

**Glennville State College
Board of Governors Meeting
April 11, 2012
Mollohan Campus Community Center, Third Floor, Room 319
Glennville, West Virginia**

Members Present: Ms. Sue Morris, Chairperson
Mr. Richard Heffelfinger, Vice Chair
Dr. William Deel
Mr. Mike Forbes
Mr. Jerry Milliken
Mr. Greg Smith
Mr. Paul Peck, Faculty Representative
Mr. Cody Baber, Student Representative

Members Absent: Mr. Tim Butcher
Mr. Mike Fulks
Mr. Jason Phares, Staff Representative

Staff Present: Dr. Peter B. Barr, President
Ms. Annette Barnette, Director of Marketing and Public Relations
Mr. Robert O. Hardman, II, Executive Vice President
Dr. David Millard, Special Assistant to the President
Dr. John Peek, Provost and Senior Vice President
Mr. Dennis J. Pounds, Vice President for College Advancement
Mr. James W. Spears, Senior Vice President for External Relations
Ms. Teresa Sterns, Executive Assistant to the President

Faculty Present: Dr. Gary Morris, Chairperson, Department of Science and Mathematics

Call to Order

Chairperson Sue Morris called the meeting to order at 12:45 p.m.

A quorum was established.

Approval of Minutes

IT WAS MOVED BY GREG SMITH TO APPROVE THE MINUTES OF THE MARCH 28, 2012 MEETING AS PRESENTED. WILLIAM DEEL SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Public Comment

N/A

Department of Science and Mathematics Report

Dr. Gary Morris, Chair, provided a department update:

- NCATE report shows that education students who graduated from the math and science programs are excelling. The majority did well on their Praxis exams, and are either teaching or in graduate school.
- The HSTA collaboration with the Social Science Department worked well. The basics of forensic sciences and forensics in criminal justice were covered.
- The grant applications spearheaded by Larry Baker have been highly successful. As part of one grant, students were sent on a trip to Green Bank, where they got to use the 40-foot telescope. An instrument grant is their next goal. Dr. Sara Sawyer received a summer research fellowship and Dr. Morris received a research fellowship at Marshall University.
- An independent nursing program is in the Department's best interest. Dr. Morris believes it is not overly ambitious to say that the application should be submitted to HEPC and the Nursing Board by summer. Ideally, it would be ready in time for the first students to be admitted during the Fall 2013 semester.
- The core for mathematics validation to College Algebra has been removed and, consequently developmental math courses are over-burdened and the failure rate is higher. An intermediate course being brought back might ease the transition. The Department is attempting to offer more specialized math courses for students who want to go into the humanities or technical sections of mathematics.
- Dr. Barr asked whether the transitional mathematics course would allow those in humanities to complete their general education requirement. Dr. Morris answered that the course would be classified as a college mathematics class that would be accepted as a general education course. Ideally, it would function as a bridge to help students who did not meet proficiency in mathematics to prepare for College Algebra. Other universities have been encountering the same problem, so this action would put Glenville State College on par with what peer institutions have been doing.
- When the chemistry program underwent its five-year review, two weaknesses were (1) heavy faculty workload due to the small size of the campus and (2) low student enrollments. Dr. Morris addressed these problems and is working with Dr. Peek to find the best way to deal with the heavy faculty workload. He also mentioned that the low student numbers have been a steady concern in the past. Dr. Morris plans to spend some time teaching biology and biochemistry, which is needed for students intending to go into medicine. Ideally, this will help make the program more diverse and appealing to students. The idea of having a scholarship specifically for the program might help increase numbers of students.

- A biology five-year review was completed a few years ago, and Dr. Morris believes that the most helpful course of action would be to create a Biology Advisory Board comprised of experts in the field, ideally from the areas of environmental biology, medicine, and the industry. These experts could help retool the biology program to meet the demands of the field. Dr. Morris reports that Bayer Pharmaceuticals has already agreed to be a part of this program.
- The Department is currently looking for a new developmental mathematics instructor. Dr. Morris made special mention of his regret over losing Captain Bill Bonnett, who is retiring this year.
- Mr. Paul Peck asked Dr. Morris to elaborate on the low maintenance budget and its effects on the lab equipment maintenance work. Dr. Morris offered a tour to Board members to see what equipment the Department utilizes. The NASA grant that made purchasing the equipment possible is gone now and a new course of action needs to be found to fund equipment maintenance.
- Dr. Barr requested Dr. Morris to look at resources and availability and perhaps work with Dr. Peek next year on a Board proposal to maintain the equipment.

