

**Glennville State College  
Board of Governors Meeting  
October 13, 2010  
Mollohan Campus Community Center, Third Floor, Room 319  
Glennville, West Virginia**

Members Present: Ms. Sue Morris, Chair  
Mr. Jerry Milliken, Vice Chair  
Mr. Tim Butcher  
Mr. Mike Fulks  
Mr. Bill Hanlin  
Mr. Richard Heffelfinger  
Mr. Stan Pickens  
Mr. Greg Smith  
Mr. Paul Peck, Faculty Representative  
Mr. Jason Phares, Staff Representative

Members Absent: Mr. Marlon Henry, Student Representative

Staff Present: Dr. Peter B. Barr, President  
Mr. Jerry Burkhammer, Dean of Student Affairs  
Mr. Robert O. Hardman, II, Executive Vice President  
Mr. Marcal Lazenby, Assistant Athletic Director of Academics and Diversity  
Dr. David Millard, Special Assistant to the President  
Dr. John Peek, Provost and Senior Vice President  
Mr. Dennis J. Pounds, Vice President for College Advancement  
Ms. Teresa Sterns, Executive Assistant to the President  
Dr. Richard Weldon, Vice President for Administration

### **Call to Order**

Chairperson Sue Morris called the meeting to order at 12:46 p.m.

### **Swearing in of New Board Member**

Chairperson Sue Morris administered the Oath of Office to Timothy Butcher, recently appointed by the Governor.

A quorum was established.

### **Approval of Minutes**

The following changes were made to the proposed August 11, 2010 minutes:

Page 3 – First sentence of first paragraph following the first motion under “Committee of the Whole”: change “Chair” to “member.”

Page 4 – Second paragraph, first line, under “Announcements”: change “NCATE” to “NCA.”

IT WAS MOVED BY JERRY MILLIKEN TO APPROVE THE MINUTES OF THE AUGUST 11, 2010 MEETING AS CORRECTED. STAN PICKENS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Public Comment**

N/A

Mrs. Morris asked Dr. David Millard to introduce the new Director of Marketing and Public Relations.

Dr. Millard introduced Mr. Scott Gillespie and provided details of his previous professional affiliations.

### **Provost Report**

Dr. Peek reported that preparations are underway for reaccreditation of the teacher education program (first report to be ready in spring) and the Higher Learning Commission self-study (monthly timeline has been established). Dr. Peek referenced the updates for Academic Affairs included on pages 11-12 and invited comments/questions from the Board.

Q. What department will the faculty member of exercise science report to?

A. Communications have taken place with the department chairpersons for teacher education and math and science and it has been suggested that a new Health and Sciences department be implemented and a proposal is forthcoming.

### **Updates**

Mrs. Morris thanked all who submitted updates for the Board book and invited members to offer comments and ask questions.

The following questions/answers were presented:

Q. On page thirteen, what is the source of other revenue for athletics?

A. Athletics raises money and other funding comes from the Foundation.

Q. What happens to the amounts not expended under athletics equity fees?

A. What is not spent this year may be carried over to next year.

Q. On page fifteen, why is the amount that faculty/staff pledged greater than what was paid?

A. The actual amount pledged has still not been paid.

Q. Was more money paid to the Hidden Promise Scholars program than was actually pledged?

A. Yes.

Q. What percent of faculty/staff made donations?

A. 45% last year.

Q. Is a mailing sent to faculty/staff each year asking where their dollars donated can be allocated?

A. No, not currently.

Q. On page 16, it is noted that the staff will be holding a campus wide meeting to discuss the Living Wage Initiative and WBOY has agreed to work with staff when meeting takes place. Please provide more information about this meeting.

A. The living wage initiative is not a Glenville State College problem but a state-wide problem. A DVD was provided to the Board. Our College's staff will not be engaging in this meeting without assistance from other staff in the state.

President Barr noted that he requested that the Higher Education Policy Commission Human Resources Director come to meet with staff council to answer questions they may have.

Q. In reference to the faculty senate minutes regarding policy 44, the Board requested further information for the April meeting.

A. The Senate hopes to provide some additional information to the Board in December.

Q. Is there still communication with the Governor regarding salary enhancements?

A. Yes, according to law, the allowed salary enhancements are to be spread over the year and may be adjusted at the end of the year. It is our desire to include the enhancements in the next budget.

