28, 2002
Heflin Student Union, Verona Mapel Room
Glennville, West Virginia

Members Present: Mr. R. Terry Butcher, Chair
Mr. Ronald Blankenship
Mrs. Marjorie Burke
Mr. Joseph Peters
Mr. R. Fred Radabaugh
Ms. Frances Schmetzer
Mr. Donald Southall
Mr. Gerald Hough, Faculty Representative
Ms. Evie McPherson, Staff Representative
Ms. Jennifer Butler, Student Representative

Members Absent: Mr. Terry Bean
Dr. Willis J. Perry

Staff Present: Dr. Thomas H. Powell, President
Mr. Larry Baker, Associate Vice President for Technology
Mr. Greg Bamberger, Director of Intercollegiate Athletics
Dr. Kathy Butler, Associate Vice President for Academic Affairs
Ms. Ronna Dittman, Executive Assistant to the President
Dr. Robert Freeman, Provost and Vice President for Academic Affairs
Mr. Kent Gamble, Director of Admissions
Mr. Robert O. Hardman, II, Vice President for Business and Finance
Ms. Cheryl McKinney, Vice President for Student Life
Mr. Scot Montgomery, Director of Purchasing
Ms. Irene Powell, First Lady
Ms. Terry Reale, Division of Teacher Education
Dr. Debra Simon, Dean of Teacher Education
Dr. Skip Sullivan, Provost of the Community and Technical College
Dr. Phil Taylor, Interim Chair, Division of Science and Mathematics
Ms. Rosemary Thomas, Vice President for College Advancement
Ms. Sandra West, Data Specialist, Office of Technology

Guests Present: Dr. David Corcoran, Editor, Glennville Democrat Pathfinder
Mr. Jim Fealy, Gilmer County Economic Development Authority

Call to Order

Chairman R. Terry Butcher called the meeting to order at 12:36 p.m. Mr. Butcher stated a roll call had been taken and a quorum had been established.

Chairman Butcher administered the oath of office for new Board of Governors members, Ms. Evie McPherson and Ms. Jennifer Butler. The oath was administered as follows:

Chair: Do you each agree to faithfully serve as members of Glenville State College's Board of Governor's abiding by its bylaws and adhering to the policies and procedures set forth by the Board and the Higher Education Policy Commission;

And,

Do you each agree to work to the best of your ability to fulfill the College's mission, its *Renaissance of Shared Values* and the mandates of Senate Bill 653;

And

Do you each agree to uphold the Constitutions of the State of West Virginia and of the United States of America, so help you God?

Answer: I do.

Chair: As Chair of the Board of Governors, I officially welcome you to the Board and ask that you come forward to take your seats at the Board table.

The Chairman also noted the resolutions honoring Ms. Linda Carney and Mr. Robert DuBray and indicated, upon hearing no objection from the Board, that they be entered into the official record.

In Appreciation

Whereas Ms. Linda Carney is a native of Huntington, Cabell County, West Virginia; and,

Whereas Ms. Carney earned an Associate of Arts degree from Glenville State College in 1961; and,

Whereas Ms. Carney has faithfully served Glenville State College since December 1974; and,

Whereas Ms. Carney has served as Evaluation Analyst in the Office of Academic Affairs, Admissions/Records Officer, and Certification Analyst; and,

Whereas Ms. Carney was a founding member of the Glenville State College Staff Council and has been actively involved in the Advisory Council for Classified Employees; and,

Whereas Ms. Carney served as the Staff Representative on the inaugural Glenville State College Board of Advisors and on the Glenville State College Board of Governors for the 2001 – 2002 academic year; and,

Whereas Ms. Carney has maintained her commitment to the *Renaissance of Shared Values*; and,

Whereas Ms. Carney has answered the College's calling of *Tradition, Innovation, Leadership* and *Community* in her role as a member of the College staff and as a citizen of the community;

Now therefore be it resolved that the President of Glenville State College and the Board of Governors express our appreciation to Ms. Linda Carney for her commitment to Glenville State College and to her service on the Board of Governors.

Recorded this 28th day of June the year of our Lord, 2002.

