

**Glenville State College  
Board of Governors Meeting  
December 4, 2019  
Waco Center, Hall of Fame Room  
Glenville, WV**

Members Present: Mr. Greg Smith, Chairperson  
Mr. Tim Butcher, Vice Chair  
Ms. Ann Starcher Green  
Mr. Ralph Holder  
Mr. Robert Marshall  
Mr. Doug Morris  
Mr. Mike Rust  
Dr. Kevin Evans, Faculty Representative  
Mr. Jason Gum, Staff Representative  
Mr. Colton Ring, Student Representative

Members Absent: Mr. Stephen Gandee  
Mr. Tilden "Skip" Hackworth

Faculty & Staff Present: Ms. Stacy Adkins, Director for Academic Success Center  
Mr. John Beckvold, Vice President for Business & Operations  
Mr. Marty Carver, Vice President for Enrollment & Student Life  
Mr. Dustin Crutchfield, Director of Public Relations and Marketing  
Mr. Adrian Duellely, Director of Student Activities  
Mr. Tim Henline, Lecturer of Business & Faculty Senate President  
Mr. David Hutchison, Vice President for Advancement  
Ms. Michelle Lang, Academic Success Counselor  
Dr. Gary Morris, Interim Provost & Vice President for Academic Affairs  
Dr. Kathleen Nelson, Interim President  
Mr. Thomas Ratliff, Executive Director of Workforce & Community Development  
Mr. Jesse Skiles, Director of Athletics  
Ms. Teresa Sterns, Executive Assistant to the President  
Ms. Chelsea Stickelman, Director of Admissions and Staff Council Chair  
Dr. Matthew Thiele, Assistant Professor of English and Department Chair  
Dr. Fred Walborn, Professor of Psychology

Others Present: Dr. Joe Evans, Faculty Emeriti  
Mr. Brandon Jones, SGA Parliamentarian  
Mr. Sheldon Mullens, Student

### **Call to Order**

Chairperson Greg Smith called the meeting to order at 1:03 pm.

### **Swearing in of new Board member**

Mr. Smith administered the Oath of Office to newly appointed lay member Ann Starcher Green.

A quorum was established.

### **Public Comment**

N/A

### **Constituent Comments**

The following provided a brief report to the Board regarding their constituent groups:

- Tim Henline, Faculty Senate President
- Chelsea Stickelman, Staff Council Chair
- Brandon Jones, SGA Parliamentarian

### **Consent Agenda**

Mr. Smith announced that the minutes are being removed from the consent agenda and voted on separately. He noted that the October 23, 2019 minutes need to be amended on page five, under "Nursing Subcommittee," the last bulleted item at the bottom of the page, change the word "visibility" to "feasibility."

MIKE RUST MOVED TO APPROVE THE CONSENT AGENDA WHICH INCLUDES ITEMS 5; B-E ONLY AS PRESENTED. KEVIN EVANS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

MIKE RUST MOVED TO APPROVE THE AMENDED OCTOBER 23, 2019 MINUTES. KEVIN EVANS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Committee Reports**

#### **Executive Committee/Chair Report**

Greg Smith reported:

- Committee met on November 13, 2019.
- Set December Board Agenda and discussed:
  - The three retention items listed on the agenda along with the Hidden Promise Scholars Program status and requested individuals be present at this meeting to provided updates on all.
  - Strategic Institutional Aid Major Initiatives that are included on the agenda.
  - The Pierpont/GSC nursing program collaboration progression.
- All Committee Chairs and Ex-Officio Administrators need to provide an agenda at every Committee meeting.

Dr. Nelson also requested that all committees take minutes at their meetings. She reminded all that the committees may meet at any time and date; however, the meetings must be noticed.

### **Board Governance Committee**

Tim Butcher reported that the Committee's discussion included the following:

- Board By-laws
- Board Training
- Governance
- Evaluations for the Board and Board members
- Human Resources Policy
- Salary Issues
- Provost and President Searches
- Staff Development and Training Modules

### **Business and Finance Committee**

Mike Rust reported that the auditors provided a report of the College's most recent audit and it received a clean opinion. The College suffered a deficit and the Committee will be addressing issues at the first of the year. The Board will be receiving financial statements on a quarterly basis. The Committee recommends approval of the FY2019 audit as it was presented. In order for the dual enrollment program to be competitive, the Committee recommends approval of reducing the tuition for dual enrollment.

