

**Glenville State College
Board of Governors**

November 9, 2001

Agenda

1. Call to order
2. Roll call/establishment of a quorum
3. Approval of the minutes of October 11, 2001
4. Public Comment Period
5. Presentation: The Renovation of the Heflin Student Union Building
Mr. Glen A. Schultz, AIA, APA, NCARB, Principal, WTW Architects
- 5a. Review of State procedures for capital improvement projects – Series 12
- 5b. Approval of Phase I of the Heflin Student Union Renovation project
6. President's Report
 - a. Enrollment
 - b. GSC Foundation and other non-profit corporations
 - c. Transfer of Rules
 - d. Salary information submitted to HEPC
 - e. Attorney for Colleges/Universities
 - f. Collaboration with Fairmont State College
 - g. Possible new academic concentration on transportation safety
 - h. Follow-up on athletes living on campus
7. Financial Audit for FY 2001 – Deloitte & Touche auditors
8. Possible Executive Session
 - a. Business Practice Audit – Deloitte & Touche consultants
 - b. Personnel issues
9. New business
10. Adjournment

Glenville State College
Board of Governors Meeting
November 9, 2001
Glenville State Community and Technical College
Summersville, West Virginia

- Members Present:** Mr. R. Terry Butcher, Chair
Mr. Terry Bean, Vice Chair
Mr. Ronald Blankenship
Mrs. Marjorie Burke
Dr. Willis J. Perry, Jr.
Mr. R. Fred Radabaugh
Ms. Frances Schmetzer
Mr. Donald Southall
Mr. Gerald Hough, Faculty Representative
Ms. Linda Carney, Staff Council Representative
Brandon Riffle, Student Representative
- Members Absent:** Mr. Joseph Peters
- Staff Present:** Dr. Thomas H. Powell, President
Ms. Marty Armentrout, Vice President for Enrollment
Dr. Kathy Butler, Associate Vice President for Academic Affairs
Dr. Philip Cottrill, Professor of Physical Science (as observer)
Ms. Ronna Dittman, Executive Assistant to the President
Dr. Joe Evans, Senior Vice President for Academic Affairs
Mr. Robert O. Hardman, II, Vice President for Business and Finance
Ms. Cheryl McKinney, Vice President for Student Life
Dr. John Mullens, Dean of Instruction, Community and Technical College
Dr. Debra Simon, Provost for the Community and Technical College
Ms. Rosemary Thomas, Vice President for Advancement
- Guests Present:** Mr. John Dixon
Mr. Louis Mancuso, Deloitte & Touche
Mr. Glen Shultz, WTW Architects
Mr. Bruce Tallamy, Nicholas County Building Commission
Mr. Bob Wharton, Nicholas County Building Commission

Call to Order

Chairman R. Terry Butcher called the meeting to order at 1:03 p.m. Mr. Butcher noted that roll call had been taken and a quorum had been established.

Approval of October 11, 2001, Minutes

IT WAS MOVED BY MR. FRED RADABAUGH TO APPROVE THE MINUTES OF THE OCTOBER 11, 2001, MEETING AS AMENDED TO INCLUDE MR. RON BLANKENSHIP AS IN ATTENDANCE. MR. GERRY HOUGH SECONDED THE MOTION.

APPROVED UNANIMOUSLY AND CARRIED.

Public Comment

There were no public comments registered.

New Business

President Powell introduced Mr. Bob Wharton, chair, and Mr. Bruce Tallamy, member, of the Nicholas County Building Commission and thanked them for their assistance with the proposed lease/purchase of the Nicholas County Campus.

Presentation: The Renovation of the Heflin Student Union Building

Mr. Glen A. Schultz, AIA, APA, NCARB, Principal, WTW Architects

Mr. Schultz presented an audio/visual presentation of Phase I of the renovation project. Following the presentation, a question and answer session was held.

IT WAS MOVED BY MR. RADABAUGH THAT PHASE I OF THE HELFIN STUDENT UNION RENOVATION PROJECT BE APPROVED AND THAT THE PROJECT PROCEED TO PHASE II. MR. BLANKENSHIP SECONDED THE MOTION.

APPROVED UNANIMOUSLY AND CARRIED.

It was suggested by Dr. Bill Perry that President Powell and the College Leadership Team begin to investigate resources for this project.

