# TABLE OF CONTENTS

Constitution ................................................................. p. 2

1 – General Policies ........................................................... p. 18

2 – Eligibility ................................................................. P. 28

3 – Junior Varsity Sports .................................................. p. 30

4 – Baseball ................................................................. p.31

5 – Basketball ............................................................... p. 36

6 – Basketball Tournament .............................................. p. 38

7 – Cheerleaders ........................................................... p. 41

8 – Cross Country .......................................................... p. 42

9 – Football ................................................................. p. 43

10 – Men’s Golf ............................................................... p. 45

10A – Women’s Golf ....................................................... p. 49

11 – Men’s Soccer .......................................................... p. 52

11A – Women’s Soccer .................................................... p. 54

12 – Softball ................................................................. p. 56

13 – Men’s Tennis ........................................................... p. 58

13A – Women’s Tennis .................................................... p. 61

14 – Track and Field ........................................................ p. 65

15 – Volleyball .............................................................. p. 66

16 – Officials ................................................................. p. 69

17 – Athletic Trainers ...................................................... p. 70

18 – Athletic Administrators Meeting Protocol .................... p. 71

19 – Sports Information Directors ...................................... p. 72

20 – Membership Standards ............................................. p. 74
ARTICLE I

C.1 — Name. The name of this Corporation is the West Virginia Intercollegiate Athletic Conference, Inc., sometimes hereafter referred to as W.V.I.A.C. or the Conference.

ARTICLE II

C.2 — Object of the Bylaws. The object of these bylaws shall be to delineate all details of the form, functions, and procedures of the West Virginia Intercollegiate Athletic Conference not specifically provided in its Certificate of Incorporation.

ARTICLE III

C.3 — Seal. The corporate seal shall have inscribed thereon the first letters in the name of the Corporation, “W.V.I.A.C.”, and the words "Corporate Seal".

ARTICLE IV — Membership

C.4.1 — General Membership. The initial membership in this corporation will be as designated in Section IV of the Certificate of Incorporation.

C.4.2 — Institutional Membership. Any not-for-profit university or college, academically accredited by a regionally accredited agency, engaging in intercollegiate athletics is eligible for membership in the Corporation on agreement to abide by the rules and regulations of the W.V.I.A.C., if and when elected to membership by a two thirds vote of the member institutions. Institutional members shall be represented by the President of the institution, or a representative appointed by him/her.

C.4.2.1 — Requirements for Member Institutions. Each member institution of the West Virginia Intercollegiate Athletic Conference must comply with all of the requirements and policies of the National Collegiate Athletic Association and of the WVIAC. To assure that each student athlete in the WVIAC has a superior quality experience and a genuine competitive environment, the Conference also requires each member institution to comply with the following standards. (Effective 7/09)

1. Standards for Athletic Administration

A. Athletic Director — Each institution must effectively administrator its athletic program and devote at least 0.75 FTE to the athletic director function.

B. Compliance Coordinator — Each institution must effectively oversee compliance and devote at least 0.75 FTE (for football-sponsoring institutions) or 0.50 FTE (for non-football institutions) to the compliance coordinator function. Each institution must use all four compliance software models of the NCAA Compliance software online and grant the conference office read-only access: eligibility, recruiting, financial aid, and playing and practice season.

C. Sports Information Director — Each institution must effectively communicate athletic information and devote at least 0.75 FTE to the sports information function. Each institution must post its athletic schedules, scores, and records electronically for easy access, and must meet all WVIAC and NCAA statistics, schedule, and roster deadlines.

D. Faculty Athletic Representative — Each institution must designate a Faculty Athletic Representative who reports directly to a non-athletic institutional officer. Each institution must devote at least 0.2 FTE to the Faculty Athletic Representative function.
E. Senior Women’s Administrator — Each institution must designate a Senior Women’s Administrator who has administrative duties and responsibilities for the entire athletic program.

F. Athletic Trainers — Each institution must provide effective athletic training support and have at least one full-time certified athletic trainer on campus. Football-sponsoring institutions must have a minimum of two full-time certified athletic trainers on campus during football season.

G. NCAA/WVIAC Service — Each institution must accept its share of responsibility for NCAA and WVIAC administrative service. Each institution must be represented annually at two-thirds of the WVIAC board meetings and athletic directors’ meetings. Each institution must be represented at one-half of the SWA, FAR, and WVIAC trainers’ meetings. Each institution must be represented at least once every two years at the NCAA national convention.

2. Standards for Athletic Competition

A. Athletic Participation — Each institution must maintain conference approval for participation in ten intercollegiate sports. For every approved sport, each institution must annually provide the WVIAC Commissioner with evidence that: Coaching support is adequate; Roster size is twice the number of athletes typically in a game at any given time; One-half of the roster is comprised of one-sport athletes; and the team has won 10% of its Conference games over the past two seasons.

B. Institutional Support — Each institution must maintain safe athletic facilities that meet NCAA standards. A game manager must be provided for each contest, and coaches may not be the game manager in team sports. All grants-in-aid must comply with NCAA standards. The Commissioner of the WVIAC is responsible for the implementation of these requirements. The actions the Commissioner may take against any institution deemed not to be complying with one or more of these requirements includes a letter of warning, fines, probation, sanctions, and/or recommending to the Board of Directors suspension of membership or dismissal of the institution from the WVIAC. Suspension of membership or dismissal of the institution from the WVIAC requires a two-thirds vote of the Board of Directors.

C.4.3 — Representation and voting Power of Members. At all meetings of the members, voting shall be by institutional members. All actions of members shall be referred to the Board of Directors for final decision and shall be made in the form of recommendations.

C.4.4 — Procedure for Evaluation and Addition of New Institutional Members. Interested institutions should contact the conference commissioner and submit an Expression of Interest letter from the institution’s president indicating interest in conference membership. A deposit of $1,000 must be included with the Expression of Interest letter. This fee will be refunded if the institution is not invited to make formal application.

If contact is made with other conference individuals (e.g.: president, director of athletics, faculty athletics representative, coaches), they should be directed to contact the commissioner.

The institution will then be asked to provide at a minimum the following items with the Expression of Interest:
West Virginia Intercollegiate Athletic Conference

- Statement of purpose, philosophy, and goals of the institution and its athletics department
- Summary of the institution’s compatibility with current conference members. Summary should include:
  - Geography/location of the institution
  - Demographics of student body population
  - Academic programs
- Media-market size, coverage of TV/Radio, circulation of newspapers
- Departmental long-range strategic plan, including proposed sport additions, scholarship goals, and potential additions or modifications to athletic facilities
- Athletics budget
- Prior athletics history (Min. six years, all sports records to include opponent)
- Academic considerations (Graduation Rates/GPA vs. student body)
- The most current NCAA Institutional Self-Study Guide
- Department Operations Manual
- NCAA violations, sanctions, handling of compliance issues
- Student-Athlete Handbook
- EADA Report

The conference Committee of Athletics Administrators will review all Expressions of Interest for conference membership.

Institutions expressing interest in joining the conference should be in reasonable geographic proximity to existing conference members. The institutions athletic mission, budget, sports sponsorship and facilities should be comparable to conference member institutions. An institutions membership in the conference should be beneficial to conference competition, scheduling and to existing conference members.

After reviewing the institutions Expression of Interest letter and materials, the institution would be advised that the conference is either not interested in moving forward with the membership process or that the Conference will move forward with the membership evaluation process. If the determination is made that the process will not move forward from this point, the $1,000 fee will be returned to the institution and the process will be concluded.

If the determination is made to move forward with the process, the commissioner will form an Evaluation Visit Committee to visit the campus of the prospective member. The committee will consist of two presidents, two athletic directors, one senior woman administrator, one faculty athletics representative, one compliance coordinator, one sports information director, the commissioner, and members of the conference staff as determined by the commissioner.

The evaluation visit will be an in-depth review of the state of the institution's athletic program, to include:
- A presentation by the institution on its athletics program. This presentation will include information on the program's philosophy; sports sponsorship; personnel; records and schedules for the past three years, including upcoming commitments; the athletics budget for the last three years, including the most current; information on a faculty athletics committee or similar body overseeing intercollegiate athletics and any constitution, bylaws or similar documents for such a committee; information on booster
organizations and any constitution, bylaws, or similar documents for such organizations. [Note: budget information should include athletic scholarship and equivalencies by sport].

- A presentation on compliance with NCAA. This should follow the prescribed ISSG if completed within three years prior to the visit and include any written reports or policy changes as a result of the study. Additionally, conference representatives will review institutional financial aid and eligibility certification procedures and records to ensure compliance.
- A presentation (summary) of the most recent ISSG focusing on items with a “no” response and “grave” consequence. What action plan to address these issues.
- Tour of campus and athletic facilities.
- Other activities that may be requested by the membership committee:
  - Interviews with the CEO, the Director of Athletics, the FAR, or the SWA. Interviews may also include selected VP’s, head coaches, administrators outside the Athletics Dept., and members of the Faculty/Staff, Booster Club representatives, community members and alumni.
- The Evaluation Visit Committee will meet privately prior to concluding the visit to outline a report for the Committee of Athletics Administrators.
- Expenses for the evaluation visit will be paid by the applicant institution including, travel expenses, overnight accommodations and afternoon and evening meals. Mileage rates will be reimbursed at the applicant institutions current rate.

The Committee of Athletics Administrators shall hear the report of the Evaluation Visit Committee and make a recommendation to the Board of Directors regarding the membership application. The Committee of Athletics Administrators will then make a recommendation to the conference Board of Directors to approve or deny the application.

A three–fourths majority vote of present and voting active members of the Board of Directors must vote in favor for an institution to be admitted to membership. Acceptance for conference membership will be by secret ballot.

If the Board of Directors approves the institution for conference membership, the Board will also determine the financial arrangements for the entry of the institution into the conference. This determination will include an entry fee, current dues and fees, a contribution to the conference endowment fund, and any other factors that the Board would determine.

The commissioner, working with the Committee of Athletic Administrators would determine a time line for the moving of the new member into the conference schedules and championship competition. These competition guidelines must also be in compliance with NCAA Division II regulations.

C.4.5 — Withdrawal of Membership. Any institution may withdraw its membership from the Conference upon written notice to that effect and a proper accounting between the Conference and the institution.

C.4.6 — Revocation of Membership. Within a responsible time, and after a fair and reasonable hearing, as specified by the Board of Directors, any institution that shall fail to
maintain an intercollegiate athletic program as defined by the membership standards of the Conference (C.4.2.1), or shall fail to participate actively in the affairs of the Conference, or shall be in violation of any provisions of the Corporation's Certificate of Incorporation, Bylaws, or Eligibility Rules, may be placed on probation or have its membership revoked in the Conference by a two-thirds vote of the Board of Directors.

C.4.7 — Reinstatement. Reinstatement of any institution shall be by a two-thirds vote of the Board of Directors.

C.4.8 — Regular Meetings. Regular meetings of the Board of Directors shall be held during the fall, winter, and spring for transaction of such business as may be necessary.

C.4.9 — Special Meetings. A special meeting of the members of the Conference may be called by the President of the Board of Directors at any time; the place and date to be decided by the President.

C.4.10 — Notice of Meetings. A written notice of each meeting, regular or special, shall be furnished each member institution at least ten (10) days before the date of the meeting, together with a tentative agenda.

C.4.11 — Quorum. A majority of the member institutions shall constitute a quorum for the transaction of business.

ARTICLE V — Officers and Agents

C.5.1 — General.

C.5.1 (a). The officers of this Corporation shall be a President, Vice President, Secretary, and Treasurer. These officers shall be elected by the Board of Directors and shall serve as officers of the members, the Board of Directors, and the Executive Committee. With the exception of the office of Secretary, to be eligible for election as an officer, such individual must be a member of the Board of Directors.

C.5.1(b). These officers shall be elected biannually by the Board of Directors at its annual meeting of the Conference, held in the spring, and shall hold office beginning immediately after the close of the annual spring meeting in which they are elected and serve for two years until the close of the next annual spring meeting, or until their successors are elected. The President and Vice — President will be elected for a two year term. The Secretary and the Treasurer may be re — elected for additional terms of office.

C.5.2 — President. The President of the Corporation shall preside at the general meetings of the members and the Board of Directors, and shall serve as Chairman of the Executive Committee. The President shall be the chief officer of the Corporation in directing the general policy of the Conference, shall appoint the members of all Conference appointive committees, and shall have and exercise such powers and duties as in corporate management usually devolved upon the President.

C.5.3 — Vice President. The Vice President shall have such powers and duties as may be prescribed for him / her by the Board of Directors and may be delegated to him / her by the President. In the absence or inability of the President, or in the case of his / her death, resignation, or removal from office, the powers and duties of the President shall devolve upon the Vice President, and the Vice President shall exercise all powers and duties of the President during such absence or disability.

C.5.4 — Secretary. The Secretary shall keep a correct list of the names and addresses of all members of the Corporation and shall transfer all such records to his successor at the close of the term of office. He / She shall conduct the official correspondence of the Corporation
whenever so directed by the Board of Directors, and is hereby given authority to attest to and certify such Corporation records or copies thereof whenever so directed by the Board of Directors. The Secretary shall generally perform such other duties as may be required by the officers, the Executive Committee, or by the Board of Directors.

C.5.5 — Treasurer. The Treasurer or his/her designated employee shall have charge and be responsible for the collection, receipt, custody, and disbursement for the funds of the Conference and shall deposit its funds in the name of the Corporation in such banks, trust companies, or safety vaults as the Board of Directors may direct. The Treasurer shall have the custody of such books, receipted vouchers, and other books and papers as in the practical business operations of the Corporation shall naturally belong to the office or custody of the Treasurer. The Treasurer or his or her designated employee shall sign checks, drafts, and approve other papers providing for the payment of money by the Corporation for approved purposes in the usual course of business and shall have such other powers and duties as are commonly incidental to the office of Treasurer or as may be prescribed by the Board of Directors. He / She shall be required to give bond to the Corporation for the faithful discharge of duties in such form and to such amount and with such securities as shall be determined by the Board of Directors.

C.5.6 — Removal of Officers. Any and all officers of the Corporation may be removed at any time by action of two–thirds majority of the members of the Board of Directors at any regular or special meeting.

C.5.7 — Agents or Employees. All agents and employees of the Corporation other than the elective officers shall be appointed and their salaries or other compensation fixed, by the Board of Directors, except to such extent as the Board may have delegated such authority to a committee, officer, the Commissioner, or other agent designated by the Board.

C.5.8 — Commissioner.

C.5.8.1 Employment. The Board of Directors shall employ a Commissioner who will perform such duties as herein prescribed and such other duties as may be prescribed by the Board of Directors. The Commissioner will be employed at the spring meeting. Once employed, it shall take a two– thirds vote of the Board of Directors to discharge the Commissioner during his annual employment.

C.5.8.2 Retirement Age. The mandatory retirement age for the Commissioner shall be 65 years of age, and the Commissioner shall retire on June 30th of the year during which he reaches age 65.

C.5.8.3 Salary. The Commissioner shall be paid a salary determined by the Board of Directors.

C.5.8.4 Duties and Responsibilities.

C.5.8.4.1 The Commissioner shall:

(a) Serve the Conference to the end that an effective intercollegiate athletic playing conference is the outcome.

(b) Recruit, organize, train and assign officials in sports determined by the Board of Directors.

(c) Arrange clinics and set standards for officials in sports determined by the Board of Directors.
(d) Develop a public relations program so as to assure good working relations with all news media.

(e) Act as Tournament Coordinator, in such sports, where tournaments, meets, and playoffs are conducted.

(f) Compile and keep the official records of Conference activities, including Conference statistics, championships, investigations, hearing, decisions, appeals, meeting, etc.

(g) Maintain and keep accounts and financial records of all Conference business matters.

(h) Offer assistance of his office to member institutions in matters relating to their intercollegiate athletic programs, especially in the area of athletic eligibility.

(i) Assist whenever possible in promoting friendly relations among member institutions, their students and alumni.

(j) Present a proposed budget to the Budget Committee prior to the spring meeting which will outline anticipated income and expenses for the fiscal year beginning July 1.

(k) Approve the payment of all bills of the Conference.

(l) Investigate cases of rule violation or undesirable conduct in the Conference athletic programs by employees, students and participants of member institutions as well as spectators at Conference events and take any action or impose any penalties that appear to be warranted to correct the situation, with such action subject to appeal to the committees described in Articles VII and VIII. Seek the advice of other pertinent information from Presidents, Athletic Administrators, Coaches, or other constituencies as appropriate in deciding on courses of action.

(m) Administer the general regulations and rules in these Bylaws and impose appropriate penalties for their violation.

(n) Develop a relationship with all constituencies of the Conference (Presidents, Athletic Administrators, Coaches and others) that is characterized by cooperation, positive attitudes, and the educational principles which provide a basis for athletic competition.

(o) Assume such other duties as the Board of Directors may direct.

(p) Make whatever decisions are necessary to enforce the Conference rules or to impose appropriate penalties for acts of noncompliance, with such decisions or penalties subject to appeal by aggrieved parties. Such appeals may be made to the Conduct Committee as appropriate. The procedures outlined in Article XIX, "Appeal Procedures" will be followed in any such appeal process. No appeals are provided beyond those prescribed here. Penalties resulting from infractions or conduct of school officials will be assessed against the institution unless a personal property is prescribed by the Board of Directors. It is recognized that the Board of Directors has ultimate authority in all matters including rule enforcement and penalties.

ARTICLE VI — Board of Directors

C.6.1 — Power and Duties. The Board of Directors shall be the principle deliberative, policy making and legislative body of the Conference. The Board of Directors may fix its
own rules of procedures and it shall keep a record of its proceedings and report these proceedings to the members at any regular or special meeting thereof held next after such meeting has been held by the Board of Directors.

C.6.2 — Membership.

C.6.2.1. The Board of Directors shall be comprised of one representative from each of the member institutions who shall be the institution's CEO.

C.6.2.2. In an emergency or under unusual circumstances when the CEO of an institution cannot be present, he / she may, from time to time and from board meeting to board meeting, in his / her sole discretion, appoint some other representative of his institution to attend in his / her place, but such representative shall not be entitled to vote. In the event that a president cannot attend a meeting in person, he/she ONLY may participate and vote via electronic means.

C.6.3 — Term. The CEO of each member institution shall serve as a member of the Board of Directors so long as he / she is CEO of one of the member institutions.

C.6.4 — Vacancies. Vacancies in the Board of Directors by reason of death, resignation, or other cause, of the CEO of a member institution, shall be filled by the Acting CEO of said member institution until the designation of a permanent CEO.

