

Glenville State College
Board of Governors

January 15, 2003

Agenda

1. Call to order
2. Roll call/establishment of a quorum
3. Approval of the minutes of November 13, 2002
4. Approval of the agenda
5. Public Comment Period
6. High Adventure Program presentation
Mr. Adam Sundstrom
Ms. Sarah Lord
7. President's Report
8. Committee Reports
 - a. Executive Committee
 - Presidential Search Process
 - b. Business Affairs Committee
 - c. Student and Academic Affairs Committee
 - d. Community and Technical College Committee
9. New business
10. Possible Executive Session
11. Adjournment

President's report

- a. Administrative Evaluation Process
- b. Budget Reduction Plan
- c. North Central Accreditation
- d. Vision Plan for Gilmer County
- e. Founder's Day
- f. Compact and Master Plan

Glenville State College
Board of Governors Meeting
January 15, 2003
Heflin Student Union, Verona Mapel Room
Glenville, West Virginia

Members Present:

Mr. R. Terry Butcher, Chair
Mr. Terry Bean, Vice Chair
Mr. Ronald Blankenship
Mrs. Marjorie Burke
Dr. Willis J. Perry
Mr. Joseph Peters
Ms. Frances Schmetzer
Mr. Gerald Hough, Faculty Representative
Ms. Evie McPherson, Staff Representative
Ms. Jennifer Butler, Student Representative

Members Excused:

Mr. Donald Southall
Mr. R. Fred Radabaugh

Staff Present:

Dr. Thomas H. Powell, President
Dr. Marty Armentrout, Vice President for Enrollment Services
Dr. Kathy Butler, Associate Vice President for Academic Affairs
Ms. Ronna Dittman, Executive Assistant to the President
Dr. Robert Freeman, Provost and Vice President for Academic Affairs
Ms. Ann Grogg, Secretary, Division of Science and Mathematics
Mr. Robert O. Hardman, II, Vice President for Business and Finance
Ms. Sarah Lord, High Adventure Program
Dr. Debra Simon, Dean of Teacher Education
Dr. Skip Sullivan, Provost of the Community and Technical College
Mr. Adam Sundstrom, High Adventure Program
Ms. Teresa Sterns, Secretary to the President
Dr. Phil Taylor, Chair, Division of Science and Mathematics
Ms. Rosemary Thomas, Vice President for College Advancement

Guests Present:

Mr. Kenneth Beezley, student
Mr. Donald Beamer, community
Mr. Larry Chapman, Gilmer County Commission
Mrs. Ruth Chisler, community
Mr. Jim Fealy, Gilmer County Economic Development Association
Mr. Mike Ford, community
Mrs. Tammy Ford, community
Mr. Charles Harold, community
Mrs. Martha Harold, community
Ms. Reta Kight, Gilmer County Commission
Mr. Jim Maloney, community
Ms. Irene Q. Powell, community
Mr. Jeff Sanders, student

Call to Order

Chairman R. Terry Butcher called the meeting to order at 12:30 p.m. Mr. Butcher stated a roll call had been taken and a quorum had been established.

Approval of November 13, 2002 Minutes

IT WAS MOVED BY MR. RONALD BLANKENSHIP TO APPROVE THE MINUTES OF THE NOVEMBER 13, 2002, MEETING. MRS. MARJORIE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Approval of Agenda

IT WAS MOVED BY MR. RONALD BLANKENSHIP THAT THE AGENDA BE AMENDED TO INCLUDE A MOTION REGARDING SIGNING CHECKS, A MOTION TO ADJUST THE POLICY ON REQUIRED CREDIT HOURS TO GRADUATE AND AN ITEM TO CHANGE THE SCHEDULE OF MEETING DATES FOR THE BOARD OF GOVERNORS.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. RONALD BLANKENSHIP TO APPROVE THE AGENDA AS AMENDED. MR. TERRY BEAN AND DR. WILLIS PERRY SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

Mr. Jim Maloney, a new resident of Glenville, addressed the Board of Governors in regard to the need for outreach of the Glenville community to the students at Glenville State College.

(Chairman R. Terry Butcher asked that the record indicate that Mr. Joseph Peters arrived at the meeting at 12:33 p.m.)