MIKE RUST MOVED TO APPROVE THE FY2019 AUDIT AS PRESENTED. JASON GUM SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

MIKE RUST MOVED TO APPROVE THE REDUCTION OF THE PER CREDIT HOUR FEE FOR DUAL ENROLLMENT COURSES FROM \$50 TO \$25 EFFECTIVE FOR SPRING 2020. COLTON RING SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Enrollment and Student Life Committee**

Marty Carver provided a packet to the Board and announced/reported:

- Thanks goes to Flying W for its support toward the E-Sports program.
- Applications are down at this time.
- A strong number of inquiries have been received.
- Hopes to put a focus group together to come up with retention initiatives.
- Referenced page 106 in the Board packet and noted that there has been a lot of student activities, including e-sports and intramurals offered for Fall 2019.

## **Academic Affairs Committee**

Dr. Gary Morris announced that once the program review for the Regents Bachelor of Arts has been approved, it will be submitted to the Higher Education Policy Commission for approval.

RALPH HOLDER MOVED TO APPROVE THE PROGRAM REVIEW FOR THE REGENTS BACHELOR OF ARTS (RBA). ANN GREEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Dr. Morris announced that the student academic assessment reports are done on an annual basis. He requested that the approval of academic awards, changes to program length or credits, and elimination of academic awards item be moved to the February 2020 meeting due to the Curriculum Committee's last date to work on all is December 10<sup>th</sup>.

Mr. Smith agreed to move it the February 2020 agenda.

## **Hidden Promise Scholars (HPS) and Academic Success Center (ASC) Update**

Stacy Adkins provided a brief update on the Hidden Promise Scholars program and the Academic Success Center, which included the following:

- Program fosters post-secondary education for students lacking aspiration or family support.
- Currently, there are 140 Scholars on campus.
- There are approximately 1200 Scholars in 10<sup>th</sup>-12<sup>th</sup> grades.
- Cutback had to be made to the program due to sustainability and funding thus the reason the program no longer does trips or summer camps.
- 83% Scholars were retained from Fall 18 to Fall 19.
- Admissions is going to take over the recruitment of the HPS.
- The ASC provides individual orientation with students
- The Center began in Fall 2017 and was developed from the core foundation of HPS.
- There have been over 3000 appointments scheduled for tutoring and study hall this semester.
- A mass report is generated at the end of the semester to see what students have registered for the next semester.
- In Fall 2018, 312 students were enrolled. 165 of those students registered in Spring 2019, 139 did not due to personal reasons and financial aid, the remaining students transferred.
- Funding is provided mostly by tuition discounting and some funding from donors.

Mr. Smith requested that Stacy bring ideas back to the Board for funding the program and how to enhance the program.

The following presented a brief report and summary to the Board:

- Fred Walborn – Collaborative Project
- Dustin Crutchfield – Public Relations Update
- Jesse Skiles – Athletic Statistics Report
- Tom Ratliff – Disseminated handouts regarding upcoming events from Workforce and Community Development

## Announcements

Mr. Smith announced the following:

- This evening at 5:30 – 7:00 in front of Presidents’ Auditorium:  
“Sharing the Spirit” reception and Reader’s theatre performance of “A Christmas Carol” directly following in the Presidents’ Auditorium.
- December 5 & 6 – HEPC Board of Governors Summit in Lewisburg.
- December 6<sup>th</sup> at 7:00 in the Fine Arts Center Auditorium - Jazz Band annual Christmas Concert.
- December 14<sup>th</sup> – Commencement @ 10:00 am in the Waco Center. Platform party will robe at 9:45 am.
- December 19<sup>th</sup> – Graduation at Huttonsville Correctional Center at 1:00 pm. Let Teresa know if you intend to participate in the platform party.
- Next Board meeting is scheduled for February 5<sup>th</sup>.

## Adjournment

With no further business and hearing no objection, Chairperson Smith adjourned the meeting at 3:12 pm.

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Greg Smith  
Chairperson

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Teresa Sterns  
Executive Assistant to the President