C.6.5 — Regular Meetings. Regular meetings of the Board of Directors shall be held in the fall, winter, and spring.

C.6.6 — Special Meetings. Special meetings shall be held at such place and at such time as the President of the Board shall determine, or as shall be determined by any four members.

C.6.7 — Notice of Meetings. Notice of meetings, regular or special, shall be given to each member of the Board of Directors in writing or by electronic communication, at least ten (10) days before the date of such meeting, together with a tentative agenda. Notice of any meeting of the Board of Directors may be waived by any Director.

C.6.8 — Quorum. A majority of the membership of the Board of Directors shall constitute a quorum for the transaction of business, but a less number may adjourn the meeting to some other day, or sine die.

C.6.9 — Reports and Recommendations. Reports and recommendations from the Committee of Athletic Administrators, the Commissioner, and members of the Corporation requiring official action by the Conference shall be made to the Board of Directors in writing.

ARTICLE VII — Executive Committee

C.7.1 — Election and Powers. An Executive Committee of the Board of Directors, composed of not less than seven members of the Board, shall be appointed for a two year term by the President of the Board of Directors. The Committee shall include the President, Vice President, Secretary, and Treasurer, and three other members of the Board. The Secretary need not be a member of the Board, and when the Secretary is not a member of the Board, a fourth member of the Board shall be elected to the Committee. Such Committee shall continue in existence until the regular spring meeting of the Board, and until a successor Committee has been elected. The Committee shall have the full power and authority of the Board in intervals between Board meetings insofar as the affairs of the Corporation are generally concerned, except insofar as such power and authority may have been specifically limited by the Board.
C.7.2 — Meetings of the Executive Committee. Regular meetings of the Committee shall be held at such times and places, and upon such notice, as the Committee may determine. Special meetings may be called by the President or by any two members of the Committee.

The notice of a special meeting shall designate the place of the meeting which shall be at a time and place as convenient as possible to the members.

Meetings may be held by telephone — conference calls, and when so held, the actions of such conferences shall be entered in the minutes of the Committee and later signed by all members of the Committee participating in the telephone conference.

C.7.3 — Removal of Members of the Executive Committee. Any member of the Committee, with the exception of the officers, may be removed by the Board, with or without cause. Officers may be removed by a two-thirds majority of the members of the Board of Directors.

C.7.4 — Vacancies. Vacancies in the Committee shall be filled by the Board and not otherwise.

C.7.5 — Quorum. A majority of the members of the Committee shall constitute of quorum. Any number less than a quorum present may adjourn any meetings of members until a quorum is present, and no notice as to such adjourned meeting shall be necessary.

ARTICLE VIII — Other Committees

C.8.01 — Creation and Powers. The Board of Directors may designate such other committees as it may deem desirable, the members of which need not necessarily be members of the Board, and which to the extent set out in the resolution providing for the same, or in the Bylaws of the Corporation, shall have and may exercise the powers of the Board in the management and control of the Corporation.

C.8.1 — Budget Committee. The President of the Conference shall appoint a budget committee consisting of not less than three members who shall review the budget before it is presented to the Board of Directors at their spring meeting.

C.8.2 — Conduct Committee. The President of the Board of Directors shall appoint a Conduct Committee consisting of five Presidents of member institutions with one designated as Chairperson, to hear appeals from the Commissioner's decisions related to any type of misconduct or rule violation that does not concern eligibility or officiating.

C.8.3 — Nominating Committee. The President of the Conference shall appoint a nominating committee of not less than three members. This committee shall submit its report to the Board at the annual spring meeting in years when officers are to be elected. The committee shall submit in nomination one nominee for each office of the Corporation.

C.8.4 — Committee of Athletic Administrators.

C.8.4.1. The Athletic Administrators of each institution shall be a member of a Conference Committee of Athletic Administrators. The Committee shall elect its own Chairperson and Vice Chairperson at its spring meeting for a two year term. The Commissioner shall serve as the permanent secretary. The term of office shall be two years for each officer.

C.8.4.2. Meetings of the Athletic Administrators will be held in the fall, winter, and spring. All meetings must be held a minimum of two weeks prior to the Board of Directors meetings. It is recommended that all meetings be held in a central location or in conjunction with national meetings.
West Virginia Intercollegiate Athletic Conference

C.8.4.3. A first vice chairperson will be elected from nominations from the floor at the spring meeting. The first vice chairperson will be elevated to the position of chairperson.

C.8.4.4. The Committee shall receive and consider all recommendations submitted to it by the Coaches' Committee of each conference sport and other standing committees of the Conference. After proper consideration, those recommendations acted upon and passed by the Athletic Administrators will be submitted to the Board of Directors in writing for final action. All recommendations to the Board of Directors will be presented by the Chairperson of the Athletic Administrators having the responsibility of addressing each recommendation. Athletic Administrators should make every effort to be personally in attendance to cast the institution's vote at the meetings. Persons holding the "Valued Roles" as defined by the NCAA may also cast the institutional vote in the absence of the athletic administrator. Assistant Athletic Directors may vote in the absence of the Athletic Administrator with prior permission of the Commissioner.

C.8.4.5. Each institution may cast more than one vote on any issue.

C.8.4.6. A majority of the membership constitutes a quorum.

C.8.4.7. All motions that change the Bylaws, policy, or operating procedures must have an "effective date" included in such motion.

C.8.4.8. Regular meetings shall be held as described in (b) above for the purpose of conducting conference business. Any item needing immediate attention can be acted upon at any meeting and the Chairperson may call a special meeting at any time to conduct affairs of the Conference. Athletic Administrators must be given a minimum of one (1) day notice of special meetings.

C.8.4.9. The chairperson of each committee or standing committee shall present all proposals in writing along with an action item sheet signed by the athletic administrator liaison, to the commissioner's office no later than three weeks prior to the meeting of the Athletic Administrators Committee meeting.

C.8.4.10. The Chairperson of the Athletic Administrators shall (1) appoint any special committees; (2) attend all meetings of the Board of Directors; and (3) preside at all meetings of the Athletic Administrators.

C.8.4.11. The Vice Chairperson of the Athletic Administrators shall (1) assume the duties of the Chairperson in his / her absence; (2) attend all meetings of the Board of Directors in the absence of the Chair.

C.8.5 — Committee of Coaches of All Sports/Affiliated Groups.

C.8.5.1. Each sport or in the Conference shall have a committee made up all head coaches of each sport. The coaches of that sport, or members of the affiliated group, shall elect their own chair and vice chair.

C.8.5.2. The committee shall meet with their members of the Conference in that sport or to consider proposals to present in writing to the Athletic Administrators Committee.

C.8.6 — Hardship Waiver Committee

C.8.6.1. The hardship waiver committee shall consist of three athletic directors appointed by the Commissioner. These shall be permanent members of the Committee unless removed by the Commissioner or resigning his or her position. The Commissioner shall fill vacancies on the Committee as they occur.
C.8.6.2. The senior member of the committee shall serve as the chair. The chair shall remain chair until such time as he / she resigns or is removed from the position.

C.8.6.3 Committee members will disqualify themselves on all requests involving a student from their own institution. The Commissioner, in conjunction with the Committee chair, will appoint a temporary member(s) in case of tied votes. The Commissioner will also appoint a temporary chair from the remaining members if the chair must disqualify him / herself due to a conflict situation.

C.8.6.4 The Committee shall act on requests for waiver of seasons of competition due to medical injury or illness as per defined in NCAA bylaw 14.2.5 and shall have the authority to grant such waivers on behalf of the Conference.

C.8.6.5 The Committee will hear only requests made on a form supplied by the Conference and containing all necessary attachments described in the NCAA bylaw listed above.

C.8.7 — Committee of Faculty Athletics Representatives.

C.8.7.1. The committee shall consist of the Faculty Athletics Representative of each member institution. The Committee will determine its own meeting times and frequency or as requested by the Board of Directors.

C.8.7.2. The committee shall meet with their members to consider proposals to present in writing to either the Board of Directors or to the Athletic Administrators Committee.

C.8.8 — Committee of Compliance Coordinators.

C.8.8.1. The committee shall consist of the Compliance Coordinators of each member institution. The Committee will determine its own meeting times and frequency or as requested by the Athletic Directors.

C.8.8.2. The committee shall meet with their members to consider proposals to present in writing to the Athletic Administrators Committee.

C.8.9 — Student-Athlete Advisory Committee.

C.8.9.1. The committee shall consist of one representative of each member institution's Student Athlete Advisory Committee selected by that committee.

C.8.9.2. The committee shall elect a chair and that chair will represent the WVIAC on the NCAA Division II Student Athlete Advisory Committee and will meet the membership requirements of the national committee.

C.8.9.3. The committee will meet at times decided by the committee.

C.8.10 — Satisfactory Progress Waiver Committee.

C.8.10.1. The committee shall consist of three Faculty Athletics Representatives appointed by the Commissioner. These shall be permanent members unless removed by the Commissioner. Replacements shall be appointed by the Commissioner as vacancies occur.

C.8.10.2. The Commissioner shall designate one member of the committee as chair and this person shall serve until they leave the committee, at which time the president of the Conference shall appoint another person as chair.

C.8.10.3. Committee members shall disqualify themselves on all requests involving a student from their own institution. The Commissioner, in conjunction with the committee chair, will appoint a temporary member in case of tied votes. The Commissioner will
appoint a temporary chair from the remaining members if the chair must disqualify him/her self due to a conflict situation.

C.8.10.4. The Committee shall act on requests for waiver of satisfactory progress as defined in NCAA bylaw 14.4.3.6 and shall have the authority to grant such waivers on behalf of the Conference.

C.8.10.5. The Committee will hear only requests made on a form supplied by the Conference and containing all the necessary attachments described in the NCAA bylaw listed above.

C.8.11 — Membership Committee.

C.8.11.1 The Committee will be responsible for evaluation of prospective member institutions applying for WVIAC membership and make recommendations to the Board of Directors.

C.8.11.2 The Committee will review the status of the athletic programs at current member institutions when requested by the commissioner and/or the Board of Directors.

C.8.11.3 The Committee will evaluate Conference and/or Division II compliance issues at member institutions when requested by the Commissioner and/or the Board of Directors.

C.8.11.4 The Committee will evaluate and make recommendation on other membership issues as directed by the Commissioner and/or the Board of Directors.

C.8.11.5 The Committee will be appointed only as needed by the president of the Board of Directors in conjunction with the Commissioner and will be made up of one president, two athletic directors (one public, one private) one faculty athletics representative, one senior woman administrator, one compliance coordinator, one sports information director, the Associate Commissioner for External Affairs, the Associate Commissioner for Internal Affairs, the Conference Senior Woman Administrator, and the Commissioner.

ARTICLE IX — Finances

C.9.1 The initiation fee for membership in the Conference will be determined by the Board of Directors each time a new member is invited to join. All new members will also be required to pay to the WVIAC Endowment Fund an amount equal to the total contributions of existing members through the time of the new member's election to membership in the Conference.

C.9.2. The annual dues shall be set at the regular spring meeting of the Board of Directors and any increase shall not become effective until after July 1 following the spring meeting.

C.9.3. The annual dues are payable on or before the regular fall meeting of the Conference. Any member failing to pay its dues at the stipulated time, after due notice is given, is automatically suspended and shall have no voice in the meetings of this Conference, until its dues are paid. EXCEPTION: If a school has extenuating circumstances, they may request in writing, an extended period for payments of dues.

C.9.4. A fee of to be determined by the Board of Directors as needed shall be assessed for reinstatement of an institution whose membership has been revoked or an institution who has withdrawn previously from the WVIAC.

ARTICLE X — Corporate Records
C.10.1 — Provision of Keeping Records and Right of Examination. The Board of Directors, the Executive committee and the officers of the Conference shall keep accurate accounts of the corporate transactions. The books and records of the Conference shall be subject at all times to examination by any director, or by any committee appointed for the purpose at a meeting of the members or by not less than one — tenth of the members of the W.V.I.A.C. not in a meeting. The minutes and resolutions of the Board of Directors and of the Executive Committee shall at all times be open to examination by any member of the Board, and such minutes shall be produced whenever required by the members at any meeting of the members. The books of the Conference shall be so kept as to show at all times the number, names and addresses of the members.

ARTICLE XI — Books and Papers, etc.

C.11.1 — Inspection. The property and funds, books, correspondence and papers of the Conference in the possession or control of officers or agents thereof shall at all times be subject to the inspection by the Board, the Executive Committee, or by a committee appointed by either for the purpose, and to the inspection of any committee appointed for the purpose at a meeting of the members.

ARTICLE XII — Debts

C.12.1 — Contracting. No officer or employee of the conference shall singly, or together, contract or cause to be contracted any debt or liability in the name or in behalf of the Conference beyond the necessity of legitimate business and current expenses thereof, unless and except as may otherwise be specifically provided by the Board of Directors or the Executive Committee.

ARTICLE XIII — Corporate Funds

C.13.1 — Deposit. All monies and funds of the Conference or under its control in any bank or place of deposit shall be deposited to the credit of the Conference in its corporate name.

ARTICLE XIV — Notes, Bonds, Checks, etc.

C.14.1. How Made. Notes and bonds of the Conference shall be made in the name of the Conference, and shall be signed by both the President and Vice President and the Treasurer. Checks and notes may be endorsed for deposit by the President, Vice President, Treasurer, or agent thereof. Checks and other bills of exchange drawn on the Conference funds shall be signed by the President, Vice President, or Treasurer unless and except as otherwise specifically provided by the Board of Directors.

C.14.2. No officer or agent of the Conference, whether singly or together, shall have the power to make any bill, note, check, or other negotiable instrument in the name of the Conference, or to bind the Conference thereby, except as in these Bylaws prescribed and provided.

ARTICLE XV — Endorsements

C.15.1 — Restriction. No officer or employee of this Conference shall have the power to endorse in the name or in behalf of the Conference any note, bill of exchange, draft, check, or other written instrument for the payment of money, except for the purpose of collection of any such instrument, unless otherwise duly authorized by the Board of Directors and entered on the record of the Board.

ARTICLE XVI — Notices
West Virginia Intercollegiate Athletic Conference

C.16.1. **How Given.** Whenever notice is required to be given and the manner giving it is not specified, the mailing of such notice addressed to the party at his last known post office address, accompanied by the usual notification to the postmaster to return the letter if not called for in five days, shall be considered notice served if such letter is not returned.

ARTICLE XVII — **Amendment to Bylaws**

C.17.1. **How Made.** These Bylaws may be amended, altered, or repealed by the Board of Directors at any regular meeting and at any special meeting, provided as to the latter that in notice of said meeting or in waiver of notice the nature of the proposed amendment shall be stated provided; however, that as to any meeting either regular or special, at which all the Directors are personally present, these Bylaws may be amended, altered, or repealed, without any notice whatsoever. A two-thirds vote of the Directors present at any Board meeting shall be required to amend, alter, or repeal these Bylaws, except Article XX. A majority vote of the Directors present at any Board meeting may amend, alter, or repeal any part of Article XX.

ARTICLE XVIII — **Term of Existence or Dissolution**

C.18.1 The Conference shall have existence in perpetuity. In the event the Conference ceased to exist in fact, the title to all its property, real, personal and mixed, including all rights, interests, and equities shall be vested equally in the member institutions, provided the member institutions qualify under Section 501 (c) (3) or 501 (c) (6) of the Internal Revenue Code of 1955; and if any or all of them do not qualify, the same shall be distributed by the Board of Directors to one or more qualifying under Section 501 (c) (3) or Section 501 (c) (6) of the Internal Revenue Code.

ARTICLE XIX — **Appeal Procedures**

C.19.1 The Conduct Committee or other committees as may be authorized by the Board of Directors will serve as appeal bodies to hear appeals of aggrieved parties from ruling of the Commissioner or other official parties to the Conference. Determination of the Committee that will hear the appeal is made by the nature of the incident resulting in the appeal. In a case where there is a question concerning the appropriate committee for such hearing, the President of the Board of Directors will make such decisions. Only institutions will have the right to appeal and will be herein referred to as the appellant. All institutional appeals must be made by the president of the institution in writing and signed by the president. Furthermore, the president of the appealing institution must remain active throughout the appeal process.

C.19.1.1 This appeal procedure does not apply to judgment decision by game officials. There is no appeal procedure for judgment decisions of game officials in the WVIAC. (effective 7/09)

C.19.2 No Committee members will participate in a hearing involving an issue related to his or her own institution or to him or her personally. In such instances, said member will become disqualified and a substitute appointed by the President. If the institution represented by the President is involved in an appeal, the Conference Vice President will make such appointment. If a disqualified member is the Chairperson of a certain committee, a new Chairperson will be appointed in the manner described above.

C.19.3 the procedures for appeal are as follows:

(A). An institution will have three working days, upon receipt of official written opinion of the Commissioner or other official party, in which to make an official
appeal of the opinion rendered. The appeal must be submitted in writing to the President of the Conference and must be received postmarked by the end of the third working day or upon electronic communication. The President will notify the appropriate Committee Chairperson within 24 hours, on a working day, of the receipt of the appeal.

(B). All appeals must state in writing the opinion being appealed, the situation being appealed, and the reason for said appeal.

(C). The appropriate Committee Chairperson, upon being notified of the request for appeal by the President, will set the time and place for an appeal hearing. The hearing will be set for not later than ten working days after the appropriate Committee Chairperson has been properly notified of such appeal.

(D). The appellant will be notified by the Committee Chairperson by registered mail or confirmed electronic correspondence, of the time and place of the hearing at least five (5) working days in advance of the hearing unless both the appellant and the Committee Chairperson agree to a time and place less than said five days. Both parties must have a minimum of 24 hours to prepare for a hearing. Appellant will be notified of all rights in such hearing which will include:

1. The presentation of evidence.
2. The use of institutional counsel.
3. The order of procedure for the hearing.
4. The testimony of persons speaking in behalf of the appellant and the Conference.

(E). If the appellant is not present at the date and time of the hearing as set by the Committee Chairperson, the appellant loses all right to appeal.

(F). The hearing will be closed to all parties except Committee members, the Commissioner, appellant, and counsel. Those persons providing testimony for either side will be in attendance only during their own testimony.

(G). The order of procedure will be:

1. Presentation of Official Opinion by the Commissioner Presentation of the Appellant.
2. Presentation by the Commissioner or Official WVIAC Representative.
3. Summation by the Appellant.
4. Summation by Commissioner or Official WVIAC Representative. Committee Executive Session.

(H). The Appellant and all other parties to the appeal will be notified of the action of the Appeals Committee, by the Committee Chairperson, in writing or by confirmed electronic communication, within five (5) working days of the hearing date.

