

**Glenville State College
Board of Governors Meeting
October 18, 2006
Louis Bennett Hall Conference Room
Glenville, West Virginia**

- Members Present: Mr. Ronald Blankenship, Chair
Mrs. Marjorie Burke
Mr. R. Terry Butcher
Mr. Bill Hanlin
Mr. Tom McPherson
Mr. Jerry Milliken
Ms. Sue Morris
Mr. R. Fred Radabaugh, Vice Chair
Dr. Joe Evans, Faculty Representative
Ms. Mary Alltop, Staff Representative
Mr. Jamie Field, Student Representative
- Members Absent: Ms. Laura Kurtz Kuhns
- Staff Present: Dr. Peter B. Barr, President
Dr. Kathy Butler, Vice President for Academic Affairs
Mr. Robert O. Hardman, II, Vice President for Business and Finance
Ms. Teresa Sterns, Executive Assistant to the President
- Other Staff Present: Ms. Annette Barnette, Director of Marketing and Public Relations
Mr. J. Todd Faber, Printing Service Specialist
Mr. Robert Kerns, Information Tech Assistant
Mr. David Moss, Campus Service Worker
Mr. Dennis Sanders, Information Tech Consultant
Ms. Christine Schimmel, Director of Off-Campus Programming
Mr. Dewell Spence, Maintenance Worker
Mr. David Stalnaker, Director of Human Resources
Mr. Billy Wiant, Campus Service Worker
Ms. Mandy Wiant, Accounting Assistant
- Faculty Present: Dr. Lisa Castle, Visiting Assistant Professor of Biology/Environmental Science
Dr. Donna Maher, Assistant Professor of Music
Mr. Daniel Martens, Visiting Instructor of Criminal Justice
Mr. Joseph Musolf, Instructor of Forestry
Mr. Jeffrey Walker, Visiting Instructor of Computer Science
Dr. Milan Vavrek, Associate Professor of Natural Resource Management

Guests Present: Mr. Vincent Collins, Steptoe and Johnson
Mr. Vince Fazonni, Burt, Hill
Ms. Tina Fisher Mollohan, Glenville Democrat Representative
Mr. Paul Sokolak, Burt, Hill

Call to Order

Chairman Ron Blankenship called the meeting to order at 12:45 p.m. A quorum was established.

Approval of Minutes

IT WAS MOVED BY FRED RADABAUGH TO APPROVE THE MINUTES OF THE AUGUST 23RD MEETING AS PROPOSED. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Introduction of New Hires

Dr. Kathy Butler and Mr. Robert Hardman introduced all new hires in their areas to the Board.

Ms. Christine Schimmel distributed GSC class schedules for off-campus locations to the Board and discussed the work she has been doing with other schools to recruit students to GSC.

Public Comment

None

Science Hall Architect Presentation

The architects from Burt, Hill displayed a PowerPoint presentation and discussed the construction plan and overview of costs for the Science Hall renovations.

President's Report

- a. Report on Staff Activities** – Mary Alltop announced that the State Advisory Council of Classified Employees is doing a survey which will provide feedback to include in the legislative agenda. She reported that the Grottendieck Scholarship has been awarded and the classified staff is doing fundraisers to support the scholarship. She further noted that the classified staff has been working with Human Resources to update the classified handbook.
- b. Report on Faculty Activities** – Joe Evans reported that the State Advisory Council of Faculty is working on the legislative agenda. He indicated that the focus of legislative agenda items are to increase funding for higher education, request tuition waivers for dependents of faculty and staff, request that a ten percent increase on promotion be reinstated, ask for capital tenure to be raised thirty percent for CTC faculty, and request the right for all state employees to serve in the legislature. Faculty Senate is discussing policies regarding sexual harassment and academic dishonesty.
- c. Report on Student Activities** - Jamie Field reported that Homecoming was a huge success with the dance being well attended. He mentioned that SGA sponsored dinner date auctions to raise money for charity. SGA donated a clock and plaque which is displayed in the amphitheater in remembrance of students, faculty, and staff who have passed away while at GSC. Jamie indicated that SGA has been reviewing information regarding the faculty merit award, also students will be participating in a campus

cleanup soon. He announced that R.J. Cook was elected as Vice Chair of the State Student Advisory Council.

- d. Reports on GSC Foundation and Quarterly Financial Summary** – President Barr made reference to and discussed the Foundation report and quarterly financial summary included in the Board booklets.

He further reported that HEPC submitted a group of twenty-five institutions of which GSC will be able to choose fifteen to be its peer group.

President Barr conveyed that he is continuing to meet with past presidents, county superintendents, elected officials, high school principals, board members, and other institutional presidents.

- e. Recruitment and Retention** – President Barr noted that the headcount is currently 1385 and FTE 1162. He announced that an enrollment management team has been put together to target sources to assist in recruiting students.

Dr. Kathy Butler provided and discussed information regarding the recruitment plan which includes various activities such as a communication plan and a student prospect referral initiative. She reminded the Board that Open House is scheduled for November 4th and noted that 3000 cards have been sent to prospective students. Dr. Butler also mentioned that a one question survey had been submitted to all Gen Ed classes regarding why each student chose GSC.

Ms. Annette Barnette disseminated and discussed copies of the student newspaper and the Barr Bulletin. She invited the Board and students to attend the Business After Five meeting on October 26th.

Committee Reports

Committee of the Whole

President Barr and Mr. Robert Hardman discussed the loan for completion of the Mollohan Campus Community Center.

Vincent Collins, Bond Counsel for GSC, discussed the terms of the bond authorizing resolution for the issuance of the bonds to fund the completion of the Mollohan Campus Community Center.

The Board held a discussion regarding the authority bond resolution.

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE THE BOND AUTHORIZING RESOLUTION FOR BORROWING \$1,500,000.00 FOR THE COMPLETION OF THE MOLLOHAN CAMPUS COMMUNITY CENTER AS PROPOSED. TERRY BUTCHER SECONDED THE MOTION

MOTION CARRIED UNANIMOUSLY.

Mr. Hardman reminded the Board that the bond authorizing resolution will be presented to HEPC on October 26th for approval.

Old Business

None

New Business

None

Announcements

Ms. Sterns collected the Board's *Resource Manual's* to replace out-of-date information.

President Barr announced that Chancellor Noland and Chairman Garrison will be visiting campus on October 23rd and reminded the Board that Inauguration is set for November 10th.

Possible Executive Session

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS GO INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4(b)(9) TO DISCUSS MATTERS INVOLVING THE ADVANCE CONSTRUCTION FINANCIAL PLANNING OF THE SCIENCE BUILDING. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. JERRY MILLIKEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Adjournment

With no further business and hearing no objection, Chairman Blankenship adjourned the meeting at 4:21 p.m.

Ronald Blankenship
Chairman

Teresa Sterns
Executive Assistant to the President