

Board of Governors  
Meeting  
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**Glenville State College  
Board of Governors**

**July 27, 2001**

**Agenda**

1. Call to order
2. Roll call/establishment of a quorum
3. Approval of the minutes of June 25, 2001
4. Approval of the agenda
5. Public Comment Period
6. President's Report
7. Review of Senate Bill 703
8. Committee Report
  - a. Executive committee
  - b. Business Affairs Committee
  - c. Student and Academic Affairs Committee
  - d. Community and Technical College Committee
9. Old business
  - a. Allocation for FY 2002
  - b. Budgets for FY 2002
  - c. Special appropriation for FY 2002
  - d. Meeting schedule for 2001-2002
  - e. Update on the lease/purchase of the Nicholas County building
  - f. August 2 and 3 meeting with the Higher Education Policy Commission
  - g. Graduate program with Marshall University
  - h. Salaries and raises for FY 2002.
  - i. Event on August 4, 2001- Naming of the stadium
  - j. Business practice audit
  - k. Pioneer Village
10. New business
  - a. Report of Kay McClenney
  - b. HEPC policy on rules
  - c. Delegation of powers to the President
  - d. Acceptance of state land
  - e. Pioneer Way/Linn Street

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- f. Transfer of rules and procedures
- g. Promotion and tenure policies
- h. Post-tenure review
- i. Goals and objectives for next year

11. Executive Session

- a. Personnel matters

**Glenville State College**  
**Board of Governors Meeting**  
**July 27, 2001**  
**Heflin Student Union, Verona Mapel Room**  
**Glenville, West Virginia**

Members Present: Mr. Terry Bean, Vice Chair  
Mr. Ronald Blankenship  
Mrs. Marjorie Burke  
Dr. Willis J. Perry, Jr.  
Mr. R. Fred Radabaugh  
Mr. Donald Southall  
Mr. Gerald Hough, Faculty Representative  
Ms. Linda Carney, Staff Council Representative  
Brandon Riffle, Student Representative

Members Absent: Mr. R. Terry Butcher, Chair  
Mr. Joseph Peters  
Ms. Frances Schmetzer

Staff Present: Dr. Thomas H. Powell, President  
Ms. Marty Armentrout, Vice President for Enrollment Services  
Dr. Kathy Butler, Associate Vice President for Academic Affairs  
Ms. Ronna Dittman, Executive Assistant to the President  
Dr. Joe Evans, Senior Vice President for Academic Affairs  
Dr. Debra Simon, Provost for the Community College  
Ms. Teresa Sterns, Secretary to the President  
Ms. Rosemary Thomas, Vice President for College Advancement

Guests Present: Mr. Ed Messenger  
Mr. Neal Benson  
Mr. Bill Williams, III

### Call to Order

Vice Chair Terry Bean called the meeting to order at 12:40 p.m. A quorum was established.

### Approval of June 5, 2001 Minutes

IT WAS MOVED BY FRED RADABAUGH TO APPROVE THE MINUTES OF THE JUNE 5, 2001, MEETING. MARJORIE BURKE SECONDED THE MOTION.

APPROVED UNANIMOUSLY.

### Approval of Agenda

IT WAS MOVED BY FRED RADABAUGH AND SECONDED BY MARJORIE BURKE TO APPROVE THE AGENDA AS SUBMITTED.

APPROVED UNANIMOUSLY.

### Public Comment

There were no individuals who wished to address the Board.

### President's Report

President Powell's report included the following:

- Enrollment projections for 2001-2002 were reported by Ms. Marty Armentrout, Vice President for Enrollment Services. As of July 27, 2001, the headcount was 1569 (down 26 from this time last year), a decrease of 1.6 percent. President Powell indicated that there had been a projected 3 percent decrease.
- New appointments include: Ronna Dittman, Executive Assistant to the President; Larry Baker, Associate Vice President for Technology; Kent Gamble, Director of Admissions; Neal Benson, from Interim Director of the Computer Center to Director of Data Management; Mark Hullman, from College Controller to Assistant Professor of Business.
- Searches are underway: Dean of Teacher Education, Faculty lines, Continuing Education Director, and Activities Director.
- President Powell outlined his proposal for changes in the administrative structure of the College. No action was required at this time.