(I). No further appeals are available within the framework of the procedures and policies of the Board of Directors. It is recognized, however, that the implementation of all policies, decisions, interpretations and rules are subject to review and discretion of the Board of Directors.
(J). Public announcement of initial findings, decisions or rulings by the Commissioner or other official WVIAC representative will not be made until the appellant has an opportunity to appeal or accept such rulings of the Commissioner or other official parties. A public announcement may be made, from the Commissioner's Office, after the time schedule for appeal had been exhausted by the appellant. Such announcement will include, but not limited to:

1. Commissioner's or WVIAC findings and ruling.
2. Whether the appellant appealed or did not appeal.

Such public announcement will be made in such manner as not to embarrass any institution and only the facts as they pertain to the findings are to be presented for public announcement.

C.19.4 If an institution chooses to appeal a decision of the Commissioner or other official party, no public announcement will be made, other than the procedure outlined above (J), until all final procedures of appeal take place. Once the proper Appeals Committee has rendered its decision, a public announcement may be made, from the Commissioner's Office, three (3) calendar days after the school has been officially notified by the Committee Chairperson. The Commissioner is to give the appellant institution an opportunity to make a joint public announcement with the Conference.

C.19.5 Any legal action brought against the Conference by a member institution, employee of a member institution, or student at a member institution, must be brought in the court of the county in which the Conference office is located.

C.19.6 A member institution may be represented by counsel in an appeal. However, if a member institution chooses to be represented by counsel, and the Commissioner in his sole discretion determines that the Conference needs to employ outside counsel because the member institution is represented by counsel, the institution will be responsible for the legal fees incurred by the Conference in conjunction with the appeal, unless the appellant prevails in the appeal. (effective 7/09)
ARTICLE XX — RULES AND POLICIES GOVERNING SPORTS

FROM THIS POINT ON IN THE BY LAWS, CONTENTS ARE CONSIDERED A SPORTS POLICY MANUAL AND ARE SUBJECT TO CHANGE BY MAJORITY VOTE OF THE COMMITTEE OF WVIAC BOARD OF DIRECTORS.

IMPORTANT NOTICE:

IT SHOULD BE NOTED THAT IN ANY RULE LISTED BELOW, OR IN ANY OTHER PART OF THESE BYLAWS, RULES, AND POLICIES, IF A RULE, BYLAW, OR POLICY OF THE NATIONAL ASSOCIATION WITH WHICH THE CONFERENCE AFFILIATED IS MORE STRINGENT THAN THE LOCAL WVIAC RULE OR IF A WVIAC RULE IS MORE STRINGENT THAN A NATIONAL RULE, THE MORE STRINGENT OF THE TWO WILL BE ENFORCED IN ALL CASES.

1 – General Polices — The section outlines the policies and regulations governing each sport as well as general conduct and eligibility regulation as they pertain to the WVIAC, the Student / Athletes, Coaches, and Administrators.

1.1 Sports Sponsored. The Conference shall officially sponsor a championship in any NCAA-recognized or emerging sport, for men and women, in which six or more member institutions have teams participating in a regular-season schedule. The Conference will sponsor post-season playoffs or tournaments in NCAA-recognized or emerging sports, for men and women, in which four or more member institutions sponsor. (effective 7/09)

1.2 Participation in Regular Season and Post Season Play.

1.2.1 Participation. Any member school fielding a varsity team, in any team sport, must participate in the Conference championship in that sport. “Participate in” is defined as fielding a complete team in all team sports and having representatives entered in championship events in individual sports. Teams failing to meet scheduling minimums to participate in the Conference championship will forfeit their right to compete for the Conference championship in all sports in the following twelve (12) month period.

1.2.2 Permission for Release. Presidents, after consultation with their athletic administrators, must submit in writing to the Commissioner requests for being released from any scheduling commitments or WVIAC championships. This request must be in writing, filed in a timely fashion, and must include valid rationale for why the exception should be granted and what steps the institution will take to remedy the problem(s) in the future. The Board of Directors will rule on whether to accept or deny the request.

1.2.3 Timeframe for Fielding Teams. WVIAC members that have difficulty in fielding a complete team due to uncertainty in regard to participant numbers shall, after two seasons, be expected that a full team will be fielded or the sport be discontinued.

1.2.4 Competition for Conference Championship. To compete for a Conference championship in a given sport, an institution must schedule the minimum number of contests as described, for each sport, in Article XX of these Bylaws.
1.2.5 **Drop out of Championship Participation.** If an institution drops out of the WVIAC Championship participation, it cannot rejoin championship competition until it has either fulfilled or has been relieved of scheduling obligations which were pending in the year after it dropped out. Further, while the institution is out of competition, its games with Conference members will be considered non-conference games.

1.2.6 **Refusal to Participate in Post Season Competition.** Any school refusing to participate in NCAA post season playoff competition or with another association chosen by the Conference, after having declared intent to do so, will be placed on probation by the WVIAC for one year with such probation precluding that schools participation in the WVIAC championship in the sport involved and prohibiting games played with other WVIAC members from being used to calculate conference standings.

1.2.7 **Post Season Commitment.** The WVIAC will continue to support only those athletes and teams which participate in post season play with the national association chosen by the Conference, but a member institution is permitted without penalties to select the postseason playoff of any national organization so long as it fulfills its commitments to the WVIAC.

1.2.8 **Conference Representation in Post Season Play.** If a WVIAC institution team wins the WVIAC conference regular season championship and / or the sports tournament and elects not to represent the WVIAC in postseason play, the runner-up for the Conference season and / or the tournament runner-up will represent the WVIAC in post season play. If the same team is not runner-up in both the regular season and the tournament, the team with the highest rating during the regular season and the tournament will represent the WVIAC in postseason competition. (EXAMPLE: Team A is 3rd in RS and 4th in Tournament, therefore has a higher rating than Team B who finished 6th in RS and 2nd in Tournament.)

1.2.9 **Unable to Participate in Tournament.** Any institution unable to participate on the given date of a WVIAC tournament or meet will forfeit its right of competition during that tournament or meet.

1.2.10 **Withdrawal from Conference.** If a member institution plans to withdraw from the Conference, they should, if possible, give one year notice so that replacement scheduling can be accomplished.

1.2.11 **Rescheduling of WVIAC Contests.** If a regularly scheduled Conference game or contest cannot be rescheduled by mutual agreement of both schools, the Commissioner will set the time and date the contest is to be played. The Commissioner may convene a committee of Presidents to assist in such decision. When a schedule interruption occurs, conference games have priority and must be scheduled chronologically as to the way they were postponed or cancelled.

1.2.12 **Institution Without NCAA Post Season Privileges.** Any member institution that loses its right to participate in NCAA Championships shall not be allowed to participate in postseason tournament play where said tournament is to determine automatic NCAA berth in that sport.

1.3 **Determining Conference Champion.** Each sport will choose a Conference champion as described below. In sports where the season ending tournament is played for an NCAA automatic berth, then the regular-season winner will be the Conference champion and the tournament will be played for the automatic berth. Schools not eligible for the NCAA automatic berth will not be allowed to participate in the season-ending tournament when it is
played for the automatic berth: EXCEPTION: The tournament winner will be the Conference champion in sports with divisional play or where the season ending event is not conducted in an elimination format.

**Sport Champion Method**

- **Baseball** - Tournament Winner (Pool Play)
- **Men’s Basketball** - Regular season standings (Power Ratings)
- **Women’s Basketball** - Regular season standings (Power Ratings)
- **Men’s Cross-Country** - Conference Meet Low Team Score
- **Women’s Cross-Country** - Conference Meet Low Team Score
- **Football** - Regular season standings (Won-Loss Percentage)
- **Men’s Golf** - Tournament Winner Low Team Score
- **Women’s Golf** - Tournament Winner Low Team Score
- **Softball** - Regular season standings (Power Ratings)
- **Men's Soccer** - Tournament Winner
- **Women's Soccer** - Regular season standings (Won-Loss Percentage)
- **Men’s Tennis** - Regular season standings (Won-Loss Percentage)
- **Women’s Tennis** - Regular season standings (Won-Loss Percentage)
- **Men’s Track** - Conference Meet High Team Score
- **Women’s Track** - Conference Meet High Team Score
- **Volleyball** – Regular season standings (Won-Loss Percentage)

### 1.4 Power Rating

**1.4.1 Use of Power Rating and Explanation.** When the Power Rating is used to determine a Conference Champion, the following will be used to calculate the rating.

- (a) For winning: 100 points
- (b) For tie game: 50 points
- (c) For each game won by a defeated opponent: 10 points
- (d) For each game tied by a defeated opponent: 5 points
- (e) For each game won by a tied opponent: 5 points
- (f) For each game tied by a tied opponent: 2-1/2 points

To find the Power Rating:

1. Total points awarded for each contest.
2. Add total points for all contests.
3. Divide the total points for all contests by the number of games played.

**EXAMPLE:**

Team A (9-2) defeats Team B (5-5)

Team A gets:

100 pts. for the win (a)
50 pts. for wins of defeated opponent (c)

If after this contest, Team A has cumulative 1150 points, the Power Rating would be 95.8 (1150 divided by 12 games = 95.8)

1.4.2 Tie Breaking Process. In the event of a tie in the final power rating, the tie will be broken using the following in order: 1) Head to head competition, 2) Common opponents, and 3) a toss of a coin.

1.5 Conduct in Athletics. The WVIAC will adhere to all policies of conduct for athletes, coaches, and other persons connected with the athletic departments or member institutions. It is the responsibility of member institutions to maintain proper crowd control at all contests and failure to do so will result in action taken by the Conference. Coaches must inform their squads that strict enforcement of proper personal conduct before, during and after athletic contests will be closely adhered to by the Conference and strictly enforced.

1.6 Removal from a Contest

1.6.1 Initial Ejection and Reporting to Conference Office. Any athlete or coach who is ejected from any contest, game, meet, or match, conference or non-conference, for unsportsmanlike conduct will automatically be suspended from participation in the next contest, game, meet, or match, including postseason play while under the jurisdiction of the WVIAC. Failure of a school to enforce the suspension or to report the ejection and subsequent suspension of an athlete or coach to the WVIAC office in writing within 10 days of the occurrence will result in the player or coach being suspended for an additional three (3) games.

1.6.2 Subsequent Ejection. For an athlete the second removal from a contest in the same season will result in the athlete being suspended an additional game. The second removal from a contest in the same season for the coach will result in the coach being suspended two (2) additional games.

1.6.3 Penalty for Third Offense. Third removal from a contest in the same season will result in the athlete being suspended an additional three (3) games and the coach being suspended an additional five (5) games.

1.6.4 Final Contest of Year. All suspensions during the final contest of any given year will carry-over to the next season when those individuals return for another season of competition.

1.6.5 Participation During Suspension. Any player or coach who participates in a contest while on suspension will be suspended for the remainder of that season and all games in which the player or coach illegally participated will be forfeited.

1.6.6 Flagrant Misconduct. FLAGRANT misconduct and removal from a game will be dealt with on an individual basis by the Commissioner and appropriate action will be taken.

1.6.7 Reporting to Conference Office. All acts of misconduct are to be reported by game officials to the Commissioner’s office, but this in no way relieves individual institutions from the responsibility of reporting such act of misconduct.

1.6.8 Suspension. Suspension is defined as non contact with participants in the contest later than one hour before the contest start time and not being located in a position so as to view the contest or have any contact with the participants.

1.7 Bench Clearing.
1.7.1 Definition of Bench Clearing. Bench clearing will be interpreted as: any time a player or players leave the bench area and go on to the playing area of the contest and is involved in any type of altercation, verbal or physical.

1.7.2 Action to be Taken If a team bench empties to engage in any type of altercation, the following action will be taken:

First offense - The coach will be placed on probation by the Commissioner and further action may be taken by the Commissioner depending upon the seriousness of the altercation.

Second offense - The coach will be suspended as follows:
- Football ... one game
- Volleyball ... two matches
- Soccer ... two matches
- Basketball ... three games
- Baseball ... three games
- Softball ... two games
- Other sports ... the next contest

The above also includes post-season play and further action may be taken by the Commissioner, depending upon the seriousness of the altercation.

1.7.3 Striking Other Individual. If a player, coach, or other person representing an institution, strikes an official, player, or opposing coach, such person will be suspended immediately pending a review by the Commissioner. The Commissioner may, at his discretion, use the Conduct Committee of the Board of Directors to review any altercation.

1.8 Empowerment of the Commissioner. The Commissioner is empowered to take reasonable actions to prevent or stop flagrant misconduct of players, coaches, or other officials, before, during, and after a contest, that is related to the Conference sports program or to impose penalties as a means of enforcement. Penalties for such misconduct by school officials will be assessed against the institution, unless the Conduct Committee or the Board of Directors prescribes otherwise. The Commissioner's decision in such matters may be appealed to the Conference Conduct Committee. If the party making such appeals, or the incident related to the conduct is associated with an institution whose President is a member of the Conduct Committee, that President will be replaced by a substitute appointed by the Board President, to serve until the matter has been brought to a conclusion.

1.9 Appeal of the Commissioner’s Decision. The appeal from the Commissioner's decision will be in compliance with the appeal procedures listed in Article XIX of these Bylaws.

1.10 Use of Tobacco Products. The use of all tobacco products by players, coaches, officials, trainers, and cheerleaders is prohibited during all conference events and practices, per bylaws of the national association (NCAA Bylaw 17.1.9). Enforcement of this rule will involve athletic directors, coaches, and game officials.

1.10.1 Violations The first violation will receive a verbal warning; for a second violation, an offender will be ejected for unsportsmanlike conduct and will automatically be suspended from participation in the next game, including post season play, while under the jurisdiction of the WVIAC, as per the existing WVIAC ejection rule.
1.11 Postponement of Scheduled Conference Contest.

1.11.1 Rescheduling. All rescheduling of contests between or among Conference schools should be completed by and between the athletic directors of the involved schools and communicated to the Commissioner's office in writing.

1.11.2 Resolution. Any postponement that cannot be rescheduled by the institutions involved will be rescheduled by the commissioner’s office. All rescheduling is subject to review by the Commissioner’s office.

1.12 Employees and Family Working as Game Officials.

1.12.1 Any current employee of a Conference institution, full time or part time, will not be allowed to officiate in a contest in any sport to which officials are assigned by the WVIAC.

1.12.2 Former coaches, head or assistant, full or part time, will not be eligible to officiate in the WVIAC for a period of five (5) years from the time of the termination of their employment as a coach for a member institution. This policy applies to all sports for which the WVIAC assigns officials.

1.12.3 No immediate family members of an active coach or active player in the WVIAC may serve as an official in any contest in that sport that the Conference assigns game officials. Immediate family is defined as mother, father, brother, sister, and or children, or persons similarly related by marriage.

1.13 Coaches Attendance at Officials Clinics and Preseason Conference Calls. All head coaches are required to attend officials’ clinics sponsored by the Conference in the sports in which the WVIAC assigns officials except when other arrangements are made for new rules instruction and/or review or participate in a preseason conference call. Any excuse from this requirement must be filed by the coach's athletic director with the Commissioner's office at least two weeks prior to the clinic date and approved by the Commissioner, and must designate a substitute for the head coach who will attend.

1.14 Public Criticism of the WVIAC. No President, Athletic Administrator, Coach, Player, or other person officially associated with a member institution will publicly criticize another institution's personnel, a game official, or the Commissioner or his/her staff. Disagreement is to be handled in a professional manner. Any criticism of the above is to be brought to the immediate attention of the Commissioner and will be further handled in an appropriate manner.

1.15 Decision of Game Officials. All decisions of the game officials in the Conference are final. The only time in the West Virginia Intercollegiate Athletic Conference an error may be corrected regarding interpretation or application of rules is following a coach-official conference which must be held before the ball next becomes alive following the controversial play.

1.15.1 Protest. The WVIAC will only consider protest when a game has been improperly administered or does not follow the policies of these Bylaws. No protest will be considered when involving an official's call or misinterpretation of a playing rule. Only in a VERY EXTREME case will a contest be replayed. Judgment decisions of game officials in all sports in the WVIAC are not appealable and the appeal procedure outlined in ARTICLE XIX of the WVIAC Constitution and Bylaws does not apply to judgment decision by game officials. (effective 7/09)

1.16 Crowd Control
1.16.1 Institutional Responsibility. Each individual institution is responsible for its own crowd control and is expected to handle all manners of unsportsmanlike conduct in a prompt and professional manner. When an institution does not properly handle such situations, the Commissioner will act as necessary.

1.16.2 Use of Artificial Noise Makers. Each institution shall take reasonable action not to allow excessive noise within indoor arenas such as the elimination of instruments such as klaxons, single horns, guns, drums, bells, whistles, and the like.

1.16.3 Pep Bands. Home team pep bands are encouraged at WVIAC events. Pep bands however, must be organized and under the direction of a faculty sponsor. If home team pep bands are used, they must be seated as far from the visiting team bench as possible, either behind or across from the home team.

1.16.4 Opposing Team Benches. Athletic game administrators are to take special measures to ensure that student groups do not sit directly behind visiting schools and conduct themselves in a badgering manner which could lead to conduct unbecoming of the WVIAC.

1.17 Minutes of Meetings. The Commissioner will serve as recorder of minutes for the Board of Directors and Athletic Administrators committee.

1.18 Filming and/or Video Taping by a Third Party. No institution shall allow a representative of a non-participating team or institution to film or video tape an event without the prior approval of all participating institutions.

1.19 WVIAC Team on National Suspension. Any conference team, in a particular sport, who is on suspension by any national association of which the Conference is affiliated will not be eligible to compete in any WVIAC postseason playoff tournament. Such suspended team will not be eligible to win the WVIAC regular season championship in that sport and their games will not count when determining the regular season champion.

1.20 Declaring Postseason Competition. If the WVIAC conducts a championship in a given sport and a member institution opts for and declares post-season in any association other than the one designated by the Conference, that institution will not be eligible to compete in any WVIAC post-season competition in that sport. A school declaring post-season other than the designated organization WOULD have the right to win the WVIAC regular-season championship in that sport and neither is this intended to eliminate dual affiliation.

1.21 Schedule Reporting to the Commissioner’s Office.

    1.21.1 Spring Sports. All completed spring sports schedules must be submitted to the Commissioner's office no later than October 15 of each year.

    1.21.2 Fall Sports. All completed fall sports schedules must be submitted to the Commissioner's office no later than May 1 of the preceding year.

    1.21.3 Winter Sports. All completed winter sports schedules must be submitted to the Commissioner's office no later than May 1 of the preceding year.

