



Glenville State Athletics – Compliance Office
PROSPECTIVE STUDENT – ATHLETE
TRANSPORTATION REPORT

To be completed by the Head Coach and prospect following an official visit then submitted with Expense Report to the Athletic Director.

Name: _____ Sport: _____

Address: _____
Street City State Zip

Arrived Campus: _____
Date Time

Departed Campus: _____
Date Time

Point of Origin: _____
Date Time

Mode of Transportation:

_____ Airfare \$ _____
_____ Personal Car Total Round – Trip Mileage *: _____ miles X \$0. _____ /mile = \$ _____

*Must calculate mileage on Mapquest.com and attach a printout to this form

Prospect's Relationship to Owner of Vehicle: _____ Parent _____ Self _____ Other*
*If other, please provide owner's name & relationship: _____

Who traveled with the Prospect? _____

_____ Taxi \$ _____
_____ Other Explain: _____

In accordance with NCAA legislation, anytime a prospect travels by automobile on an official paid visit, the institution may pay round-trip expenses to the prospect incurring the expense at the same mileage rate it allows its own personnel. Any automobile may be used by the prospect, provided the automobile is not owned or operated or is use arranged by the institution or any representative of its athletics interests.

Therefore, this is to acknowledge that I have received \$ _____ from Glenville State College as reimbursement for mileage from automobile transportation for _____ miles.

OR I incurred \$ _____ for other means of transportation costs (e.g. taxi cab fare, airfare).

PROSPECT SIGNATURE: _____

DATE: _____

RECRUITING COACH

SIGNATURE: _____

DATE: _____