

**Glennville State College
Board of Governors Meeting
February 24, 2021
MCCC, Ballroom
Glennville, West Virginia**

Members Present: Mr. Mike Rust, Chairperson
Mr. Tim Butcher, Vice Chair
Mr. Stephen Gandee
Ms. Ann Green, Via Teleconference
Mr. Tilden "Skip" Hackworth
Mr. Robert Marshall
Mr. Doug Morris, Via Teleconference
Mr. Joe Parsons
Dr. Kevin Evans, Faculty Representative
Mr. Jason Gum, Staff Representative
Ms. Jasmine Tarman, Student Representative

Members Absent: Mr. Greg Smith

Faculty & Staff Present: Ms. Rachel Adams, Academic Affairs Administrative Secretary
Mr. Jeremy Carter, ASC Counselor & Hidden Promise Scholars (HPS) On-Campus Coord.
Ms. Kristen Cosner, Communications Coordinator
Mr. Dustin Crutchfield, Director of Public Relations & Marketing
Ms. Maureen Gildein, Lecturer of Physical Education and Alumni Council President
Ms. Rita Helmick, Vice President for Administration
Mr. David Hutchison, Vice President for Advancement
Mr. Bert Jedamski, CFO
Ms. Michele Lang, ASC Counselor
Dr. Mark Manchin, President
Mr. Eric Marks, Information Technology Specialist
Ms. Alecia Martin, Interim Director, Academic Success Center (ASC)
Dr. Jonathan Minton, Chair, Language and Literature
Dr. Gary Morris, Provost & Vice President for Academic Affairs
Mr. Jesse Skiles, Director of Athletics
Ms. Teresa Sterns, Executive Assistant to the President
Ms. Chelsea Stickelman, Director of Admissions & Staff Council Chair

Others Present: Mayor Dennis Fitzpatrick, City of Glennville
Mr. Tim Marks, GSC Retiree

Call to Order

Chairperson Mike Rust called the meeting to order at 1:22 pm.

A quorum was established.

Public Comment – N/A

Special Recognitions/Presentations

President Manchin presented Tim Marks, GSC Retiree, with a Board of Governors Certificate of Appreciation for the forty-three years of service he provided to Glenville State College.

Mayor of Glenville Dennis Fitzpatrick presented a brief history of his background and announced he has served as Mayor for ten years. Mayor Fitzpatrick assisted the College in the past by setting up meetings with service counties in West Virginia and he looks forward to continuing to collaborate with GSC.

Alecia Martin, Interim Director of the Academic Success Center (ASC), provided handouts to the Board and discussed the information that included the Center's current initiatives regarding the ASC and Hidden Promise Scholars (HPS) Program.

Dr. Jonathan Minton, Chair of the Language & Literature Department, presented an update and provided a copy of the 2020 Trillium to all. He announced the following:

- 2021 Trillium will be released in the near future.
- Art Show will be held on May 8, 2021.
- A new reading series in conjunction with the local library has been established. It continually hosts noted authors.
- A new Appalachian course will be offered.
- Theatre is planning a play production to perform in April.

Mr. David Hutchison reported on the Day of Giving and thanked everyone for support. He provided a handout that included a list of projects and amount of funding donated for each. Mr. Hutchison also presented a PowerPoint that included a report on new scholarships, status of grants, scholarship campaign, governmental affairs, and upcoming campus events.

Constituent Comments

Alumni Council - Maureen Gildein, Alumni Council President, reported the following:

- Next Alumni Council meeting is at 10:00 am on March 13, 2021 at the Waco Center.
- Alumni is pleased with the Alumni Center renovations.
- Invites nominations for Alumni officers and Alumni awards.
- Committees are working on miscellaneous projects.
- Women's Circle hosted a virtual cookie baking event in December.

Faculty Senate – Kevin Evans reported the following:

- Senate is drafting a new version of the Board policy regarding faculty overload to send to the Administration.
- Eliminating and revitalizing committees and bylaws.
- Shared information with faculty regarding meeting with Mike Rust about reducing the fifteen hours teaching requirement.
- Discussed consolidation of course fees and has concerns regarding fees not being allocated to courses.