1.22 Awards. The following are awards presented throughout the year in the WVIAC.

    1.22.1 Commissioner’s Cup. The institution with the highest cumulative score based on the scoring method herein listed (Appendix I), will receive the Commissioner's Cup. The awarding of the Commissioner's Cup will take place during the next fall sports season. Competition is within only one academic school year. In all sports, final standings in the regular season will be used to calculate the Commissioner's Cup final standings.
1.22.2 **Presidents’ Cup.** The President's Cup will be awarded to the college that has the highest average score for sports sponsored within the WVIAC. Points will be awarded to each college based on their place finish in the regular season of each sport. Scoring of Conference sports will be a reflection of the number of teams participating for that championship as outlined in the appendix of these bylaws. The score will act as a numerator for the formula. The denominator will reflect a minimum of 10 Conference sports. If a school has 11 or more Conference sports that number will serve as the denominator. Formula and point values are contained in the appendix of these bylaws. The Conference shall provide an appropriate award to recognize the winner of this annual award.

1.22.3 **Clem Clower Institutional Sportsmanship Award.** An annual award will be presented named the Clem Clower Institutional Sportsmanship Award to recognize the institution which exhibits the best sportsmanship during the year as determined by vote of all WVIAC institutions. Criteria, selection process, and financing of this award are listed in the appendix of these bylaws.

1.22.3.1 **Criteria.** The criteria in the Clem Clower award shall be 1) Hospitality of coaches, athletic director, sports information director, and trainer, and 2) sportsmanship exhibited by players and fans.

1.22.3.2 **Voting Process.** Voting is to be done by the head coach in all sports for the previous academic year. A first and second place choice is to be determined by ballot listing all Conference schools to be sent to a designated person by each school by January 1.

1.22.3.3 **Results.** Each coach will indicate his/her two choices on the ballot. The athletic director will determine a composite first and second and forward the results to a designated person by January 31.

1.22.4 **Commissioner’s Honor Roll – Scholar-Athlete of the Year.**

1. 22.4.1 **Nominations.** Nominations will be received on a sport basis at the end of each academic year by June 1. Institutional transcripts will be used to verify nominations. Those nominated will be designated as selected to the Commissioner’s Honor Roll once the nomination has been verified. At the end of the academic year, the top (BY GPA) male and top female nominated during the year will be designated as that school’s SCHOLAR-ATHLETES OF THE YEAR.

1. 22.4.1.1 **Eligible Students-Athletes.** Nominations will be limited to athletes that are currently ranked as a junior or senior academically. Each institution will verify what constitutes junior status.

1. 22.4.1.2 **Eligible GPA.** Nominations will be limited only to those athletes that show at least a 3.3 cumulative grade point average.

1. 22.4.2 **Verification.** Documentation of nominee’s cumulative grade point average and academic hours attempted must be verified by the registrar of each institution.

1. 22.4.3 **Recommendation of Student-Athlete.** All nominees must be "recommended" by each of the following persons: (1) Head Coach, (2) Athletic Director, (3) Department Chair or Academic Advisor.

1. 22.4.4 **Timeframe.** All nominations must be processed within the required time period on the prescribed form.
1. **22.4.5 Media Coverage.** The Commissioner's Office will provide media coverage and suitable awards (certificate) for the Scholar Athletes.

1.22.5 **Frank Lee Award.** The WVIAC sports information directors committee will annually select a media member who over the years has been generous to the WVIAC and its member institutions. The award will be named the “Frank Lee Award”.

1.22.5.1 **Nominations.** Nominations would be taken by the Associate Commissioner and the winner selected by a vote of the Conference SID’s.

1.22.6 **Coach of the Year.** In the event of a tie for the Coach of the Year award in any sport, the coach of the Conference championship team will receive the award if that coach is involved in the tie. If the championship team coach is not involved in the tie a runoff vote will be taken among those coaches involved in the tie.

1.23 **Statistical Reporting.** Statistical reports in all sports shall be the responsibility of the Commissioner or his/her designee. The manner in which all statistics are reported will be left to the discretion of the Commissioner or his/her designee and will be thoroughly described to each institution. Each institution must report all games, Conference or Non-conference. A visiting institution may request the home institution to report its game statistics and it will then be the responsibility of the home team to report both sides of the statistics. In football and basketball the home school is required to have all statistics in final form within 30 minutes after the conclusion of the game. The home school is required to call the game report to the Associated Press and the local, daily, newspaper of the visiting school.

**FOOTNOTE:** When institutions do not send in game or meet reports by the time assigned by the Commissioner, the Athletic Administrators shall be notified immediately. For a second offense, the Commissioner shall notify the institutions’ President.

1.23.1 **Live Stats.** Institutions will be required to use “live stats” for all football and men’s and women’s basketball contests hosted by Conference institutions, utilizing the live stats package of StatCrew software for internet webcasting. (effective 7/09)

1.24 **ELECTRONIC COMMUNICATION –** Each member institution will be required to have access to the appropriate electronic equipment and connections for transmitting stats, eligibility information, game films, and other items among and between the institutions and the Commissioner's office.

1.24.1 **Visiting Broadcast Lines.** Each member institution will be required to make one telephone line and one high speed internet line available, at no charge, to visiting radio stations at a location suitable for broadcasting of football and basketball contests.

1.24.2 **Press Box Requirements.** Each press box and press row for the sports of basketball and football shall be required to have high speed internet connections of at least DSL quality. (effective 7/09)

1.25 **Coaches Committees.** The coaches, as a committee of the whole, will meet in person or have a conference call on a regular basis to discuss the affairs of their sport and to make recommendations to the Athletic Administrators for change in policies. Such meetings are to take place in such time that the Chairperson of the Coaches Committee can carry out his/her responsibilities as outlined below.

1.25.1 **Responsibility of the Committee Chairperson**

1.25.1 (a) **Notification.** Notify the sport’s Athletic Administrator’s liaison of scheduled meetings.
1.25.1 (b) **Schedule Meetings.** Set the date, time, and place for yearly meetings and notify all coaches and the athletic administrator's liaison of your sport of such time, date, and place of such a committee meeting. All groups should notify their members of all meetings by September 1st.

1.25.1 (c) **Meeting Minutes.** Chair persons are responsible for the meeting minutes. As committee chairperson, you must see that a responsible person takes the minutes. After the meeting the chairperson or person who takes the minutes must distribute, within two weeks, all minutes to the following groups:

a. All Committee Members
b. Athletic Administrator's Liaison for that sport
c. Commissioner

1.25.1 (d) **Appear at Athletic Administrators Meeting.** Chairperson will appear at Athletic Administrator’s meeting with a report of the committee. Each committee may bring forth items at any scheduled meeting. At that time the committee chair will present any recommendations that the group proposes concerning Bylaw or policy changes, along with justification and reason for such revisions. The Commissioner’s office will send all proposed revisions to all members of the Athletic Administrator’s Committee two weeks prior to the Athletic Administrator's meeting with an action item cover sheet listing any action items for the Athletic Administrator's meeting. This sheet must also have the signature of the Athletic Administrator's liaison for the report.

1.26 **Absenteeism from Meetings.** When Athletic Administrators and/or coaches frequently are absent from meetings of their respective groups, the President shall be notified. "Frequently" means less than fifty percent (50%) or less of the sessions during a calendar year. It will be required that each member institution have their head coach at all coaches meetings. In the event that the head coach cannot attend, an assistant coach may attend and vote in place of the head coach.

1.27 **Appointment of Tournament Directors.** The Commissioner shall assign all tournament directors.

1.28 **National Letter of Intent.** All WVIAC member institutions will be members of the National Letter of Intent program and will abide by all regulations of this program.

1.29 **Admission of Coaches Immediate Family to Away Games.** Immediate family members of participating coaches who identify themselves at an away contest should receive complimentary admission to the event, with the exception of the basketball tournament, which has a separate admission policy listed in the “Basketball Tournament” section of these bylaws.

1.30 **Visible Scoreboards.** In all contests involving team sports hosted by WVIAC member institutions, a visible scoreboard must be present and operating. (Effective 7/09)

1.31 **Deviation from Contest Start Time.** In all contests in any sport, when there is a deviation from the regular schedule format, such as senior night or promotional events, there must be mutual agreement by both coaches prior to the game. (Effective 8/10).
2 — ELIGIBILITY

2.1 General Eligibility Rules. The Eligibility Rules as hereinafter set forth shall govern all athletic contests between members of this Conference, and, shall be binding upon each and every member of the Conference. They shall extend to cover all contests, whether they are Conference or Non-Conference.

2.1.1 National Affiliation. The WVIAC will be governed by all national association rules to which the Conference is affiliated concerning eligibility in addition to those WVIAC regulations listed in this section. The WVIAC or national association regulation that is the highest standard will be used to determine WVIAC eligibility.

2.1.2 Eligibility Forms. Eligibility forms are required by the WVIAC and the national association(s). Copies of each institution's NCAA final squad list for all sports which the institution sponsors, except cheerleading, must be filed with the Commissioner's office by June 1 of each year. Other eligibility documentation must be maintained and filed by the institution and be available upon request by the Commissioner's office at any time. At all times, the individual institution takes the responsibility of eligibility and will not play an individual unless they have been properly certified as eligible.

2.1.3 Required Signatures. All eligibility forms MUST be signed by everyone listed on the required forms or electronically transmitted.

2.1.4 False Statements. Any student who makes false statements on his / her eligibility statement or any other information gathered by individual schools shall be suspended for one year from the date of suspension, as determined by the Commissioner. The Conference may take further action against such student as necessary.

2.1.5 Notification of Ineligibility. The Commissioner shall declare any player or institution ineligible whenever evidence justifies it. He shall immediately notify the President and or Athletic Director of the institution involved of such action and confirm such notification by registered mail or electronic communication. The player or institution charged with ineligibility may appeal to the Eligibility Committee in the manner set forth in Article XIX of these Bylaws. Any student or institution declared ineligible by the Commissioner will immediately cease participation until the completion of an appeal process if such appeal is made.

2.1.6 Contest Nullification. The Commissioner will declare any contest nullified in which a team includes ineligible participants. This includes games played during the time the appeal procedures are taking place, if the final decision is one of ineligibility. If a player(s) were declared ineligible due to an administrative error and were later determined to have been eligible at the time of participation, no nullification will be required.

2.1.8 Assumed Names. Any student who engages in any athletic contest as a member of any team, under an assumed name, shall be permanently ineligible to participate in the WVIAC.

2.2 Seasons of Competition

2.2.1 Use of a Season. An athlete may participate in a maximum of four (4) seasons of competition in any given sport. A season of competition is defined as participating in one or more athletic contests, representing your institution, against an outside opponent. The amount of time per contest is not a factor.
2.2.2 **Number of Semesters of Attendance.** An athlete must complete his / her four seasons of competition in all sports within ten (10) terms of full-time attendance in all institutions attended. Such ten terms do not have to be consecutive.

2.3 **Eligibility Opinions**

2.3.1 **Informal Opinions.** The Commissioner or his/her representative will render only informal eligibility opinions and only when requested by the athletic director, senior woman administrator, facility athletic representative, registrar, compliance coordinator, or the president of a member institution. The Commissioner will request copies of all material, such as transcripts and other necessary documents, before giving eligibility opinions on specific cases. No eligibility opinion is considered official. Official interruptions can only be given by the NCAA Academic and Membership Affairs.

2.3 (a) Eligibility questions of a general nature may be discussed when requested by the persons mentioned in 2.3.1 of this section but will not be considered official rulings.

2.3 (b) If staff members of member institutions other than those mentioned in item 2.3.1 of this section request eligibility opinions, the request will not be honored.
3 — Junior Varsity Sports

3.1 Scheduling. Scheduling limitations on junior varsity contests shall be the same as the limits placed on the same sport by the WVIAC bylaws and national association guidelines.

3.2 Eligibility. All junior varsity student-athletes must be declared eligible for participation by the institution on the appropriate national association/WVIAC forms and must meet all WVIAC/national association eligibility requirements as applicable.

3.3 Varsity and Junior Varsity Competition. Junior varsity student-athletes may move up and down from the varsity level but may not violate the contest participation limits. The contest participation limit shall be determined by the legislation of the national association in each sport. This limit is for the total number of contests played, both varsity and junior varsity. Varsity post season play does not apply to the limit.

3.4 Participation. Participation in a contest is applicable if the student-athlete is recognized as being officially entered in the contest regardless of the length of time or number of innings, etc. Participation records are the responsibility of the institution and must be on file and available for national association/WVIAC eligibility confirmation and/or investigation. The Commissioner's Office will not maintain participation records for JV sports.

3.5 Securing of Officials. Each institution athletic department is responsible for securing officials for junior varsity contests. The Conference shall not make junior varsity officiating assignments. Pay scale for JV officials shall be institutionally determined.

3.6 Coaches. Coaches for junior varsity teams shall be employees of the school, full time or part time.

3.7 Post Season Play. There shall be no junior varsity post season play. Length of regular season shall be limited by the same guidelines as the varsity sport.

3.8 Awards and Administration. The Commissioner's Office will not participate in any JV programs in regards to awards, statistics, or establishing championships. All other aspects of junior varsity sports shall be governed by national association/WVIAC rules as applicable.
4 — BASEBALL

4.1 DIVISIONS – The Conference shall be divided into two divisions:

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<thead>
<tr>
<th>North</th>
<th>South</th>
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<tbody>
<tr>
<td>Alderson-Broaddus</td>
<td>Bluefield State</td>
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<tr>
<td>Fairmont State</td>
<td>Davis &amp; Elkins</td>
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<td>Pitt Johnstown</td>
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<td>Seton Hill</td>
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<td>Wheeling Jesuit</td>
<td>West Virginia Wesleyan</td>
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<td>Glenville State</td>
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4.2 Schedule

4.2.1 Submission to Conference Office. Each institution must submit its official schedule to the Commissioner's office by October 15.

4.2.2 Maximum Number of Contests. The Conference will limit the number of contests in the sport of baseball to the maximum permitted by NCAA legislation (17.2) with the following exceptions:

4.2.2.1 Conference Obligation. The entire Conference obligation will be decided during mid-week doubleheaders and on weekends with the exception of the Conference tournament and Easter weekend (Friday and Saturday will be used with no play on Easter).

4.2.2.2 Power Rated Contests. The Conference power rating schedule will occur in a three-game divisional series played on weekends with no make-up dates. If the weekend trip is made, reschedule may occur the same weekend.

4.2.2.3 Non-Divisional Contests. For non-divisional doubleheaders scheduled during the week, Tuesday and Wednesday are play dates. Thursday may be used as a make-up day for a doubleheader lost in that week only.

4.2.2.4 Non-Divisional Make Up. If the mid-week non-divisional doubleheader is postponed due to weather on Tuesday, Wednesday and Thursday, the only option for make-up will be the first Tuesday, Wednesday or Thursday of the week prior to the make-up weekend at the end of the season. If one of the teams involved is not available for the mid-week make-up weekend, the team may move forward to the next team in order of games postponed. There is no other make-up option for mid-week doubleheaders.

4.2.2.5 Power Rated Make Up. The power rating schedule will also contain a make-up weekend on the last weekend of the schedule. The make-up weekend will consist
of Saturday and Sunday. These two days will be used to schedule doubleheaders between teams who lost their entire three-game weekend series in the order that they were lost.

4.2.2.6 Lost First Day of Make Up Weekend. If the first day of the make-up weekend is lost due to weather, the teams scheduled to play on Saturday will move to Sunday and the doubleheader scheduled for Sunday will not be made up.

4.2.2.7 Contests Not Rescheduled. If any team has more than two three-game weekend series postponed during the season, the series that are not able to be scheduled during the make-up weekend will not be made up.

4.2.2.8 Make Up Availability. If a team has a three-game series postponed during the season and the opponent is not available during the make-up weekend, that team may move forward to the next available team in order of series lost to weather to fill the make-up weekend.

4.2.2.9 Weekend Doubleheaders. Schools may change the Saturday doubleheader to Friday if the weather outlook is not good for the weekend. To do this, the decision has to be made prior to Thursday at 3 p.m. of that week providing officials are available to work the alternate date. If officials are not available, then the original schedule will prevail.

4.2.2.10 Alternate Playing Site. Schools will have the option to use alternate sites in the event that their regular facility becomes not playable. The move must be determined no later than 24 hours prior to the scheduled game time. It will also be the responsibility of the home team to inform the visiting team, supervisor of officials and the conference office of the change in venue at least 24 hours prior to the game time. No venue changes will be allowed less than 24 hours prior to the scheduled game time.

4.2.2.11 Rescheduling Non-Power Rated Games. Rescheduling of non power rated games will be at the discretion of the institutions involved.

4.2.2.12 Schedule Changes for Weekend Series. All schedule changes for a weekend series must be made and reported to the supervisor of officials no later than 9:00 AM on the first day of the series and earlier if possible. Once the revised schedule for the weekend series is made, it cannot be changed after 9:00 on the first day.

4.2.2.13 Official Game Ruling. If the first game of the three game series begins and is stopped for weather or due to darkness prior to becoming an official game as defined in the NCAA Rules of Baseball, the game will be declared “no game” and not be suspended or restarted. Then a doubleheader (2 - 7 inning games) would then be scheduled the following day. If the first game moves to a point where it can be declared an official game defined in the NCAA Rules of Baseball, it will be declared a game at that point and not suspended. If the second game of the doubleheader on the first day of the three game series reaches the point of being an official game as defined by the NCAA Rules of Baseball and is stopped by weather or darkness, it will be declared an official game and not be suspended or restarted. If the second game does not reach the point of being an official game under the NCAA Rules of Baseball and is stopped by weather or due to darkness, it will be declared “no game” and not be suspended or restarted. The schools would then schedule a doubleheader (2-7’s)
the following day. Under no circumstances will more than two games be played in a single day.

4.3 Conference Schedule. The conference schedule will consist of a three-game weekend series with all schools within the division.

4.3.1 Power Rated Options. Conference power rated weekend series shall be given the option to be played Friday-Saturday based on weather and coaches' mutual agreement by noon Wednesday of that week. If no agreement is made by noon Wednesday of that week, the series remains on the standard Saturday-Sunday dates. (Eff. 7/08)

4.3.2 Spring Trip. Teams taking their spring trip during the conference season are to follow the following procedures:

4.3.2.1 Spring Break Conference Obligation. If spring break occurs during the Conference schedule, the three-game series will be moved to an open weekend mutually agreed to by the schools involved. If no agreement can be reached between the two schools, the Commissioner will rule on the reschedule. Schools are permitted to move only one series.

4.3.3 Extreme Weather. Under extreme weather conditions, the Commissioner shall have the power, after consulting the athletic directors of ALL the baseball playing schools, to make alterations in the requirement for playoff qualification.