A discussion took place regarding "shared governance" and the authority of the Boards of Governors versus the Higher Education Policy Commission (HEPC). Board members expressed their concerns that the HEPC is over-reaching in their interpretation of Senate Bills 653 and 703 and are limiting the authority of Boards of Governors.

IT WAS MOVED BY GERALD HOUGH THAT WILLIS PERRY REPRESENT THE POSITION OF THE GLENVILLE STATE COLLEGE BOARD OF GOVERNORS TO THE HEPC IN THIS REGARD AND THAT THE BOARD OBJECTS SPECIFICALLY TO SECTIONS 2.1 AND 3.8 OF THE *RULES, GUIDELINES AND OTHER POLICY STATEMENTS BY GOVERNING BOARDS*. RONALD BLANKENSHIP SECONDED THE MOTION.

APPROVED UNANIMOUSLY.

Willis Perry requested that he be provided with a draft statement by President Powell.

- New publications of the "Welcome" brochure were provided.
- President Powell reiterated that Board members would be invited to all campus events. Specifically mentioned were the Opening Address on Tuesday, August 21, 2001, and the 3<sup>rd</sup> Annual Move-In Day on Sunday, August 26, 2001.
- President Powell announced that Governor Bob Wise would be presenting the keynote address at Fall Convocation on Wednesday, September 5, 2001.
- Vice President for Advancement, Rosemary Thomas, provided a report on the Annual Fund. The President's Circle event had an 80 percent response. To date, \$85,000 had been raised for the Annual Fund, which is \$45,000 over the goal.
- Senior Vice President for Academic Affairs, Joe Evans, is in the process of revising the General Education program.
- The Leadership Advance will be held on August 13 and 14, 2001, at the Lockard Farm.
- In regard to *Building our Academic Community ~ 2001-2002*, President Powell announced that all compact issues were being addressed and stressed that the Board of Governors is responsible to the state for that.
- The Board of Governors retreat will be held on October 11 and 12, 2001, at a location yet to be determined. John Moore will be speaking.
- Associate Vice President for Academic Affairs, Kathy Butler, is working on accreditation and the *Renaissance of Shared Values*.
- President Powell shared that Board of Governors Chair, Terry Butcher, had proposed that the Board develop an incentive program for students in residence halls that would reward students for properly caring for campus housing facilities. For each dormitory, there would be two \$200 rewards and two \$50 rewards.

IT WAS MOVED BY WILLIS PERRY THAT PRESIDENT POWELL DEVELOP A PROPOSAL FOR THE BOARD OF GOVERNORS RESIDENTIAL INCENTIVE PROGRAM, TO BE EFFECTIVE THE FALL 2001 SEMESTER, FUNDED OUT OF THE GENERAL FUND. GERALD HOUGH SECONDED THE MOTION.

APPROVED UNANIMOUSLY.

## Committee Reports

There were no committee reports. All business to be discussed by the Board as a committee of the whole.

## Review of Senate Bill 703

President Powell called attention to Senate Bill 703 regarding the delegation of power and pertinent issues relating to the Board. It was noted that the budget is due from the Central Office to the Governor's Office by September 1, 2001.

President Powell asked the Board members to independently review SB 703 and, hopefully, to delegate to the President those duties as appropriate. Fred Radabaugh voiced agreement to this. The members will review and at the next meeting determine those duties for delegation.

The subject of audits was also raised. President Powell feels the Board of Governors should be reviewing the audits as well. By consensus, members agreed.

## Old Business

- Allocation for FY 2002 was discussed. President Powell noted the FY 2002 allocations for Glenville State College. He repeated that Chancellor Mullen appears agreeable to opening up the discussion of peer allocation.
- Budgets for FY 2002 are nearing completion. President Powell is working with Vice President for Business and Finance, Bob Hardman, to complete the budget.
- Special appropriation for FY 2002 was discussed.

IT WAS MOVED BY RONALD BLANKENSHIP THAT PRESIDENT POWELL HAVE THE AUTHORITY TO PREPARE THE SPECIAL APPROPRIATION REQUEST AND SUBMIT IT TO THE HIGHER EDUCATION POLICY COMMISSION. SECONDED BY FRED RADABAUGH.

APPROVED UNANIMOUSLY.