Updates

Mrs. Morris thanked all who submitted updates for the Board book and invited members to offer comments and ask questions.

There were no questions or comments.

President's Report

President Barr provided a partial list of recent activities to the Board. He reported:

- This is the second year that yearbooks have been distributed. Dr. Barr expressed his appreciation for the ever-improving quality.
- Dr. Barr asked Dr. John Peek to report on the NCATE team's visit the previous week. Dr. Peek reported that the College was well prepared for the visit. The teacher education program met all of the NCATE standards, although the visitors found two areas of needed improvement, diversity and assessment. The representatives applauded Glenville State for the students' introduction to faculty from a variety of backgrounds and experiences but noted that they would like to see the program find off-campus placements for the observing students in more diverse schools. In terms of assessment, Dr. Peek noted that they are still having issues making the assessment software package purchased two years ago workable. Unfortunately, the issue lies in the lack of support from the company itself, but Dr. Peek is confident that once it is fixed the assessment ability will be improved. NCATE will vote on accreditation in October, but all indications show that Glenville State College will be re-accredited. NCATE noted in the exit interview that the facilities on campus are older, but the classrooms are up-to-date and technology within them stand out brightly.
- Hidden Promise presentations have been made to superintendents across the state. Putnam, Wood, Mercer, and Fayette Counties have joined the Hidden Promise Consortium.
- Dr. Barr met with Rick Simon (Community Care of WV), Ron Blankenship and Dr. Lee Lindauer (Minnie Hamilton Healthcare) and will soon be putting out requests for bids for the Pioneer Center medical operation.
- A pre-bid meeting was held for the Pioneer Center, and nine firms attended, five of which were from out-of-state. Dr. Barr would like to have the building ready for basketball games in the 2013-2014 season.
- Dr. Barr met with Senators Facemire, Edgell, and Kessler, as well as Delegates Walker and Boggs. During this meeting, Dr. Barr was told that Glenville State has the second-lowest amount of state allocated funds out of all the colleges in the state. However, in looking at the funds from 2006 until now, it is still \$1.1 million more than what it was and, considering the fact that state contribution to the budget is \$7 million, the

allocation is significant. The senators and delegates are very supportive of the institution, and Kessler and Edgell observed that, as partial representatives of Gilmer County, this is the first time that either have had a four-year educational institution in their senatorial districts.

Business and Finance Committee

Mr. Richard Heffelfinger reported that the committee had a lengthy discussion over the proposed tuition increases, and proposes a 9.5 percent increase.

Discussion:

- One concern discussed referenced increased fees for out-of-state and metro students being less than in-state students. In-state students would have a 9.49 percent increase, while out-of-state students would be 8.68 percent. The significance therein is the appearance of charging less for in-state students than out-of-state.
- Dr. Barr reported that the out-of-state dollar aggregate increase is more than double that of in-state. He recognized that the percentage does not appear that way, but the issue is less in the percentage and more in terms of dollars.
- In reference to an inquiry about the special equity fee listed in the packet, Dr. Barr explained that it is a gender equity fee previously used on scholarships for female athletes.
- Dr. Barr announced that the two-year plan to bring salaries up to par with peer institutions would be about \$515,000. He pointed out that the classified staff schedule is fixed in the state code, so it would be beneficial to strive for bringing salaries up to what they should be. He presented a PowerPoint of average salaries at Glenville State College versus its peer institutions.
- The Board discussed various parking issues on campus and inquired about a plan to address issues. Dr. Barr reported that a parking committee has been established and he will make sure all issues are addressed.

IT WAS MOVED BY RICHARD HEFFELFINGER THAT THE BOARD OF GOVERNORS APPROVE THE TUITION AND FEES SCHEDULE FOR THE 2012-2013 ACADEMIC YEAR AS PROPOSED. GREG SMITH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Student and Academic Affairs Committee

Mr. Jerry Milliken reported that the committee met and discussed the program review executive summary for the Associate of Science in Land Surveying Technology program as well as the Bachelor of Arts in Chemistry program, and moved that they be presented and approved as they appear in the packet.