4.4 Home Team Designation. WVIAC Regular Season. The team designated as the "home" team on the approved schedule shall remain the "home" team in both games of all doubleheaders.

4.5 Umpires. In all games hosted by Conference schools and in the Conference playoff, the Commissioner or his / her representative will be responsible for the umpire selection.

4.6 Statistics

4.6.1 Reporting to Conference Office. Each team is responsible for transmitting cumulative stats to the Commissioner or designated statistician. This should be done weekly at a time set by the Commissioner's office. All results are to be reported to the WVIAC Office electronically the day of completion of all contests.

4.6.2 Non-Reporting Consequence. Any team not submitting cumulative stats on a regular basis will not be permitted to nominate their players for All-Conference recognition.

4.7 Official Conference Tournament Rules. The rule of the national association designated for postseason competition will govern the WVIAC Conference tournament.

4.8 Conference Playoff Format

4.8.1 Qualification

4.8.1.1 Qualifiers. The top four (4) finishers in each division qualify for the WVIAC Tournament.

4.8.1.2 Tie Breaking System. In case of a tie using the regular season power rating, the following tie breaker system will determine the tournament seeding:

a. Head to head

b. Fewest runs allowed per game in power rated contests.

c. Run differential between the tied teams in head to head games
d. Coin toss

4.8.2 Format. The conference tournament is an eight-team pool play format. North 1, South 2, North 3, South 4 is Pool A. Pool B is South 1, North 2, South 3, North 4. It is a round-robin format in pool play.

4.8.2.1 Days. The tournament will be played from Thursday to Sunday.

4.8.2.2 Run Rule. The 10-run rule will be in effect only if all participating coaches agree prior to the start of the tournament.

4.8.2.3 Championship Game. The two pool play champions will play in a one-game championship on Sunday.

4.8.2.4 Game Times. Game schedules will be subject to change with weather conditions.

4.9 All Conference Nominations and Balloting Procedures.

4.9.1 Submission of Nominations. All nominations to be submitted to the conference office via electronic transfer on the day designated by the conference office. Nominations not received on this date will not be included in the listing.

4.9.2 Compiling of Nomination for Ballot. The conference office will compile a list of nominees and transfer the list and a ballot to each coach by Wednesday prior to the coaches meeting on Thursday of playoff week. Ballots will be transferred back to the Conference office no later than 10:00 AM on Thursday of playoff week.

4.9.3 Results. Results of voting will be announced at the coaches meeting on Thursday prior to the playoff.

4.9.4 Reporting Requirement. Institutions must electronically report statistics on a timely basis in order to be able to nominate their players for All Conference recognition.

4.9.5 Coaches Submission. Coaches may submit up to five nominations for the All Conference team.

4.9.6 All Conference Selections. WVIAC All Conference selection in the sport of baseball will comply with ABCA All-America Committee Standards for Selection.

4.9.7 Tie Breaking. Ties between two players will result in both players being placed on the All Conference Team. Ties between three or more players must be re-voted at the coaches meeting.

4.9.8 Utility Players. The utility player will be voted on the ballot.

4.9.9 Hitter and Pitcher of the Year. The Hitter of the Year and the Pitcher of the Year will be voted on to determine the Conference Player of the Year.

4.9.10 All Conference Inclusion. The Hitter of the Year and the Pitcher of the Year must be on the All Conference Team.

4.9.11 Discussion of All Conference Nominees. No discussion of player qualifications is permitted before All Conference voting.

4.9.12 Discussion Prior to Voting. Discussion will be permitted prior to voting for Hitter of the Year, Pitcher of the Year, and Player of the Year.

4.9.13 Conference Awarding. Appropriate awards will be provided by the Conference for All Conference team members, Hitter of the Year, Pitcher of the Year, and the Player of the Year.
4.9.14 Positional Designation on Ballot. The conference office will group all nominations by position on the ballot.

4.9.15 Separate Vote for Hitter of the Year, Pitcher of the Year, and Player of the Year. The Hitter of the Year, Pitcher of the Year, and Conference Player of the Year will not be voted on the same ballot as the regular All Conference Team. These three awards will be voted on a separate ballot at the coaches' meeting. A school representative must be present at the conference tournament coaches' meeting for a player to be nominated for these awards.

4.10 Coach of the Year. The Conference Coach of the Year will be voted upon and will receive an appropriate award from the Conference.

4.11 Coaching Ethics. With respect to our Conference Playoff winner, no Conference coach, or his assistant, will disseminate information to rival coaches' further post season play. This rule regarding dissemination of information will also prevail during regular season play (Spring trip).
5 — BASKETBALL

5.1 Conference Champion. The Conference champion will be the team which finishes first in the final regular season power rating.

5.2 Preseason Practice. Preseason practice in the sports of men's and women's basketball will be governed by current national association legislation (Bylaw 17.3)

5.3 First Date of Competition. The first contest in the sports of men's and women's basketball will be governed by current national association legislation (Bylaw 17.3)

5.4 SCHEDULE

5.4.1 Maximum Game Limits. The WVIAC will follow the game schedule limits set forth by NCAA Division II in the sports of men's and women's basketball.

5.4.2 Conference Schedule. Every WVIAC school must play the 22 game conference mandated schedule, produced by the Commissioner’s office and approved by the Athletic Administrators and the Board of Directors. Only those games listed on the approved Conference schedule will count in the power rating.

5.4.3 Master Schedule. The master schedule will apply to men's and women's basketball.

5.4.4 Doubleheader Contests. Doubleheaders will be left to the institutions involved with the home team making the final decision.

5.4.5 Final Weekend. On the final weekend of the regular season, women's contests must start at 2:00 p.m. or earlier. Men's contests must be scheduled to begin at 4:00 p.m. or earlier.

5.4.6 End of the Regular Season. The regular season schedule must end on or before the Saturday prior to the start of the WVIAC Tournament.

5.4.7 Postponement and Make Up Protocol. If a postponement occurs, for any reason, makeup games will be arranged chronologically in order of how the games would have been played without interruption. If the rescheduling cannot be done between the two schools involved, then the Commissioner will designate the date the game will be played. Conference games will always take precedence over non-Conference games.

5.5 Selection of All Conference Team of the WVIAC

5.5.1 Player Ranking. The players will be ranked from #1 to #17 with the following instructions:

5.5.1 (a) Each coach may nominate up to five (5) players from their own team.

5.5.1 (b) Coaches may not vote for their own players

5.5.1 (c) The ballot will be released from the Commissioner's Office in alphabetical order by school for the vote.

5.5.1 (d) Coaches will rank the players from best (17 points) to worst (1 point).

5.5.1 (e) The top nine (9) players will be first team all conference.

5.5.1 (f) The next eight (8) players will be second team all conference.

5.5.1 (g) The next seven players will be honorable mention.

5.5.1 (h) The player with the most votes (points) will be the player of the year.

5.5.1 (i) The final ballots shall be returned to the Commissioner’s office on a date selected by the Commissioner.
5.6 **Freshman of the Year and All Freshman Team.** A certificate will be presented to the freshman of the year and a five-person All Freshman team in the sports of men’s and women's basketball. Freshman is defined as being in the first year of intercollegiate competition. The selection will be made in a similar way as the all conference team.

5.7 **Officials Assignments.** Officials will be assigned to all regular season games, as well as tournaments during the regular season, by the Supervisor of Officials.

5.8 **Game Operations Staff.** Adult non-students must run the shot clock and the regular game clock at all contests.

5.9 **Home Team Requirement.** The home team is to provide drinks for the visiting team at halftime or after the game for all contests.

5.10 **Official Game Ball.** The official ball of the conference will be contracted by the Conference office and must be used in all games hosted by member intuitions.

5.11 **Providing Printed Box Scores.** The home team will provide a printed box score to the visiting team immediately after the contest. Stat files must be transmitted to the WVIAC within 12 hours of completion of a contest.

5.12 **Warm Up Time.** Warm up time between games of basketball doubleheaders will be no less than 20 minutes. The 20 minutes will begin when the floor becomes available for both teams.

5.13 **Game Tape Exchange.** The Conference film exchange will be via electronic posting and be governed by a protocol issued from the commissioner’s office.
6 — Basketball Tournament

6.1 Pairings. Pairings for the Tournament will be made according to the Conference standings on the final day of the regular season. Based on 15 teams competing, the No. 1 will draw a bye and play the winner of No. 8 vs No. 9. Other first round games will be No. 2 vs No 15 in the lower bracket, No. 4 vs No. 13 in the upper bracket and No. 3 vs No. 14 in the lower bracket. No. 8 vs No. 9 and No. 5 vs No. 12 will be in the upper bracket, and No. 6 vs No. 11 and No. 7 vs No. 10 will be in the lower bracket. If more or less than 15 teams compete, the top ranked team(s) in the final Conference standings will get the bye unless it is possible for all teams to be placed in the opening round brackets with other necessary adjustments being made as necessary. First round games will be played at the home court of the higher power rated team. Home teams in the first round games will be responsible for all game administration. Women's games will be scheduled in the event by the Commissioner using the same tournament bracket structure.

6.1.1 The Commissioner will assign game times for each individual bracket with the objective of getting the best attendance. Afternoon games will be played at 1:00 p.m. and 3:00 p.m. and night games will be played at 6:30 p.m. and 8:30 p.m. unless for the best interest of the tournament such times need to be adjusted. No game is to be scheduled to start after 10:00 p.m. The time for the championship game will be determined by the Commissioner but cannot start later than 9:00 p.m.

6.2 Roster Information. Tournament rosters giving jersey numbers, year in school and other tournament information requested by the Commissioner must be in the hands of the Commissioner by January 1. One full-page each for the men's and women's teams, free school advertisement, including pictures of team members, with identification, photo-ready, must be submitted by each school by January 1. This information will be used in the official program and should be as accurate as possible but the above dates must be adhered to in all situations.

THE FOLLOWING REGULATIONS APPLY TO THE FINAL EIGHT ROUND ONLY

6.3 Bench and Home Team

6.3.1 Home Team Designation. The top seeded team in each individual bracket will be designated as the home team and will wear light colored uniforms and warm up at the basket opposite their cheering section at the start of the game. During the game, substitutes will sit in sideline chair provided, nearest their cheering section. The lower seeded team in each bracket will be designated visitors and wear dark colored uniforms.

6.3.2 Bench Area Access. The bench area will be limited to 15 chairs and will include players, coaches, managers, trainer, athletic director, one scorer, and the representative from the tournament sponsoring organization. Young children are not to be in the bench area unless they can assume manager duties and then this practice is frowned upon.

6.4 Official Timer/ Scorer. The official timer and scorer will be assigned by the Commissioner and must be an adult with experience in the duties being assigned. The official Scorer and timers must wear a striped shirt at all times during the game.

6.5 Game Officials. The game officials for all tournament games will be assigned by the Conference Supervisor of Officials.

6.6 Complimentary Tickets

6.6.1 Basketball Coaches: One each for two coaches and spouse / guest

6.6.2 Athletic Director: One each for AD and spouse / guest
6.6.3 President: One each for Pres. and spouse / guest

6.6.4 Other WVIAC Coaches and Athletic Staff: One admission per person in general admission section w / courtesy pass.

6.6.5 Team/Cheerleaders / Travel Party: Will be admitted when not participating through a pass gate as designated by the Commissioner for General Admission seating.

6.6.6 Parking Passes: Will be given to each President and to teams on an as needed basis.

6.6.7 Reserved Seating. All seats in sections 129 and 133, except the first row in each section be general seating (not reserved) just as the seats behind the baskets in the end zones as fans/cheering sections for the teams playing. At the end of each game, an announcement will be made asking fans of the just completed game to move to another area of the arena to allow fans of teams in the next game to occupy these seats. The first row of these two sections will be under the control of the athletic director of the participation team on that end of the floor for persons he/she designates for those seats during his/her game.

6.7 Halftime/Between Games. Time between halves will be 15 minutes. Time between games will be 20 minutes, unless a previous game finishes early and then the next game will start on the advertised time even though it may be longer than twenty minutes between games.

6.7.1 The Commissioner may, at his discretion, may vary the time between games or in the regular time schedule for the purpose of a ceremony or presentation. When such change occurs, the Commissioner must notify the teams involved of the change.

6.8 Dressing Room/Towels. Each team will have its own separate dressing room for each session as assigned by the tournament director. Teams will be held responsible for any towels lost. Managers of each team must check out these items with the team host before and after the game.

6.9 Basketballs. Basketballs are furnished by the Conference for practice sessions, pre-game practice and for the game. The ball used in the tournament will be the same as adopted by the Conference for regular play.

6.10 Tournament Awards. Awards given at the conclusion of the championship game will be:

**Team awards:**
First and Second Place

**Individual Awards:**
Ten All-Tournament
Members of Championship Team
Members of Runner-Up Team
Most Valuable Player
Sportsmanship
Heart and Hustle
Scoring by Average (two games or more)

6.11 Practice Sessions. There will be no practice time at the tournament site for any team prior to the beginning of the tournament. Practice times will be allowed in the tournament site on Friday and Saturday of tournament week for the remaining eight (four men's and four women's) teams. These practice times will be assigned by the Commissioner.
6.12 **Trainer/Physician.** The sponsoring organization for the tournament will have a physician in attendance at all games. The Commissioner in conjunction with the WVIAC Athletic Trainers Association and the sponsoring organization will name an official trainer who shall set up a training room at the tournament site for the benefit of all institutions.

6.13 **Noisemakers.** No artificial noisemakers, single horns, klaxons, drums, etc., will be allowed in the main arena. School songs are to be sung while the team is in the dressing room for final instructions. The conference and tournament site management reserves the right to remove any signs or banners which they deem offensive or inappropriate from the arena.

6.14 **Pep Bands.** Pep bands from the participating schools are encouraged at the tournament but are required to make prior arrangements before attending with the Commissioner or sponsoring organization’s tournament chairperson to avoid conflict with other scheduled entertainment and to arrange for admission to the arena. Any type of performance other than normal pep band performance in the stands must be approved by the Commissioner and / or sponsoring organization’s tournament chair.

6.15 **Cooling Off Period.** There will be a mandatory ten minute cooling off period required before talking with the media after each tournament game.
7 — Cheerleading

7.1 Cheerleaders and Mascots will not hang on basketball rims.

7.2 Cheerleaders and Mascots must stay on their half of the basketball court and/or football fields or stadiums.

7.3 Cheerleaders and Mascots cannot taunt officials.

7.4 Cheerleaders and Mascots cannot have any verbal or physical contact with game officials.

7.5 Cheerleaders and Mascots cannot run in the aisles of the stands.
8 — CROSS COUNTRY

8.1 **Entrants per Institution.** An unlimited number of entrants shall be permitted in dual meets, the first five runners determining the institutions score, the next serving as pushers.

8.2 **Conference Championship Date.** The Conference championship meet shall be held each year two weeks prior to the national association Regional Championship.

8.3 **Conference Championship Course.** The Conference meet shall run over a 5.0 mile course with regular season meet distances at the discretion of the home institution.

8.4 **Conference Championship Meet Site.** The site of the WVIAC cross country championship meet shall be recommended by the coaches and approved by the Commissioner. The Conference championship will be held on the same course two consecutive years. Before a new site for the Conference meet is selected, a WVIAC invitational must be staged at the prospective course one year in advance.

8.5 **Conference Championship Scoring.** At the conference meet, an institution's first five finishers from no more than seven contestants shall constitute the final team scoring. Only seven contestants may enter the Conference championship meet.

8.6 **Eligibility to Win Conference Championship.** In order to qualify for team championship, a minimum of 5 runners must finish.

8.7 **Responsibilities of Host Institution.** The host institution shall name three officials to serve for the conference championship meet. Three types of markings shall be used:

   (1) flags,
   (2) lines on curves,
   (3) human guides.

   At least two of these three must be used.

8.8 **Rules Governing the Conference Championship.** National association cross country rules shall govern the Conference championship meet. For all other meets, flags of appropriate colors shall mark all turns, curves and hazards. All turns shall also be marked by visible white lines.

8.9 **Selection of Starting Positions.** In starting the Conference meet, teams will draw for starting positions.

8.10 **All Conference Selections.** The All-Conference team shall consist of the first top twenty finishers in the championship meet. Places 1-10 are designated as first team All-WVIAC. Places 11-20 comprise the second team All-WVIAC squad. (eff. 7/08) The Runner of the Year will be the winner of the Conference meet and will receive only the Runner of the Year award. Coach of the Year ballots will be counted by the meet director.
9 — FOOTBALL

9.1 Conference Schedule. The teams will compete in a single round robin schedule.

9.2 Conference Standings. Conference standings are to be based on win-loss record-percentage. Football championship will be determined by regular season play based on Conference win percentage. If two or more teams tie for the league championship they will be declared co-champions and both will receive Conference trophies.

9.3 Rules Governing Conference Football. NCAA Football Rules will be followed in all football games. The tie breaking procedure listed in the NCAA rules will be enforced in all conference games.

9.4 Practice Starting Date. Practice starting dates are determined by the rules listed in the NCAA Manual (17.9)

9.5 Spring Practice. Member institutions shall be permitted spring football practice under NCAA regulations for spring football practice.

9.6 Medical Coverage for Home Contests. The home institution shall be responsible for having a physician and an EMT/paramedic present at all football games, and shall have him check the visiting institution's dressing room after the game and before leaving the stadium.

9.7 Pregame Meeting for Game Operation Staff. All clock operators and public address announcers must attend the pregame conference with the officials, scheduled 30 minutes before the game.

9.8 Field Requirement. Games shall be scheduled on fields that have official football clocks.

9.9 Pregame Configuration. All Conference schools shall use an "L" for pregame warm-up. Each team will enter the field at your assigned end and will respect the other team's turf. The visitor's "L" will be on their bench side and the home "L" will be on the home side of the stadium. The "L" is to extend to the 35 yard line for kicking warm-up.

9.10 Halftime. All halftime are 20 minutes in length. No exceptions.

9.11 Chain Crew. The home institution shall train efficient chain crews to work with the officials and outfit these men in checked or striped uniforms of contrasting colors. These crews must be made up of adult non-students. Local officials' organizations should be contacted for possible efficient voluntary chain crews.

9.12 Conference Football Requirement. The Conference contracted football is required to be used for all games hosted by a member institution.

9.13 Game Tape Exchange. The Conference film exchange will be via electronic posting and be governed by a protocol issued from the commissioner’s office. All Conference film MUST include 22 players at the start of each play.

9.14 Host Institution Requirement. Ice and soft drinks are to be supplied by the home team to the visiting team's dressing room and officials.

