

**Glenville State College  
Board of Governors Meeting  
April 20, 2005  
Louis Bennett Hall Conference Room  
Glenville, West Virginia**

Members Present: Mrs. Marjorie Burke, Chair  
Mr. Ronald Blankenship, Vice Chair  
Mr. R. Terry Butcher  
Ms. Laura Kurtz Kuhns  
Mr. R. Fred Radabaugh  
Ms. Frances Schmetzer  
Mr. Gary Arbogast, Faculty Representative  
Ms. Mary Alltop, Staff Representative  
Ms. Nicole Maxwell-Kirby, Student Representative  
Ms. Marissa Thrasher, Student Representative

Members Absent: Mr. Les Facemyer  
Mr. Joseph Peters

Staff Present: Dr. Robert N. Freeman, President  
Dr. Kathy Butler, Vice President for Academic Affairs  
Mr. Robert O. Hardman, II, Vice President for Business and Finance  
Ms. Cheryl McKinney, Vice President for Student Life  
Mr. Daniel Reed, Director of Academic Support Services  
Ms. Teresa Sterns, Executive Assistant to the President

Faculty Present: Ms. Janet Bailey, Associate Professor of Physical Education  
Mr. Rick Sypolt, Professor of Forestry and Land Surveying

## **Call to Order**

Chairperson Marjorie Burke called the meeting to order at 12:40 p.m. A quorum was established.

## **Resolution for Ms. Nicole Maxwell-Kirby**

Chairperson Burke presented the following resolution:

In Appreciation.....

**Whereas** Ms. Nicole Maxwell-Kirby is a current resident of Grantsville, West Virginia; and,

**Whereas** Ms. Maxwell-Kirby is a senior at Glenville State College majoring in Chemistry; and,

**Whereas** Ms. Maxwell-Kirby has been actively involved in Alpha Theta Xi, College Leadership Council, Ohningohow Players, Chi Beta Phi, Wesley Arbuckle Center, and Student Affiliates of the American Chemical Society Parliamentarian while a student at Glenville State College since Fall 2001; and,

**Whereas** Ms. Maxwell-Kirby has served as an Office Assistant for Pioneer Village in 2004; and,

**Whereas** Ms. Maxwell-Kirby has served as Homecoming Queen in 2004; and,

**Whereas** Ms. Maxwell-Kirby has served as a Glenville State College Student Marshal; and,

**Whereas** Ms. Maxwell-Kirby has served as a member of the Glenville State College Student Government Association from 2001-2005 and as SGA President for the 2004 – 2005 academic year; and,

**Whereas** Ms. Maxwell-Kirby has served as the Student Representative to the Glenville State College Board of Governors for the 2004 – 2005 academic year; and,

**Whereas** Ms. Maxwell-Kirby has maintained her commitment to the *Oath of Academic Excellence* and the *Renaissance of Shared Values*; and,

**Whereas** Ms. Maxwell-Kirby has answered the College's calling of *Tradition, Innovation, Leadership* and *Community* in her role as a student and student leader;

Now therefore be it resolved that the President of Glenville State College and the Board of Governors express our appreciation to Ms. Nicole Maxwell-Kirby for her commitment to Glenville State College and to her service on the Board of Governors.

Recorded this 20th day of April the year of our Lord, 2005.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD ACCEPT THE RESOLUTION AS PRESENTED TO NICOLE MAXWELL-KIRBY FOR HER SERVICE TO THE BOARD OF GOVERNORS. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Introduction and swearing in of new board member**

Chairperson Burke administered the oath to Marissa Thrasher, President of the Student Government Association as the new student representative.

### **Approval of February 16, 2005 Minutes**

IT WAS MOVED BY TERRY BUTCHER TO APPROVE THE MINUTES OF THE FEBRUARY 16, 2005, MEETING. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Public Comment**

None

### **President's Report**

President Freeman announced that the Association of Governing Boards has offered to provide the Board with complimentary copies of the "Trusteeship" and "Priorities" magazines for a year. Dr. Freeman announced that Mary Alltop was selected to fill the two (2) year term on the Board as the staff representative.

- a. **Report on Staff Activities** – Mary Alltop reported that the "Classified Employee of the Year" will be chosen next week and recognized at Commencement. She further reported that elections will also be held next week for staff council members whose terms have expired.
- b. **Report on Faculty Activities** – Gary Arbogast reported that the Faculty Senate endorsed a number of program revisions. He further noted that the Senate has been discussing academic behavioral problems, faculty salary policy, and the governing structure. He announced that the Faculty Senate will meet with the Board at 3:00 p.m. today.
- c. **Report on Student Activities** – Marissa Thrasher reported that next week is GSC week and that a search for the Pioneer Mascot is in process. She also reported that Student Government will be adjusting to the transition of new members. She announced that the Spring Formal will be held this weekend.
- d. **Update on Admission Data** – President Freeman made reference to the admission's data on page 8 of the Board book. He noted that 772 applications have been received and GSC has accepted 599 of those applications with 173 still pending.

