



**2023-2024 Identity and
Statement of Educational Purpose
Cover Letter**

Dear Student,

The Department of Education has requested this additional information from you. You may use Side 1 if you will be signing this statement in the Glenville State University Financial Aid Office. You will need to bring a valid photo ID with you.

If you are unable to appear in person, you may use Side 2 and sign in front of a Notary Public. However, we must have the original form returned to our office. You will also need to have a valid photo ID when signing in front of the Notary Public, and submit a legible photo copy of the ID with the form.

If you have any questions, please contact us at:

Glenville State University
200 High Street
Glenville, WV 26351
304-462-6170



GLENVILLE
STATE UNIVERSITY

**2023–2024 Identity
and
Statement of Educational Purpose**

To Be Signed at the Institution

The student must appear in person at Glenville State University to verify his or her identity by presenting a valid, government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student’s ID. In addition, the student must sign, in the presence of the institutional official, the following English Statement:

Statement of Educational Purpose

I certify that I _____ am the individual signing this
(Print Student’s Name)

Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Glenville State University for 2023–2024.

(Student’s Signature)

____/____/_____
(Date)

(Student’s ID Number)

Signed before me on ____/____/____.

Signature

Title



GLENVILLE STATE UNIVERSITY

2023–2024 Identity and Statement of Educational Purpose

To Be Signed With Notary

If the student is unable to appear in person at Glenville State University to verify his or her identity, the student must provide:

- a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to a driver’s license, other state-issued ID, or passport; and
- b) (b) The original notarized Statement of Educational Purpose provided below.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Glenville State University for 2023–2024.

(Student’s Signature)

_____/_____/_____
(Date)

(Student’s ID Number)

Notary’s Certificate of Acknowledgement

State of _____ City/County of _____

on ____/____/_____, before me, _____
(Date) (Notary name)

Personally appeared, _____, and proved to be on basis of
(Printed name of signer)

on basis of satisfactory evidence of identification, _____
(Type of government-issued photo ID provided)
to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(Notary signature)

My commission expires on ____/____/_____

Return ORIGINAL (no copies) form to:
Office of Financial Aid
Glenville State University
200 High Street
Glenville, WV 26351
financial.aid@glenville.edu