

**Glenville State College  
Board of Governors Meeting  
June 20, 2012  
Mollohan Campus Community Center, Third Floor, Room 319  
Glenville, West Virginia**

Members Present: Ms. Sue Morris, Chairperson  
Mr. Richard Heffelfinger, Vice Chair  
Mr. Tim Butcher  
Dr. William Deel  
Mr. Mike Fulks  
Mr. Jerry Milliken  
Mr. Greg Smith  
Mr. Paul Peck, Faculty Representative  
Mr. Jason Phares, Staff Representative

Members Absent: Mr. Mike Forbes  
Mr. Cody Baber, Student Representative

Staff Present: Dr. Peter B. Barr, President  
Ms. Annette Barnette, Director of Marketing and Public Relations  
Mr. Jerry Burkhammer, Dean of Student Affairs  
Mr. Robert O. Hardman, II, Executive Vice President  
Dr. David Millard, Special Assistant to the President  
Dr. John Peek, Provost and Senior Vice President  
Mr. Dennis J. Pounds, Vice President for College Advancement  
Mr. Thomas Ratliff, Director of Physical Plant  
Mr. James W. Spears, Senior Vice President for External Relations  
Ms. Teresa Sterns, Executive Assistant to the President  
Mr. Joe Wilmoth, Assistant Vice President for Facilities

Others Present: Mr. David Ames, Regional Director, Energy Systems Group (ESG)  
Ms. Audra Blackwell, Business Development Manager, Energy Systems Group (ESG)

### **Call to Order**

Chairperson Sue Morris called the meeting to order at 12:55 p.m.

A quorum was established.

### **Approval of Minutes**

IT WAS MOVED BY GREG SMITH TO APPROVE THE MINUTES OF THE APRIL 11, 2012 MEETING AS PRESENTED. RICH HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Public Comment**

N/A

**Energy Systems Group (ESG) Report** – Mr. Hardman announced that Glenville State contracted with ESG to do an audit of the College's energy usage in November 2011. ESG submitted a report suggesting potential energy savings. He introduced ESG representatives David Ames and Audra Blackwell and asked them to report ESG findings to the Board.

The representatives presented a PowerPoint regarding energy-efficient improvements that the College can make to achieve significant energy savings, e.g., computer power management, weather management, a boiler stack, new windows, lighting upgrades, and retro-commissioning. The plan provides for managing facilities via an automation system. The Board discussed the plan with ESG representatives:

Q. Why does the newly-renovated Science Building need upgrades?

A. The building needs controls that will work with a central control system.

Q. What do the lighting improvements entail?

A. The improvements are very specific to each building depending on the age of fixtures and the area being lit. Spaces will be more appropriately lit by retro-fitting on a wholesale approach.

Q. If issues of abatement are identified specifically on page 28 under hazardous materials, during the project upgrade, will the College be responsible for those? If so, what would the costs be?

A. All abatements have been included in services. Anything additional that the College wants will be the responsibility of the College. Every abatement issue that ESG is aware of will be covered in the costs.

Q. Does the College have an Ahara Plan indicating areas of asbestos?

A. Mr. Ratliff indicated that the College does have a plan and all the documents were provided to ESG.

Q. What is the life expectancy of the upgrades and how long will it take to complete them?

A. Life expectancy is fifteen years and, once all the paperwork is approved and signed, the project upgrade will probably take 14 months.

Q. Will a report of savings be provided to the College each year?

A. A report will be provided each year for a nominal fee.

- Q. If the College cancels its contract with ESG, will ESG still provide the reports? If not, can the contract be re-written?
- A. ESG will not provide reports if contract is cancelled and it may be re-written.
- Q. How much savings is predicted over the fifteen years?
- A. \$2.6 million guaranteed savings.
- Q. If any problems occur with the system, will it be handled locally?
- A. Yes, campus staff will be trained on the system.
- Q. In the first paragraph of page 22, the text reads, "For payments not timely made, interest shall accrue at ten percent (12%) per annum," is that an error? Also, on page 42 under "Note" at the sixth bulleted item, it states "Awnings at gym. . . .,"Are those errors?
- A. Both are errors and the percentage in parenthesis will be changed to (10%) and the bulleted item will be moved under the PE building.
- Q. On page 60, under "Note" the text states, "GSC from time to time will require purchasing of natural gas from to supply fuel to the premises mentioned above." The "from to" should be changed to read "from a certified provider."
- A. The language will be changed in the contract.
- Q. Is President Barr supportive of the ESG contract?
- A. President Barr indicated that he is in agreement.

IT WAS MOVED BY MR. SMITH TO APPROVE FOR THE COLLEGE TO MOVE FORWARD WITH THE PROPOSED ENERGY SYSTEMS GROUP REPORT AND RECOMMENDATIONS. MR. BUTCHER SECONDED THE MOTION.

MOTION CARRIED WITH MR. JERRY MILLIKEN ABSTAINING HIMSELF FROM VOTING ON THE ACTION DUE TO HAVING SERVED ON TWO BOARDS WITH MS. AUDRA BLACKWELL IN THE PAST.

### **New Facilities Plan Report**

Mr. Joe Wilmoth reported that Phase I of the Pioneer Center project has been completed. He summarized the updates included in the Board book on the 2011 Master Plan on Page 76. He referred to maps and estimated budget/expenditures included in the Board book.

Mr. Wilmoth responded to questions:

- Q. Can the storm water pond be eliminated?
- A. It can depending on costs.

Mr. Butcher and Mr. Smith indicated that they were opposed to leaving the storm water pond.

President Barr invited Mr Smith and Mr. Butcher to attend the next meeting with architects to voice their concerns about the storm water pond. He inquired as to whether Mr. Smith had been attending the committee meetings as which he is a member.