(Original signed by President Powell and Chairman Butcher)

In Appreciation

Whereas Mr. Robert DuBray is a native of Springfield, Massachusetts; and,

Whereas Mr. DuBray earned an Bachelor of Science degree from Westfield State College in 1984; and,

Whereas Mr. DuBray has faithfully served Glenville State College since November 1998, as Physical Plant Administrator and Director of Campus Operations; and,

Whereas Mr. DuBray has been a leader on campus and in the community; and,

Whereas Mr. DuBray has assisted in the re-creation of Glenville State College in a more contemporary manner to better meet the needs of our students and faculty; and,

Whereas Mr. DuBray has led projects to improve and renovate the Administration Building, classrooms, Pioneer Way, campus grounds, campus electrical system, Pickens Hall, the President's Home and yard, the Science Hall, the Physical Education Building, and Morris Stadium; and,

Whereas Mr. DuBray has led projects to build or create a new Academic Affairs Office, a new Student Life Office, a new student health services area, a new campus post office, the Dora Helfin Garden, Pioneer Village, a new football office complex, and the President's Wall; and,

Whereas Mr. DuBray has maintained his commitment to the *Renaissance of Shared Values*; and,

Whereas Mr. DuBray has answered the College's calling of *Tradition, Innovation, Leadership* and *Community* in his role as a member of the College staff and as a citizen of the community;

Now therefore be it resolved that the President of Glenville State College and the Board of Governors express our appreciation to Mr. Robert DuBray for his commitment and service to Glenville State College.

Recorded this 18th day of July the year of our Lord, 2002.

(Original signed by President Powell and Chairman Butcher)

Approval of May 14, 2002, Minutes

IT WAS MOVED BY MR. FRED RADABAUGH TO APPROVE THE MINUTES OF THE MAY 14, 2002, MEETING. MR. GERALD HOUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

None

President's Report

President Powell presented his report as follows:

- Faculty and Staff transitions
 - Dr. Skip Sullivan
 - Dr. Debra Simon
 - Dr. Phillip Taylor
 - Mr. Robert DuBray
 - Mr. Joe Wilmoth
 - Ms. Gail Hamric
 - Dr. Peggy Romeo
- President Powell advised that he had presented the Annual Address to Faculty and Staff on August 26, 2002, and that copies of the address would be distributed to the Board.
- NCA Accreditation
 - President Powell called upon Dr. Kathy Butler, Associate Vice President for Academic Affairs to present an update on NCA. Dr. Butler provided both a written and oral update.

- **Fact Book**
The President distributed, to each member of the Board, a copy of the Fact Book the Board had requested be compiled.
- **Enrollment update**
President Powell called upon Mr. Kent Gamble, Director of Admissions, to provide an update on enrollment and recruitment. Mr. Fred Radabaugh requested that final enrollment numbers be provided to the Board when available and the President advised that he would do so.
- **Summer Session 2002**
President Powell advised that there were an additional 100 students enrolled in summer school over last summer.
- **Summer renovation projects**
 - Pioneer Way
 - Parking lot
 - Student Congress Offices
 - Cafeteria
 - Computer labs
 - NCA accreditation room
 - Pickens Hall
 - Ms. Cheryl McKinney, Vice President for Student Life, provided a residency report indicating that residency numbers had increased over last year.
 - President's home
 - President Powell advised that the construction of the deck had been completed.
- **LOCEA study update**
President Powell advised that the LOCEA study was going forward and that the consultants had already been on campus to perform the facilities inventory and were pleased with what they found, favorably comparing our campus to Yale University's.
- ***Building Our Academic Community 2002-2003***
President Powell delayed discussion until the agenda item for the Executive Committee.
- **NCAA self-study**
President Powell called upon Mr. Greg Bamberger, Director of Intercollegiate Athletics, to provide a brief description of the self-study and its intent and purpose. Mr. Bamberger distributed a copy of the NCAA by-law relating to this study.
- **OCR status**
President Powell provided a brief update of the OCR status and indicated that the report was due to OCR by December 31, 2002.

