

**Glenville State College
Board of Governors Meeting
October 17, 2007
Mollohan Campus Community Center, Third Floor, Room 319
Glenville, West Virginia**

Members Present: Mr. R. Fred Radabaugh, Chair
Ms. Sue Morris, Vice Chair
Mrs. Marjorie Burke
Mr. R. Terry Butcher
Mr. Jim Estep
Mr. Bill Hanlin
Mr. Tom McPherson
Mr. Jerry Milliken
Mr. Ed Toman
Dr. Joe Evans, Faculty Representative
Ms. Mary Alltop, Staff Representative
Ms. Tashua Allman, Student Representative

Staff Present: Dr. Peter B. Barr, President
Mr. Jerry Burkhammer, Dean of Student Affairs
Dr. Kathy Butler, Provost and Senior Vice President
Mr. Robert O. Hardman, II, Executive Vice President
Mr. Dennis J. Pounds, Vice President for College Advancement
Ms. Teresa Sterns, Executive Assistant to the President

Other Staff Present: Ms. Annette Barnette, Director of Marketing and Public Relations
Mr. Duane Chapman, Vice President for Enrollment Management
Mr. David Millard, Special Assistant to the President

Faculty Present: Mr. Dennis Wemm, Professor of Communications

Guests Present: Ms. Carolyn Ramsey, Glenville Democrat Representative

Call to Order

Chairman Fred Radabaugh called the meeting to order at 12:40 p.m.

Swearing in of New Board Members

Chairman Radabaugh administered the oath of office to Ms. Tashua Allman, new student representative.

A quorum was established.

Approval of Minutes

IT WAS MOVED BY MARGE BURKE TO APPROVE THE MINUTES OF THE AUGUST 15TH MEETING AS PROPOSED. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Chairman Radabaugh announced that Mr. Duane Chapman, Vice President for Enrollment Services, would like to give a report on admissions at this time and asked the Board if anyone had an objection.

With no objections from the Board, Vice President Chapman proceeded with his report. Mr. Chapman circulated an example of the Admissions Postcard sent to students who have shown interest in GSC. He also disseminated the new Quick Book and charts noting enrollment for both on campus and off campus students as of October 5, 2007. He noted the charts are updated weekly and submitted each Friday and are currently a work in progress. Mr. Chapman made reference to GSC's current enrollment at 1441 headcount being the highest since 2002 which still included the CTC component. He announced that the current FTE is 1142 which is based upon fifteen undergraduate credit hours.

Mr. Chapman reported that certain admissions counselors have been assigned to specifically work with the thirteen counties in GSC's K-12 Initiative and targeted out-of-state areas. He further reported that the counselors are also continuing to attend the WV Road Runners Tour and the VACRAO (Virginia Association of Collegiate Registrars and Admissions Officers) Tour in Virginia area.

Dr. Butler reported that College Summit has requested to hold two camps at GSC next summer and has agreed to do an additional camp for GSC's K-12 Initiative. She expressed that each College Summit camp usually consists of approximately 50 students and has a 90% college going rate among the students.

Public Comment

None

President's Report

- a. **Report on Staff Activities** – Mary Alltop specified that a report will be presented to the Board at its meeting with Staff Council today.
- b. **Report on Faculty Activities** – Dr. Joe Evans noted that a report will be presented to the Board at its meeting with Faculty Senate today.

- c. **Report on Student Activities** –Tashua Allman reported that Homecoming was successful this year and more alums attended the Friday night bonfire. She mentioned that Student Government is currently working on constitutional revisions.
- d. **GSC Foundation Report** –Dennis Pounds reported that the Foundation was recently notified that it was to receive one third of a GSC alum’s 2.6 million dollar estate to be used as scholarships for students from Clay and Nicholas counties. Mr. Pounds implied that he anticipated the Foundation receiving more scholarship monies from donors in all counties within GSC’s K-12 Initiative.
- e. **Public Relations Report** – Annette Barnette provided a media packet to the Board consisting of GSC stories/articles. She reported that a new marketing committee has been established to improve the overall marketing and public relations communications, materials, etc. She announced that Mr. Bob Edwards was recently hired to assist in the Marketing and Public Relations office.
- f. **Miscellaneous Updates from the President** – President Barr presented a partial list of activities, since the last meeting, to the Board . President Barr discussed a number of the activities which included a visit to the WV High Tech Consortium Foundation to review various research projects with scientists, the recent signing of the GSC and New River CTC articulation agreement, Superintendents’ workshop, and the Hidden Promise Scholars dinner. President Barr signified that the housing project is moving forward and he intends to ask the GSC Foundation, at its next meeting, if it is willing to receive acreage and sign a Memorandum of Understanding with the private not for profit LLC. He also reported that the next move for the K-12 Initiative is to link GSC mentors with 8th – 12th graders in all K-12 Initiative counties.

