

GLENVILLE STATE COLLEGE  
BOARD OF GOVERNORS  
April 21, 2004

AGENDA

1. Call to Order
2. Establishment of a quorum
3. Introduction and swearing in of new Board members
4. Approval of Minutes of February 18, 2004 *(See pp. 1-8)*
5. Public Comment Period
6. President's Report
  - a. Report on Staff Activities
  - b. Report on Faculty Activities
  - c. Report on Student Activities
  - d. Update on Admission Data for Fall, 2004
  - e. Quarterly Budget Information
  - f. Construction/Planning Update
    - 1) Robert F. Kidd Library
    - 2) Heflin Student Center
    - 3) NLETTTC Renovations
    - 4) Master Plan Development
    - 5) Long Term Planning for GSC
  - g. Legislative Activities
    - 1) Summary of Bills Impacting Higher Education *(See pp. 1-3 for summary)*
    - 2) SB 448 Community Technical Colleges Bill *(See pp. 4-9 for summary)*
    - 3) HB 101 Fee Simplification Bill *(See pp.10-11 for summary)*
    - 4) SB 133 Budget Document
    - 5) Faculty/Staff Retirement Incentive Plan
    - 6) Bond Issue
  - h. Update on Recruitment
    - 1) Faculty
    - 2) VPAA
  - i. Plan for the Continuation of the High Adventure Program
  - j. Increase in Academic Admission Requirement in 2008
  - k. Budget Reduction Information *(See pp. 12-19 for summary)*
    - 1) Requirements for Classified Staff to be at the "0" Step Level by July 2005

7. Committee Reports

a. Student and Academic Affairs

1) Certificate Programs

- a) Accounting Level I
- b) Accounting Level II
- c) Basic Selling Principles
- d) Basic Business Management Principles
- e) Land Surveying/GIS
- f) Studio Art
- g) Bluegrass Music
- f) Basic Skills

2) Minor in Art

3) Constitution of the Faculty Senate

4) General Education Curriculum

5) Reorganization of the Academic Programs

b. Business and Finance Committee

1) Recommendation for Tuition and Fee Increase for 2004-2005

8. Old Business

9. New Business

10. Adjournment

**Glenville State College**  
**Board of Governors Meeting**  
**April 21, 2004**  
**Heflin Student Union, Verona Mapel Room**  
**Glenville, West Virginia**

- Members Present: Mrs. Marjorie Burke, Chair  
Mr. Ronald Blankenship, Vice Chair  
Mr. R. Terry Butcher  
Mr. R. Fred Radabaugh  
Ms. Frances Schmetzer  
Ms. Laura Kurtz Kuhns  
Mr. Les Facemyer  
Dr. Gary Arbogast, Faculty Representative  
Ms. Evie McPherson, Staff Representative  
Ms. Nicole Maxwell, Student Representative
- Members Absent: Mr. Joseph Peters  
Mr. Donald Southall
- Staff Present: Dr. Robert N. Freeman, President  
Dr. Kathy Butler, Interim Vice President for Academic Affairs  
Mr. Robert O. Hardman, II, Vice President for Business & Finance  
Ms. Cheryl McKinney, Vice President for Student Life  
Ms. Eleanor Nicholas, Temporary Secretary for the President  
Ms. Ronna Dittman, Director of GSC Foundation
- Other Staff Present: Ms. Donna Shaffner  
Ms. Sarah Lord-Sundstrom  
Mr. Adam Lord-Sundstrom  
Ms. Debbie Johnson
- Faculty Present: Mr. Charles R. Sypolt  
Ms. Terry Reale  
Mr. Harry Rich  
Mr. Paul Peck  
Mr. Rick Witte  
Mr. Dennis Wemm
- Guests Present: Mr. Chris Daugherty  
Mr. Jason Jack  
Ms. Jiketta Underwood  
Ms. Lydia Little  
Ms. Jeanine Walker  
Mr. Justin Simmons  
Mr. Ken Beasley

Call to Guests Present (Continued)

Mr. Sam West  
Ms. Angie Nida  
Ms. Jessica Adkins  
Ms. Jennifer Butler

Chairperson's Report

Roll Call

Introduction

Approval of Minutes

IT WAS MOVED BY THE PRESIDENT THAT THE BOARD OF DIRECTORS MEET ON FEBRUARY 22, 2005 AT 7:00 PM AT THE BOARD ROOM.

