

Glennville State University Faculty Senate Meeting Minutes - Final

Date: November 29, 2022

I. Call to Order and Roll

- a. President Elizabeth Matory called the meeting to order at 12:29 pm in MCCC 319 and via Teams.
- b. Senators in attendance: Liz Matory, Maureen Gildein, Schuyler Chapman, Leslie Ward, Pai Song, David Lewis (online), Donal Hardin, Jen Wenner, Kristen Mullins, Kevin Evans, Josh Squires (online), Nabil Nasserri (online)
- c. Others in attendance: Gary Morris, Tim Konhaus (online), Robert Regalado (online)

II. Approval of Minutes

- a. Motion by Wenner to approve 11/8/22 meeting minutes. Hardin seconded. All voted in favor. No abstentions. Meetings pass.

III. Reports

- a. Officers
 - i. Liz Matory
 1. Matory suggested the Senate host a little celebratory event, at the encouragement of Hardin. Hardin suggested that we could show a sense of gratitude for faculty. Matory deputized Hardin to arrange an event and noted we'd need to arrange after the fact.
 2. Matory brought up information from the most-recent cabinet meeting. She shared that a draft of the prep days schedule for prior to spring semester. She also shared the departments that were lacking staff for certain courses for the spring. Matory indicated a desire look into what Faculty Senate can do to improve faculty retention. She is not sure that there is much that Faculty Senate can do but she is willing to do what is possible.
- b. Board of Governors (Kevin Evans)
 - i. Next meeting is scheduled for December 9/

- c. ACF (Kristin Mullins)
 - i. Mullins has no updates.
- d. Administrative/Academic Updates (Gary Morris)
 - i. Gary Morris indicated that Academic Affairs is working on gathering the info requested about overloads but that it is a time-consuming process. They were not able to get it together for this meeting. However, a director of institutional research would have an easier time of it, and they would like to have that person in place to pull the information together. In the short term, he suggested that Larry Baker could discuss the information that he found in 2017-18 which was the last time we officially ran these particular reports.
 - ii. Morris said that the Director of Institutional Research is on-going and is looking to be filled ASAP. Matory asked whether they might hire someone on a temporary basis. Morris indicated that Neal Benson has been hired on a contract basis and is only here in a limited fashion.

IV. Old Business

- a. Overload Policy Subcommittee Update – Draft Survey Review
 - i. The subcommittee met and developed questions for a survey which Matory asked us to review prior to the next Senate meeting.
 - ii. Ward asked that Senators get feedback from the departments and bring that along to the next semester's meeting with our own response.
 - iii. Wenner indicated that the number of questions is significant and that it would be desirable to limit the questions.
 - iv. Matory asked whether Ward would like to be the point of contact for any questions from faculty and senators. Ward agreed to be that point of contact and will be willing to gather any responses; she will follow up with an email outlining guidelines.
 - v. Wenner asked to see if they would be able to tabulate the overload pay so that it could start as early as January 27th. Morris indicated that they are working on that.
- b. FAR Taskforce Update
 - i. Kandas Queen is coordinating with members of Senate to meet.

V. New Business

- a. Curriculum Committee Bylaws and Memo
 - i. The by-laws are not clear on what counts as actionable and informational items. Dr. Morris recommended he create a memo that outlined what counted as actionable. The Curriculum Committee approved the memo to define what counts as actionable.
 - ii. Matory started the discussion by asking that the language from the memo be included in the by-laws. Evans said that the language need not be included in the by-laws, as the memo is just clarification. Morris indicated that there was not a consensus within the Curriculum Committee about including the language from the memo in the by-laws. The concern on the committee was that setting up specific information that could change would lead to some rigidity. If a future provost decided to change what needs to be voted on, then the by-laws would need to be changed. Wenner said that she thought the list of items should be included for the sake of future reference (that is, in the future, it might be hard to find this information, as it is sometimes difficult to find historical information like the Senate by-laws). Matory concluded the discussion noting that she would like to encourage Curriculum Committee to have the by-laws include information about duties.
 - iii. Matory wants to make sure the next Faculty Handbook includes the Faculty Senate Constitution, following up on a comment from Wenner.
- b. Business Department Memo – Boyer’s and ACBSP Candidacy’
 - i. We will move this to the next agenda as Dr. Heaster could not be here.
- c. Senate Report for Board of Governor’s Meeting on 12/9/22
 - i. Matory would like to give a report and would like to report what we’d like to share. She requested that we indicate to her what she should report.
 - ii. Gildein asked that if Matory share the summation report re: administrative support then Senate should share the full report rather than the summation. Gildein said that the Department of Education does not feel that the summation report adequately reflects the full range of people’s thought on this issue. She does not think so that the summation report would clearly indicate which departments would benefit from additional or reallocation of administrative support.

- iii. Gildein requested that we follow up with this particular issue via email prior to the next Board of Governor's meeting.

VI. Dr. Manchin's Semi-Annual Meeting with Senate

- a. He expressed gratitude for the opportunity to talk with the Senate. He requested questions.
- b. He wanted to touch on three issues from his perspective as President:
 - i. Health and safety of students, faculty, staff, and visitors is paramount for him. They're looking at more lighting and cameras on campus.
 - ii. He also wants to stress academic success of the students enrolled here. If you don't have safe students, you can't have academic success. Not everyone sees higher education as a necessity, so we need to make its usefulness clear and to pitch programs specifically suited to central WV. He stressed the need to reassert our focus on education. He also wants to stress the need to develop a health sciences program. He wants students to stay in rural, central WV after they graduate college and thinks that that will help. Master's-level education would likely be another route. Master's will give people a competitive edge too.
 - iii. He also wants to develop the college experience further. This aspect of college is often overlooked. All three of these things work together. It means addressing facilities, as well as programming. We're in good shape financially, but we need to work to market ourselves. And the faculty are central to that—the student frequently highlight how much faculty play a role in students' enjoyment.
 - iv. Dr. Manchin asked if there were any questions. He prides himself on being available.
 - 1. Matory mentioned that she has concerns about faculty retention. She would like to see how we can address this issue.
 - 2. Dr. Manchin said you never stop recruiting with faculty or students. They're going to continue to find ways to appeal to faculty.
 - a. He also agreed with Wenner's request that faculty receive overload pay as early as possible once overload kicks in (which she brought up). As soon as we know someone is on overload, we will pay faculty. Manchin informed that the current CFO is resigning but that we've identified an interim CFO.

VII. Departmental Updates

- a. Business
 - i. ACBSP has accepted their application for candidacy. They will move forward on that.
- b. Criminal Justice
 - i. Ken Lang will be resigning at the end of this academic year. They will now be in the process of hiring as many as three faculty.
- c. Education
 - i. They are conducting interviews for admission into teacher education.
- d. Fine Arts
 - i. They have a gallery show currently taking place that he encourages people to attend. There will also be a jazz band concert this week.
- e. Land Resources
 - i. Some of the faculty had a question about contract language related to whether it's contact or credit hours when people are considering the teaching loads for faculty. This issue is of particular interest to them because lab classes increase their contact hours but not necessarily their credit hours. They were just hoping to have clarification for the language in the contract letters in particular. The specific change related to language changing from "credit hours" to "hours."
 - ii. Matory suggested that we note this issue and pick it up in January as part of Old Business.
- f. Language and Literature
 - i. The next Little Kanawha Reading Series will begin again in January.
- g. Science and Math
 - i. No updates
- h. Social Science
 - i. No updates

VIII. Adjournment

- a. Liz Matory adjourned the meeting at 1:34 pm.