Committee of the Whole

The Board discussed the original action taken at the August meeting regarding the out-of-state modified tuition proposal and the current revised proposal.

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS RECONSIDER PREVIOUS ACTION TAKEN ON AUGUST 15TH REGARDING TUITION AND FEES FOR STUDENTS RESIDING IN THE FOLLOWING STATES: KENTUCKY, MARYLAND, NORTH CAROLINA, OHIO, PENNSYLVANIA, AND VIRGINIA. JERRY MILLIKEN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

After consideration of the August 15th action taken regarding out-of-state tuition and fees,

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS REJECT THE PASSING OF THE PREVIOUS ACTION TAKEN ON AUGUST 15TH REGARDING TUITION AND FEES FOR STUDENTS RESIDING IN THE FOLLOWING STATES: KENTUCKY, MARYLAND, NORTH CAROLINA, OHIO, PENNSYLVANIA, AND VIRGINIA. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Chairman Radabaugh communicated that the resolution on page 9 of the Board book is a revision of the resolution submitted at the August 15th meeting.

Dr. Kathy Butler indicated that an amendment needed to be made to the proposal on Page 10 prior to considering the resolution for action. She suggested that the word “fourteen” in the first sentence of the last paragraph on page 10 of the Board book needs to be changed to “eighteen.”

President Barr implied that upon approval of the motion, it will not become effective until Fall 2008.

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE A RATE OF \$7,400 IN TUITION AND FEES FOR STUDENTS RESIDING IN COUNTIES ADJACENT TO THE WEST VIRGINIA BORDER OR COUNTIES BORDERING ANOTHER COUNTY THAT IS ADJACENT TO THE STATE OF WEST VIRGINIA IN THE FOLLOWING STATES: KENTUCKY, MARYLAND, OHIO, PENNSYLVANIA, AND VIRGINIA. SUE MORRIS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Mr. Hardman announced that the proposed resolution on page 12 of the Board book regarding the original purchaser for the science building renovations bonds was submitted upon legal counsel’s recommendation.

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD OF GOVERNORS APPROVE THE SUPPLEMENTAL RESOLUTION WITH REGARDS TO UNITED BANK AS THE ORIGINAL PURCHASER FOR THE BONDS OF THE SCIENCE BUILDING RENOVATIONS. SUE MORRIS SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Mr. Hardman announced that the science building completion date is scheduled for December 8th.

President Barr mentioned that a tour of the science building is scheduled for the November 30th HEPC meeting to be held on campus.

Old Business

Mr. McPherson reminded the Board of the Compact and Master Plan submission deadline of November 1st.

President Barr announced that GSC will be submitting a proposal to FCI-Gilmer again in the near future. He indicated that since San Diego City College is unable to fulfill its contract, a new Request for Proposal will be issued soon. GSC will submit a proposal at that time.

New Business

None

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS RECESS TO MEET WITH STAFF COUNCIL AND FACULTY SENATE. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

IT WAS MOVED BY MARGE BURKE THAT THE BOARD OF GOVERNORS RECONVENE TO REGULAR SESSION OF THE BOARD. TERRY BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Executive Session

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS GO INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4 SUBSECTIONS B(2)-A AND B(9) TO DISCUSS MATTERS ARISING FROM THE RESIGNATION OF THE WOMEN'S BASKETBALL COACH AND TO CONSIDER MATTERS INVOLVING ADVANCE CONSTRUCTION PLANNING. JIM ESTEP SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Rise from Executive Session

IT WAS MOVED BY TERRY BUTCHER THAT THE BOARD RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. ED TOMAN SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Adjournment

With no further business and hearing no objection, Chairman Radabaugh adjourned the meeting at 4:26 p.m.

R. Fred Radabaugh
Chairman

Teresa Sterns
Executive Assistant to the President