Rev. Michael Ford, a Glenville resident, read a prepared statement to the Board of Governors regarding the search for a new president at Glenville State College.

High Adventure Program Presentation

Chairman Butcher asked President Thomas H. Powell to introduce the presentation. President Powell introduced Ms. Sarah Lord and Mr. Adam Sundstrom to the Board and others in attendance. Ms. Lord and Mr. Sundstrom presented an overview and status report on the High Adventure Program. The Board thanked Ms. Lord and Mr. Sundstrom and praised them for their report and asked to be kept informed of their efforts to recruit students.

President's Report

Enrollment – President Powell reported that our enrollment for Fall 2002 was up 183 over last year and that the FTE was also up 71 over last year.

HEPC Report Card – President Powell distributed to the Board the report card document prepared by the Higher Education Policy Commission.

HB2155 and HB2224 – President Powell discussed two pieces of legislation currently under consideration at the West Virginia Legislature. HB2155 is in regard to tuition and HB2224 is in regard to higher education reorganization.

Administrative Evaluation – As requested by the Board at the last Board meeting, President Powell reported on the Administrative Evaluation process. Mr. Peters indicated his desire to see a process for evaluating the Board introduced as well. President Powell indicated the AGB has a template for such a process.

Budget Reduction Plan – President Powell shared the HEPC Summary on the Governor's Budget and a West Liberty State College press release regarding their budget cut. The Board was in agreement that an additional Board meeting may be required for budgetary reasons in early to mid-April.

NCA – President Powell reported that we are "on track" for the NCA visit. Kudos to Dr. Kathy Butler, Associate Vice President for Academic Affairs; Ms. Rosemary Thomas, Vice President for College Advancement; and Ms. Donna Shaffner, Marketing Director for their work in this regard.

Vision Plan for Gilmer County – President Powell discussed the first-rate vision plan that has been established by the Gilmer County Economic Development Association and the Vision Planning Committee. Mr. Ronald Blankenship recognized that Gilmer County Commission members were also in attendance and appreciation for their visit to Charleston on the College's behalf.

Founders' Day – President Powell reported on the status of the first Founders' Day celebration, scheduled for February 19, 2003.

ROTC – President Powell reported that the US Army wants to close the College's ROTC program, as they are many other small programs at other schools.

Compact and Master Plan – President Powell reported on the status and progress in this regard.

Committee Reports

Executive Committee

Committee Chair, Mr. R. Terry Butcher, reported on the Executive Committee meeting, specifically in regard to the presidential search process. A lengthy discussion was held in regard to the makeup of the search committee.

There were no other committee reports.

The Board acted on the three items added to the agenda.

IT WAS MOVED BY MR. GERALD HOUGH THAT THE BOARD OF GOVERNORS AUTHORIZES IRBY "SKIP" SULLIVAN AND JESSICA PHARES TO SIGN CHECKS DRAWN ON THE GSC LOAN FUND ACCOUNT AT UNITED NATIONAL BANK.

MOTION CARRIED UNANIMOUSLY.

In regard to credit hour requirements for graduation, it was noted that there are some students "caught" between the new and old catalogs and the confusion and difficulties with the difference in graduation requirements. Discussion took place regarding the need to look at individual cases to determine in qualifications for graduation have been met.

IT WAS MOVED BY MR. GERALD HOUGH THAT THE BOARD AUTHORIZE THE PRESIDENT, IN CONSULTATION WITH PROVOST ROBERT N. FREEMAN, TO GRANT OR DENY GRADUATION OF STUDENTS WITH LESS THAN 128 CREDIT HOURS BUT NOT LESS THAN 120 HOURS.

MOTION CARRIED UNANIMOUSLY.

The Board discussed and the need for an additional Board meeting in May to interview finalist candidates for the position of President. The date was set for **May 14, 2003**.

Additionally, due to a scheduling conflict, the Executive Committee meeting scheduled for March 3, 2003, was reschedule for Monday, February 24, 2003.

Discussion returned to the issue of the Presidential Search.