MOTION BY THE PRESIDENT

Public Comment

Chris Dargatzis, Chairman of the Board of Directors

Ken Beasley, Chairman of the Board of Directors, thanked the Board for a great job and for the support of the community.

Rick Sydnor, Chairman of the Board of Directors, thanked the Board for the Board's support and for the support of the community. He is looking for more support from the community.

Harry Rich, Chairman of the Board of Directors

President's Report

- a. General information regarding the Board of Directors, including names of Board members, and the Board's role in the organization.
- b. Staff information regarding the Board of Directors, including the 2005 budget and the Board's role in the organization.
- c. Faculty information regarding the Board of Directors, including the Board's role in the organization.

## Call to Order

Chairperson Marjorie Burke called the meeting to order at 12:32 p.m. Mrs. Burke said roll call had been taken and a quorum had been established.

Introduction and swearing in of new board members.

## Approval of February 18, 2004 Minutes

IT WAS MOVED BY FRED RADABAUGH TO APPROVE THE MINUTES OF THE FEBRUARY 18, 2004. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

## Public Comment

Chris Daugherty, student, spoke in support of the High Adventure program.

Ken Beasley, student, spoke in support of the High Adventure program and thanked GSC for a great college experience in forestry. He graduates in May.

Rick Sypolt, faculty, reported on Land Resources activities that were made possible by the Board's support for the Natural Resource Management Program. The department is looking for new students to come to the program in the fall.

Harry Rich, faculty, offered support for the reorganization plan of divisions.

## President's Report

- a. **General Information.** President Freeman provided the Board with copies of names/addresses of entire board and assignments to committees. He thanked new members of the Board for agreeing to serve and also thanked those who are continuing to serve.
- b. **Staff Activities.** Evie McPherson reported that Staff Council has approved 2004-2005 holiday schedules, and have selected the classified staff employee of the year. The Mercer Scale remains in state code. Seniority provisions have been strengthened in code.
- c. **Faculty Activities.** Gary Arbogast reported that a proposal to reduce hours and change organizational structure has recently been overviewed. Dr. Freeman thanked faculty and staff for their service.

- d. **Student Activities.** Nicole Maxwell reported that a new sorority has expressed interest in establishing a chapter on campus. Another new organization has expressed interest as well. Parking is still a concern. There is a great deal of student activity and participation.
- e. **Admissions Update.** 1100 applications have been received for fall (three times what we had at this time last year). Not all of these will be coming. There were 311 new freshmen this year. Our goal for 2004 is 400. We currently have 267. Summer enrollment is down, but we have a 50 percent increase for fall.
- f. **Quarterly Budget Information.** Considering revenue statements and the current status of the budget, we expect to end the fiscal year in good shape.
- g. **Construction/Planning Update.**
1. **Robert F. Kidd Library.** The architect is working on revised conceptual drawings. They expect to have them to us by the end of April and plan to have the project completed soon after the beginning of the fall semester. Approximate cost \$350,000.
  2. **Heflin Student Center.** This project is in the final design stages. We anticipate building closure in August. The cost of the project is just under \$10,000,000 for the interior and exterior.
  3. **NCLETTTC Renovations.** These renovations are basically completed. A few cosmetic touches remain and we are waiting to move in computer equipment. The facility will be in use in the fall.
  4. **Master Plan Development.** All institutions are required to do a master plan every ten years. We were given a one-year extension making our plan due March 2005.
  5. **Long Term Planning for GSC.** We have contracted with WVU Center for Entrepreneurial Studies and Development to establish a strategic planning study. A steering committee will be made up of representatives of various campus groups.

h. **Legislative Activities**

1. **Summary of Bills Impacting Higher Education** three of particular importance.
2. **SB 448 Community Technical Colleges Bill.** Separates CTC's from their four-year partners. We are not impacted by this bill directly but have been granted the opportunity to offer graduate programs when we are qualified to do so.