- Foundation- unrestricted funds, Pioneer Scholarships and annual fund. President Powell reported that the GSC Foundation provided \$60,000 in unrestricted money to the College last year.

- Grant Awards

President Powell reported on two grants recently received by the College:

1. FIPSE – a technology grant to be used for computer labs and associated programs
2. Vandalia Heritage Grant – in a cooperative effort with the Vandalia Heritage Foundation, the West Virginia High Technology Consortium and the College, two projects will be undertaken;
 - a. Women in Appalachia
 - b. World War II project

President Powell also noted that preliminary results had been received by the College from the USDA and that, currently – after the first phase, Glenville State College was ranked 4th in the country.

- Bluegrass Festival

President Powell discussed the upcoming GSC Bluegrass Festival, to be held on September 20 & 21, 2002, at Morris Stadium.

- Board of Governors Training

President Powell distributed the agenda for the upcoming Board of Governors training to be held in Charleston on September 12, 2002.

Committee Reports

Executive Committee

IT WAS MOVED BY MR. FRED RADABAUGH TO BE RESOLVED THAT MUSIC BE INCLUDED AS AN AREA OF EMPHASIS IN THE COLLEGE'S EXPANDED MISSION STATEMENT. MRS. MARJORIE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. GERALD HOUGH TO BE RESOLVED THAT THE PROPOSED, BUILDING OUR ACADEMIC COMMUNITY 2002-2003 BE ADOPTED AS THE COLLEGE'S ANNUAL PLAN OF GOALS AND OBJECTIVES. MR. RONALD BLANKENSHIP SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

A copy of the Glenville State College Board of Governors Meeting Schedule for 2002-2003 was presented as a matter of information.

A discussion took place regarding the Alcohol Policy and it was noted that according to HEPC policy, the proposed alcohol policy was submitted to the Faculty Senate, Classified Staff Council and Student Congress for review, comments and suggestions. Accordingly, suggested changes were incorporated into the policy.

IT WAS MOVED BY MR. FRED RADABAUGH TO BE RESOLVED THAT THE PROPOSED ALCOHOL POLICY BE APPROVED AND THAT THE PRESIDENT SEND THE POLICY TO THE CHANCELLOR AND THE HIGHER EDUCATION POLICY COMMISSION FOR APPROVAL. MR. GERALD HOUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

A discussion took place regarding the HEPC meeting to be held on the Glenville State College campus on October 18, 2002. No definite schedule has yet been set.

President Powell advised the Board that a review of the peer equity funding situation was underway and requested the Board guidance in regard to contacting an attorney for preliminary discussions regarding the constitutionality of the peer funding formula. By Board consensus, the President was directed to meet with an attorney for general discussion of the topic.

Business Affairs Committee

IT WAS MOVED BY MR. FRED RADABAUGH TO BE RESOLVED THAT THE BOARD OF GOVERNORS APPROVE THE FY 2003 BUDGET AS PROPOSED. MR. JOSEPH PETERS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. FRED RADABAUGH TO BE RESOLVED THAT THE BOARD OF GOVERNORS APPROVE THE TRANSFER OF FUNDS FROM THE COMMUNITY AND TECHNICAL COLLEGE TO THE FOUR-YEAR CAMPUS AS PROPOSED. MR. JOSEPH PETERS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

It was noted that the background material for the proposal was amended to read "Therefore, in order to balance the total budget for Glenville State College (both components combined), it is necessary that the CTC component reimburse the baccalaureate component for their portion of the costs of administrative charges."

Information regarding the FY 2004 Budget, with reductions based on the Governor's anticipated budget shortfall, was presented by the President and Vice President Robert Hardman.

Vice President Hardman was called upon to report on the pending litigation in regard to the bankruptcy of Wallace (previous bookstore provider service). Mr. Hardman stated that some of the monies lost may be recovered. He also stated that the revenues received from Follett (the current bookstore provider service) were higher than revenues for the same time period the previous year.

Mr. Larry Baker, Associate Vice President for Technology, presented a proposal from Verizon for an upgrade of the telephone service throughout the Glenville State College telephone system.

