

**Glenville State College
Board of Governors Meeting
April 21, 2021
MCCC, Ballroom
Glenville, West Virginia**

Members Present: Mr. Mike Rust, Chairperson
Mr. Tim Butcher, Vice Chair
Mr. Stephen Gandee, Via Teleconference
Ms. Ann Green
Mr. Tilden "Skip" Hackworth, Via Teleconference
Mr. Robert Marshall
Mr. Doug Morris, Via Teleconference
Mr. Joe Parsons
Dr. Kevin Evans, Faculty Representative
Mr. Jason Gum, Staff Representative
Ms. Jasmine Tarman, Student Representative

Members Absent: Mr. Greg Smith

Faculty & Staff Present: Ms. Bridget Carr, Student Support Services Teacher/Counselor
Dr. Rico Gazal, Chair, Land Resources Department
Ms. Rita Helmick, Vice President for Administration
Mr. David Hutchison, Vice President for Advancement
Mr. Bert Jedamski, CFO
Ms. Michele Lang, Academic Success Counselor and ACCE Rep.
Dr. Mark Manchin, President
Mr. Eric Marks, Information Technology Specialist
Dr. Gary Morris, Provost & Vice President for Academic Affairs
Dr. Brian Perkins, Assoc. Professor of Forestry and Faculty Senate President
Mr. Jesse Skiles, Director of Athletics
Ms. Teresa Sterns, Executive Assistant to the President
Dr. Marjorie Stewart, Assoc. Professor of English and Faculty Senate Vice President
Ms. Chelsea Stickelman, Director of Admissions & Staff Council Chair
Mr. Robert Woods, Student Support Services Teacher/Counselor

Others Present: Mr. Harry Rich, Professor Emeritus

Call to Order

Chairperson Mike Rust called the meeting to order at 1:03 pm.

A quorum was established.

Public Comment – N/A

Special Recognitions/Presentations

Dr. Rico Gazal, Chair of the Land Resources Department, presented an update that included the following:

- Department has three different drones.
- Department is in need of a fifteen passenger four-wheel drive van, skidder, bulldozers, and survey and forestry equipment.
- Fundraising to establish two new scholarships.
- Added the Wildlife Management major in the Natural Resource Management Program.
- Hosting the 22nd Land Resources Golf Tournament this Friday at 9:00 am.
- Student clubs begun beautification projects involving the College sawmill and replacing signage and tree planting..
- Antero Resources donated a 2014 F-150 truck to the Department..
- Received a \$15K grant from EQT last year and \$5K from First Energy for the NRMT HS Program.

Constituent Comments

Alumni Council – Chairman Rust reported the following on behalf of Maureen Gildein, President:

- Alumni hosted a Homecoming Celebration on April 10, 2021. Many alumni attended along with the 1970 Football Team that was invited for a 50-year reunion event.
- Planning a reunion for the classes of 1970 and 1971 during the weekend of Commencement.
- The first Senior Send Off event is scheduled for May 9, 2021.
- The following Alumni Events are being planned for this summer: Nicholas, Harrison, Lewis, and Roane Counties; Mid-Ohio Valley; Kanawha Valley; and Huntington.

Faculty Senate – Brian Perkins announced he would present the Senate report to the Board at the faculty meeting directly following the regular Board meeting.

Staff Council – Chelsea Stickelman reported:

- Council invited nominations for elections that are scheduled to be held in a couple of weeks.
- The “Staff of the Year” recipient will be announced next week.
- Council changed its constitution to coincide with the new pay schedule.

Student Government Association (SGA) – Jasmine Tarman reported :

- Elections are currently being held for new officers.
- The Senior Student Organization Dinner will be held next Tuesday, April 27th and the Board is invited.

