

Glenville State College

Staff Council Minutes

October 20, 2020

TEAMS MEETING/REPRESENTATIVES IN-PERSON

- I. Call the Meeting to Order
 - a. Vice-Chair, Bridget Carr, called the meeting to order at 8:30.

- II. Attendance
 - a. Members Present, in-person: Cody Moore, Mandy Wiant, Michele Lang, Bridget Carr
 - b. Members Present, via Teams: Ashley Nicholas, Dustin Crutchfield, Cheyenne Carr, and Eric Marks
 - c. Members Absent: Chelsea Stickelman, Jason Gum, Casey Smola and Jim Tatman
 - d. Other Attendance, via Teams: Shannon Mayo, Adrian Duellely, Alecia Martin, Jeremy Carter, Brandy Smith, Katie Morris, Kaleb Curtis, Kathy Gilbert, Heather Moyers, Rachel Adams and Ann Reed.

- III. Review of Minutes from Last Meeting
 - a. Bridget did not have a copy of the minutes from the September's meetings, so minutes will be reviewed at the November meeting.

- IV. Chair Comments
 - a. Chelsea was absent for this meeting.

- V. Committee Reports
 - a. Human Resources – Cheyenne Carr
 - i. The College has started surveillance testing for COVID. Testing will be done in the Human Resources office.
 - ii. Still missing performance evaluations. Let your supervisor know that they need to complete one for you.

 - b. Board of Governor's – Jason Gum
 - i. Jason was absent, to attend the Board of Governor's meeting.

- c. Treasurer's Report – Mandy Wiant
 - i. Ginny Grottendieck total \$1300.41
 - ii. Staff Council fund in Foundations \$605.91
 - iii. The Foundations account is not limited to how the money is spent, like state funds are

- d. ACCE – Michele Lang
 - i. Elections were July 31st
 - ii. There was a virtual meeting 9/25
 - iii. Fall 2020 enrollment is down across the state
 - iv. There is a bill to exempt some institutions from HEPC oversight
 - v. Michele provided more notes, which she shared with the group. (See attachments)

VI. Old Business

- a. Constitution Changes
 - i. The sub-committee still needs to meet to discuss the changes
 - ii. Should have update for November meeting

- b. Co-Curricular Meeting Update
 - i. Bridget was not sure where the Council stands with this issue. Chelsea can provide an update at the November meeting.

- c. Storage of SC Documents
 - i. Some items have been given to Jason for storage
 - ii. If anyone has items/documents from Staff Council, send them to either Chelsea, Jason or your representative.

VII. Halloween Events

- a. Door Decorating – Staff Council is sponsoring a door decorating contest, which will be judged the Wednesday of Halloween week
- b. Costumes – Staff Council is also sponsoring a costume contest during the week of Halloween
- c. Mrs. Manchin wants to have a community pumpkin decorating event, if possible, on the Clark Hall lawn
- d. Adrian said that Student Life has a week full of activities planned for students for Halloween

VIII. New Items

- a. December Commencement – a survey went out to students, faculty and staff. There has not been an update yet.
- b. Aramark is still available to do catering
- c. Masks - If representatives have not handed out masks to their EEO groups, please do so
- d. January Meeting – a Staff Council meeting for January has not been planned, but if one is needed it can be added at a later date
- e. Professional Development – if anyone has questions about their professional development applications, let Chelsea know.

IX. Adjourn

- a. Cody motioned to adjourn the meeting, Mandy seconded. Motion passed.
- b. Meeting was adjourned at 9:01am.

Respectfully submitted,

Ashley Nicholas, Secretary

Date October 29, 2020

Chelsea Stickelman, Chair

Date _____

ACCE Report for Staff Council 10/20/20

From ACCE Meeting 9/25/20

We had a virtual meeting on July 29, however there was not a quorum. I was unable to participate due to being on vacation and a previously scheduled event at that time. The agenda for July 29, 2020 is attached. Due to not having a quorum, the election of officers was moved to a July 31, 2020 virtual meeting at which there was a quorum, and I was able to attend.

New officers for this year are:

Chair – Jenna Derrico – West Virginia Northern CC

Vice-Chair – Amy Pitzer – Concord Univ.

Secretary – Chris Gray – Southern West Virginia CTC

We did not have an ACCE meeting in August due to traditionally skipping this meeting at the beginning of the semester.

We had a virtual meeting with a quorum on September 25, 2020. That agenda is also attached.

Matt Turner and Trish Humphries (both from HEPC) participated.

Fall 2020 enrollment was down across the state. Numbers were still in process of being officially reported.

Announced the Governor's plan to fund Covid surveillance testing at all higher ed institutions. This is to be a saliva based test as accurate as a PCR, to be sent to Rutgers University for results. 10% per week random sampling across campus. Discussed current Covid numbers across campuses. Overall, expressed that numbers were relatively low with only 1 faculty member and 14 staff total since the beginning of the pandemic.