Presentation: Financial Audit for FY 2001

Mr. Louis Mancuso, Deloitte & Touche

Mr. Mancuso presented the financial audit for FY 2001. It was noted that this was the first time information had ever been presented to the Board in this manner.

The FY 2001 audit was received by the Board.

Chairman Butcher suggested that the Board enter into an Executive Session for the Business Practice review. President Powell requested permission from the Board to allow the President's Cabinet to remain for the presentation. Permission was granted.

IT WAS MOVED BY MRS. MARJORIE BURKE AND SECONDED BY MR. BRANDON RIFFLE TO ENTER INTO AN EXECUTIVE SESSION.

APPROVED UNANIMOUSLY AND CARRIED.

All others present were asked to leave the room at 3:00 p.m. At 4:20 p.m., everyone was invited to return to the meeting.

IT WAS MOVED BY DR. PERRY AND SECONDED BY MR. RADABAUGH THAT THE BOARD RETURN TO REGULAR SESSION.

APPROVED UNANIMOUSLY AND CARRIED.

Dr. Perry asked that it be noted in the minutes that while staff and faculty remained in attendance and are always in attendance, the faculty representative, Mr. Gerry Hough, excused himself from the meeting prior to the first Executive Session, and seems to have problems remaining at the Board meetings from start to finish.

President Powell presented to the Board the City of Glenville's request for an easement onto College property on Sycamore Run for sewer purposes.

IT WAS MOVED BY MR. RADABAUGH AND SECONDED BY MR. TERRY BEAN THAT THE REQUEST BE RECOMMENDED TO THE HIGHER EDUCATION POLICY COMMISSION FOR APPROVAL.

APPROVED UNANIMOUSLY AND CARRIED.

President's Report

President Powell stated that the majority of issues were self-explanatory in conjunction with information provided in the Board packets and no presentation was required. In response to an inquiry from Ms. Linda Carney, President Powell indicated that the collaboration with Fairmont State College was in regard to a relationship between the campuses for student activities and business proposals and not academic studies.

A discussion was held in regard to the possible new academic concentration on transportation safety.

IT WAS MOVED BY MRS. BURKE AND SECONDED BY MS. FRAN SCHMETZER THAT THE BOARD DELEGATE THE AUTHORITY FOR APPROVAL OF THE NEW ACADEMIC CONCENTRATION, ONCE THE PROPOSAL HAD BEEN THROUGH THE INTERNAL CAMPUS PROCEDURES AND RECOMMENDED THROUGH SHARED GOVERNANCE, TO PRESIDENT POWELL.

APPROVED UNANIMOUSLY AND CARRIED.

Student and Academic Affairs Committee Chairwoman Mrs. Marjorie Burke requested that a presentation be made in the January 2002 meeting regarding the regulations requiring that athletes live on campus.

Chairman Butcher requested that the Board move back into Executive Session to discuss personnel issues.

IT WAS MOVED BY DR. PERRY AND SECONDED BY MR. RADABAUGH TO ENTER INTO AN EXECUTIVE SESSION.

APPROVED UNANIMOUSLY AND CARRIED.

All others in attendance, including the President's Cabinet, were asked to leave the room at 4:40 p.m. At 5:15 p.m., everyone was invited to return.

IT WAS MOVED BY MRS. BURKE AND SECONDED BY DR. PERRY THAT THE BOARD RETURN TO REGULAR SESSION.

APPROVED UNANIMOUSLY AND CARRIED.

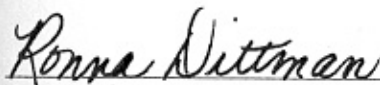
A brief discussion was held regarding the delegation of duties to the President. Chairman Butcher suggested that prior to the next meeting, President Powell provide to the Board a list of suggested items for delegation for Board members to review.

Several Board members mentioned that they had concerns about the budget and potential layoffs.

IT WAS MOVED BY DR. PERRY AND SECONDED BY MR. RADABAUGH THAT A SCHEDULE/PROPOSAL ON THE BALANCING OF THE BUDGET AND WHAT PROPOSED LAYOFFS WOULD BE REQUIRED TO BALANCE THE BUDGET BE PRESENTED BY PRESIDENT POWELL AT THE JANUARY 2002 MEETING.

APPROVED UNANIMOUSLY AND CARRIED.

Receiving no response to his request for additional items of business, Chairman Butcher declared the meeting adjourned at 5:20 p.m.



Ronna Dittman

Executive Assistant to the President