

Glenville State College
Board of Governors Meeting
June 27, 2007
Mollohan Campus Community Center, Third Floor, Room 319
Glenville, West Virginia

Members Present: Mr. Ronald Blankenship, Chair
Mrs. Marjorie Burke
Mr. R. Terry Butcher
Mr. Bill Hanlin
Ms. Sue Morris
Mr. R. Fred Radabaugh, Vice Chair
Dr. Joe Evans, Faculty Representative

Members Absent: Ms. Mary Alltop
Mr. Jim Estep
Mr. Jamie Field
Mr. Tom McPherson
Mr. Jerry Milliken

Staff Present: Dr. Peter B. Barr, President
Mr. Jerry Burkhammer, Interim Director of Student Affairs
Dr. Kathy Butler, Vice President for Academic Affairs
Mr. Robert O. Hardman, II, Vice President for Business and Finance
Mr. Dennis J. Pounds, Vice President for College Advancement
Ms. Teresa Sterns, Executive Assistant to the President

Other Staff Present: Ms. Annette Barnette, Director of Public Relations
Mr. David Stalnaker, Director of Human Resources

Guests Present: Ms. Carolyn Ramsey, Glenville Democrat Representative

Call to Order

Chairman Ron Blankenship called the meeting to order at 12:45 p.m. A quorum was established.

Approval of Minutes

IT WAS MOVED BY TERRY BUTCHER TO APPROVE THE MINUTES OF THE APRIL 18TH MEETING AS PROPOSED WITH EDITORIAL CORRECTIONS. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Resolution for Jamie Field

Chairman Blankenship presented the following resolution:

In Appreciation.....

Whereas Mr. Jamie Field is a current resident of Tralee, Ireland; and,

Whereas Mr. Field is registered as an International Student and is pursuing a baccalaureate degree in Business Administration at Glenville State College; and,

Whereas Mr. Field has been actively involved in GSC Pioneer Athletics as a member of the Men's Golf Team and serves as a member of the International Student Council at Glenville State College; and,

Whereas Mr. Field has served as a Student Assistant for the Office of Admissions for the 2006 – 2007 academic year; and,

Whereas Mr. Field is currently serving as a Resident Assistant for Pioneer Village; and,

Whereas Mr. Field is serving as a Glenville State College Student Marshal; and,

Whereas Mr. Field has served as a member of the Glenville State College Student Government Association from 2004 – 2007 and as SGA President for the 2006 – 2007 academic year; and,

Whereas Mr. Field has served as the Student Representative to the Glenville State College Board of Governors for the 2006 – 2007 academic year; and,

Whereas Mr. Field has maintained his commitment to the *Oath of Academic Excellence* and the *Core Values*; and,

Now therefore be it resolved that the President of Glenville State College and the Board of Governors express our appreciation to Mr. Jamie Field for his commitment to Glenville State College and to his service on the Board of Governors.

Recorded this 27th day of June the year of our Lord, 2007.

Public Comment

N/A

President's Report

- a. **Report on Staff Activities** – N/A
- b. **Report on Faculty Activities** – Dr. Joe Evans reported that a July retreat is scheduled for the state association of faculty. Faculty Senate is not in session during the summer. He indicated that several faculty are involved with summer camps. Dr. Evans disseminated brochures to the Board and discussed the six week NASA camp currently taking place on campus.
- c. **Report on Student Activities** –N/A
- d. **Report on GSC Foundation** – President Barr made reference to the GSC Foundation report included in the Board book.

Chairman Blankenship announced that GSC Alumnae, Dorothy Peterson, recently celebrated her 100th birthday and read the following resolution to be presented to Ms. Peterson :

In Recognition.....

Whereas Ms. Dorothy Peterson was born on June 9, 1907 in Bloomfield, Ohio; and has celebrated her 100th birthday; and,

Whereas Ms. Peterson was married to Herbert Peterson for 58 years; and she has one son, two grandchildren, and nine great grandchildren; and,

Whereas Ms. Peterson graduated from Spencer High School in 1927; and earned a Student/Normal Certificate from Glenville Normal School in 1932; and,

Whereas Ms. Peterson's career began in Roane County, West Virginia where she taught at Linden, Blown Timber, Robertson Run, Laurel, Fairview, and Spencer Grade Schools; and,

Whereas Ms. Peterson became the first person in Lewis County, West Virginia to teach at the School for the Mentally Impaired; and,

Whereas Ms. Peterson taught in Lewis County at Vandalia and Jane Lew where she retired in the spring of 1969; and,

Whereas Ms. Peterson enjoys hobbies which include reading, painting, and cooking; and,

Whereas Ms. Peterson attributes her century of living to her faith in God and eating the right foods,

Now therefore be it resolved that the President of Glenville State College and the Board of Governors express our gratitude and admiration to Ms. Dorothy Peterson for her years of success and accomplishments.

Recorded this 27th day of June the year of our Lord, 2007.

- e. **Miscellaneous Updates from the President** – President Barr asked Annette Barnette to discuss public relations updates.

Ms. Barnette provided autographed pictures from Governor Manchin to Board members who were in attendance at the Lady Pioneers reception held at the Governor’s mansion. She also submitted packets to the Board which included the miscellaneous publications along with a free publication, *West Virginia Family Magazine*, published by a GSC Alum. Annette presented video clips broadcasting the K-12 initiative signing of the Memorandum of Understanding which took place on June 15th and the presentation to Sgt. Alton of the WV State Police at the December 6th Board meeting.