IT WAS MOVED BY MR. RONALD BLANKENSHIP TO BE RESOLVED THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSAL TO UPGRADE THE TELEPHONE SYSTEM ON CAMPUS. MR. GERALD HOUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Powell presented, as an information item, the transfer of property owned by the HEPC to Glenville State College. After consultation with the Ethics Commission, and upon the direction of the Board of Governors, the President, on behalf of the College, entered into an agreement with a local attorney, Mr. Timothy Butcher, to perform legal work in regard to the transfer.

The Merit Pay Plan was presented as an information item. The Board, by consensus, requested that the plan be submitted once finalized for approval.

IT WAS MOVED BY MR. GERALD HOUGH TO BE RESOLVED THAT THE BOARD OF GOVERNORS APPROVE THE FY 2004 CAPITAL EXPENDITURE REQUESTS AS PROPOSED. MR. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. GERALD HOUGH THAT THE CAPITAL EXPENDITURE RESOLUTION BE AMENDED TO MAKE THE PURCHASE AND RENOVATION OF THE NICHOLAS COUNTY CAMPUS THE NUMBER ONE PRIORITY WITH AMOUNTS TO BE SET AT \$2.2 MILLION TO RENOVATE AND \$1.5 MILLION TO PURCHASE THE REAL ESTATE. MR. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. FRED RADABAUGH THAT THE AMENDED CAPITAL EXPENDITURE REQUEST BE SUBMITTED TO THE HIGHER EDUCATION POLICY COMMISSION. MR. GERALD HOUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Student and Academic Affairs Committee

Committee Chair, Mrs. Marjorie Burke recommended the request for a delay in review of the teacher education program by NCATE for one year.

IT WAS MOVED BY MR. RONALD BLANKENSHIP TO BE RESOLVED THAT THE BOARD OF GOVERNORS APPROVE THAT THE NCATE REVIEW OF THE TEACHER EDUCATION PROGRAM BE DELAYED BY ONE YEAR UNTIL 2005. MR. GERALD HOUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee Chair, Mrs. Marjorie Burke recommended the approval of the process for teacher education degrees to be earned off campus.

IT WAS MOVED BY MR. GERALD HOUGH THAT IT BE RESOLVED THAT THE BOARD OF GOVERNORS APPROVE THE PROCESS FOR TEACHER EDUCATION DEGREES TO BE EARNED OFF CAMPUS. MR. DONALD SOUTHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

The Library Evaluation report, submitted by Fairmont State College Library Services Director, Ms. Thelma Hutchins, was presented as an information item.

IT WAS MOVED BY MRS. MARJORIE BURKE THAT IT BE RESOLVED THAT THE BOARD OF GOVERNORS APPROVE THE COOPERATIVE PROGRAM WITH FAIRMONT STATE COLLEGE AS PROPOSED. MR. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. GERALD HOUGH THAT IT BE RESOLVED THAT THE BOARD OF GOVERNORS APPROVES THE DEVELOPMENT OF THE HIGH ADVENTURE PROGRAM AS A WAY TO RECRUIT OUT-OF-STATE STUDENTS AND DIRECTS THE PRESIDENT TO IMPLEMENT THE PROGRAM AS QUICKLY AS FEASIBLE. MR. RONALD BLANKENSHIP SECONDED THE MOTION.

MOTION CARRIED, WITH MS. JENNIFER BUTLER ABSTAINING.

Committee Chair, Mrs. Marjorie Burke recommended that all three proposed program reviews, Bachelor of Arts in Chemistry, Associate of Science in Land Surveying and Associate of Science in Environmental Technology, be approved.

IT WAS MOVED BY MRS. MARJORIE BURKE THAT IT BE RESOLVED THAT THE BOARD OF GOVERNORS APPROVE THE BACHELOR OF ARTS IN CHEMISTRY, THE ASSOCIATE OF SCIENCE IN LAND SURVEYING AND THE ASSOCIATE OF SCIENCE IN ENVIRONMENTAL TECHNOLOGY PROGRAMS AS PROPOSED. MR. JOSEPH PETERS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Community and Technical College Committee

IT WAS MOVED BY MR. RONALD BLANKENSHIP THAT IT BE RESOLVED THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED SERVICE AGREEMENT BETWEEN THE COLLEGE AND THE SUMMERSVILLE PUBLIC LIBRARY BE APPROVED. MR. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

A discussion took place regarding the lease/purchase/expansion at the Nicholas County Campus.