9.15 Security and Crowd Control. The home administration is responsible for security and crowd control.

9.16 Statistics Reporting to Conference Office. Cumulative statistics including preceding Saturday's game are to be received in the Commissioner's office via electronic transmission and in designated form, by the time designated by the Commissioner’s office each week.
during the season. Recommendations for players of the week must be included in the stat report transmitted to the Commissioner's office each week.

9.17 All Conference: Coaches will nominate an unlimited of players from his own team for both offense and defense. Specialists, punter and kicker, may also be nominated, to be put on the final ballot and voted on at the November coaches meeting. In the voting, more than two votes must be received to be considered as Second Team and at least one vote received for Honorable Mention.

The procedure of All-Conference will be as follows:

9.17.1 Nominations from each school are to be in the Commissioner's office by the first Monday in November.

9.17.2 A composite list of nominees will be mailed to each head coach on the first Tuesday of November.

9.17.3 Coaches will meet the Monday after the last regular season game to select All-Conference or vote via electronic ballot.

9.17.4 By position, the athlete with the highest number of votes will be First Team. When players tie, ties will be broken by a vote. The vote for All-Conference shall be a written ballot and a coach may vote for one (1) of his own players at each position. First and second team ballots shall produce Honorable Mention players.

9.17.5 The highest vote getter on both offense and defense, who does not make first team will be added to the first team, by position, as a utility player. In cases where a tie occurs for the utility position, the coaches must vote off the tie or vote not to include the utility position.

9.17.6 Voting for Player of the Year for offense and defense will be a separate vote. Coaches may nominate their own or someone else's player and the player with the most votes will be selected Player of the Year. Ties will constitute Co-Players of the Year.
10 — MEN’S GOLF

10.1 GOLF REGIONS

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<tr>
<th>North</th>
<th>Central</th>
<th>South</th>
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<tr>
<td>Fairmont State</td>
<td>Davis &amp; Elkins</td>
<td>Bluefield State</td>
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<td>Seton Hill</td>
<td>Ohio Valley</td>
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<td>Pitt-Johnstown</td>
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<td>West Virginia State</td>
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10.1.1 Additional Schools. Any additional schools competing in golf will be added to a region so as to keep the three regions balanced.

10.2 Conference Playing Season. The WVIAC will utilize the Alternate Playing Season in Men’s Golf and conduct the Conference Championship in the fall playing season. Member institutions may split the maximum number of dates of competition between fall and spring season, but may not exceed 24 playing days per year, including tournaments.

10.3 REGIONAL TOURNAMENTS

10.3.1 Format. There shall be three, two-round (36 holes) regional tournaments each academic year, two in the fall and one in the spring hosted by the schools of that region. All WVIAC golf teams will participate in all three of the regional tournaments.

10.3.2 Official Tournament. For a regional tournament results to count as official, 18 holes or a round of golf must be completed.

10.3.3 Tournament Officials. The Chairperson of the golf coaches will appoint the on-course officials each year prior to the regional tournaments. This officiating committee will include the host professional. The chairperson will also appoint the tournament director and that director should come from the region in which the tournament is held.

10.3.4 Tournament Course Preparation. The tournament director shall visit the course to be played, check the conditions of the course, and prepare a tournament rule and condition sheet to be distributed to each participant prior to the start of competition.

10.3.5 Use of Summer Rules. Summer rules will be used in regional competition if conditions allow such play; this determination, and all other conditions of play, is to be made by the tournament committee, including the tournament director and the host golf professional(s) in consultation with all on-course officials.

10.3.6 Confirmation of Participation. Each coach should confirm 10 days in advance his team’s participation in a regional tournament. The tournament director will be responsible for distributing tentative starting times to each coach of participating teams.

10.3.7 Team Awards. The team awarded first place shall be determined by the cumulative total of the lowest scores of four of the five individuals playing each day.

10.3.7.1 Tie Breaking for Team Award. In case of a tie for team first place, the cumulative total of discarded scores (fifth scores) for both days will be used to
determine a winner. If a tie continues after the fifth score for both days is counted, a
sudden death 5-man team playoff shall be held on the hole selected by the golf
committee. The cumulative stroke-play total for all five players shall be used on each
playoff hole until the tie is broken.

10.3.10 Eligibility to Compete for WVIAC Championship. All institutions must
compete in all three regional tournaments to be eligible to compete in the WVIAC
Championship.

10.4 WVIAC Conference Championship

10.4.1 Tournament Director. The WVIAC Championship will be administered by the
tournament director appointed by the WVIAC Office. The director will appoint the on-
course officiating committee consisting of the host professional, WVIAC Golf
Chairperson and at least one other individual.

10.4.2 Championship Site. The championship will be held at a championship
appropriate neutral site selected by the WVIAC Golf Coaches' Committee and approved
by the WVIAC Commissioner's Office.

10.4.3 Use of Regional Site. There shall be no regional competition at the site of the
conference championship.

10.4.4 Championship Format. This championship tournament shall consist of 54 holes
of medal play, unless conditions make it impossible for all participants to finish. A
minimum of 18 holes is necessary to determine the championship after which the
championship can be determined upon completion of 27, 36, 45, or 54 holes of golf.

10.4.5 Determination of Team Champion. The team champion will be determined by
adding the lowest four scores of each competing team DAILY to arrive at the lowest
cumulative team score for the entire tournament. If, at the conclusion of the tournament,
two or more teams are tied for lowest team score, the cumulative total of discarded scores
(fifth scores) for all rounds will be used to determine the team championship. If a tie
continues after the cumulative total of fifth (discarded) scores for all rounds are counted,
a sudden death 5-man team playoff shall be held on the hole selected by the golf
committee. The cumulative stroke-play total for all five players shall be used on each
playoff hole until the tie is broken.

10.4.6 Use of Summer Rules. Summer rules will be used in the WVIAC Championship
if conditions allow such play; this determination and all other conditions of play are to be
made by the tournament committee, including the tournament director and the host golf
professional(s) in consultation with all on-course officials.

10.4.7 Pairings. First round pairings in the Conference tournament will reflect the scores
in the regional tournaments and shall be set by the Tournament Director.

10.5 General Rules Governing Play

10.5.1 Disqualification. The WVIAC Golf Committee or a games committee may
disqualify a student athlete and/or a representative of an institution from further
participation for reasons of misconduct.

10.5.2 Use of Alcohol or Tobacco. The use of alcoholic beverages and tobacco on or
around the golf course is prohibited.

10.5.3 Communication from Coaches. Coaches are allowed on the course to observe
play and may only communicate with their own team players. Parents and friends are
spectators only. Coaching or advice is permissible by the head coach or assistant coach under USGA rule 8-1. USGA rules governing advice and the NCAA Coaching rules will be in effect.

10.5.4 Playing Season. Each institution may schedule a maximum of 24 playing days per academic year and a minimum of 7 events played, excluding national play and conference championship, unless a national association to which the Conference is affiliated, gives a lower number.

10.5.5 Caddies. No caddies or motorized carts may be used by competitors in conference play.

10.5.6 Minimum Competitors. A minimum of four players is necessary to be eligible for a team championship.

10.5.7 Ball Use. The type of ball to be used shall be determined by the individual team and acceptable under USGA rules.

10.5.8 Specific Rules. USGA and NCAA rules shall be followed, plus adoption of any local rules the golf committee deems necessary. A local rule to be in effect at all regional and state competition: Any player engaged in profanity or club throwing (in the event it becomes "public" on the course) will be warned on the first violation and assessed a two stroke penalty on each subsequent violation.

10.5.9 Representative of Athletic Department. Teams or individuals representing conference schools must be accompanied by a coach or representative from that institution.

10.5.10 Selection of Chair and Secretary. The WVIAC Coaches' Committee will designate a chairperson and secretary.

10.5.11 Enforcement of Rules. The appointed on-course officials will enforce the rules and impose appropriate sanction for any violations.

10.5.12 Uniforms. Each team shall have some uniform way of identifying players, i.e., each player will be required to wear an identical shirt.

10.6 GOLFER OF THE YEAR AND ALL CONFERENCE

10.6.1 Golfer of the Year Selection. The ‘Golfer of the Year' shall be the golfer with the lowest total score for seven rounds of competition (low four rounds from regional competition and all rounds from the WVIAC Championship). To be considered for Golfer of the Year, an individual must compete in two of the three regional tournaments.

10.6.2 All Conference Selection. The WVIAC ‘All-Conference’ team shall be the seven players, including the Golfer of the Year, with the lowest total score for seven rounds of competition (low four rounds from regional competition and all rounds from the WVIAC Championship). A five player second team will be selected using the same scoring as for the first team. Coaches, at their spring meeting will also select up to three honorable mention players by coach's vote. First team players will receive plaques, second team and honorable mention players receive certificates. *Note: The seven rounds total for ‘Golfer of the Year’ and WVIAC ‘All-Conference’ is ONLY reduced in the event of rounds lost due to unplayable conditions. The seven rounds total is to be reduced by the number of lost rounds in the WVIAC Championship and/or in regional play if three of six regional rounds are lost, all rounds from regional will count toward the total.
10.6.3 **Tie Breaking for All Conference.** In case of ties for the final spot on first or second team, all tied players will be named to the team for which they are tied. In the case of ties for first team, the second team is to be reduced by the number of additional spots added to the first team by ties.

10.6.4 **Tie Breaking for Golfer of the Year.** In case of a tie for "Golfer of the Year", a sudden death playoff will commence starting on the hole designated by the committee immediately following the final round of WVIAC season competition.
10A — WOMEN’S GOLF

10A.1 GOLF REGIONS

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<th>North</th>
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<tr>
<td>Pitt-Johnstown</td>
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<td>Ohio Valley</td>
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<td>Wheeling Jesuit</td>
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10A.1.1 Additional Schools. Any additional schools competing in golf will be added to a region so as to keep the three regions balanced.

10A.2 Conference Playing Season. The WVIAC will utilize the Alternate Playing Season in Men’s Golf and conduct the Conference Championship in the fall playing season. Member institutions may split the maximum number of dates of competition between fall and spring season, but may not exceed 24 playing days per year, including tournaments.

10A.3 Regional Tournaments

10A.3.1 Format. For a regional tournament to be classified as a tournament, 18 holes or a round of golf must be completed.

10A.3.2 Tournament Officials. The chairperson of women’s golf coaches will appoint the on course officials each year prior to the regional tournaments. This officiating committee will include the host professional. The chairperson will also appoint the tournament director and that director will come from the region in which the tournament is held.

10A.3.3 Tournament Course Preparation. The tournament director shall visit the course to be played, check the conditions of the course, and prepare a tournament rule and condition sheet to be distributed to each participant prior to the start of competition.

10A.3.4 Summer Rules. Summer rules will be used in regional competition if conditions allow such play. This determination is to be made by the appointed on-course officials and the host golf professionals.

10A.3.5 Confirmation of Participation. Each coach should confirm 10 days in advance his team’s participation in a regional tournament. The tournament director will be responsible for mailing tentative starting times to each coach of participating teams.

10A.3.6 Team Awards. The team awarded first place shall be determined by the cumulative total of the lowest scores of four of the five individuals playing each day.

10A.3.6.1 Tie Breaking for Team Award. In case of a tie for team first place, the fifth score for both days will be used.

10A.3.7 Practice Round, Regional Site. No team will be permitted to practice on the championship course on the day preceding regional competition.
10A.4 WVIAC Conference Championship

10A.4.1 Championship Administration. The WVIAC women’s golf chairperson will administer the WVIAC championship. The WVIAC chairperson of women’s golf will appoint the on course officiating committee consisting of the host professional, women’s golf chairperson, and one other individual.

10A.4.2 Championship Site. A neutral site will be designated for the WVIAC championship.

10A.4.3 Championship Format. This championship tournament shall consist of 36 holes of medal play, unless conditions make it impossible for all participants to finish. A minimum of 18 holes is necessary to determine the championship after which the championship can be determined upon completion of 36 holes of golf.

10A.4.4 Determination of Team Champion. The team champion will be determined by adding the lowest four scores of each competing team DAILY to arrive at the lowest cumulative team score for the entire tournament. If, at the conclusion of the tournament, two or more teams are tied for lowest team score, a fifth individuals score will be added, for each days of competition, to determine the team championship. If a further tie exists, a sudden death playoff of five players per team will play until one team has the low five man team total for that hole or holes played.

10A.4.5 Use of Summer Rules. Summer rules will be used in the championship tournament if conditions allow such play. This determination is to be made by the on-course officials.

10A.5 GENERAL RULES GOVERNING PLAY

10A.5.1 Disqualification. The WVIAC Women’s Golf Committee or a games committee may disqualify a student athlete and or a representative of an institution from further participation for reasons of misconduct.

10A.5.2 Use of Alcohol or Tobacco Products. The use of alcoholic beverages and tobacco on or around the golf course is prohibited.

10A.5.3 Coaches Communication. Coaches are allowed on the course to observe play and may only communicate with their own team players. Parents and friends are spectators only. Coaching or advice is permissible by the head coach or assistant coach under USGA rule 8-1. USGA rules governing advice will be in effect.

10A.5.4 Playing Season. Each institution may schedule a maximum of 24 playing days per academic year and a minimum of 7 matches played, excluding national play and conference championship, unless a national association to which the Conference is affiliated, gives a lower number. Regionals count as one match each.

10A.5.4 Caddies. No caddies or motorized carts may be used in conference play.

10A.5.5 Minimum Participation for Championship. A minimum of four players is necessary to be eligible for a team championship.

10A.5.6 Ball Use. The type of ball to be used shall be determined by the individual team and acceptable under USGA rules.

10A.5.7 Enforcement of Rules. USGA rules shall be followed to the letter, plus adoption of any local rules the golf committee deems necessary. A local rule to be in effect at all regional and state competition. Any player engaged in profanity or club
throwing (in the event it becomes "public" on the course) will be warned on the first violation and assessed a two stroke penalty on each subsequent violation.

10A.5.8 **Representative of Athletic Department.** Teams or individuals representing conference schools must be accompanied by a coach or representative from that institution.

10A.5.9 **Chair of Golf Coaches.** Golf coaches on a two year rotation basis will vote on the chairperson of the WVIAC Women’s Golf Committee.

10A.5.10 **On Course Officials Authority.** The appointed on-course officials will enforce the rules and impose appropriate sanction for any violations.

10A.5.11 **Uniforms.** Each team shall have some uniform way of identifying players, i.e., each player will be required to wear an identical shirt.

10A.6 **Golfer of the Year, Coach of the Year and All Conference**

10A.6.1 **Golfer of the Year Selection.** The "Golfer of the Year" shall be that golfer with the lowest total score for seven rounds of WVIAC competition.

10A.6.2 **All Conference Selection.** The WVIAC "All-Conference" team shall be the five players, including the Golfer of the Year, with the lowest total score for five rounds of competition (three from WVIAC competition and two from WVIAC championship tournament competition).

10A.6.3 **Tie Breaking for Golfer of the Year.** In case of a tie for "Golfer of the Year", a sudden death playoff will exist starting on the hole designated by the committee.

10A.6.4 **Coach of the Year.** The coach of the year shall be selected by majority vote of the conference coaches. In case of a tie, the conference winner will be given the award.
11 — MEN’S SOCCER

11.1 Maximum Number of Contests. In Men’s Soccer the WVIAC will follow the maximum number of contests allowed by the national association to which the Conference is affiliated.

11.2 Conference Schedule. Institutions must play games against all conference opponents. Additional contests versus conference opponents will not count in the league standings.

11.2.1 Ranking. Rankings during the season and for seeding in the tournament will be determined as follows: 3 points for a win, 1 point for a tie, 0 points for a loss.

11.2.2 Schedule. The Conference office will determine and distribute the Conference men’s soccer schedule. (effective 7/09)

11.3 Determination of Conference Champion. The Conference Champion will be the team which wins the postseason tournament. Tournament seedings will be determined by the regular season standings with the top six teams advancing to the tournament. The highest seeded team will have home field advantage in all contests.

11.3.1 Tournament Seeding. Seeding will be as follows: #3 vs. #6 and #4 vs. #5 in the first round. The top two seeds receive first-round byes. First round games will be played on the first Tuesday in November. Semifinals will be played on Thursday and the championship match on Saturday (eff. 7/08).

11.3.2 Tie Breaking for Seeding. Tie breaker for seeding will be as follows: 1) Head to head, 2) Goal differential (up to 4 goals), 3) Goals for, and 4) Goals against, based on all regular season conference matches.

11.4 Rules of the Game. NCAA rules shall govern all games in the conference.

11.5 Officials. Three officials are to be used for each contest. The WVIAC soccer supervisor of officials shall assign officials to each match.

11.6 Game Ball. The home institution will provide three balls for home games. The balls will conform to NCAA standards and be that which is contracted through the Conference.

11.7 Field. The home institution shall have a field, of at least minimum size, prepared for all contests by the scheduled game time. This means proper lining and flags. Goals shall be settled in correctly and goal nets shall be firmly in place. The home institution is responsible for the behavior or spectators.

11.8 Game Operations Staff. The home institution shall provide a timekeeper, a scorer and two ballpersons. The timekeeper and scorer should be non-student adults.

11.9 Stat Reporting. Stat Crew files from each contest are to be transmitted via e-mail to the WVIAC office the day of completion of the game. Scores are to be reported via the WVIAC website immediately following each contest.

11.10 All Conference Selection Process. For the All-Conference team, each coach will name from his own or other squads, those players whom he feels are deserving of such recognition. Coaches will then vote for first or second team all conference, except that they will not vote for their own players. Sixteen (16) first team players will be selected shall include a minimum of 3 defenders, 3 midfielders, three forwards, and 1 keeper. Those receiving the greatest number of votes will be the first team; those receiving the second greatest numbers will make the second team. If a player lacks sufficient votes for second team, but has been voted for by two or more coaches, he will be designated as an Honorable Mention.
11.10.1 **Player of the Year and Freshman of the Year.** Separate nominations and voting will be held for the WVIAC Player and Freshman of the Year.

11.10.2 **Reporting of Vote.** All nomination and voting will occur at the postseason coaches’ meeting with the results promptly reported to the WVIAC office by the coaches' chair.

11.10.3 **Coach of the Year.** The Men's Soccer Coach of the Year will be selected by vote of the coaches at their postseason meeting. The WVIAC Coach of the Year will be announced with the All Conference team.

11.10.4 **Recognition.** A certificate will be awarded to the Freshman of the Year as determined by the coaches.
11A — Women’s Soccer

11A.1 Maximum Number of Contests. The WVIAC will follow the maximum number of contests allowed by the national association to which the Conference is affiliated.

11A.2 Conference Schedule. Institutions must play games against all conference opponents. Additional contests versus conference opponents will not count in the league standings.

