

**Glenville State College
Board of Governors Meeting
April 13, 2011
Mollohan Campus Community Center, Third Floor, Room 319
Glenville, West Virginia**

Members Present: Ms. Sue Morris, Chair
Mr. Jerry Milliken, Vice Chair
Mr. Tim Butcher
Mr. Mike Forbes
Mr. Mike Fulks
Mr. Bill Hanlin
Mr. Richard Heffelfinger
Mr. Stan Pickens
Mr. Greg Smith
Mr. Paul Peck, Faculty Representative
Mr. Jason Phares, Staff Representative
Mr. Marlon Henry, Student Representative

Staff Present: Dr. Peter B. Barr, President
Ms. Janet Bailey, Director of Athletics
Mr. Jerry Burkhammer, Dean of Student Affairs
Mr. Scott Gillespie, Director of Marketing and Public Relations
Mr. Robert O. Hardman, II, Executive Vice President
Dr. David Millard, Special Assistant to the President
Dr. John Peek, Provost and Senior Vice President
Mr. Dennis J. Pounds, Vice President for College Advancement
Mr. James W. Spears, Senior Vice President for External Relations
Ms. Teresa Sterns, Executive Assistant to the President
Mr. Joe Wilmoth, Assistant Vice President for Facilities

Faculty Present: Dr. Sherry Jones, Chairperson, Department of Business

Guests Present: Mr. Greg Isaacs, Senior Managing Director, Capital Markets Group Crews & Assoc., Inc.
Ms. Jamie Mullins, Glenville Democrat Representative
Mr. Cam Siegrist, Attorney, Bowles Rice McDavid Graff & Love LLP

Call to Order

Chairperson Sue Morris called the meeting to order at 12:45 p.m.

A quorum was established.

Approval of Minutes

IT WAS MOVED BY JERRY MILLIKEN TO APPROVE THE MINUTES OF THE FEBRUARY 9, 2011 MEETING AS PRESENTED. GREG SMITH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

N/A

Business Department Report

Dr. Sherry Jones, Department of Business chairperson, presented a PowerPoint presentation highlighting recent events and updates. Her report included updates on nonprofit activities, service learning, accounting, marketing and management, Global Entrepreneurship, SIFE, course revisions, and the annual business recognition event. She provided the Board with a written report and the new business department brochure.

Report on Refinancing of Pioneer Village Bonds

Mr. Cam Siegrist, Attorney for Bowles Rice McDavid Graff & Love, provided a final resolution to the Board in respect to the renewal of the operating lease between Glenville State College Housing Corporation and Glenville State College for the refinance of Pioneer Village revenue bonds. Mr. Siegrist has received an approval from the Gilmer County Commission and will be submitting the resolution for approval to the Higher Education Policy Commission on April 25th.

New Facilities Plan Report

Mr. Joe Wilmoth presented a report of Facilities Committee goals and the Committee's plans for various facilities. The plans include new construction of the Pioneer Center, windows replacements in various buildings, property acquisitions to allow expansion of parking, signage design changes, demolitions that will include Firestone Lodge and Wagner Wing of Pickens Hall.

Board members commended Mr. Wilmoth and the committee for a job well done and the efforts to establish a realistic plan.

Jerry Milliken recommends the following amendment be added to the action resolution regarding the new facilities plan: "provide the Board annual updates to include, but not limited to, projects completed, projects in progress, changes in project prioritization, new projects, and budget amendments."

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED AMENDMENT TO BE ADDED TO THE GLENVILLE STATE COLLEGE FACILITIES PLAN ACTION RESOLUTION TO INCLUDE, "PROVIDE THE BOARD ANNUAL UPDATES TO INCLUDE, BUT NOT LIMITED TO, PROJECTS COMPLETED, PROJECTS IN PROGRESS, CHANGES IN PROJECT PRIORITIZATION, NEW PROJECTS, AND BUDGET AMENDMENTS." GREG SMITH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY RICHARD HEFFELFINGER THAT THE BOARD OF GOVERNORS APPROVE THE GLENVILLE STATE COLLEGE FACILITIES PLAN AS PROPOSED AND PROVIDE THE BOARD ANNUAL UPDATES TO INCLUDE, BUT NOT LIMITED TO, PROJECTS COMPLETED, PROJECTS IN PROGRESS, CHANGES IN PROJECT PRIORITIZATION, NEW PROJECTS, AND BUDGET AMENDMENTS. STAN PICKENS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Updates

Ms. Morris thanked all who submitted updates for the Board book and invited members to offer comments and ask questions.