President Barr provided to the Board a list of presentations, meetings, and special events which have taken place since the last Board meeting. He commended Duane Chapman for his efforts as Interim Vice President for Enrollment Management and noted the miscellaneous workshops and conferences the admissions counselors have been attending. He updated the Board about the landscaping project presently taking place on campus. President Barr invited the Board to the upcoming Business After Five meeting and spoke about the proposed housing project. He discussed the K-12 initiative and invited the Board to the upcoming “Hidden Promise Scholars” dinner scheduled for July 26th. He also announced that an athletic committee has been formed to review funding of athletics and to recognize contributions and expenses.

Committee Reports

Business and Finance Committee

Terry Butcher reported that the committee considered the proposed resolutions for the FY2008 Budget and Room and Board Rates and Special Fees for FY2008

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE THE BUDGET FOR FY2008 AS PROPOSED. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE THE LIST OF SPECIAL FEES AND ROOM AND BOARD RATES FOR THE 2007-2008 ACADEMIC YEAR AS PROPOSED. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Student and Academic Affairs Committee

Sue Morris reported that the committee considered the proposed action items. She asked Dr. Butler to discuss the proposed action items.

Dr. Butler reported that the implementation of a Spanish Minor program will better prepare students for a global economy. She indicated that the program will not only offer students the opportunity to become fluent in a second language, but will serve as the foundation for the language component of a Spanish Education program that is currently being developed.

Dr. Butler further discussed the program reviews and explained the procedures which were followed for the review and evaluation of the proposed academic programs.

IT WAS MOVED BY SUE MORRIS THAT THE BOARD OF GOVERNORS APPROVE THE IMPLEMENTATION OF A SPANISH MINOR PROGRAM. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY SUE MORRIS THAT THE BOARD OF GOVERNORS APPROVE THE PROGRAM REVIEWS FOR THE FOLLOWING PROGRAMS: BACHELOR OF SCIENCE IN CHEMISTRY, ASSOCIATE OF SCIENCE IN LAND SURVEYING. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Sue Morris reported that the policy on consensual relationships needs some minor revisions and asked Dr. Butler to discuss it further.

Dr. Butler discussed the assessment of student learning policy and procedures and noted that the policy has been revised to eliminate the required student purchase of portfolio software. Other ways have been implemented to assess student learning. She further stated that in response to the committee's recommendation, a few changes will be made to the consensual relationship policy and presented to President Barr for final review.

Committee of the Whole

The Board reviewed the proposed Board meeting schedule for 2007-08 and made the following amendment:

Change the July 19th Board meeting to July 16th to begin at 10:00 a.m.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE THE BOARD MEETING SCHEDULE FOR 2007-2008 AS AMENDED. FRED RADABAUGH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

The 2007-08 slate of officers was presented by Terry Butcher, Chair of the Nominating Committee, as:
R. Fred Radabaugh, Chair
Sue Morris, Vice-Chair

IT WAS MOVED BY TERRY BUTCHER TO APPROVE THE NOMINATED SLATE OF OFFICERS FOR 2007-08 BY ACCLAMATION. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Old Business

N/A

New Business

N/A

Announcements

Chairman Blankenship recommended that Staff Council meet with the Board following the August 15th meeting rather than the July meeting.

The Board recessed at 2:13 p.m.

The Board reconvened at 2:18 p.m.

Possible Executive Session

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS GO INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4 SUBSECTION B-12 . SUE MORRIS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Rise from Executive Session

IT WAS MOVED BY FRED RADABAUGH THAT THE BOARD RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Actions Emanating from Executive Session

After discussions in executive session, the Board took the following actions:

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE TO INCREASE THE PRESIDENT'S ANNUAL SALARY BY 3.5% IN ACCORDANCE WITH THE AVERAGE PERCENTAGE INCREASE OF FACULTY AND STAFF SALARIES, EFFECTIVE OCTOBER 1, 2007 UPON APPROVAL OF THE HIGHER EDUCATION POLICY COMMISSION. MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE TO ADD THE FOLLOWING ITEM TO THE PRESIDENT'S CONTRACT UPON APPROVAL OF THE HIGHER EDUCATION POLICY COMMISSION:

1. THE BOARD OF GOVERNORS RECOGNIZES THAT THE SPOUSE OF A COLLEGE PRESIDENT IS OFTEN CALLED UPON TO DEVOTE SUBSTANTIAL TIME AND ENERGY TO ACTIVITIES, WHICH BENEFIT THE COLLEGE. YOUR SPOUSE IS HEREBY AUTHORIZED TO SERVE WHEN CALLED UPON AS A REPRESENTATIVE OF THE INSTITUTION, AND TO ACCEPT PAYMENT OR REIMBURSEMENT FROM THE INSTITUTION OR THE GLENVILLE STATE COLLEGE FOUNDATION, INC. FOR EXPENSES INCURRED IN CONNECTION WITH SUCH ACTIVITY, INCLUDING TRAVEL ON BEHALF OF THE COLLEGE TO THE EXTENT SUCH PAYMENTS ARE AUTHORIZED BY YOU OR THE FOUNDATION, AND IT IS UNDERSTOOD THAT YOUR SPOUSE MAY USE FACILITIES AND OTHER RESOURCES OF THE INSTITUTION IN THE SAME MANNER AS AN EMPLOYEE WHEN INVOLVED IN SUCH ACTIVITY.

MARGE BURKE SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Adjournment

With no further business and hearing no objection, Chairman Blankenship adjourned the meeting at 2:33 p.m.

Ronald Blankenship
Chairman

Teresa Sterns
Executive Assistant to the President