

# Off-Campus Employment

*Job posted on 2014-08-12 by 00026579; posting expires on 2014-08-30*

**Employer:** WV Dept. of Health and Human Services

**Position:** Social Service Worker II

**Job Description:** Full Time,

Immediate opening available with WV Dept. of Health and Human Services, Social Service Worker II, in the Berkeley, Jefferson, Morgan county area. Full-time position with all benefits. While working under a Child Care Regulatory Supervisor this individual has the responsibility for Licensing Family Child Care Facilities and Certifying Family Child Care Homes according to WV state law. Duties include monitoring facilities and homes, investigation of complaints regarding violations, preparing reports and correspondence relating to inspections, rules, procedures and resources, technical assistance, and other duties as needed.

**Qualifications:** Bachelor's Degree in Social Work or Sociology, Counseling, Criminal Justice, Human Services, Education, and other related degrees. Must be eligible for a Social Work License or eligible for a Temporary Social Work License by the Board of Social Work Examiners.

**Perferred Major(s):** Criminal Justice - Administration of Justice; Psychology/Sociology;

**Application Instructions:** Contact:

Joel Harris, WVDHHR

P.O. Box 1268

Weston, WV 26452

Tel: 304-269-6820 ext. 2019