Q. Has it been made clear to all employees that the salary increases can be taken back at the end of the year?

A. An effort has been made to do that. Some institutions asked employees to sign a form stating they understand their raise is a one-time salary enhancement.

President Barr asked that faculty senate and staff council representatives announce the information regarding raises being a one-time salary enhancement to their respective groups.

Q. Is there anything new to report about Nicholas County?

A. They have offered facilities for Glenville State to offer week end classes.

### **President's Report**

President Barr provided a partial list of activities that to the Board that he has been engaged in since the last meeting. He reported the following:

- Goodwin Hall Open House went very well. Students continue to be excited about the new rooms.
- FCI-Gilmer Graduation was a wonderful event. It provided an opportunity to talk with students and their families. Congressman Mollohan attended and continues to be very supportive.
- Deputy Secretary DeLong with the Department of Military Affairs and Public Safety found funding to complete phase three of the Morris Criminal Justice Training Center.
- The College's Center for Criminal Justice students with an equipped forensic training laboratory is nearly ready for a grand opening.
- Met with Sgt. Casto, WV Digital Forensics, White Collar Crime Association, WV State Police and WVU regarding a joint operation/consortium. Eventually, Glenville State could offer both associate's and bachelor's degrees in criminal justice digital technology.
- Met with Delegate Boggs and requested funding to move associate degree in criminal justice to a bachelor's degree.
- The JASON Project president, Caleb Schutz, has been replaced by Steve Coan. Bob Ballard will chair the new JASON board. Glenville State will be restructuring an agreement with JASON to extend funding and the contract through 2015 as opposed to 2013. The agreement will cover the JASON/Hidden Promise Consortium.
- Chancellor Noland is one of five presidential finalists for the University of Tennessee.
- Attended the first Board meeting of the Renaissance Group, a group of colleges and universities representing teacher education.
- Kent Kennedy, Ripley High School principal, called and would like to work toward building a good relationship between their faculty and the faculty at Glenville State College.

### **Committee of the Whole**

President Barr reported that the state law allows institutions to allocate ten percent to tuition and fee waivers. He noted that an HEPC attorney explained that, when the original state policy was created for faculty and staff waivers, one part stated five percent and another part stated ten percent; however, both should have stated ten percent. President Barr explained that if the presented resolution is adopted, five percent would be directed toward first generation out of state students as a scholarship. Out of state superintendents and principals will designate those students. A housing scholarship at Pickens Hall is being looked at to be implemented for first generation out of state students.

IT WAS MOVED BY BILL HANLIN THAT THE BOARD OF GOVERNORS APPROVE A PERCENTAGE INCREASE FROM 5% TO 10% IN UNDERGRADUATE TUITION AND FEES WAIVERS. STAN PICKENS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

It was noted that the College's current Policy 44 states that the state allows for a ten percent cap and the College's cap is five percent. The College's policy must be changed to comply with the change if the Board approves it today. It was recommended that the above motion be amended to reflect this.

IT WAS MOVED BY TIM BUTCHER THAT THE BOARD OF GOVERNORS ACCEPT THE AMENDMENT OF THE MOTION ABOVE TO READ AS FOLLOWS: THE BOARD OF GOVERNORS APPROVE A PERCENTAGE INCREASE FROM 5% TO 10% IN UNDERGRADUATE TUITION AND FEES WAIVERS WITH THE UNDERSTANDING THAT THE ORIGINAL POLICY WILL NEED TO REFLECT THAT CHANGE. RICHARD HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

The criteria for the first generation out of state students tuition waivers should be brought to the Board with the other Policy 44.

### **Announcements**

Chairperson Morris announced that Dr. Kevin Cain, Chairperson for the Department of Education, will be presenting a report regarding the department at the Board's next meeting.

She reminded the Board that the next scheduled Executive Committee meeting is Wednesday, November 17<sup>th</sup> at 11:00 am and the next full Board meeting will be on Wednesday, December 1, 2010.

Mrs. Morris invited everyone to attend the College's homecoming on October 23<sup>rd</sup>.

### **Adjournment**

With no further business and hearing no objection, Chairperson Morris adjourned the meeting at 1:57 p.m.

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Sue Morris  
Chairperson

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Teresa Sterns  
Executive Assistant to the President