Consent Agenda

JOE PARSONS MOVED TO APPROVE THE FEBRUARY 24 AND MARCH 11, 2021 MEETINGS MINUTES AS PRESENTED. KEVIN EVANS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee Reports

Executive Committee/Chair Report

Mike Rust reported:

- Committee met on April 7th.
- Mr. Rust recognized everyone who participated in the Campus Beautification event on April 7th.
- Women's Fundraiser Golf Tournament was held on April 11th. Board members who would like to donate \$100 or more will receive a golf bag. Approximately \$14,000 has been raised.
- Mr. Rust encouraged participation/donation in Pioneer Derby April 30th at Waco Center.
- All board members are encouraged to participate in the HEPC Board Virtual Training June 10, 2021.
- Mr. Rust announced that the Board would like a list of all activities being planned well in advance (Ex. Hidden Promise Graduation Banquet). He requested an annual calendar of events be provided to the Board at its next meeting.
- Committee discussed and received updates on:
 - MOU's with Marshall University.
 - Retention & Graduation Rates.
 - Incoming Freshmen and Dorm Occupancy Projections for fall 2021.
 - Financial Status of the College.
 - Accounts Receivable Update.
 - Strategic Plan Process.
 - HLC Accreditation Preparation .
- Set April Board Agenda

Board Governance & HR Committee - Ann Green, Chair, reported the that orientation for new members is being prepared. She discussed Board nomination recommendations. The consensus of the Board is to submit Kathy Butler and Alex Lay to the Governor as member nominee recommendations. The alternative for member nomination is Paul Biser. Ms. Green further reported the following:

Tegan McEntire presented a report that included:

- Active positions on campus.
- Employee trainings.
- Annual employee holiday calendar.
- COVID- testing.
- Title IX training update.

Rita Helmick provided an update on the reorganization and revitalization of the Research and Housing Corporations. Once membership and bylaws are complete, both will be provided to the Board.

David Hutchison presented an update on legislative affairs.

Business and Finance Committee - Doug Morris, Chair, asked Bert Jedamski to report on the information presented at the Committee meeting.

Mr. Jedamski reported that the Committee discussed:

- Cash flow.
- Accounts Receivable.
- Strategies that are being followed to address collecting account balances and to prevent account balances in the future.
- Reviewed the financial statement through March 31, 2021.
- Reviewed the draft FY22 Budget.

- Identified the need for capital projects list and costs.
- Enrollment forecasts need to be continually reviewed.

Enrollment and Student Life Committee – Steve Gandee reported that the Committee was presented two PowerPoint presentations regarding GSC recruiting initiatives, admissions funnel report, and enrollment, tuition, fees, book revenues, and flex fees budget. Ann Green and Dustin Crutchfield presented and discussed the Marketing & Public Relations Student Opinion Survey Results obtained from the student focus group.

Academic Affairs Committee – Skip Hackworth announced that Tim Henline presented a PowerPoint presentation on retention and retention and graduation rates by high schools. He further reported that the Committee discussed:

- Marshall University MOU updates for accounting, pharmacy, athletic trainer, and nursing.
- Faculty returning to 24 hours per academic year for tenured and tenure track faculty and 30 hours for lecturers.
- Academic Policy and Curriculum Committee updates.
- Committee recommends approval of the Associate of Science in Forestry Program Review.
- Strategic Plan status.
- Graduate program application to HLC.

President and Staff Reports

Dr. Manchin discussed the student survey results and announced that the Aramark contract extension was rejected by the attorney general’s office. A Request for Proposals (RFP) has been submitted to food service vendors.

Actionable Items

SKIP HACKWORTH MOVED TO APPROVE THE PROGRAM REVIEW FOR THE ASSOCIATE OF SCIENCE IN FORESTRY. KEVIN EVANS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Announcements

Mr. Rust requested that all reports and background information for future meetings be included in the Board agenda packets. He announced the following:

- 7th Annual Pioneer Derby Women’s Basketball Fundraiser is April 30, 2021 at 7:30 pm in the Waco Center Atrium.
- Commencement is scheduled for May 8, 2021 at 10:00 am in the Waco Center.
- Virtual Board Training hosted by HEPC is June 10, 2021.
- Pioneer Stage plays from 6-9:00 pm every Thursday.
- The next Executive Committee meeting is scheduled for June 2, 2021.
- The next full Board meeting and committee meetings will be held on June 15 & 16, 2021 following the same schedule as April meetings.
- Staff Council and Faculty Senate will meet with the Board directly following today’s meeting in accordance with WV Codes §18B-6-3(g) and §18B-6-6(g).

Adjournment

With no further business and hearing no objection, Chairperson Rust adjourned the meeting at 2:38 p.m.

Mike Rust, Chairperson

Teresa Sterns, Executive Assistant to the President