

Off-Campus Employment

Job posted on 2014-06-09 by joanna.distefano; posting expires on 2014-07-15

Employer: The West Virginia Center on Budget and Policy

Position: Outreach Coordinator

Job Description: Full Time,

The West Virginia Center on Budget and Policy seeks an outreach coordinator to build support for fiscal and economic policy that will improve the lives of vulnerable populations, children, and people of color. The outreach coordinator will build the Center's capacity through partnerships and the development of new relationships; help educate advocates, the media, and the public on policy proposals and issues; help coordinate and implement the work of Our Children, Our Future Campaign to End Child Poverty, produce opinion pieces, presentations, and other materials; and provide advocates, the media, policymakers and the public with timely, accessible, and credible research and analysis on issues impacting their communities.

Qualifications: Candidates should have:

- A relevant graduate degree or equivalent professional training along with a Bachelor's degree
- At least two years of professional experience working in policy analysis and/or advocacy, particularly with a focus on low-income individuals or another vulnerable populations
- A firm grasp of the state legislative process
- Experience leading issue campaigns, including coalition building, communications and messaging, and civic engagement
- Proficiency in Microsoft Office
- Superior written, oral and presentation skills including the ability to effectively produce, present, and communicate complex policies to a wide variety of audiences
- Demonstrated commitment to the mission of improving social justice through progressive fiscal and budget policies
- Availability to travel and work some evenings and weekends.

Salary: Commensurate with experience, excellent benefits including insurance (including health, dental, vision, and life), retirement, generous vacation, sick leave, and holiday schedules.

Preferred Major(s): Psychology/Sociology; Regents Bachelor of Arts;

Application Instructions: Accepting applications until July 15, 2014. To apply, send a resume and cover letter to lframe@wvpolicy.org. Preference to applicants who are able to relocate to Charleston area. No phone calls, please.

Link: <http://www.wvpolicy.org/>