Mr. Smith indicated that he was never informed of the meetings after the first meeting.

Mr. Smith requested that Mr. Wilmoth supply him with data so he could make some recommendations.

President Barr announced that Joe Wilmoth had announced his retirement effective July 1<sup>st</sup>.

The Board thanked Joe for his service provided to Glenville State.

IT WAS MOVED BY MR. MILLIKEN TO ACCEPT THE UPDATED FACILITIES PLAN WHICH INCLUDES THE 2012 AMENDMENTS AS PRESENTED. MR. BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Updates**

Mrs. Morris thanked all who submitted updates for the Board book and invited members to offer comments and ask questions. She announced that Janet Bailey is currently at Colorado Springs attending training to participate in the drug testing for the Olympics.

### **President's Report**

President Barr provided a partial list of activities to the Board that he has been engaged in since the last meeting.

- Commencement was held on campus in May and at FCI-Gilmer.
- He, along with Mr. Spears and Dr. Peek met individually with superintendents to invite membership in the Hidden Promise Consortium. He announced that there are now 31 counties participating in the Consortium and is awaiting a signed commitment from other counties.
- The first Summer Summit was hosted by Glenville State last week that included K-12 teachers, Higher Ed faculty, and administrators to put forth an effort to increase communication among K-12 and Higher Education along with identifying students who are capable of obtaining a degree but need extra support.
- He announced that he invited representatives from various work force industries to form a committee to determine what Glenville State can do to prepare students to meet the needs of the current industry.
- Glenville State has partnered with the Gilmer County Commission and Economic Development Association to host a community web page to publicize community news in a positive perspective.

### **Business and Finance Committee**

Mr. Rich Heffelfinger reported that the committee recommends approval of the proposed budget.

IT WAS MOVED BY MR. HEFFELFINGER THAT THE BOARD OF GOVERNORS APPROVE THE BUDGET FOR FY2013 AS PROPOSED. MR. SMITH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Student and Academic Affairs Committee**

Dr. Peek reported on the following information items:

- Student Housing changed the number of hours requiring campus residency from 58 to 72 beginning with new freshmen. The 30 mile radius was changed to a 50 mile radius for commuter students. The age of 21 changed to age 23 to be exempt from required campus residency. Tracking of students who live in residence halls will be improved.
- Nursing Program is considering a four-year baccalaureate plan for nursing. Physical therapy is exploring additional course offering. WVU has been reconfiguring nursing programs in the state and several have been discontinued. They have informed the College that it will no longer have Board representation and a new Memorandum of Understanding will restrict Glenville State to offering only the first year of nursing beginning FY2012.
- After President Barr inquired as to what the Board's thoughts are on this plan, the consensus was to move forward and to send a letter stating that Glenville State does not agree with the timeline and request that Chancellor Hill speak with them also.

### **Committee of the Whole**

MR. HEFFELFINGER MOVED THAT THE BOARD OF GOVERNORS APPROVE THE 2012-2013 BOARD MEETING SCHEDULE AS PROPOSED. MR. SMITH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

The 2012-13 slate of officers was presented by Mr. Butcher, Chair of the Nominating Committee, as: Rich Heffelfinger, Chair, Greg Smith, Vice-Chair, Tim Butcher, Chair of the Business and Finance Committee, and Mike Forbes, Chair of the Student and Academic Affairs Committee.

IT WAS MOVED BY MR. MILLIKEN TO APPROVE THE NOMINATED SLATE OF OFFICERS FOR 2012-13 AS PRESENTED BY THE NOMINATING COMMITTEE. MR. DEEL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **New Business**

Mr. Butcher inquired about WVIAC falling to a possible extension and asked President Barr to elaborate.

President Barr responded that the Conference consists of nine football and seven non-football schools. In the past there has not been a real commitment from the non-football schools to athletics. The action is not a final action. Conference presidents were advised by Michael Racey with NCAA to form a new conference. A vote will be taken at the July 3<sup>rd</sup> meeting. This is a cooperative decision between football schools.

President Barr thanked Sue Morris for the outstanding job she has done as chair of the Board and Jerry Milliken for his service to the Board as a member and Vice Chair.

### **Announcements**

Mrs. Morris announced that the WV HEPC Board of Governors Summit will be held July 20 – 21, 2012 at Stonewall Resort.

Mrs. Morris reminded the Board that the next scheduled **Executive Committee meeting is Wednesday, August 1<sup>st</sup> at 11:00 am** and the next **full Board meeting will be on Friday, August 17<sup>th</sup>, 2012 at the Morris Criminal Justice Training Center** with Fall Convocation following in the Fine Arts Center.

Dr. Mike Smith will be presenting an update at the next meeting on the Department of Social Sciences.

Ms. Morris announced that both the Staff Council and Faculty Senate will meet with the Board for their annual meetings in accordance with WV Codes §18B-6-3(g) and §18B-6-6(g) directly following today's meeting.

Mrs. Morris thanked the Board, faculty, and staff for all of their cooperation and service.

The Board took a recess at 2:53 pm.

The Board reconvened at 3:05 pm.

### **Executive Session**

MR. BUTCHER MOVED TO GO INTO EXECUTIVE SESSION TO DISCUSS THE PRESIDENT'S CONTRACT. MR. PECK SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

MR. BUTCHER MOVED TO COME OUT OF EXECUTIVE SESSION. MR. MILLIKEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. MILLIKEN TO RENEW PRESIDENT BARR'S CONTRACT WITH AN EXTENSION DATE OF 2015. MR. BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Adjournment**

With no further business and hearing no objection, Chairperson Morris adjourned the meeting at 3:10p.m.

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Sue Morris  
Chairperson

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Teresa Sterns  
Executive Assistant to the President