



Student Consent to Parent/Guardian Access to Educational Records

This form is to be used for the purpose of assigning rights of access to your Glenville State College (GSC) education records under the Family Educational Rights and Privacy Act of 1974, commonly known as FERPA or the Buckley Amendment. FERPA is a federal law that protects the privacy of your education records. FERPA conveys to your parents certain rights with respect to these records (NOTE: FERPA regulations define "parent" to include not only a court-appointed guardian, but anyone essentially performing that role, such as a grandparent). Those rights transfer to you when you reach the age of 18 or enroll in a postsecondary school.

Under FERPA, GSC may, at its discretion, disclose information in your education records, including financial and disciplinary records, to your parents either a) with your written consent, or b) without your consent, upon documentation of your financial dependency for tax purposes. Your age and your parents' custodial status are not factors in this context. If either parent claims you as a dependent on tax returns, then either parent may be afforded access to your GSC education records [34 CFR Sec. 99.31(a)(8)]. With certain exceptions, if you are financially independent of your parents, you must give written consent for GSC to disclose to them any information from your education records.

As are all academic institutions, Glenville State College is bound by FERPA in matters pertaining to rights of access and to disclosure of information in your education records. Subject to FERPA requirements and provisions, the College may provide access to said information in accordance with your declaration, as indicated below. (NOTE: Your declaration on this form will take precedence in any instance of a conflicting declaration made by you on other GSC forms.) Please check the applicable statement below, then sign, date, and submit this form to the Office of the Registrar. This certification will remain in effect for your entire enrollment period at GSC unless you notify the Registrar otherwise in writing.

CONSENT TO RELEASE DECLARATION:

_____ I consent to the release of my education records to the following individuals:

Mother/Guardian (Print) _____

Father/Guardian (Print) _____

_____ I do not consent to the release of my education records to my parents. (*This declaration is subject to challenge under the IRS tax status rule by parents, as described above.*)

TELEPHONE/E-MAIL ACCESS PIN:

A FERPA Pioneer Identification Number (PIN) must be used by the persons named above when requesting information from the Registrar's Office via phone or e-mail. Access will not be permitted over the phone or e-mail without this PIN. Please write in a six-digit PIN below. **Do not use your birth date, Social Security number, GSC ID, or any other GSC password/PIN as the basis for your PIN.**

PIN (Random six-digit alphanumeric combination): _____

Signature

Date

Printed Name

GSC ID #