11A.2.1 Rankings. Rankings during the season and for seeding in the tournament will be determined as follows: 3 points for a win, 1 point for a tie, 0 points for a loss.

11A.2.2 Schedule. The Conference office will determine and distribute the Conference women’s soccer schedule (effective 7/09).

11A.3 Determination of the Conference Champion. The conference champion will be the team that has the best overall conference record at the conclusion of the regular season. The conference champion will be the highest seed for the conference tournament.

11A.3.1 Seeding and Format. Seeding will be as follows: #3 vs. #6 and #4 vs. #5 in the first round. The top two seeds receive first round byes. First round games will be played on the Monday prior to the start of the national association’s national tournament. Semifinals will be played on that Thursday and the championship match on Sunday (eff. 7/08).

11A.3.2 Tie Breaking for Seeding. Tie breaker for seeding will be as follows: 1) Head to head, 2) Goal differential (up to 4 goals), 3) Goals for, and 4) Goals against, based on all regular-season conference matches.

11A.4 Rules of the Game. NCAA rules shall govern all games in the conference.

11A.5 Officials. Three officials are to be used for each contest. The WVIAC soccer supervisor of officials shall assign officials to each match.

11A.6 Game Ball. The home institution will provide three balls for home games. The balls will conform to NCAA standards and be that which the Conference has contracted.

11A.7 Field. The home institution shall have a field, of at least minimum size, prepared for all contests by the scheduled game time. This means proper lining and flags. Goals shall be settled in correctly and goal nets shall be firmly in place. The home institution is responsible for the behavior or spectators.

11A.8 Game Operations Staff. The home institution shall provide a timekeeper, a scorer and two ballpersons. The timekeeper and scorer should be non-student adults.

11A.9 Stat Reporting. Stat Crew files from each contest are to be transmitted via e-mail to the WVIAC office the day of completion of the game. Scores are to be reported via the WVIAC website immediately following each contest.

11A.7 All Conference Selection Process. For the All-Conference team, each coach will name, from their own or other squads, those players whom he feels are deserving of such recognition. Coaches will then vote for first or second team all conference, except that they will not vote for their own players. Sixteen (16) first team players will be selected shall include a minimum of 3 defenders, 3 midfielders, three forwards, and 1 keeper. Those receiving the greatest number of votes will be the first team; those receiving the second greatest numbers will make the second team. If a player lacks sufficient votes for second team, but has been voted for by two or more coaches, he will be designated as an Honorable Mention.
11A.7.1 **Player of the Year and Freshman of the Year.** Separate nominations and voting will be held for the WVIAC Player and Freshman of the Year.

11A.7.2 **Reporting of the Vote.** All nomination and voting will occur at the postseason coaches’ meeting with the results promptly reported to the WVIAC office by the coaches' chair.

11A.7.3 **Coach of the year.** The Women's Soccer Coach of the Year will be selected by vote of the coaches at their post season meeting. The WVIAC Coach of the Year will be announced with the All-Conference team.

11A.7.4 **Recognition.** A certificate will be awarded to the Freshman of the Year as determined by the coaches.
12 — Softball

12.1 Regular Season Play

12.1.1 Maximum Number of Contests. The WVIAC will allow member institutions to participate in the maximum number of contests permitted by the national association legislation (NCAA Bylaw 17.20). All games will count in the game limit (spring break and fall games included).

12.1.2 Officials. Officials for all games hosted by member schools will be assigned by the WVIAC supervisor of officials.

12.1.3 Officials Game Ball. Game balls should be provided by the host team and must be the ball adopted by the Conference.

12.2 Conference Schedule

12.2.1 Format. The Conference mandated schedule will be produced by the Commissioner's office, effective starting with the 2013 season. The Conference will play a round robin schedule play each institution in a single doubleheader. Every attempt will be made to schedule the majority of the conference schedule on the weekend, with not more than one weekday conference doubleheader being scheduled in a given week.

12.2.2 Rescheduled Contests. If contests are postponed by weather, institutions must make missed games up in the order they are missed. Conference contests must take precedent over non-conference and non-power rated games. Rescheduling of non power rated games between conference opponents can only occur if the trip is not made except on Sundays of the same trip.

12.2.3 Easter. No play will occur on Easter Sunday.

12.3 Statistics. Each institution will be required to report cumulative stats and game results to the Commissioner's office via the electronic transfer on a specific day and time set by the Commissioner's office. The reporting period will be determined by the WVIAC office.

12.4 Tournament Policies and Procedures

12.4.1 Tournament Administration. The Commissioner's office will be responsible for selection the tournament director and will furnish the team trophies.

12.4.2 Tournament Field. The Conference softball tournament field will consist of the top 8 teams in the final Conference standings.

12.4.2.1 The WVIAC tournament will be double elimination tournament.

12.4.3 Tournament Contests. All games will be regulation games according to NCAA tournament rules. The eight (8) run rule will be in effect in all game excluding the championship game.

12.4.4 Selection of Officials. The Conference supervisor of officials will select the tournament umpires. Three umpires will be used in all tournament games.

12.4.5 Seeding of the Tournament. Seeding for the conference tournament will be based on the order of finish in regular season competition.

12.4.6 Tournament Date. The softball tournament will be held no later than one week prior to the NCAA regional tournament. If the tournament is not completed by the time of the regional selections are made due to weather, the highest ranked team in the winners
12.4.7 All Tournament Team Selection. There shall be a fifteen player all tournament team selected. This team shall consist of four infielders, three outfielders, two pitchers, one catcher, and two utility players. The tournament director shall name the selection committee. The tournament host shall furnish the all-tournament trophies.

12.4.8 Field Specifications. The NCAA post-season minimum field distances will apply for Conference tournament play.

12.4.9 Official Game Ball. Official balls for tournament play will be furnished by the Conference through a ball adoption agreement.

12.5 All Conference Team/ Coach of the Year

12.5.1 Nominations. Coaches will have their nominations for all-conference to the Commissioner's office by April 15. They will consist of their best six players. Selection of the all-conference team is to be based on the total number of votes and not by position.

12.5.2 Balloting. The Commissioner will compile the list of all nominees and send such to all coaches, along with a ballot, prior to the Conference tournament.

12.5.3 Voting. Ballots are to be faxed to the Commissioner's office at a date determined by the Commissioner. COACHES MAY NOT VOTE FOR THEIR OWN PLAYERS.

12.5.4 All Conference Team Composition. The All-Conference team shall consist of four infielders, three outfielders, two pitchers, one catcher, and two additional players. A separate nomination will be made and voted on for a "Player of the Year" and "Pitcher of the Year" by the coaches.

12.5.5 Second Team. Second Team listing will be announced made up of players nominated who receive two or more votes but do not make up all conference. An Honorable Mention list will be announced made up of players nominated who receive one vote but are not otherwise listed.

12.5.6 Coach of the Year. The coach of the year will be chosen by a vote of the coaches.

12.6 Softball Coaches Committee. There will be two regular meetings per year of the Softball coaches. These meetings will be on a date in January selected by the coaches committee and at the Conference Tournament.
13 — Men’s Tennis

13.1 Schedule

13.1.1 Maximum Number of Contests. The WVIAC will allow member institutions to compete in the maximum number of contests as permitted by the national association legislation for Men’s Tennis (NCAA Bylaw 17.22). Scheduling on a yearly rotating basis will be used for Conference matches.

13.1.2 Conference Schedule. Scheduling on a yearly rotating basis will be used for Conference matches. The schedule will be made at the coaches meeting prior to the conference tournament. All individual institutional schedules must be sent to the Conference office by October 15.

13.1.3 Conference Matches and Standing. Each team must schedule all other conference teams at least once. Only one match will be used for the conference standings. These matches will be designated at the time of scheduling and will rotate each year.

13.2 General Policies. Intercollegiate tennis is so structured that when teams compete, the best players play one another, the second best players play one another and so on down through six singles positions. In doubles, the coach must arrange their team so that the best possible combination plays first doubles, the best combination of the remaining players plays second doubles, and the best combination of the remaining players plays third doubles.

13.3 Regular Season. If an injury occurs during the regular season before the beginning of a regular season match, the team lineup will be moved to fill the missing position. After the match has begun, if an injury or illness occurs in doubles, a substitute will be allowed for the singles match affected.

13.4 Dual Match Play

13.4.1 Format. A dual match shall consist of six singles matches and three doubles matches played according to the aforementioned rules. A team must win at least five of these matches to win the dual match.

13.4.2 Exchange of Lineup. Prior to the match, the coaches will exchange lineups for both singles and doubles. After these lineups are exchanged, substitutions and/or alterations may be made with the common consent of both coaches.

13.4.3 Scoring Display. Singles sticks and scoreboards must be used for singles matches between conference opponents for both dual and championship matches.

13.4.4 Game Ball. The ball approved by the conference at the time of the event is to be used in all WVIAC dual matches and WVIAC tournament play.

13.4.4.1 For conference matches, new balls will be given to players who have split sets, if one player requests them.

13.4.5 Team Scoring. Team scoring will be the scoring system in place nationally at the time of the match.

13.5 WVIAC Tournament Administration

13.5.1 Tournament Date. The men’s conference championship tournament will be held for member institutions on Friday and Saturday, two weeks prior to the NCAA Regional at a pre-determined site.
13.5.2 Conference Champion. The WVIAC tournament champion will be declared the conference champion for purposes of consideration for advancement to the NCAA Division II tournament.

13.5.3 Administration of the Tournament. The tournament director, liaison, and tournament referee shall be responsible for administering the tournament.

13.5.4 Tournament Referee. The tournament referee will be responsible for all on court decisions and their decisions will be final.

13.5.5 Tournament Format. The tournament shall consist of team competition played using the current NCAA Division II format. Matches will be completed when the fifth point is scored. Any matches still on court will be stopped at that point.

13.6 WVIAC Tournament

13.6.1 Adjustment for Injury. For the WVIAC tournament, in case of injury or illness, lineups will be moved up to fill the position prior to the beginning of the scheduled tournament match. If injury or illness occurs during the playing of the tournament, substitutions will be allowed for the singles match affected.

13.6.2 Tournament Format. Doubles matches are played at the beginning of all matches before singles. Matches moved indoors may begin with singles if agreed upon by the participating coaches.

13.6.3 Individual Conduct. It is the responsibility of the individual players to conduct the match according to the rules of the game, including the calling of his lines.

13.6.4 Rules of the Tournament. The WVIAC tournament will be governed according to the following rules and in the order listed: WVIAC, NCAA, ITA/USTA.

13.6.5 Coaching Permitted. Coaching during a match is permitted, but it may be done by only one coach or one player from the competing player’s team to be designated prior to the start of play. Such coaching must not interfere with continuous play and may be done only in a changeover or between sets.

13.6.6 Entering Playing Area. Only the competing players shall be on the court during play. Only in the case of an injury may a coach or another player enter the playing area, other that for coaching at a permissible times.

13.7 Tournament Seeding. Seeding for the conference championship tournaments will be based upon the win/loss record of teams in regular season conference matches.

13.7.1 Accounting for Missed Conference Matches. When teams are not able to complete their regular season matches and there is a question concerning the position or seed of the teams involved, the following procedure will be used:

13.7.1 (a) Results of head to head match play

13.7.1 (b) Record vs conference teams progressing down until the tie is broken.

13.7.1 (c) Results of any matches with common opponents.

13.7.1 (d) The decision of the seeding committee chaired and convened by the WVIAC commissioner and two coaches of teams not involved,

13.7.2 Championship Format:

First Round: Friday with play beginning at 9:00 AM:
MATCH #1 - 8 vs 9, MATCH #2 - 7 vs 10, MATCH #3 – 6 vs 11
West Virginia Intercollegiate Athletic Conference

Quarter Final Round: Friday with play beginning at 1:00 PM:

MATCH #4 – 1 vs winner of match #1, MATCH #5 – 4 vs 5
MATCH #6 – 3 vs winner of match #3, MATCH #7 – 2 vs winner of match #2

Semi Final Round: Friday with play beginning at 5:00 PM:

MATCH #8 - winner of match #4 vs winner of match #5
MATCH #9 - winner of match #6 vs winner of match #7

Final Round: Saturday with play beginning at 9:00 AM:

MATCH #10 – winner of match #8 vs winner of match #9

(Switch team that starts first in alternating years)

13.8 Awards

13.8.1 All Conference Selection Process:

13.8.1.1 Each coach may nominate up to six players for all conference.

13.8.1.2 A player must have participated in at least six regular season conference matches to be eligible to be nominated.

13.8.1.3 Pertinent statistical information must be submitted along with each nomination.

13.8.1.4 Coaches will vote for ten players from the list of those nominated, ranking the players from one to ten with ten being their first choice and so on through 1. The ten players with the highest number of point will be named all conference. Coaches may not vote for their own players.

13.8.1.5 The player with the highest number of points in the voting will be named the WVIAC player of the year.

13.8.2 Rookie of the Year

13.8.2.1 Qualification. The rookie of the year is defined as a student athlete who is in his/her first year of intercollegiate competition.

13.8.2.2 Nomination Process. Each coach will be allowed to nominate one player for rookie of the year. This nomination will be included on the all conference nomination form and must include pertinent statistical information. The rookie of the year may also be named to the all conference team.

13.8.2.3 Voting Process. Coaches will vote for the rookie of the year on the same ballot as the all conference voting. Coaches may not vote for their own player for rookie of the year.

13.8.2.4 Recognition. The rookie of the year will receive a certificate.

13.8.3 Coach of the Year. The Men’s Tennis coach of the year award will be name the “Harold E. Martin Coach of the Year Award” in honor of the late Harold E. Martin, former tennis coach at West Liberty University.

13.8.3.1 Selection Process. Coaches will vote for the coach of the year award at the meeting prior to the conference championship tournament.
13A — Women’s Tennis

13A.1 Schedule

13A.1.1 Maximum Number of Contests. The WVIAC will allow member institutions to compete in the maximum number of contests as permitted by the national association legislation for Men’s Tennis (NCAA Bylaw 17.22). Scheduling on a yearly rotating basis will be used for Conference matches.

13A.1.2 Conference Schedule. Scheduling on a yearly rotating basis will be used for Conference matches. The schedule will be made at the coaches meeting prior to the conference tournament. All individual institutional schedules must be sent to the Conference office within two weeks.

13A.1.3 Conference Matches and Standings. Each team must schedule all other conference teams at least once. Only one match will be used for the conference standings. These matches will be designated at the time of scheduling and will rotate each year.

13A.2 General Policies. Intercollegiate tennis is so structured that when teams compete, the best players play one another, the second best players play one another and so on down through six singles positions. In doubles, the coach must arrange their team so that the best possible combination plays first doubles, the best combination of the remaining players plays second doubles, and the best combination of the remaining players plays third doubles.

13A.3 Regular Season. If an injury occurs during the regular season before the beginning of a regular season match, the team lineup will be moved to fill the missing position. After the match has begun, if an injury or illness occurs in doubles, a substitute will be allowed for the singles match affected.

13A.4 Dual Match Play

13A.4.1 Format. A dual match shall consist of six singles matches and three doubles matches played according to the aforementioned rules. A team must win at least five of these matches to win the dual match.

13A.4.2 Exchange of Lineup. Prior to the match, the coaches will exchange lineups for both singles and doubles. After these lineups are exchanged, substitutions and/or alterations may be made with the common consent of both coaches.

13A.4.3 Scoring Display. Singles sticks and scoreboards must be used for singles matches between conference opponents for both dual and championship matches.

13A.4.4 Game Ball. The ball approved by the conference at the time of the event is to be used in all WVIAC dual matches and WVIAC tournament play.

13A.4.4.1 For conference matches, new balls will be given to players who have split sets, if one player requests them.

13A.4.5 Team Scoring. Team scoring will be the scoring system in place nationally at the time of the match.

13A.5 WVIAC Tournament Administration

13A.5.1 Tournament Director. The commissioner shall select the tournament directors.

13A.5.2 Use of Ball. For tournament play, new balls will be given to the players who have split sets, if one of the player request them.

13A.5.3 Eligibility to Compete in Tournament. A player must play in four conference matches and be a member of a viable team in order to be eligible to participate in the
conference tournament. Viable is defined as being able to field enough players to win a dual match (score 5 of more points).

13A.6 WVIAC Tournament

13A.6.1 Tournament Date. The women’s conference championship tournament will be held on the third complete weekend of October at a pre determined site.

13A.6.2 Determination of Conference Champion. The WVIAC tournament champion will be declared the conference champion for purposes of consideration for advancement to the NCAA Division II tournament.

13A.6.3 Administration of Tournament. The tournament director, liaison, and tournament referee shall be responsible for administering the tournament.

13A.6.4 Referee’s Decision. The tournament referee will be responsible for all on court decisions and their decisions will be final.

13A.6.5 Tournament Format. The tournament shall consist of team competition played using the current NCAA Division II format. Matches will be completed when the fifth point is scored. Any matches still on court will be stopped at that point.

13A.6.6 Adjustment for Injury. For the WVIAC tournament, in case of injury or illness, lineups will be moved up to fill the position prior to the beginning of the scheduled tournament match. If injury or illness occurs during the playing of the tournament, substitutions will be allowed for the singles match affected.

13A.6.7 Format. Doubles matches are played at the beginning of all matches before singles. Matches moved indoors may begin with singles if agreed upon by the participating coaches.

13A.6.8 Individual Conduct. It is the responsibility of the individual players to conduct the match according to the rules of the game, including the calling of her lines.

13A.6.9 Rules of the Game. The WVIAC tournament will be governed according to the following rules and in the order listed: WVIAC, NCAA, ITA/USTA.

13A.6.10 Coaching Permitted. Coaching during a match is permitted, but it may be done by only one coach or one player from the competing player’s team to be designated prior to the start of play. Such coaching must not interfere with continuous play and may be done only in a changeover or between sets.

13A.6.11 Entering the Playing Area. Only the competing players shall be on the court during play. Only in the case of an injury may a coach or another player enter the playing area, other that for coaching at a permissible times.

13A.7 Tournament Seeding. Seeding for the conference championship tournaments will be based upon the win/loss record of teams in regular season conference matches.

13A.7.1 Accounting for Missed Conference Matches in Seeding. When teams are not able to complete their regular season matches and there is a question concerning the position or seed of the teams involved, the following procedure will be used:

13A.7.1 (a) Results of head to head match play

13A.7.1 (b) Record vs conference teams progressing down until the tie is broken.

