

*Job posted on 2014-07-30 by joanna.distefano; posting expires on 2014-08-30*

**Employer:** Latham Pool Products

**Position:** Accountant

**Job Description:** Full Time,

Latham Pool Products, a leading manufacturer of fiberglass pools and accessories, has an immediate opening for an Accountant. The qualified candidate will work closely in a team environment with the Finance staff.

Responsibilities Include:

- Charge expenses to accounts and cost centers by analyzing invoices and recording entries for eight plant locations.
- Review, reconcile, and enter employee expense reports.
- Maintain accounting ledgers by verifying and posting accounting transactions.
- Maintain and reconcile purchase order logs for eight plant locations.
- Support month-end and year-end close process.
- Assist with accounts receivable and special projects, as necessary.

**Qualifications:** Required Qualifications:

- Associates degree in accounting or related field required; Bachelor's degree preferred.
- Proficient with MS Office (Excel, PowerPoint, Word).
- Ability to organize and prioritize assignments.
- Ability to work with a team or independently.

Latham Pool Products offers a friendly work environment and a competitive compensation and benefits package.

**Perferred Major(s):** Accounting;

**Application Instructions:** Submit a resume and cover letter via hard copy or e-mail to Deb Myers, Human Resources Manager (debmyers@lathampool.com). Detail your skills and experience relating to this opportunity and explain why you feel you are qualified for this position.

**Link:** [www.lathampool.com](http://www.lathampool.com)