- e. **Report on GSC Foundation Inc.** – President Freeman reported that the first two awards of the new Webster County Scholarship will be presented at the Webster County High School Awards Ceremony in early June. He also reported that Higher Education Day at the Legislature was a success for GSC. Professor Wayne de Rosset was recognized by Governor Manchin, the Senate, and the House for the WV Professor of the Year award he received. GSC’s African Drum and Dance Ensemble performed in the Rotunda for Higher Education Day and both the Governor and Secretary of State were in attendance. He announced that the Hall of Fame ceremony will be held next month and during a review of the Curtis Elam funds, it was determined that there was enough earned interest to establish seed money to endow the Hall of Fame. President Freeman noted that the Scholarship Committee has awarded scholarships to 50 more students. He also reported that the Foundation Staff found funds for assisting students with disabilities that had not been used and they are investigating using the funds for the purchase of a computer that will read tests to students with learning disabilities. President Freeman indicated that the annual picnic for seniors will be held after commencement rehearsal. He also announced that the renaming of the Administration Building ceremony will be held on May 23, 2005.
- f. **Update on Land Resources** – Professor Rick Sypolt provided handouts to the Board and shared that the Land Resources programs are among the most challenging at GSC. He discussed the various programs that GSC offers in the Department of Land Resources. He indicated that several scholarships are available to students who enroll in the Natural Resource program. Professor Sypolt also discussed various accomplishments made in the Department of Land Resources and mentioned a few student organizations that have been established.
- g. **Quarterly Budget Information** - President Freeman referred to the Financial Status Report on page 9 of the Board book and noted the percentage of revenue being larger than the amount that has been expended.
- h. **Construction/Planning Update**
- **Robert F. Kidd Library** – Dr. Freeman reported that asbestos removal has been completed on the main floor of the library. The sprinklers are scheduled to be installed after graduation.
  - **Student Community Center** – Dr. Freeman announced that the construction is moving forward quickly and ahead of schedule. He invited everyone to the Ground Breaking Ceremony scheduled for Friday and noted that Congressman Mollohan would be attending.
  - **Campus Master Plan** – Dr. Freeman stated that the campus Master Plan was approved by HEPC on April 1, 2005.
  - **Science Building** – Dr. Freeman indicated that the architect has been selected from a group of four to do the Science Hall renovations. He further noted that the College is presently negotiating a price which he will share with the Board upon confirmation.
  - **Strategic Planning Process** – Dr. Freeman noted that the final strategic planning meeting will be held tomorrow and he will present the strategic plan to the Board at the next meeting for approval.
- i. **Legislative Update** – President Freeman disseminated the “Analysis of FY 2006 Proposed Budget” prepared by HEPC. He indicated that the budget was approved by the legislature and noted that all four year colleges would have to suffer a reduction of 2.5% for the 2005-2006 academic year. He further noted that GSC’s cut will be approximately \$137, 330. He also indicated that GSC will be allocated zero dollars for academic year 2005-2006 due to the peer allocations. President Freeman noted that the peers have not been changed since SB653 for GSC

and that although it has been brought to the legislature's attention several times it has still not been changed. He further reported that the faculty increment was removed from SB212 and the Governor is expected to call a special session in the fall regarding faculty and staff salaries.

**j. Grants received**

- ***Learn.Com grant*** – Dr. Freeman reported that GSC has been awarded a \$400,000 software licensing grant that will provide software for the campus. He commended Sandra West for all of her work on the grant application.
- ***Trio Student Services grant*** – Dr. Freeman announced that GSC was awarded the Trio grant which will bring approximately \$281,000 a year to GSC for four years to work with high risk students. This grant will provide personnel and a concentrated program that is focused on the retention of high risk students. He thanked Kathy Butler and Daniel Reed for all of their work and leadership on this grant.

**Committee Reports**

**Student and Academic Affairs**

Ron Blankenship, Chair of the committee, reported that a five-year program review cycle was approved in 2002. This year, four programs were reviewed as part of this review cycle. He noted that the programs had been reviewed and evaluated by the campus review committee and recommended that the Board of Governors adopt the proposed resolution.

IT WAS MOVED BY RON BLANKENSHIP THAT THE BOARD OF GOVERNORS APPROVE THE PROGRAM REVIEWS FOR THE FOLLOWING PROGRAMS: BACHELOR OF SCIENCE IN BIOLOGY, BACHELOR OF SCIENCE IN NURSING, BACHELOR OF ARTS IN ENGLISH, AND ASSOCIATE OF ARTS IN BUSINESS. FRAN SCHMETZER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Ron Blankenship noted that the content in the two-year Business AA program is not being changed. However, the Business AS designation provides a smooth transition to the Business Administration BS degree.

IT WAS MOVED BY RON BLANKENSHIP THAT THE BOARD OF GOVERNORS APPROVE CHANGING THE TWO-YEAR GENERAL BUSINESS PROGRAM FROM AN ASSOCIATE OF ARTS DEGREE PROGRAM TO AN ASSOCIATE OF SCIENCE DEGREE PROGRAM. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Ron Blankenship indicated that the content for the certificate for Resort Area Management is found within the four year Resort Area Management program. It may be completed by any student.