IT WAS MOVED BY MR. RONALD BLANKENSHIP THAT THE BOARD AUTHORIZE THE PRESIDENT TO RENEGOTIATE THE AGREEMENT WITH THE NICHOLAS COUNTY BUILDING COMMISSION AND OFFER THEM THE PAYOFF OF THE EXISTING NOTE PLUS \$200,000 AND THAT NO CHANGES BE MADE TO THE PROPERTY WITHOUT THE APPROVAL OF THE GLENVILLE STATE COLLEGE BOARD OF GOVERNORS. MR. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Mr. Ronald Blankenship, Committee Chair, officially welcomed Dr. Skip Sullivan to the College and wished him luck and promised the support of the Board. Mr. Blankenship noted that Dr. Sullivan had "hit the ground running." President Powell concurred.

Old Business

None

New Business

Student and Academic Affairs Committee Chair, Mrs. Marjorie Burke, welcomed new Board members Ms. Evie McPherson and Ms. Jennifer Butler to the committee.

Mr. Joseph Peters asked President Powell to provide an update on LOCEA. President Powell noted specifically the attendance of a large number of Glenville State College supporters at the interim legislative session in Charleston on July 14, 2002, the result being a \$200,000 allocation for GSC from the Budget Digest. President Powell and Chairman Butcher also attended a meeting held by House Speaker Robert Kiss at the interim legislative session held in Wheeling on August 19, 2002. The result of that meeting was the Speaker's stated intent to amend the resolution. A press release distributed by the Speaker's Office was distributed to the Board by President Powell.

In other new business, Mr. Ronald Blankenship discussed the lowering of remediation

rates.

IT WAS MOVED BY MR. RONALD BLANKENSHIP THAT THE BOARD OF GOVERNORS APPROVE THE IMPLEMENTATION OF REGULAR MEETINGS BETWEEN GLENVILLE STATE COLLEGE INSTRUCTORS AND THEIR COUNTERPARTS AT THE HIGH SCHOOLS IN OUR TEN COUNTY SERVICE AREA AND AUTHORIZE PRESIDENT POWELL TO DETERMINE THE BEST METHOD FOR IMPLEMENTATION. MR. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. GERALD HOUGH THAT THE BOARD AUTHORIZE THE PRESIDENT TO INVESTIGATE THE ERECTION OF AN ELECTRONIC SIGN AT THE INTERSECTION OF ROUTES 5 & 33, ON PROPERTY OWNED BY THE STATE OF WEST VIRGINIA, DEPARTMENT OF TRANSPORTATION, DIVISION OF HIGHWAYS. MR. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Powell welcomed Mr. Ronald Blankenship, and his wife, Jackie, to the President Circle of the GSC Foundation in recognition of his contribution.

IT WAS MOVED BY MRS. MARJORIE BURKE THAT THE BOARD TEMPORARILY ADJOURN. MR. DONALD SOUTHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. GERALD HOUGH THAT THE BOARD CONVENE AN EXECUTIVE SESSION. MS. FRANCES SCHMETZER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

(Executive Session)

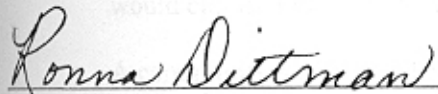
IT WAS MOVED BY MR. GERALD HOUGH THAT THE BOARD RECONVENE ITS REGULAR MEETING. MR. DONALD SOUTHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

The meeting was reconvened by Chairman Butcher. Based upon discussions in Executive Session and at the direction of the Board, President Powell will begin study for alternative sites for the Lewis County Center (of the Community and Technical College) and report back to the Board of Governors before November 30, 2002.

There was some discussion of the Board Retreat with potential sites mentioned as Cedar Creek or the Waco Farm.

Hearing no objection, the Chair adjourned the meeting at 3:27 p.m.



Ronna Dittman
Executive Assistant to the President