

Job posted on 2013-06-14 by matthew.thompson; posting expires on 2013-09-01

Employer: Healthcare Management Solutions LLC

Position: LTC Medical Facilities Surveyor

Job Description: Full Time, Permanent,

Healthcare Management Solutions LLC (HMS) is seeking potential candidates to fill anticipated LTC Medical Facilities Surveyor positions for a government contract.

The primary function of the Surveyor is to conduct on-site surveys consisting of: Recognition, Annual, Abbreviated, and For Cause surveys for compliance with regulations related to LTC facilities.

Duties and Responsibilities:

- Comply with CMS Principles of Documentation in maintaining and preparing records, reports, and correspondence related to the survey process.
- Complete documentation with accuracy and special attention to detail using appropriate language and technology.
- Verify all documentation supplies complete support rationale for all recommendations or findings.
- Submit documentation according to established time deadlines.
- Maintain current knowledge of CMS policies and procedures.

Qualifications: Qualifications:

- LTC experience.
- RN, Dietician, Pharmacist, Social Worker and/or Physician.
- Knowledge of the CMS survey process for LTC facilities.
- Knowledge relative to the evaluation of quality of care in all regulatory aspects of LTC facilities.
- Adult day care surveying experience a plus.
- Must be able to fulfill all job related travel associated with this position.

Minimum Education and Experience:

- Associate Degree required, Bachelor Degree preferred.
- SMQT required.
- Life Safety Code preferred.

Off-Campus Employment

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Preferred Major(s): Associates Degree - Forest Technology; Associates Degree - Land Surveying; Natural Resource Management - Applied Science; Natural Resource Management - Business/Management; Natural Resource Management - Criminal Justice; Natural Resource Management - Environmental Science; Natural Resource Management - Forest Technology; Natural Resource Management - Land Surveying Technology; Natural Resource Management - Landman Technology; Pre-Nursing;

Application Instructions: To apply: Please submit a current resume at www.hcmsllc.com by selecting the EMPLOYMENT

OPPORTUNITIES tab located at the top right side of the website. For additional information on this position, please contact the HMS Human Resources Department via email: hr@hcmsllc.com or via phone: 304.368.0288.