

Glenville State College
Board of Governors

August 20, 2003

Agenda

1. Call to Order
2. Establishment of a quorum
3. Approval of the Minutes of July 8, 2003 (*see page 1*)
4. Public Comment Period
5. President's Report
 - a. NCA Report (*see page 9*)
 - b. Community Forum
 - c. Meeting with HEPC Chancellor, Dr. J. Michael Mullen
 - d. Budget Issues
 - e. Provisions of HB 2224 (*see page 52*)
 - f. Faculty Salary Policy (as per HB 2224)
 - g. Enrollment update (*see page 60*)
 - h. Changes in Compact to address HEPC's "It All Adds Up"
 - i. Update on conversation re: CTC and finances
 - j. Renovation Updates
 - k. Update on Personnel
 - l. Report on the WV Advisory Council of Classified Employees videoconference
 - m. Change in College Operating Hours
 - n. Convocation (August 28, 2003 – 3:00 p.m.)
6. Committee Reports
 - a. Executive Committee
 1. Update on the Presidential Search
 - b. Committee of the Whole
 2. Certificate Programs
7. Old Business
8. New Business
9. Adjournment

**Glenville State College
Board of Governors Meeting
August 20, 2003
Heflin Student Union, Verona Mapel Room
Glenville, West Virginia**

Members Present: Mr. R. Terry Butcher, Chair
Mr. Ronald Blankenship
Mrs. Marjorie Burke
Mr. R. Fred Radabaugh
Ms. Frances Schmetzer
Mr. Donald Southall
Dr. Gary Arbogast, Faculty Representative
Ms. Evie McPherson, Staff Representative

Members Excused: Dr. Willis J. Perry
Mr. Joseph Peters
Ms. Jennifer Butler

Staff Present: Dr. Robert N. Freeman, Interim President
Dr. Marty Armentrout, Professor of Business/Program Coordinator
Dr. Janet Bailey, Associate Professor of Physical Education
Dr. Kathy Butler, Interim Vice President for Academic Affairs
Ms. Emily Browning, Visiting Instructor of Environmental Technology
Ms. Ronna Dittman, Executive Assistant to the President
Mr. Robert O. Hardman, II, Vice President for Business and Finance
Mr. Steve Harold, Head Women's Basketball Coach
Dr. Loralyn Hilton-Taylor, Assistant Professor of Biology
Ms. Cheryl McKinney, Vice President for Student Life
Mr. Paul Peck, President, Faculty Senate
Ms. Terry Reale, Assistant Professor of Education
Dr. John Taylor, Associate Professor of Health/Special Education
Dr. Phil Taylor, Chair, Division of Arts and Sciences

Guests: Mr. Charles Harold, community
Mrs. Martha Harold, community

Call to Order

Chairperson Marjorie Burke called the meeting to order at 12:34 p.m. Mrs. Burke stated a roll call had been taken and a quorum had been established.

Chairperson Burke asked that the record reflect that Ms. Jennifer Butler, absent from the meeting, had given her proxy for voting on all matters considered this date to the Chair.

Approval of the Minutes

IT WAS MOVED BY FRED RADABAUGH TO APPROVE THE MINUTES OF JULY 8, 2003, MEETING. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment Period

None

President's Report

- a. International Students – Dr. Freeman provided information from the Admissions Office regarding international students.
- b. NCA Report – Dr. Freeman reported on the NCA report and advised that a letter had been sent to NCA verifying content of report.
- c. Community Forum – Dr. Freeman reported on the success of the recent community forum and indicated that he hoped future forums would be more highly attended.
- d. Meeting with HEPC Chancellor, Dr. J. Michael Mullen – Dr. Freeman reported that he had a good meeting with Dr. Mullen.
- e. Budget Issues – Dr. Freeman reported that the CTC had been mostly separated and detached from the College with the exception of some financial issues.
- f. Provisions of HB 2224 – Dr. Freeman indicated that HB 2224 contained certain stipulations regarding the organization of the staff council and coordinating efforts with other colleges for the sharing of expenses.
- g. Faculty Salary Policy – Dr. Freeman reported that HB 2224 also required each Board to establish a policy for determining the salaries of faculty.
- h. Enrollment update – Dr. Freeman reported that, as of this morning, the enrollment for Fall 2003 was 1193 FTE.