- The meeting schedule for 2001-2002 was discussed. Some questions were raised regarding the meeting scheduled for June 20, 2002, which is West Virginia Day. President Powell offered that his office would come up with some alternate dates.
- Debra Simon, Provost, Community and Technical College, stated that other options were being pursued in regard to the purchase of additional property for the expansion of the Community and Technical College. President Powell distributed copies of letters regarding the lease/purchase of the Nicholas County building. Further discussion was tabled until the Board went into Executive Session.
- President Powell verified that Board members had received the agenda for the meeting and Board training being held with the HEPC on August 2 and 3, 2001, in Charleston at the Embassy Suites hotel.

- President Powell announced the approval of the graduate program with Marshall University. Senior Vice President for Academic Affairs, Joe Evans, and President Powell are working on the particulars.
- Memos from the HEPC regarding salary guidelines were reviewed. A merit pay raise plan for faculty will be developed this year. New salary guidelines for classified staff may add \$98,000 to the budget this year, in accordance with the Mercer scale as prescribed in Senate Bill 703.
- Vice President for Advancement, Rosemary Thomas, announced the new date for the renaming of the football stadium, approved by the Board at the last meeting. The event will be held on Saturday, August 25<sup>th</sup>.
- The draft business practice audit, performed by Deloitte & Touche, was tabled for the Executive Session.
- An update on Pioneer Village was presented. Currently, 130 of 156 rooms are rented. A matter involving the contractor was tabled for the Executive Session.

### New Business

- President Powell suggested that members should review the "Report of Kay McClenney." It was pointed out that although the report is dated March 2001, it was not received in the President's Office until two weeks ago.
- HEPC policy on rules was discussed as part of the President's Report.
- As a follow-up to prior discussions, President Powell will, before the next meeting, prepare a list of duties for delegation of powers to the President.
- President Powell expressed his desire to see Glenville State College accept state land as a benefit to the College.
- Pioneer Way/Linn Street was discussed. The Glenville City Council has accepted Glenville State College's proposal that the City abandon Linn Street and give it to the College.

IT WAS MOVED BY WILLIS PERRY THAT PRESIDENT POWELL HAVE THE AUTHORITY TO HANDLE THE ACQUISITION OF PIONEER WAY/LINN STREET AS HE SEES FIT. IT WAS SECONDED BY FRED RADABAUGH.

APPROVED UNANIMOUSLY.

- President Powell brought to the attention of the Board information regarding the transfer of rules and procedures, promotion and tenure policies and post-tenure review.
- Goals and objectives for the next year were discussed throughout the meeting at appropriate times.

IT WAS MOVED BY MARJORIE BURKE ND SECONDED BY FRED RADABUGH THAT THE BOARD MOVE INTO EXECUTIVE SESSION.

APPROVED UNANIMOUSLY.

All staff members were asked to leave the room. Following the ending of the session, staff persons were invited back into the room.

IT WAS MOVED BY FRED RADABUGH AND SECONDED BY MARJORIE BURKE THAT THE BOARD MOVE OUT OF EXECUTIVE SESSION.

APPROVED UNANIMOUSLY.

#### Post-Executive Session

- Security issues were discussed. Members discussed the need to move from a police force to a security force and that officers not go outside the bounds of the College without the President's permission.

IT WAS MOVED BY WILLIS PERRY THAT PRESIDENT POWELL DO WHATEVER IS NECESSARY TO ENSURE THAT CAMPUS SECURITY MEETS THE MISSION OF THE COLLEGE AND LIMITS THE COLLEGE'S LIABILITY. PRESIDENT POWELL IS TO REPORT RELATED ACTION AT THE NEXT BOARD MEETING. SECONDED BY FRED RADABAUGH.

APPROVED UNANIMOUSLY.

- President Powell will arrange a meeting with the Nicholas County Building Commission, to include Board Chair Terry Butcher, Board Member Willis Perry and Nicholas County Commissioner Tom Blankenship. The meeting should be held as soon as possible.
- President Powell was charged to vigorously pursue the WalMart Foundation and to make a trip there on the College's behalf.

IT WAS MOVED BY RONALD BLANKENSHIP AND SECONDED BY BRANDON RIFFLE THAT THE MEETING BE ADJOURNED.

APPROVED UNANIMOUSLY.

The meeting was adjourned at 4:07 p.m.



Ronna Dittman

Executive Assistant to the President