Ad Astra – new scheduling software has been reviewed positively by HEPC

Our ACCE chair, Jenna Derrico, presented ACCE concerns to HEPC on September 18, 2020. All of our concerns were basically the same as last year. Below are a few:

- Compensations are not being updated yearly by HR (Based on 18B-9A)
- 5 year review by Compensation Review Committee – concerned about lack of this (Based on 18B-9A-5e)
- Money needs set aside for market equity raises each year
- Addressing the issue of non-classified expansion leaving more staff without classified protections

Next virtual meeting: Tuesday, October 20, 2020 – 1:00 pm

Upcoming concern to be discussed at next ACCE meeting: initial discussion of legislative rule regarding administratively exempted (from HEPC) schools – Are there any concerns that GSC Staff Council would like for me to present in reference to this issue? (First part of legislative Senate Bill 760 is attached for an overview of this issue)

Respectfully submitted,
Michele Lang – ACCE Representative



AGENDA

July 29, 2020

**Virtual Meeting
(via Zoom)
2:00 p.m.**

- 1) The Chair will determine that a quorum is present
- 2) Explanation of the election process and motion to suspend the ACCE bylaws due to COVID-19 regulations which disallow meeting in person as is required by current bylaws
- 3) Nominations for Chair, Vice Chair and Secretary
- 4) Roundtable on returning to campus; sentiment from employees on returning
- 5) Poll ACCE members on current "issues" to work on
- 6) Updates from Trish Humphries, Vice Chancellor for Human Resources
- 7) Updates from Matt Turner, Executive Vice Chancellor of Administration
- 8) Election of officers
- 9) Set dates for meetings through December at least
- 10) New business
- 11) Adjourn



AGENDA

September 25, 2020

**Virtual Meeting
(via Zoom)
1:00 p.m.**

- 1) The Chair will determine that a quorum is present
- 2) Review of Minutes
- 3) Updates from Matt Turner, Executive Vice Chancellor of Administration
- 4) Updates from Trish Humphries, Vice Chancellor for Human Resources (if available)
- 5) Report on the September 18 HEPC meeting
- 6) Preparation for annual presentation to the WVCTCS in October
- 7) Set meeting dates for the remainder of 2020
- 8) New business
- 9) Adjourn

WEST VIRGINIA LEGISLATURE

2020 REGULAR SESSION

Enrolled

Committee Substitute

for

Senate Bill 760

SENATOR RUCKER, *original sponsor*

[Passed March 5, 2020; in effect 90 days from passage]

1 AN ACT to amend the Code of West Virginia, 1931, as amended, by adding thereto a new section,
2 designated §18B-1-1f; to amend and reenact §18B-1-2 of said code; to amend and
3 reenact §18B-1B-4 and §18B-1B-6 of said code; to amend and reenact §18B-1D-7 of said
4 code; and to amend and reenact §18B-19-4 of said code, all relating to higher education;
5 providing findings; defining terms; allowing any state college and university to apply to the
6 Higher Education Policy Commission for designation as an administratively exempted
7 school; requiring Higher Education Policy Commission to propose rules for legislative
8 approval that address loss of an administratively exempted designation; setting forth
9 specific exemptions for a college and university designated as an administratively
10 exempted school; requiring Higher Education Policy Commission report to the Legislative
11 Oversight Commission on Education Accountability certain information pertaining to the
12 administratively exempted schools eligibility criteria; updating institution names; referring
13 to exempted schools as statutorily exempted schools; removing obsolete language;
14 updating code to reflect removal of statewide master plan and compact requirements by
15 prior legislation; removing requirement for Higher Education Policy Commission to advise
16 and confirm in the appointment of presidents of the institutions of higher education under
17 its jurisdiction; amending the powers and duties of the Higher Education Policy
18 Commission, consistent with the specific exemptions provided for administratively
19 exempted schools; clarifying that Higher Education Policy Commission can use certain
20 appropriated incentive funds to influence behavior of statutorily and administratively
21 exempted schools; amending requirements pertaining to the required report to the Joint
22 Committee on Government and Finance and the Legislative Oversight Commission on
23 Education Accountability that includes a recommendation for the allocation of general
24 revenue to be appropriated to the institutions; removing requirement for Higher Education
25 Policy Commission to confirm appointment of institutional presidents; requiring classified
26 employees, if any are employed by the institution, be used when doing evaluations of

27 institutional presidents; updating language to be consistent with replacing institutional and
28 statewide report cards with a data reporting system in prior legislation; removing
29 unnecessary language; declaring that the geographic areas of responsibility for the West
30 Virginia School of Osteopathic Medicine, Marshall University, and West Virginia University
31 are statewide; and removing requirement for Higher Education Policy Commission
32 confirmation of campus development plans.

Be it enacted by the Legislature of West Virginia:

ARTICLE 1. GOVERNANCE.

§18B-1-1f. State college and university exemption status.

1 (a) The Legislature finds that:

2 (1) Efficiencies, entrepreneurialism, and the effectiveness of governing boards in fulfilling
3 certain goals can be incentivized through the accountability and autonomy associated with
4 exemption status for state colleges and universities based on meeting certain criteria; and

5 (2) Leading higher education authorities in the nation identify common, key performance
6 indicators as an important measure of institutional effectiveness, including, but not limited to,
7 enrollment benchmarks, fiscal benchmarks, and student success benchmarks.

8 (b) The following definitions apply to terms used in this section:

9 (1) "Administratively exempted schools" means state colleges and universities:

10 (A) That achieve and maintain three out of five of the following:

11 (i) Graduation rates: A three-year average graduation rate of not less than 45 percent;

12 (ii) Retention rates: A three-year average retention rate of not less than 60 percent; and

13 (iii) Credit head count enrollment: A three-year credit head count enrollment increase, or
14 a decrease of not more than five percent over the same period;

15 (iv) Days of cash reserved: A three-year average of not less than 50 days cash reserved;

16 and