IT WAS MOVED BY MR. JOSEPH PETERS THAT IF THERE ARE ANY WOMEN OR MINORITIES IN THE LIST OF EIGHT SEMI-FINALISTS, THAT THOSE CANDIDATES BE INVITED TO CAMPUS ALONG WITH THE THREE FINALISTS FOR INTERVIEWS WITH THE BOARD OF GOVERNORS. THE MOTION WAS SECONDED BY MR. GERALD HOUGH.

MOTION FAILED ON A VOTE OF THREE YEAS, AND SEVEN NAYS.

(On a roll call, the votes in the affirmative were Mr. Peters, Mr. Hough and Ms. McPherson. The votes in the negative were Mrs. Burke, Mr. Blankenship, Mr. Bean, Dr. Perry, Ms. Schmetzer, Ms. Butler and Mr. Butcher.)

IT WAS MOVED BY MR. JOSEPH PETERS THAT THE LANGUAGE BE ADDED TO THE DESIRED CHARACTERISTICS FOR THE NEW PRESIDENT TO INCLUDE A BULLET STATING "SENSITIVE TO THE NEEDS OF THE MULTICULTURAL ISSUES OF A CONTEMPORARY CAMPUS." THE MOTION WAS SECONDED BY MR. RONALD BLANKENSHIP.

MOTION CARRIED UNANIMOUSLY

(Chairman Butcher asked that the record reflect that Mr. Hough left the meeting at 1:50 p.m. and returned to the meeting at 1:54 p.m.)

IT WAS MOVED BY MRS. MARJORIE BURKE AND MS. EVIE MCPHERSON THAT THE AFFIRMATIVE ACTION STATEMENT BE ADDED TO THE PRESIDENTIAL ADVERTISEMENT AND TO THE PRESIDENTIAL PROFILE FOR THE SEARCH AND THAT A PRESIDENTIAL SEARCH E-MAIL ADDRESS BE ESTABLISHED FOR CONTACT BY POTENTIAL CANDIDATES. MR. RONALD BLANKENSHIP SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

The Chair adjourned the meeting for a break at 2:04 p.m. The meeting was called to order at 2:23 p.m.

IT WAS MOVED BY MR. JOSEPH PETERS THAT THE PRESIDENTIAL POSITION ANNOUNCEMENT INDICATED THE NECESSITY FOR AN EARNED TERMINAL DEGREE FROM AN ACCREDITED COLLEGE OR UNIVERSITY IS PREFERRED. DR. WILLIS PERRY SECONDED THE MOTION.

MOTION FAILED ON A VOTE OF TWO YEAS AND EIGHT NAYS.

IT WAS MOVED BY MR. GERALD HOUGH TO APPROVE THE ADOPTION OF THE PRESIDENTIAL SEARCH PROCEDURE AS AMENDED EXCLUDING THE ISSUE OF THE SEARCH COMMITTEE.

MOTION APPROVED WITH ONE DISSENTING VOTE.

IT WAS MOVED BY MR. GERALD HOUGH TO AMEND THE SEARCH COMMITTEE BY ADDING MR. JOSEPH PETERS AND THE OTHER TWO ELECTED OFFICIALS OF THE CONSTITUENCY TO THE COMMITTEE. MS. EVIE MCPHERSON SECONDED THE MOTION.

MOTION FAILED ON A VOTE OF TWO YEAS AND EIGHT NAYS.

IT WAS MOVED BY MR. GERALD HOUGH THAT THREE OTHER MEMBERS OF THE PRESIDENTIAL SEARCH COMMITTEE BE REMOVED AND REPLACED WITH MR. JOSEPH PETERS AND THE TWO DIRECTLY ELECTED OFFICIALS OF THE CONSTITUENCY. MR. JOSEPH PETERS EXCUSED HIMSELF FROM SERVICE ON THE SEARCH COMMITTEE.

MR. HOUGH THEN AMENDED HIS MOTION TO REMOVE TWO MEMBERS OF THE SEARCH COMMITTEE AND REPLACE THEM WITH THE TWO ELECTED MEMBERS OF THE CONSTITUENCY. MS. EVIE MCPHERSON SECONDED THE MOTION.

THE MOTION FAILED ON A VOTE OF THREE YEAS, FIVE NAYS AND ONE ABSTAINING.

