

# Off-Campus Employment

*Job posted on 2014-03-05 by 00026579; posting expires on 2014-05-30*

**Employer:** Senior Community Service Employment Program

**Position:** Host Agencies

**Job Description:**

looking for host agencies, along with potential enrollees in Taylor, Doddridge, Harrison, Boone, Putnam and Raleigh, Mon and Preston counties. The role of the host agency is to provide work opportunities that encourage enrollees to develop marketable skills with the goal of entering or re-entering the workplace. The host agency interviews and selects qualified applicants whose training needs they can meet. In addition, SCSEP enables host agencies enhance their non-profit services.

I currently have the following positions waiting on applicants:

Taylor County: Receptionist, Mon County: Store clerk, receptionist, custodian, Harrison: library position, food service

**Qualifications:** N/A

**Perferred Major(s):** Undecided or None;

**Application Instructions:** All inquiries, please call Colleen Savage from Preston County Senior Citizens at 304-329-0464.