

# Off-Campus Employment

*Job posted on 2014-04-23 by 00026579; posting expires on 2014-05-09*

**Employer:** Catholic Charities

**Position:** Interim Services Coordinator (ISC)

**Job Description:** Part Time,

â€œDescription

-ISC will follow-up on child referrals; conduct family interviews to gather child and family information; assist families with initial linkages they may need; assist with eligibility determination and/or IFSP development; coordinate transition procedures as needed for the child and their family.

â€œJob Type

-Part Time

â€œLocation

-Morgantown Office

**Qualifications:** â€œQualifications

-Bachelors Degree from an accredited university in Human Services Field such as social work, early education, special education, elementary education, nursing, psychology, counselling, sociology, speech and language pathology or equivalent field of study; valid driverâ€™s license and dependable transportation; ability to work in a team environment.

**Application Instructions:** Please submit a resume, cover letter, and three references by Friday, May 9, 2014

to:

Wendy Miller

WV Birth to Three, RAU One

2000 Main Street, Suite 121

Wheeling, WV 26003