

**Glenville State College  
Board of Governors Meeting  
October 24, 2018  
Waco Center, Hall of Fame Room  
Glenville, West Virginia  
AMENDED**

Members Present: Mr. Greg Smith, Chairperson  
Mr. Tim Butcher, Vice Chair  
Mr. Stephen Gandee  
Mr. Richard Heffelfinger  
Mr. Ralph Holder  
Ms. Sue Morris  
Mr. Mike Rust, via teleconference  
Mr. Larry Baker, Faculty Representative  
Mr. Dustin Crutchfield, Staff Representative  
Mr. Justin Woods, Student Representative

Members Absent: Dr. William Deel

Faculty & Staff Present: Dr. Tracy L. Pellett, President  
Mr. John Beckvold, Vice President for Business & Finance  
Mr. Marty Carver, Vice President for Enrollment  
Ms. Sheri Goff, Financial Aid Assistant & Advisory Council for Classified Staff Rep.  
Mr. Tim Henline, Asst. Professor of Business and Faculty Senate President  
Mr. David Hutchison, Vice President for Advancement  
Mr. Jason Phares, Information Technology Manager  
Mr. Justin Rader, Residence Life Intern  
Mr. Jesse Skiles, Director of Athletics  
Ms. Krystal Smith, Chief Human Resources Officer  
Ms. Teresa Sterns, Executive Assistant to the President  
Ms. Chelsea Stickelman, Interim Director of Admissions  
Dr. Victor Vega, Provost & Vice President for Academic Affairs

Others Present: Dr. Joe Evans, Professor Emeritus  
Mr. James Meads, Professor Emeritus  
Ms. Judy Meads, GSC Alumna  
Mr. Reed Ratliff, GSC Alumnus  
Mr. Harry Rich, Professor Emeritus  
Dr. John Westfall, GSC Alumnus

### **Call to Order**

Chairperson Greg Smith called the meeting to order at 1:04 pm.

A quorum was established.

Mr. Smith moved agenda item 7-C to item 9-B.

### **Approval of Minutes**

Mr. Smith asked that the presented minutes be changed on page three, final draft policies action statement. Change "Greg Smith moved....." to "Tim Butcher moved..."

SUE MORRIS MOVED TO APPROVE THE MINUTES OF THE AUGUST 15, 2018 MEETING AS AMENDED. JUSTIN WOODS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Public Comment**

Mr. Smith announced that all persons presenting comments to keep comments to three minutes. He indicated that the Board seeks factual information and values input.

The following individuals presented comments regarding concerns with President Pellett's leadership: Dr. Joe Evans, Mr. Jim Meads, Mr. Harry Rich, and Dr. John Westfall.

Mr. Smith thanked all for addressing the Board.

### **Executive Committee**

Greg Smith, Chair, reported that the Committee discussed the following at its September 26<sup>th</sup> meeting:

- Enrollment Updates
- Annual Audit FY2018
- Blue Ribbon Commission Allocation
- Budget
- Student Success Collaborative with EAB
- Winter Term Tuition Rate Proposal, formerly called J-Term
- Set agenda for this meeting
- Entered into Executive Session to discuss the President's contract and compensation package

### **President's Report**

President Pellett provided a list of activities he has been engaged in since the June 2018 meeting and reported the following:

- One less new student than last year enrolled at the College for fall 2018. A growth in enrollment is expected in spring 2019 in online courses, dual enrollment, and Second Chance Pell.
- The College has significantly decreased the tuition discounting rate from forty percent to near thirty percent.
- A recent NCAA compliance review of athletics was administered to assist the College in performing better in the area of compliance.
- The College is now following national standards in education as a whole to ensure positive evaluations by Council for the Accreditation of Educator Preparation (CAEP) and the Higher Learning Commission

(HLC). HLC is scheduled to review the Second Chance Pell off campus sites on October 30, 2018. The College's five year review by HLC is scheduled for April 2019.