(On a roll call, Mr. Hough, Ms. McPherson and Mr. Peters voted yea; Ms. Butler, Dr. Perry, Mr. Bean, Mr. Butcher and Mr. Blankenship voted nay; Ms. Schmetzer abstained.)

MS. EVIE MCPHERSON MOVED TO ADD A MEMBER TO THE SEARCH COMMITTEE TO REPRESENT THE COMMUNITY AND TECHNICAL COLLEGE. MR. GERALD HOUGH SECONDED THE MOTION.

THE MOTION FAILED ON A VOTE OF FOUR YEAS, FOUR NAYS, AND TWO ABSTAINING.

During a discussion of the issue of voting of the Chair, Mr. Butcher stepped aside as Chair and Vice-Chair Terry Bean assumed the duties of the Chair. The bylaws of the Board of Governors were referenced and it is officially noted that the Chair of the Board is a voting member of the Board.

MR. GERALD HOUGH MOVED THAT THE SEARCH COMMITTEE ISSUE BE TABLED AND REFERRED BACK TO THE EXECUTIVE COMMITTEE FOR RESUBMISSION TO THE BOARD OF GOVERNORS AT THE MARCH 12, 2003, MEETING. MS. EVIE MCPHERSON SECONDED THE MOTION.

MOTION FAILED ON A VOTE OF TWO YEAS AND EIGHT NAYS.

(On a roll call, it was noted that Ms. McPherson and Mr. Hough were the two yea votes.)

Mr. Butcher resumed the position of Chair.

Chairman Butcher asked that the record be noted that Mr. Hough left the meeting at 2:59 p.m.

IT WAS MOVED BY MRS. MARJORIE BURKE TO APPROVE THE PRESIDENTIAL SEARCH COMMITTEE AS PRESENTED. MS. FRAN SCHMETZER SECONDED THE MOTION.

MOTION CARRIED WITH A VOTE OF SEVEN YEAS, ONE NAY AND ONE ABSTAINING.

(On a roll call, Mr. Peters was the nay vote and Ms. McPherson excused herself from the vote noting that her father-in-law was recommended to serve on the search committee.)

Executive Session

IT WAS MOVED BY MRS. MARJORIE BURKE TO ADJOURN THE REGULAR SESSION OF THE BOARD FOR THE PURPOSE OF ENTERING INTO EXECUTIVE SESSION. MR. RONALD BLANKENSHIP SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MRS. MARJORIE BURKE TO MOVE INTO EXECUTIVE SESSION TO DISCUSS A PENDING BUSINESS MATTER FOR THE COLLEGE. MR. TERRY BEAN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Upon the request of President Powell, members of the President's Cabinet and Ms. Ronna Dittman were allowed to remain during Executive Session.

IT WAS MOVED BY MR. TERRY BEAN TO ADJOURN THE EXECUTIVE SESSION AND REOPEN THE REGULAR SESSION OF THE BOARD. MS. FRAN SCHMETZER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

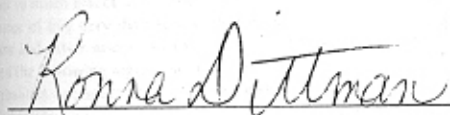
IT WAS MOVED BY MS. FRAN SCHMETZER TO AUTHORIZE THE EXECUTIVE COMMITTEE TO MAKE QUICK RESPONSES NECESSARY IN RESPONSE TO ISSUES ON HAND AT THE LEGISLATURE.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MR. JOSEPH PETERS THAT THE MINUTES OF THE OCTOBER 9, 2002, BOARD OF GOVERNORS MEETING BE AMENDED TO INCLUDE A BRIEF RECAPITULATION OF THE FALL CONVOCATION HELD IN SEPTEMBER 2002 TO SPECIFICALLY RECAP HIGHLIGHTS OF THE EVENT AND TO QUOTE SENATOR WILLIAM R. SHARPE JR.'S "OVER MY DEAD BODY" COMMENTS AND TO USE THAT STATEMENT AT EVERY OPPORTUNITY. MR. RONALD BLANKENSHIP SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

With no other business and hearing no objection, Chairman Butcher adjourned the meeting at 4:19 p.m.



Ronna Dittman

Executive Assistant to the President