



Office of Housing and Residence Life Student Housing Application



Name: _____ Male _____ Female
Last First Middle Initial

Home Address: _____
Street City State Zip Code

E-mail Address: _____ Date of Birth: _____
Month/Day/Year

Parents' or Guardian's Name: _____

Home Phone: _____ Emergency Phone: _____

Social Security Number and/or Student ID# _____

Currently enrolled at Glenville? _____ Cell Phone: _____

Completed number of hours expected at beginning of semester: _____

If new transfer, name of last college/university attended: _____

Have you ever committed and/or been convicted of a crime? _____ Yes _____ No
If yes, please explain: _____

Disabilities or medical conditions which need accommodations? _____
(Please refer to Frequently Asked Questions for more information)

Applying for term beginning: Fall 20 _____ Spring 20 _____ Summer 20 _____

Signature: _____ Date: _____

Signature: _____ Date: _____
Signature of Parent or Guardian if applicant is under 18 years of age

Room Reservation Fee: A seventy-five dollar (\$75.00) fee is required of all students without exception. Applications cannot be processed without the reservation fee. Make checks payable to Glenville State College. We do not recommend mailing cash.

The following are required by the Office of Housing and Residence Life for an applicant to receive a housing assignment:
_____ Application _____ \$75.00 Reservation Fee
Additional information regarding these items is found on the reverse of this application.

OFFICE USE ONLY
Date Received: _____ Time Received: _____ Received by (initials): _____
Payment Method: Check # _____ Cash _____ Receipt # _____ Money Order # _____
Final Room Placement: _____

Frequently Asked Questions about Housing and Residence Life

When do I get a room assignment?

The first step in obtaining a room in one of our Residential Facilities at Glenville State College is to obtain a Housing Application. In early November, housing applications are mailed to all students that have been accepted for admission to the College. Mail your completed housing application and a check or money order for the Room Reservation Fee to:

**Housing & Residence Life
Glenville State College
200 High Street
Glenville, WV 26351**

When will I receive my room assignment?

Housing Assignments for new students for the fall semester are mailed the first week of July. Along with your room and residential facility assignment, you will receive the name of your roommate and his/her contact information.

How will you select my roommate?

It is impossible to guess whether or not a pair of strangers will make compatible roommates. We have asked you a few questions on this application that we have found useful in roommate matching. Although all residence halls are non-smoking, we do find that some non-smokers are sensitive to the smell of smoke that lingers on clothing, so we try not to match someone who identifies themselves as a smoker with an identified non-smoker, if possible. We have found that it usually helps to match "morning people" together to maximize the chances of a pair desiring a similar schedule. We also attempt to match individuals with similar majors and listed interests. We will only match you with someone from the same athletic team or campus organization if you specifically request that we do so. If you do request someone of the same athletic team, interest or organization, we will do our best to meet your request if another applicant has the same request.

Roommate requests: We will only match two applicants if BOTH request one another on their forms. After mid-summer it becomes increasingly difficult for us to place you with a specific person. If you request someone who has not yet applied for housing, it will delay your housing application and may reduce your chance of obtaining your facility and/or wing preference. We suggest that you are sure that the person you want to live with is definitely coming to Glenville, and that he/she send the application at about the same time as you submit yours.

What if my roommate and I arrive at school and we don't get along well at all?

There is an opportunity for you to change roommates. We do have everyone stay in their assigned rooms for the first two weeks of school. The primary reason is that we need to make sure everyone has moved in. Additionally, we want you to make sure that you really want to change rooms. If you do decide to change rooms, the first two weeks of classes are a great time to get to know some potential new roommates, take the time to get to know the person you think you might want to live with and make sure you really are moving to a better situation. We allow anyone who wants to change rooms to do so at the end of the second week of classes. During this week we will have Friendly Moving Day where we will allow students to change rooms, roommates, etc. Once you are on campus you may talk with your RA or RD for more information.

How do I get a single room?

There are no guarantees for single rooms for new residence hall students unless the need for the room is covered under the Americans with Disabilities Act and the proper documentation is filed through the Director of the Academic Support Center.

How do I get a room for a specific medical need?

We do our best to accommodate any special need that relates to a medical condition that falls under the Americans with Disabilities Act (ADA). We are able to provide the best accommodations if you contact us as early as possible. After July 1st, it becomes more difficult for us to provide the most ideal situations. Items that must be submitted as ADA requests include, but are not limited to: respiratory ailments, access-related needs (i.e. wheelchair accessibility, proximity to classrooms, etc.), medical singles, and proximity to residential facilities including restrooms. Special accommodations require medical documentation. Please contact us and the Director of the Academic Support Center as soon as possible if you need special accommodation paperwork and information.

What about food service?

All students living in College owned housing will purchase a meal plan for approximately \$1,700 per semester (this price changes every semester). Glenville State College offers the following three basic meal plans:

- Any 15 meals per week, plus \$150 per semester in "flex dollars" or
- Any 10 meals per week, plus \$250 per semester in "flex dollars" or
- Any 7 meals per week, plus \$350 per semester in "flex dollars."

Who must live in the Residential Facilities?

All unmarried Freshman and Sophomores are required to reside on campus in College Residence Housing Facilities as long space is available, unless they have been granted an exception. For more information regarding exceptions please contact the Office of Student Life.