Staff Council – Chelsea Stickelman reported:

- Council approved and finalized changes to its new constitution.
- Elections will be held for new representatives in April.
- Reviewing committee structure to appoint staff representation on committees.

Student Government Association (SGA) – Jasmine Tarman reported that there was recently a small COVID-19 outbreak and SGA is planning for homecoming.

Consent Agenda

KEVIN EVANS MOVED TO APPROVE THE MINUTES AS PRESENTED. JOE PARSONS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee Reports

Executive Committee/Chair Report

Mike Rust reported:

- Committee met on Feb. 3rd.
- President provided an update on the state legislative agenda.
- Marshall University President Gilbert and Provost Taylor visited campus to discuss possibilities for Marshall and GSC to collaborate and offer a nursing program at GSC.
- Bert Jedamski provided a report on the financial status of the College .
- Gary Morris discussed student scheduling.
- Set agenda for this meeting.

Board Governance & HR Committee - Ann Green, Chair, reported that the Committee:

- Recommends approval of Policy 9.
- Received an update from Tegan McEntire regarding human resources.
- Plans to work on a pamphlet that includes information for new Board members.
- Discussed nomination plan for future Board members.
- Requests updates on legal activities, strategic plan, facilities, and legislature at future Committee meetings.

Business and Finance Committee - Doug Morris, Chair, asked Bert Jedamski to present the information discussed in the Committee meeting.

Mr. Jedamski reported that the Committee discussed:

- Accounts receivable balances
- Cash flow projection
- Re-visited break even analysis
- CARES ACT Funds
- YTD Financial Statement
- FY2021 Budget Update

Enrollment and Student Life Committee – Steve Gandee reported that the Committee was presented a PowerPoint presentation on bundling tuition and fees and discussed:

- Dashboard on enrollment comparisons.
- Enrollment projections for fall semester.

- Virtual and in-person recruiting tours that admissions have been attending or planning to attend.
- Dorm occupancy rates.

Academic Affairs Committee – Skip Hackworth reported:

- Dr. Morris distributed academic calendars for years 2021-2022 and 2022-2023
- GSC graduate program application was submitted to HLC. Once HLC’s decision is received it will be shared with the Board.
- WV Senator Rucker visited campus.
- Tim Henline gave a presentation on enrollment and retention.
- Dr. Corley Dennison, Vice Chancellor for Academic Affairs at the WV HEPC, gave a presentation on nursing programs during the Board luncheon.
- Dr. Morris will complete student course schedules by March.

President’s Report

Dr. Manchin reported:

- He will be speaking to the WV Senate Education Committee tomorrow.
- The College is working on finalizing an MOU between Marshall University and GSC to offer a pre-pharmacy program to GSC students.
- Discussions continue with Marshall regarding offering a nursing program at GSC.

Actionable Items

ANN GREEN MOVED TO APPROVE THE PROPOSED REVISED BOARD DRAFT POLICY 9 FOR FINAL FILING WITH THE HIGHER EDUCATION POLICY COMMISSION IF NO COMMENTS ARE RECEIVED AFTER THE THIRTY-DAY COMMENT PERIOD. BOB MARSHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Announcements

Mr. Rust announced the following:

- President Manchin’s Inauguration events have been scheduled for the week of April 5th.

The Inaugural Ceremony will take place on April 9th at 2:00 pm at the Waco Center. A reception, dinner and gala is scheduled following the ceremony beginning at 6:00 pm in the Waco Center.

Homecoming is on April 10th with parade and football game.

- A special meeting of the Board will be held on March 4, 2021 to take action on tuition & fees bundling proposal.
- Next Executive Committee meeting is scheduled for April 7th and regular Board meeting is on April 21, 2021.

Executive Session

IT WAS MOVED BY JOE PARSONS THAT THE BOARD OF GOVERNORS GO INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4(b)(2)(A) TO DISCUSS THE PRESIDENT’S CONTRACT. TIM BUTCHER SECONDED THE MOTION.

Rise from Executive Session

IT WAS MOVED BY KEVIN EVANS THAT THE BOARD RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. STEVE GANDEE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Adjournment

With no further business and hearing no objection, Chairperson Rust adjourned the meeting at 3:35 p.m.

Mike Rust
Chairperson

Teresa Sterns
Executive Assistant to the President