- The new website is up and running. The Offices of Public Relations and Information Technology will be training departments on how to make updates on the site for their respective areas.
- Mr. Noah Balsler, Director of Facilities, is preparing a maintenance plan to address facilities issues that the College is still experiencing including broilers, chillers, mold, etc.
- The College may expect to potentially lose near one million dollars in state appropriation per year if the WV Higher Education Policy Commission (HEPC) proposed funding model is approved. GSC is currently one of the top FTE funded institutions in West Virginia. President Pellett will be attending the Blue Ribbon Commission meeting this Friday.
- Dr. Pellett will be bringing a proposal for fall sports to the next meeting.

### **Business and Finance Committee**

Mike Rust, Chair, reported the Committee discussed the recent FY2018 audit and asked Mr. Beckvold to provide a report.

Mr. Beckvold provided a handout to the Board regarding the current budget and announced that the College's audit was completed within the time limit.

Mr. Baker requested a digital copy of the report.

### **Enrollment Management Committee**

Steve Gandee, Chair, provided a history of the Committee that was implemented three years ago. He invited all to attend the meetings that are held at 10:00 am prior to regular Board meetings. Mr. Gandee reported that 380 incoming students enrolled this academic year compared to 381 last year. Although, 564 was the expected goal for this year, Mr. Carver indicated to the Committee the first year he began that it would be hard to increase enrollment by two or three percent due to the economics and the area. An Enrollment Management Committee meeting will be scheduled prior to the next Board meeting and Mr. Gandee will send personal invitations in an effort to get all involved and work together. He further announced that a management plan for enrollment has been developed.

### **Student and Academic Affairs Committee**

Ralph Holder, Vice Chair, asked all members of the Committee to report on what they presented at the Committee meeting. The presentation of reports included the following highlights:

Dr. Victor Vega - Discussed a partnership with Marshall University for students to attend GSC for three years and finish a Master's degree in professional athletic training at Marshall in the following two years. The College hopes to offer the program in fall 2019.

Justin Woods – Reported various groups that SGA will be collaborating with to offer events both on and off campus and noted he feels the student body is more unified than before.

Larry Baker – Reported that faculty are working with administration to allow students on waiting lists to be admitted into classes in the place of a student already admitted misses two consecutive classes within the first two weeks of the semester; Faculty Senate submitted comments regarding the departmental reorganization proposal; College is in need of math professors; issues of concerns include HLC, CAEP and overloads; and department chairs are expected to get a raise.

Mr. Butcher inquired to Mr. Baker if he felt he would lose his job if he disagreed with President Pellett.

Mr. Baker responded, "No."

Mr. Smith suggested reinstating the alumni scholarship and inquired what the net is. He requested the net and a proposed plan be provided to the Board at the next meeting.

Mr. Carver and Mr. Beckvold responded that both would be provided at the next meeting.

RICH HEFFELFINGER MOVED TO APPROVE THE 2019 WINTER TERM TUITION AND FEES AT A FLAT RATE OF \$300.00 PER CREDIT HOUR. SUE MORRIS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Announcements**

Mr. Smith made the following announcements:

- GSC Commencement – December 8, 2018 @ 10:00 am @ Waco Center
- HCC Commencement – December 13, 2018 @ 1:00 pm @ HCC
- Next Executive Committee Meeting – November 14, 2018
- Next Board Retreat and Meeting – November 28, 2018  
***The retreat will be held at the Waco Center from 9:00 am – 2:00 pm with a break for lunch from 11:30 am – 12:30 pm. The Board meeting will begin at 2:00 pm.***

Mr. Hutchison announced that anyone receiving letters or phone calls from University Promotions requesting money to not respond as it is a scam. He asked all to let him know in the event a phone call or letter is received requesting money for the College from any source other than the GSC Foundation.

The Board recessed at 2:45 pm.

The Board reconvened at 3:00 pm

### **Executive Session**

IT WAS MOVED BY RICH HEFFELFINGER THAT THE BOARD OF GOVERNORS GO INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4(b)(2)(A) TO DISCUSS THE PRESIDENT'S CONTRACT. JUSTIN WOODS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Rise from Executive Session**

IT WAS MOVED BY JUSTIN WOODS THAT THE BOARD RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. DUSTIN CRUTCHFIELD SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Adjournment**

With no further business and hearing no objection, Chairperson Smith adjourned the meeting at 5:03 pm.

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Greg Smith  
Chairperson

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Teresa Sterns  
Executive Assistant to the President