How is the \$75.00 application fee used?

The seventy-five dollar (\$75) non-refundable application fee is used for processing of the application and for general up-keep of the residential living facilities. General damage to the public areas of the residential living facilities will be charged to each resident. Damage to an individual's room will be charged to the resident. Charges for damage occurring in a room where two people reside will be divided equally between the roommates unless one of the roommates claims responsibility. The improvements at Pioneer Village include laundry room upgrades, re-painting of rooms, and installations of day/night security cameras.

Mailing Address	Phone Number	E-mail Address
Glenville State College Housing and Residence Life 200 High Street Glenville, WV 26351	(304) 462-4114 or (304) 462-4111	Andrew.Lewis@glenville.edu or Jodi.Ocheltree@glenville.edu

If you have additional questions about housing accommodations, please contact us at (304) 462-4111, or e-mail life@glenville.edu. We welcome questions from parents, but strongly encourage parents to have the student call us whenever possible so that we may interact with him/her directly. Please keep in mind that any requests or changes to roommate or building requests, as well as changes and updates to the housing application must be made by the student applicant and not a parent, guardian, guidance counselor, coach, or friend.

Residence Hall Application Interest Survey

INSTRUCTIONS: The information gathered here will assist the Resident Directors in roommate placement. It is critical, as we strive for a successful roommate match, that incoming students answer every item on this form as truthfully as possible. When this survey is completed thoughtfully, the possibility for a positive roommate match is greatly enhanced.

SECTION 1: (Mutual request required)

Preferred Roommate (share a room) – Goodwin Hall

Name _____
Last First Middle Initial

Preferred Suitemate (share a bathroom) – Goodwin Hall

Name _____
Last First Middle Initial

Additional Housemates Preference – Pioneer Village

Name _____
Last First Middle Initial

Name _____
Last First Middle Initial

Name _____
Last First Middle Initial

Room assignments are driven by residential population needs, therefore we cannot guarantee that you will be placed with your requested roommate but we will make every attempt to grant these requests. Again, we cannot guarantee that any number of friends will be able to reside in close proximity to one another. However, we will make every attempt to accommodate all possible requests, especially if building preferences drawn from this form match.

1. Are you a first time college student? Yes No

2. Do you intend to represent Glenville State College in athletics? Yes No

If so, which sport do you hope to play?

<input type="checkbox"/> Basketball	<input type="checkbox"/> Golf	<input type="checkbox"/> Cross Country
<input type="checkbox"/> Track & Field	<input type="checkbox"/> Football	<input type="checkbox"/> Softball
<input type="checkbox"/> Volleyball	<input type="checkbox"/> Baseball	<input type="checkbox"/> Other: _____

3. What is your major? _____
Associate or Bachelor Degree? _____

If undecided, which area are you leaning toward?

<input type="checkbox"/> Education	<input type="checkbox"/> Business
<input type="checkbox"/> Criminal Justice	<input type="checkbox"/> Natural Resource Management
<input type="checkbox"/> Fine Arts	<input type="checkbox"/> Nursing
<input type="checkbox"/> Music	<input type="checkbox"/> Science/Math
<input type="checkbox"/> Behavioral Science	<input type="checkbox"/> Other: _____

SECTION 2: Specific Residential Facility Request (will be honored contingent upon the availability of room, and the date your room reservation fee was received in the Office of Housing & Residence Life).

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Goodwin Hall	Goodwin Hall	Pioneer Village	Pickens Hall
Double Room (have a roommate)	Single Room*	PV Single Rooms Only <i>must meet requirements, upperclassmen get priority</i>	Married Housing Scott Wing Apartments

* By marking Single you agree to pay the single room rate. Furthermore, you understand that there are a limited number of single rooms and you will be assigned a roommate if a single room is not available. If you are assigned a roommate, you will be charged the double room rate.

SECTION 3: Lifestyle Indicators (Complete even if you listed a preference in Section 1). All responses are completely confidential. Check all that apply.

- _____ 1. I am an absolute non-smoker and wish to room with a non-smoker.
- _____ 2. I am a non-smoker, but do not care if my roommate smokes.
- _____ 3. I am a smoker.
- _____ 4. I presently, or until recently have shared my room with a sibling or other relative.
- _____ 5. I wish to reside in an area where residents work together to create a quiet area conducive to studying.
- _____ 6. I normally go to bed before midnight on weekdays.
- _____ 7. I expect a residence hall room to be the primary place of study.
- _____ 8. I intend to be active in campus organizations.
- _____ 9. I am from a city with more than 50,000 residents.
- _____ 10. I am very neat and tidy.
- _____ 11. I generally keep my room a mess.
- _____ 12. I place high value upon my religious beliefs and those of others.
- _____ 13. I frequently study while listening to music or watching television.
- _____ 14. I will be staying at the College on weekends at least half of the time.
- _____ 15. I have an interest in computers.

Please note your preferences in music: (Check all that apply)

- | | | |
|-----------------------|-----------------|--------------------|
| _____ Country/Western | _____ Classical | _____ Rap |
| _____ Hard Rock | _____ Jazz | _____ Hip-Hop/R&B |
| _____ Soft Rock | _____ Reggae | _____ Other: _____ |