President's Report

President Barr provided a partial list of activities since the last meeting.

Mr. Hanlin inquired about the following: "How many Hidden Promise Scholars (HPS) attended the Percussion Ensemble concert?" "Are athletic camps scheduled for this summer and if so, is it possible to offer scholarships to the Hidden Promise Scholars that want to attend the athletic camps?"

President Barr's responses included approximately 300 Hidden Promise Scholars attended the Percussion Ensemble. He noted that the College will be holding athletic camps this summer and expressed that the College would explore the possibility of offering scholarships to the HPS who want to attend athletic camps.

Professor Peck asked if any changes have taken place with Pierpont in an effort to build Glenville State's presence in Braxton County.

President Barr reported that discussions have taken place with Fairmont State University /Pierpont and those discussions have indicated that Glenville State would be the best institution to be represented at the Braxton County center with no opposition from Fairmont or Pierpont. A price is currently being discussed for the purchase of the building.

Student and Academic Affairs Committee

Mr. Jerry Milliken reported that the committee discussed the potential action item regarding the program review summaries and approved the resolution.

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE THE PROGRAM REVIEW EXECUTIVE SUMMARIES FOR THE EDUCATION PROGRAM AND THE FOREST TECHNOLOGY PROGRAM AS PROPOSED. MIKE FORBES SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Business and Finance Committee

Mr. Bill Hanlin referred to page 118 in the Board book and noted that the committee recommends approval of the two year salary plan resolution.

IT WAS MOVED BY BILL HANLIN THAT THE BOARD OF GOVERNORS APPROVE THE TWO YEAR SALARY INCREASE PLAN FOR FACULTY AND STAFF. STAN PICKENS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Professor Peck asked if there was a document approved by the finance committee.

President Barr announced that Senate Bill 330 mandates institutions to fully fund the existing classified staff 2001 salary schedule by the year 2015. He noted that until it is funded completely, people already at step will not receive raises; therefore, the College's plan is to fund 50% of the salary schedule to step this year and 50% next year. The plan for faculty raises will be based on IPEDS data. The plan will involve comparing the College's faculty salaries with peer institution average salaries and usage of a merit plan. The plan for non-classified staff is based on a similar model.

Mr. Bill Hanlin reported that the committee recommends approval of the amended tuition fee resolution as presented.

IT WAS MOVED BY BILL HANLIN THAT THE BOARD OF GOVERNORS APPROVE THE AMENDED TUITION AND FEES SCHEDULE FOR THE 2011-2012 ACADEMIC YEAR AS PROPOSED. STAN PICKENS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee of the Whole

President Barr reminded the Board that the proposed final draft policies will be posted for a thirty (30) day public comment period upon approval of the Board. If no additional comments are received during the thirty (30) day period, the policies will remain final upon the approval of the West Virginia Higher Education Policy Commission. He noted that in the event additional comments are received during the thirty (30) day period, comments will be presented back to the Board for review and, if any revisions are made the policies will be posted for an additional ten (10) day public comment period.

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE THE PROPOSED BOARD POLICIES: *POLICY 13 –SEXUAL HARASSMENT, POLICY 48 –FREEDOM OF INFORMATION ACT REQUESTS, AND POLICY 50 – EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION* FOR FINAL FORM UPON APPROVAL OF THE HIGHER EDUCATION POLICY COMMISSION. GREG SMITH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Announcements

Chairperson Morris asked both the Staff Council and Faculty Senate to meet with the Board for their annual meetings in accordance with WV Codes §18B-6-3(g) and §18B-6-6(g) directly following the June meeting.

Ms. Morris further announced that Mr. Shane Wilson, representative for Congressman McKinley, will be attending the next Board meeting.

She invited all to the following upcoming events: Alumni Day on Saturday, April 16th, Commencement on Saturday, May 14th at 10:00 a.m., and Leadership Appreciation Day on June 1st beginning with lunch at noon.

Mrs. Morris reminded the Board that the next scheduled Executive Committee meeting is Wednesday, May 25th at 11:00 a.m. and the next full Board meeting will be on Wednesday, June 8, 2011.

Adjournment

With no further business and hearing no objection, Chairperson Morris adjourned the meeting at 1:55 p.m.