

**Glenville State College
Board of Governors Meeting
August 24, 2016
Ike & Sue Morris' Residence
2888 US Hwy. 33 East, Glenville, WV**

Members Present: Mr. Greg Smith, Chairperson
Mr. Tim Butcher, Vice Chair
Dr. William Deel
Mr. Mike Forbes
Mr. Stephen Gandee
Mr. Richard Heffelfinger
Mr. Ralph Holder
Ms. Sue Morris
Mr. Mike Rust
Mr. Reed Ratliff, Student Representative
Mr. Paul Peck, Faculty Representative

Members Absent: Ms. Ann Reed, Staff Representative

Staff Present: Dr. Peter B. Barr, President
Mr. Robert O. Hardman, II, Executive Vice President
Mr. James W. Spears, Senior Vice President for External Relations
Ms. Teresa Sterns, Executive Assistant to the President
Dr. Milan Vavrek, Vice President for Academic Affairs

Others Present: Dr. Dave Corcoran, Glenville Democrat/Pathfinder

Call to Order

Chairperson Greg Smith called the meeting to order at 2:53 p.m.

Swearing in of new Board Member

Chairperson Greg Smith administered the Oath of Office to the new Student Representative Board member, Reed Ratliff.

A quorum was established.

Approval of Minutes

Mr. Smith announced that a revision was made to page 5 of the minutes regarding the on-line policy proposal action item. Paul Peck voted against the item, so the minutes were changed from to read "MOTION CARRIED WITH ONE MEMBER VOTING AGAINST (MR. PAUL PECK)."

PAUL PECK MOVED TO APPROVE THE MINUTES OF THE JUNE 15, 2016 MEETING AS AMENDED. RICH HEFFELFINGER SECONDED THE MOTION.
MOTION CARRIED UNANIMOUSLY.

Public Comment

N/A

Updates

Mr. Smith thanked all who submitted updates for the Board book and invited members to offer comments and ask questions.

Q. Have any joint committee meetings been scheduled in the future?

A. President Barr responded that no joint meetings have been scheduled but will schedule one.

Q. In reference to page 11 of the Board book, section SG III.D., what is the incentive for faculty?

A. Dr. Vavrek responded that an incentive has not yet been developed.

Mr. Butcher requested that Mr. Hardman provide a breakdown of scholarships to the Board at its next meeting.

A summary of grants applied for and received was requested for the next meeting.

Q. In reference to page 22 of the Board book regarding the financial status report, why is the budget showing 110 percent over budget for utilities. The College worked with Energy Systems Group to assist with that?

A. Mr. Hardman responded that the Waco Center has a number of issues with heating in the winter.

Q. In reference to page 24 of the Board book regarding the High Adventure program, who is the new coordinator?

A. Mr. Spears responded that the new coordinator is Jonathan Massey.

Q. Will the College's insurance cover students participating in High Adventure?

A. Mr. Hardman responded it would be covered if it were a sanctioned activity.

Q. Who is the insurance carrier?

A. Mr. Hardman responded that he was not sure who the underwriter is. President Barr noted that it would be provided at the next Board meeting.

Q. Does the College require students to have medical insurance?

A. President Barr responded that the College does not require students to have medical insurance. Mr. Heffelfinger suggested doing a survey for students to see how many have medical insurance.

Mr. Smith asked Reed Ratliff if any students had commented on the High Adventure program no longer being academic and credit-based classes.

Mr. Ratliff responded that they were discouraged last year but he has not heard anything this year.

Q. In reference to the financial status report on page 22 of the Board book, what does the auxiliary funds transfer from MBC mean?

A. Mr. Hardman responded that the municipal bonds were transferred into current accounts.

Q. Has any allowance been made for bond savings in this year's budget?

A. Mr. Hardman responded that \$80,000 has been allowed for loan and bond savings.

Q. What does the scholarship & waiver line on the expense section of the quarterly financials include?

A. Mr. Hardman responded that it includes Federal PELL, SEOG, and TEACH funds (no federal loan funds are included); State Higher Education grants, PROMISE scholarships, and other State Agency funded scholarships; privately funded scholarships from third parties (including GSC Foundation); institutionally funded scholarships, tuition waivers, and housing waivers.

Q. In reference to page 29 of the Board book, why was there a fall off of fundraising?

A. Mr. Spears indicated that Mr. Pounds has not shared that with him but he will ask and report back to the Board at its next meeting.

Mr. Smith requested a summary of who has been contacted for fundraising be provided to the Board.

President Barr responded that a summary would be provided at the next meeting.

Executive Committee

Mr. Smith, Chair, reported that the committee discussed upcoming audits and continued to work on creating a reserve fund. He discussed implementing a \$2,000 (\$500/year) housing scholarship that will obligate recipient(s) to remain in the residence hall through college completion. The scholarship will allow any Glenville State alumni to nominate a student to receive the scholarship, the scholarship will be funded at \$500/year, and the scholarship will be named after the alumni nominating the recipient. Mr. Smith will prepare a document regarding the scholarship and bring back to the Board at its next meeting.

There were no reports presented by the following committees as they did not hold committee meetings prior to the Board meeting due to attending the Board retreat: Business and Finance, Student and Academic Affairs, and Enrollment Management.

President's Report

President Barr provided a partial list of activities that he has been engaged in since the last meeting to the Board and reported the following:

- In reference to the faculty post retirement plan, some faculty requested to still teach on-line courses from anywhere after retirement. The plan is being currently reviewed and it may be revised to include that if faculty are granted to teach on-line courses after retirement, he/she must have five office hours on campus and be consistently evaluated.
- President Barr met with the Pioneer Mentoring committee and they now have eighteen mentors to mentor freshmen within the GSC100 classes.
- The IRS audit exit interview was held with President Barr and he announced that future president would be required to pay taxes on the president's home unless the president is required to serve as campus security and remain at the president's home 24/7.
- The U.S. Department of Education auditors visited the College yesterday.

Mr. Smith requested the College prepare a list of the IRS audit findings that will affect the new president including the taxes and a list that will affect coaches or any other employee based on the findings. President Barr observed that the IRS audit staff member stated that if employees can wear clothing other places than work, clothing allowances or gifts are taxable. Mr. Hardman briefly discussed the IRS audit review and findings and answered questions.

Mr. Butcher inquired about the meeting between President Barr, President Gee, and Delegate Boggs. President Barr responded that President Gee was making his annual visits to colleges and noted that he visited with the HSTA camp participants while on campus. President Gee invited Delegate Boggs to visit the College with him. A brief discussion was held about collaborative opportunities for Glenville State and WVU.

Announcements

Mr. Smith made the following announcements:

- Homecoming is scheduled for Saturday, October 22, 2016/GSC vs. WV State at 1:30 p.m.

Professor Peck distributed information regarding section 2.C- Core Component from the current HLC self-study and asked that the members review it and send comments and examples to him describing the Board's deliberations on priorities intended to preserve and enhance the institution.

Mr. Smith asked the Board to be prepared to share their thoughts at the next meeting on marketing the education program. He further requested that the top admissions recruiter be invited to the next Board meeting to receive a personal \$500 award.

Adjournment

With no further business and hearing no objection, Chairperson Smith adjourned the meeting at 3:46 p.m.