13A.7.1 (c) Results of any matches with common opponents.
13A.7.1 (d) The decision of the seeding committee chaired and convened by the WVIAC commissioner and two coaches of teams not involved,

13A.7.2 Championship Format:
First Round: Friday with play beginning at 9:00 AM:
MATCH #1 - 8 vs 9, MATCH #2 - 7 vs 10, MATCH #3 – 6 vs 11
Quarter Final Round: Friday with play beginning at 1:00 PM:
MATCH #4 – 1 vs winner of match #1, MATCH #5 – 4- vs 5
MATCH #6 – 3 vs winner of match #3, MATCH #7 – 2 vs winner of match #2
Semi Final Round: Friday with play beginning at 5:00 PM:
MATCH #8 - winner of match #4 vs winner of match #5
MATCH #9 - winner of match #6 vs winner of match #7
Final Round: Saturday with play beginning at 9:00 AM:
MATCH #10 – winner of match #8 vs winner of match #9
(Switch team that starts first in alternating years)

13A.8 AWARDS

13A.8.1 All Conference Selection Process:
13A.8.1.1 Each coach may nominate up to six players for all conference.
13A.8.1.2 A player must have participated in at least sin regular season conference matches to be eligible to be nominated.
13A.8.1.3 Pertinent statistical information must be submitted along with each nomination.
13A.8.1.4 Coaches will vote for ten players from the list of those nominated, ranking the players from one to ten with ten being their first choice and so on through 1. The ten players with the highest number of point will be named all conference. Coaches may not vote for their own players.
13A.8.1.5 The player with the highest number of points in the voting will be named the WVIAC player of the year.

13A.8.2 Rookie of the Year
13A.8.2.1 Qualification. The rookie of the year is defined as a student athlete who is in his/her first year of intercollegiate competition.
13A.8.2.2 Nomination Process. Each coach will be allowed to nominate on player for rookie of the year. This nomination will be included on the all conference nomination form and must include pertinent statistical information. The rookie of the year may also be named to the all conference team.
13A.8.2.3 Voting Process. Coaches will vote for the rookie of the year on the same ballot as the all conference voting. Coaches may not vote for their own player for rookie of the year.
13A.8.2.4 Recognition. The rookie of the year will receive a certificate.
13A.8.3 Coach of the Year. The Women’s Tennis coach of the year award will be name the “Harold E. Martin Coach of the Year Award” in honor of the late Harold E. Martin, former tennis coach at West Liberty University.

13A.8.3.1 Selection Process. Coaches will vote for the coach of the year award at the meeting prior to the conference championship tournament.
14 — Track and Field

14.1 Meet Format. The Conference meets will be run and governed by the track rules of the association designated for post season competition by the Conference.

14.1.1 Championship Meet Format. In the WVIAC meet, if four or more full teams participate, follow NCAA scoring rules. If less than four full teams (either men’s or women’s) compete, score only four places with points awarded set at 5-3-2-1. Full teams are comprised of fourteen or more members participating.

14.2 Games Committee. The track coaches will select a Games Committee at the spring seeding meeting to be composed of the permanent meet director, the track committee chair, and two additional conference track coaches. They will be responsible for governing the WVIAC meet. In addition this committee will also serve as the appeals committee if needed.

14.2.1 Appeal Process. The appeal process outlined in the NCAA track rules will be used in the WVIAC meet and the meet director will be charged with preparing the document to be used for the appeals process. If the appeal is denied, the money collected will be held by the Conference office until the following year and will be used to meet the cost of the meet. This process is to discourage unnecessary appeals.

14.3 Host Institution. The host school will be responsible for obtaining all officials and the conduct of the meet.

14.4 Event Schedule. Those track and field events run in the Track Championship of the national association selected by the Conference for post season competition will be the events held at the Conference Track Meet so long as a minimum of four (4) competitors enter the event.

14.5 Conference Track Record. Official track records are set only in the Conference Meet.

14.6 All Conference Selection. All-Conference will be those individuals who win an event and members of a winning relay team.

14.7 Determination of Conference Champion. The winner of the Conference Meet will be declared Conference Champion.

14.8 Power Rating. The Conference will recognize an official power rating for track and field. The ranking will utilize a combination of national criteria currently in place for other sports and the conference honor roll currently being used to establish event participation and seeding for the Conference meet.
15 — Volleyball

15.1 Regular Season

15.1.1 Maximum Number of Contests. The WVIAC will follow the maximum number of contests allowed by the national association to which the Conference is affiliated.

15.1.2 Conclusion of the Regular Season. All regular season play must be concluded no later than the Saturday prior to the WVIAC volleyball tournament.

15.2 Schedule Procedure. The WVIAC schedule is a single round-robin format. Any contests versus league opponents outside of the designated round-robin will not count in the conference standings.

15.3 General Policies

15.3.1 Rules of the Game. Official NCAA rules shall be used for all matches.

15.3.2 Officials. All matches hosted by a WVIAC team vs outside opponents must use officials assigned by the WVIAC volleyball officials supervisor and paid the conference established rate.

15.3.3 Determination of Conference Champion. The winner(s) of the regular season are declared the conference champions. The WVIAC Tournament champion receives automatic qualification into the NCAA Tournament.

15.4 Home Team Courtesy. Home teams shall provide visiting team with warm up balls for all conference matches.

15.5 Warm-Up Protocol. The following protocol will be used for all matches, including the conference tournament. It is to be administered by the match officials:

60 MINUTES PRIOR TO MATCH - HOME TEAM - ENTIRE COURT
50 MINUTES PRIOR TO MATCH - VISITING TEAM - ENTIRE COURT
40 MINUTES PRIOR TO MATCH - BOTH TEAMS SHARE COURT FOR DEFENSIVE WORK
20 MINUTES PRIOR TO MATCH - BOTH TEAMS SHARE COURT – HITTING
15 MINUTES PRIOR TO MATCH - SERVING TEAM WILL HIT
10 MINUTES PRIOR TO MATCH - RECEIVING TEAM WILL HIT
5 MINUTES PRIOR TO MATCH - 2 MINUTES SERVING
3 MINUTES PRIOR TO MATCH - CAN BE USED FOR INTRODUCTIONS OR NATIONAL ANTHEM

15.6 Designation Process of the All Conference Team

15.6.1 Each coach shall send a list of no more than six (6) of his / her own players, on a blank provided, to the Conference Office two (2) weeks prior to the Conference Tournament.

15.6.2 These nominees shall make up the final ballot which will be sent to the coaches the week before the Conference Tournament begins.

15.6.3 The final ballot shall be returned to the Commissioner's office, via fax, by a date determined by the Commissioner and before the tournament begins.

15.6.4 Procedures for voting for ALL CONFERENCE TEAM:
15.6.4.1 Voting shall be on one page (front side only).
15.6.4.2 Coaches shall vote in an open forum for the top nine (9) players: coaches should vote for at least one setter and one libero.
15.6.4.3 The second nine (9) players shall be scored by the Commissioner. The number one shall receive nine (9) points, the number two player shall receive eight (8) points, down to the 9th player who would receive one (1) point.
15.6.4.4 The Commissioner shall count the ballots and the teams will be announced at the awards ceremony following the tournament.
15.6.4.5 A coach cannot vote for his / her own players on the final ballot.
15.6.4.6 There shall be nine (9) first team players chosen, nine (9) second team players chosen and no more than nine (9) Honorable Mention players chosen. (To be included on the Honorable Mention list, a player must have been on at least two (2) ballots).
15.6.4.7 The WVIAC shall award ALL CONFERENCE plaques to the First Team and certificates to the Second Team and Honorable Mention.
15.6.4.8 A six-player All-Freshman team will be selected in a similar manner to the all-conference team with the player receiving the most votes being designated the Freshman of the Year.

15.7 Designation of the Player of the Year Award. The Player of the Year shall be the player receiving the most votes on the All Conference voting.

15.7.1 The Award. The WVIAC shall award the Player of the Year Award.

15.8 Designation of the Coach of the Year. The Volleyball Coaches shall vote on the Coach of the Year and return the ballot to the tournament director at the meeting prior to the start of the tournament.

15.8.1 The Coach of the Year Award shall be awarded by the WVIAC.

15.9 Reporting of Statistics. Each team is responsible for reporting cumulative stats weekly electronically using the StatCrew software at a time to be determined by the WVIAC Office. Player of the week nominations will be included in the weekly report. Match results are to be reported within 12 hours of completion of the contest.

15.10 Tournament Policies and Procedures

15.10.1 Format. The top twelve teams in the league standings shall qualify for the conference tournament. Teams 1-4 will receive a first round bye. 5-12, 6-11, 7-10, 8-9 will play in the opening round. (eff. 7/08)

15.10.2 Tournament Date. The tournament shall be held the week prior to the NCAA Regional tournament.

15.10.3 Tournament Director. The tournament director must receive the tournament entry information from teams by the deadline set by the director.

15.10.4 Eligibility to Compete. Only those players whose names were listed on the eligibility form may be listed on the official roster.

15.10.5 Coaches Meeting. There shall be a meeting of all coaches involved in the tournament prior to the first scheduled match. The tournament director shall be responsible for conducting the meeting.
15.10.6 Officials Meeting. There shall be a meeting of all officials involved in the tournament prior to the first scheduled match. The WVIAC Supervisor of Volleyball officials shall be responsible for conducting the meeting.

15.10.7 Rules Interpretation. If deemed necessary to clarify rules interpretation, the WVIAC Supervisor of Volleyball Officials shall render the ruling.

15.10.8 Tournament Seeding. The WVIAC Office shall seed the teams in a standard single elimination format. There will be no consolation match.

15.10.9 Tie Breaking Process for Seeding. Tie-breaking procedure for seeding is as follows: (a.) head to head match results, (b.) total sets won/lost vs. tied teams, (c.) total conference sets win/loss percentage, (d.) coin toss. (eff. 7/08)

15.10.10 All Tournament Team. The ALL TOURNAMENT TEAM shall be selected by a committee approved by the coaches. There shall be twelve (12) players on the ALL TOURNAMENT TEAM, one of these being designated as the MOST VALUABLE PLAYER.

   a. Each member of the ALL TOURNAMENT TEAM shall be awarded a plaque.
   b. The MOST VALUABLE PLAYER shall have a different award.
16 — Officials

16.1 Officials ratings will be assigned by the supervisors of officials.

16.2 The supervisors of officials will always be happy to discuss officials with head coaches and review and discuss tapes of games at any time. Voluntary evaluation by coaches will be welcomed and encouraged, both in writing and by phone, to the supervisor and will be considered in, but will not determine, supervisor and observer ratings.

16.3 All ratings will be confidential and available only to the commissioner, supervisor, and observers.

16.4 All observer reports, including those of the supervisor, will be confidential, unless problems in the area of game administration are included, in which case these portions of the reports will be forwarded to the athletic director through the commissioner's office.

16.5 All officials assignments will be made by the supervisors.

16.6 Selection and appointment of the supervisors will be the responsibility of the commissioner.

16.7 Observers will be selected and trained by the supervisors in consultation with the commissioner.

16.8 Communication concerning matters of officiating from coaches should be directed to the supervisors, not to the commissioner.

16.9 The supervisor will be the person designated to make rulings on the administration of the published rules of the game for the conference.
17 — Athletic Trainers

17.1 **Name.** The name of the group will be the WVIAC Athletic Trainers Committee.

17.2 **Purpose.** The WVIAC Trainers Committee will operate under the policies of all other WVIAC standing committees.

17.3 **Determination of Policy**

17.3.1 A quorum of eight members is needed to conduct business.

17.3.2 A simple majority of members in attendance at a meeting will ratify policy.

17.4 **Host Team Trainer Responsibility for WVIAC Championship Events**

17.4.1 **Athletic Trainer for Championship.** It will be the responsibility of all institutions who host WVIAC Championship events to certify that certain criteria in the area of trainer's responsibility will be provided.

17.4.2 **Arrangement of Athletic Trainer for Off-Campus Championship.** In events which are held at off campus sites, or at campus sites where no certified trainer is on staff, it will be the responsibility of the Athletic Trainers Committee to work with the Commissioner or the host institution to provide the coverage for the event.

17.4.3 **Athletic Trainer Honorarium.** The host trainer at the WVIAC basketball and volleyball championship will receive an honorarium of $150.00 per day for the event. This cost will be included in the budget for the event.
18 — Athletic Administrators Meeting Protocol

18.1 Receipt of Materials. All proposals to be considered for a scheduled meeting must be received by all WVIAC AD's and the Commissioner at least two weeks prior to the meeting date. Items not meeting this deadline will not be considered.

18.2 Standing Committee Reports. Standing committee reports will be received during the morning session of the meeting. The Chair or their designee of each respective standing committee must present the proposals for consideration to the Athletic Administrators. Items will not be considered if they are not presented in this protocol.

18.3 Proposals for Consideration. Proposals will be considered for action by the athletic directors in the afternoon session. All proposals must be moved by an Athletic Director. Three possible courses of action for each item may occur. They are:

   A) If the proposals well written, (i.e. grammatically correct, loopholes closed, etc.) it can be moved by an AD. The proposal will then be considered for discussion and vote.

   B) If the proposal needs modification, it can be rewritten by the Athletic Directors and then moved by an AD. The proposal will then be considered for discussion and vote.

   C) The proposal can be returned to the standing committee.

18.4 Special Notes:

   18.4.1 Minutes from standing committee meetings are not the same as proposals. All proposals must be submitted on the WVIAC form. These forms are available from the WVIAC office. It is appropriate to list any background or history that will assist the AD's in their consideration of the proposal.

   18.4.2 Standing committees must send minutes of their meetings to all WVIAC AD's and the Commissioner within two weeks after the completion of the meeting, regardless of whether they have proposals or not.
19 – SPORTS INFORMATION DIRECTOR

19.1 Sports Information Contact. Each member institution shall have a sports information contact (referred to as SID in the rest of this section) that can competently fulfill the profession’s minimum responsibilities.

19.2 Updating of Schedules and Rosters. For each sport, the SID shall produce a schedule and roster that includes name, class, position, hometown, and high school. All schedules and rosters shall be sent to the WVIAC office and be readily available if requested by members of the media and other institutions.

19.3 Timely Updating of Statistics. Each SID shall maintain accurate and timely statistics (updated no later than the day of the contest). Updated statistics should always be available for release to the media and other institutions.

19.4 Deadlines for Reporting of Information to Conference Office. The SID shall adhere to the deadlines set by the Conference office. The league’s most common deadline is the weekly reporting deadline. Each SID is responsible for completing all of the WVIAC’s weekly reporting forms and emailing them to the league office no later than 9 a.m. each Monday. Late forms will be excluded from the WVIAC’s weekly report and NCAA statistical rankings.

19.5 Professional Courtesy. The SID shall meet deadlines set by other member SID’s. Each SID shall be aware of requests from SID’s within the Conference (and all SID’s for that matter) and make every effort possible to fill each request in a timely manner.

19.6 For Home Contests. The SID shall provide the following when hosting football, men’s basketball, and women’s basketball contests:

19.6.1 Space for opponents SID to work comfortably.

19.6.2 Access to a telephone, high speed internet and fax machine before, during, and after the game.

19.6.3 Complete and accurate statistics (usually no later than 30 minutes after a football game, 15 minutes after a basketball game).

19.6.3.1 The football stat package shall include at least a scoring summary, team statistics, individual statistics, and play by play (typed if possible). Defensive statistics and a drive chart are also recommended.

19.6.3.2 For men’s and women’s basketball games, a copy of the half-time and final box scores should be provided. All box scores should include “minutes played”.

19.7 Updates for All Sports. In other sports, the host SID should, when asked, make every possible effort to provide opposing schools with pertinent information (i.e. final scores, goal scorers, race results, etc.).

19.8 Professional Press Box. Each SID shall maintain a professional working environment in the press box and at press row. Specifically, host statisticians should never show bias toward any team.
Each member institution of the West Virginia Intercollegiate Athletic Conference must comply with all of the requirements and policies of the National Collegiate Athletic Association and of the WVIAC. To assure that each student athlete in the WVIAC has a superior quality experience and a genuine competitive environment, the Conference also requires each member institution to comply with the following standards.

1. Standards for Athletic Administration

A. Athletic Director
   Each institution must effectively administrator its athletic program and devote at least 0.75 FTE to the athletic director function.

B. Compliance Coordinator
   Each institution must effectively oversee compliance and devote at least 0.75 FTE (for football-sponsoring institutions) or 0.50 FTE (for non-football institutions) to the compliance coordinator function.
   Each institution must use all four compliance software models of the NCAA Compliance software online and grant the conference office read-only access: eligibility, recruiting, financial aid, and playing and practice season.

C. Sports Information Director
   Each institution must effectively communicate athletic information and devote at least 0.75 FTE to the sports information function.
   Each institution must post its athletic schedules, scores, and records electronically for easy access, and must meet all WVIAC and NCAA statistics, schedule, and roster deadlines.

D. Faculty Athletic Representative
   Each institution must designate a Faculty Athletic Representative who reports directly to a non-athletic institutional officer.
   Each institution must devote at least 0.2 FTE to the Faculty Athletic Representative function.

E. Senior Women’s Administrator
   Each institution must designate a Senior Women’s Administrator who has administrative duties and responsibilities for the entire athletic program.

F. Athletic Trainers
   Each institution must provide effective athletic training support and have at least one full-time certified athletic trainer on campus.
   Football-sponsoring institutions must have a minimum of two full-time certified athletic trainers on campus during football season.

G. NCAA/WVIAC Service
Each institution must accept its share of responsibility for NCAA and WVIAC administrative service.

Each institution must be represented annually at two-thirds of the WVIAC board meetings and athletic directors’ meetings.

Each institution must be represented at one-half of the SWA, FAR, and WVIAC trainers' meetings.

Each institution must be represented at least once every two years at the NCAA national convention.

2. Standards for Athletic Competition

A. Athletic Participation

Each institution must maintain conference approval for participation in ten intercollegiate sports.

For every approved sport, each institution must annually provide the WVIAC Commissioner with evidence that:

- Coaching support is adequate;
- Roster size is twice the number of athletes typically in a game at any given time;
- One-half of the roster is comprised of one-sport athletes; and
- The team has won 10% of its Conference games over the past two seasons.

B. Institutional Support

Each institution must maintain safe athletic facilities that meet NCAA standards.

A game manager must be provided for each contest, and coaches may not be the game manager in team sports.

All grants-in-aid must comply with NCAA standards.

The Commissioner of the WVIAC is responsible for the implementation of these requirements. The actions the Commissioner may take against any institution deemed not to be complying with one or more of these requirements includes a letter of warning, fines, probation, sanctions, and/or recommending to the Board of Directors suspension of membership or dismissal of the institution from the WVIAC. Suspension of membership or dismissal of the institution from the WVIAC requires a two-thirds vote of the Board of Directors.