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE THE PROGRAM REVIEW EXECUTIVE SUMMARY FOR THE ASSOCIATE OF SCIENCE IN LAND SURVEYING TECHNOLOGY PROGRAM AS PROPOSED. RICHARD HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Dr. Peek noted that faculty in both programs represented both the strengths of their departments and openness to improvement shown when an external reviewer was asked to participate in the project. The executive summaries were incredibly complimentary.

IT WAS MOVED BY JERRY MILLIKEN THAT THE BOARD OF GOVERNORS APPROVE THE PROGRAM REVIEW EXECUTIVE SUMMARY FOR THE BACHELOR OF ARTS IN CHEMISTRY PROGRAM AS PROPOSED. GREG SMITH SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Dr. Peek explained the 3-2 program and reported that students would attend Glenville State for three years and complete two years at another institution, thus receiving an undergraduate degree from Glenville State and a master's degree from the other institution. He indicated that it would be particularly helpful in the area of pre-med.

Dr. Peek also gave an update on the Residential Housing Policy. He stressed the importance of the residential experience to students and the institution. He believes that the College should encourage students to reside on campus because it adds to the vitality of campus life, which improves both the experiences of enrolled students and those considering attending. Currently, students having earned 58 hours (the equivalent of two years) or above are allowed to move off-campus, but Dr. Peek would like to raise that minimum to 72 hours (three years) with the exception of special circumstances or medical conditions. Additionally, he would like to change the requirement of students being allowed to reside with immediate family members within 30 miles to 50 miles.

Dr. Barr mentioned that this would take effect with the incoming freshmen, and that the committee is also looking to be more stringent to be sure that no students fall through the cracks in these requirements.

Committee of the Whole

President Barr reminded the Board that the chairman of HEPC previously challenged institutional Boards to fund a scholarship each year. He announced that if a student is both Promise and Pell eligible, the amount of scholarship that the Board would award is \$1560 for the FY2013 year. This would be split by lay members of the board and any other members who wish to contribute. Of the nine lay members, each contribution would be \$172 each.

Mr. Smith suggested that it be made an even \$200 each, and the Board replied positively to the suggestion.

IT WAS MOVED BY GREG SMITH THAT THE BOARD OF GOVERNORS AGREE TO FUND JOINTLY THE BOARD OF GOVERNORS AWARD, A FULL TUITION AND FEE SCHOLARSHIP FOR THE 2012-13 ACADEMIC YEAR. THE NEED-BASED SCHOLARSHIP WILL BE AWARDED TO A WEST VIRGINIA RESIDENT WHO MEETS THE REQUIREMENTS OF THE WEST VIRGINIA PROMISE SCHOLARSHIP CRITERIA. RICHARD HEFFELFINGER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

Announcements

Mrs. Morris asked both the Staff Council and Faculty Senate to meet with the Board for their annual meetings in accordance with WV Codes §18B-6-3(g) and §18B-6-6(g) directly following the June meeting.

She announced that Ms. Debra Nagy provided a copy of the new yearbooks to everyone today.

Mrs. Morris further announced that Mr. Joe Wilmoth will present an update at the next meeting on the Facilities Master Plan.

She referenced the list of upcoming events provided to the Board and invited all to Alumni Day on Saturday, April 28th, Commencement on Saturday, May 5th at 10:00 a.m., and to the FCI-Graduation on May 7th. She asked all to complete the NCIC form provided to them and return to President’s Office and reminded all that they need to arrive at FCI-Gilmer by noon to be checked in.

Mr. Deel announced that Ms. Lizzie Long and her band will be playing in the campus amphitheatre on Friday, April 17th, for Alumni Day.

Mrs. Morris reminded the Board that the next scheduled Executive Committee meeting is Wednesday, May 23rd at 11:00 am and the next full Board meeting will be held on Wednesday, June 6, 2012.

Ms. Barnette announced that the Legacy Project will be in the next Board packet and that Rosie the Riveter event was picked up by 18-20 newspapers around the country, including *The Washington Post*.

Mr. Peck announced that Jay Kerns, the Young Alum winner from 2011, would be doing a presentation on April 23rd in the Science Hall.

Adjournment

With no further business and hearing no objection, Chairperson Morris adjourned the meeting at 2:22 p.m.

Sue Morris
Chairperson

Teresa Sterns
Executive Assistant to the President