IT WAS MOVED BY LAURA KURTZ KUHNS THAT THE BOARD OF GOVERNORS APPROVE THE RESORT AREA MANAGEMENT CERTIFICATE OF COMPLETION PROGRAM. RON BLANKENSHIP SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Ron Blankenship indicated that after a review of the Resort Area Management program in Business Administration, the committee recommended and proposed an amended resolution to replace the original proposed resolution.

IT WAS MOVED BY RON BLANKENSHIP THAT THE BOARD OF GOVERNORS APPROVE THE RESORT AREA MANAGEMENT MAJOR IN BUSINESS ADMINISTRATION PROGRAM WITH THE FOLLOWING MODIFICATIONS TO THE PROPOSED CURRICULUM:  
\*CHANGE COURSE NUMBER FROM SMGT 213 TO SMGT 313;  
\*CHANGE COURSE NUMBER FROM SMGT 230 TO SMGT 330; AND  
\*CHANGE "ELECTIVES" REQUIREMENT TO "UPPER DIVISION ELECTIVES."  
LAURA KURTZ KUHNS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

#### Business and Finance Committee

Fred Radabaugh, Chair of the committee, reported that the committee discussed the tuition and fees information as provided to the Board and recommended the Board approve the proposed resolution.

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD OF GOVERNORS APPROVE A 9.5% INCREASE IN THE REGULAR RESIDENT AND NON-RESIDENT TUITION FOR THE 2005-2006 ACADEMIC YEAR. BE IT FURTHER RESOLVED THAT THE BOARD APPROVE A \$20 SPECIAL EQUITY FEE TO ADDRESS EQUITY FUNDING FOR INTERCOLLEGIATE ATHLETICS . TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Mary Alltop noted that “per credit hour” needed to be added after “Regents BA Degree Posting Fee” on the Proposed Fee Schedule on page 41 of the Board book.

Mr. Hardman agreed to add the suggested wording to the fee schedule.

### Committee of the Whole

The following Glenville State College policies, statutorily-mandated for implementation in compliance with state code, were considered by the Board:

- a. Administrative Policy 8 – Regulating Speed, Flow, & Parking of Vehicles on Campus
- b. Administrative Policy 9 – Disposition of Surplus Equipment, Supplies and Materials
- c. Personnel Policy 16 (*Revised*) – Classified Employees
- d. Personnel Policy 22 (*Revised*) – Personnel Administration
- e. Personnel Policy 25A – Productivity of Faculty and Administrators
- f. Academic Policy 29 – Public School Service Credits
- g. Policy 47 – Public Notice of Meetings

IT WAS MOVED BY RON BLANKENSHIP THAT THE BOARD OF GOVERNORS ADOPT THE GLENVILLE STATE COLLEGE POLICIES INDICATED ABOVE AS PROPOSED IN THE INDIVIDUAL RESOLUTIONS PROVIDED TO THE BOARD. LAURA KURTZ KUHNS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Freeman noted that he thought it would be most appropriate to name the newly renovated Heflin Center after Congressman Alan B. Mollohan due to his efforts in securing approximately nine million dollars in funding to renovate the facility.

IT WAS MOVED BY TERRY BUTCHER THAT BOARD OF GOVERNORS APPROVE THE PROPOSAL TO CHANGE THE NAME OF THE RENOVATED HEFLIN CENTER TO THE ALAN B. MOLLOHAN CAMPUS COMMUNITY CENTER. RON BLANKENSHIP SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

President Freeman further indicated that upon completion of the Campus Community Center, he would like to name the conference area after Senator Robert C. Byrd due to his efforts in securing approximately one million dollars in funding for the Heflin Center renovations. He also noted that he is still considering naming a room or building after past President E.G. Rohrbough.

### **Old Business**

**GSC Pioneer Update** - Ms. Cheryl McKinney distributed a sample of the Pioneer Mascot application to the Board for their review. She noted that the application had been modeled from WVU's application for the Mountaineer with WVU's approval. She reported that the applications are due in by tomorrow afternoon and Student Life hopes to have a Pioneer selected and announced at the GSC Week picnic next Thursday.

Ms. McKinney also informed the Board that 250 residence hall pre-applications have been received for fall as compared to 89 last year.

### **New Business**

President Freeman announced that there are approximately twenty-six 50 year graduates coming to march at Commencement on May 14<sup>th</sup>.

Chairperson Burke reminded the Board that they are scheduled to meet with the Faculty Senate today at 3:00 p.m. as mandated in state code.

President Freeman suggested the Board schedule a meeting to meet with the Classified Staff Council as mandated in state code, following the June Board meeting.

Chairperson Burke agreed and asked Mary Alltop to schedule the meeting.

### **Adjournment**

With no further business and hearing no objection, Chairperson Burke adjourned the meeting at 2:15 p.m.

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Teresa Sterns  
Executive Assistant to the President