3. **HB 101 Fee Simplification Bill.** This bill raises contract bid limits, remands the recommendations for tuition increases to the Boards of Governors within statutory caps, allowing auxiliary funds to be used in different ways. Auxiliary funds, however, cannot be used for athletics. Bookstores were given permission to sell to the general public.
4. **SB 133 Budget Document.** We were able to get \$400,000 from lottery funds into our hard budget.
5. **Faculty/Staff Retirement Incentive Plan.** This is scheduled to be on the mid-May interim agenda. We anticipate it will be approved.
6. **Bond Issue.** Legislature approved allowing HEPC to sell \$150,000,000 in bonds (or whatever could be repaid in \$10,000,000 increments a year). This will provide us with \$5,000,000 to renovate the Science Building.

**i. Update on Recruitment.**

1. Five faculty have accepted offers of employment. One offer has been extended, and another offer is being extended today.
2. Four candidates (finalists) will be on campus the next few weeks for the VPAA position. We anticipate a hire in May.

**j. Plan for the continuation of the High Adventure Program.** Adam Lord-Sundstrom gave a presentation with power point about the High Adventure Program. Sam West, student, shared support as part of the presentation for the program. Dr. Freeman endorsed the program and said, "It is our intention to continue the program."

**k. Increase in Academic Admission Requirements in 2008.** Currently students need an ACT score of 19 or a GPA of 2.0. In 2008 the requirements will be an ACT of 19 and a GPA of 2.0 for admission to GSC without having to take developmental courses. The Chancellor believes these courses should take place at CTC's rather than four-year institutions. We will fight that vigorously.

**l. Budget Reduction Information.**

1. Requirements for Classified Staff to be at the "0" Step Level by July 2005. The Mercer Scale and a faculty salary analysis were distributed. We intend to put all of our classified staff at the new step by July 1, 2005 even though HEPC will extend to July 1, 2006. We will also be moving some non-classified staff to their appropriate classified category. The Chancellor hopes to take to the legislature next year, a recommendation for provision of salary increases.

2. There will be Board training in Charleston, September, 24, 2004 at the Embassy Suites. All Board members are strongly urged to attend the training session.

**m. Committee Reports**

1. **Student and Academic Affairs – Ron Blankenship, Chair**

- a. Certificate Programs**

IT WAS MOVED BY RON BLANKENSHIP AND SECONDED BY NICOLE MAXWELL TO AMEND THE RESOLUTION TO READ: LAND SURVEYING/GIS (PAGE 20) AND TO DELETE SENTENCE UNDER DELIVERY MODE, "THE FIRST TIME DELIVERED WILL BE ON-SITE." (PAGE 21).

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY RON BLANKENSHIP AND SECONDED BY NICOLE MAXWELL THAT THE BOARD ADOPT THE RESOLUTION AS CORRECTED.

MOTION CARRIED UNANIMOUSLY.

- b. Informational item.** The minor in Art will be reinstated in the fall 2004 semester.

- c. Faculty Senate Constitution**

IT WAS MOVED BY RON BLANKENSHIP AND SECONDED BY TERRY BUTCHER TO AMEND THE STATEMENT "BOARD OF DIRECTORS" (PAGE 52) TO READ "BOARD OF GOVERNORS."

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY RON BLANKENSHIP AND SECONDED BY TERRY BUTCHER TO ADOPT THE RESOLUTION AS AMENDED.

MOTION CARRIED UNANIMOUSLY.



**d. General Education Curriculum**

IT WAS MOVED BY RON BLANKENSHIP AND SECONDED BY FRED RADABAUGH TO AMEND (PAGE 56) ENGL 205 TO READ ENGL 206 AND UNDER THE NATURAL SCIENCES AND MATHEMATICS HEADING TO READ: ANY TWO OF THE FOLLOWING COURSES.

MOTION CARRIED UNANIMOUSLY.

**e. Reorganization of the Academic Programs**

Informational item

**2. Business and Finance Committee – Fred Radabaugh, Chair**

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD APPROVE THE RECOMMENDATION FOR TUITION AND FEE INCREASES AS PROPOSED. (9.49 % and a one-time 1.5%). NICOLE MAXWELL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

An HEPC resolution to be considered at the HEPC meeting on Friday was distributed as an informational item for the Board.

There was no unfinished business.

The next Executive Committee meeting will be June 2 and the full Board will meet June 16.

With no further business and hearing no objections, Chairperson Burke adjourned the meeting at 2:21 p.m.

*Eleanor Nicholas by: tjs*  
Eleanor Nicholas  
Temporary Secretary to the President