- i. Changes in Compact to address HEPC's "It All Adds Up" – Dr. Freeman reported that the College's compact would have to be rewritten to meet the HEPC standards set for in "It All Adds Up."
- j. Renovation Updates – Dr. Freeman reported that the architects are working on the plans for the Heflin Student Union and that work on the library should begin during the fall semester and be completed early in the spring semester.
- k. Update on Personnel – Dr. Freeman reported that Rosemary Thomas, former Vice President for Advancement, had accepted a position at Salisbury State University in Maryland. He also indicated that her position would not be filled in a vice presidential role, but rather at the director level.
- l. Report on the WV Advisory Council of Classified Employees videoconference – At Dr. Freeman's request, Mrs. Evie McPherson reported on the videoconference. Mrs. McPherson reported that while the conference was a success, fewer GSC staff participated than had last year.
- m. Report on the Goal Setting Session for Faculty and Staff – At Dr. Freeman's request, Dr. Gary Arbogast reported on the successful goal setting session for faculty and staff.
- n. Change in College Operating Hours – Dr. Freeman reported that in response to the reductions in staff, the College's operating hours had been changed from 8:00 a.m. – 5:00 p.m. to 8:00 a.m. – 4:00 p.m.
- o. Convocation (August 28, 2003 – 3:00 p.m.) – Dr. Freeman reminded all present of the upcoming Convocation.
- p. Promise Scholarship – Dr. Freeman distributed the most recently released data on Promise Scholarship recipients.

Committee Reports

Executive Committee

Presidential Search Committee Chair, Mr. Terry Butcher, reported that the Executive Committee of the Board of Governors had suggested changes to the timeline and search committee membership.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS ADAPT THE TIMELINE FOR THE PRESIDENTIAL SEARCH PREVIOUSLY ENDORSED BY THE EXECUTIVE COMMITTEE, AS HANDED OUT TO THE BOARD, AS AMENDED. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY TERRY BUTCHER THAT THE VACANCY ON THE PRESIDENT SEARCH COMMITTEE CREATED BY THE TRANSFER OF FACULTY SENATE PRESIDENT NICK BASSETT TO THE NEW RIVER COMMUNITY AND TECHNICAL COLLEGE BE FILLED BY THE NEXT PRESIDENT OF THE FACULTY SENATE. DONALD SOUTHALL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY TERRY BUTCHER THAT TWO NEW POSITIONS BE ADDED TO THE SEARCH COMMITTEE AND THAT THOSE BE FILLED BY GLENVILLE MAYOR BRIAN KENNEDY AND MRS. SUE MORRIS, RETIRED PUBLIC SCHOOL TEACHER AND SPOUSE OF THE COLLEGE'S LARGEST BENEFACTOR AND THAT THE COMMITTEE LIST REFLECT THAT MR. PAUL PECK IS THE FACULTY SENATE PRESIDENT. FRAN SCHMETZER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Committee of the Whole

As the certificate programs are not completed for review, there was no business for the Committee of the Whole.

Old Business

None

New Business

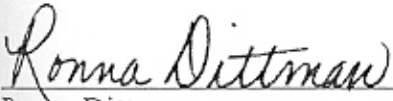
Chairperson Burke reported that she had been in contact with the Governor's Office regarding appointments and reappointments to the Board of Governors for those members' that had either resigned or whose appointments had expired. As there is no possibility for action by the legislature prior to October, Chairperson Burke made the following committee appointments:

Business and Finance Committee – Mr. Fred Radabaugh, Chair, Mr. R. Terry Butcher, Mr. Joseph Peters, Mr. Donald Southall, Mrs. Marjorie Burke. Mr. Robert O. Hardman, II, Vice President for Business and Finance, will continue to serve as an ex-officio member of this committee.

Student and Academic Affairs Committee – Mr. Ronald Blankenship, Chair, Dr. Willis J. Perry, Ms. Frances Schmetzer, Dr. Gary Arbogast, Ms. Jennifer Butler and Mrs. Evie McPherson. Dr. Kathy Butler, Interim Vice President for Academic Affairs, and Ms. Cheryl McKinney, Vice President for Student Life, will continue to serve as ex-officio members of this committee.

Adjournment

With no other business and hearing no objection, Chairperson Burke adjourned the meeting at 1:52 p.m.



Ronna Dittman
Executive Assistant to the President