

Glenville State University Faculty Senate Meeting Minutes

Date: April 11, 2023

I. Call to Order and Roll

- a. President Elizabeth Matory called the meeting to order at 12:24 pm in MCCC 319 and via Teams.
- b. Senators in attendance: Liz Matory, Maureen Gildein, Schuyler Chapman, Leslie Ward, Pai Song, Donal Hardin (online), Kevin Evans, Josh Squires, Nabil Nasser, Jennifer Wenner, Kristen Mullins (online)
- c. Others in attendance: Mark Sarver, Amanda Chapman, Ann Reed, David O'Dell, Larry Baker, Duane Chapman (David Lewis's proxy), Mari Clements, Gary Morris, Tim Konhaus

II. Approval of Minutes

- a. Wenner moved to approve the meeting minutes from the 3/21/23 meeting. Squires seconded.
- b. All voted in favor except D. Chapman and K. Mullins who abstained due to not attending the meeting in question. Motion passes.

III. Reports

- a. Officers
 - i. Liz Matory
 1. Matory wanted to take a moment and publicly acknowledge the tragic situation that transpired on campus (4/7).
 - ii. Maureen Gildein
 1. No updates
 - iii. Pai Song, Josh Squires, and Schuyler Chapman
 1. No updates
- b. Board of Governors (Kevin Evans)
 - i. BOG meets remotely on 4/12 for committee meetings.
- c. ACF (Kristen Mullins)
 - i. ACF will meet on 4/27 for its next meeting.
- d. Administrative/Academic Updates
 - i. Morris and Clements briefly discussed the tragic occurrence of 4/7 and noted that due to HIPPA and FERPA little information can be shared.
 - ii. Clements shared progress on various academic job searches (Health Science, Mathematics Education, Education, Exercise Science, Criminal Justice, and

Business); she also mentioned that we still have no viable candidate for the Institutional Research position.

- iii. Academic Affairs has convened a task force to draft language about remote teaching within online degree programs (that is, what would fully remote faculty in programs with online degrees look like). When language has been drafted, it will be shared and proceed through shared governance.
- iv. The MBA program proposal has been submitted to HLC.
- v. D. Chapman asked why people have turned down our positions. Clements said that there are many reasons (area of focus, compensation, location, etc.)

IV. New Business

- a. Proposed Faculty Senate dates for AY 2023-24
 - i. Tentative dates received
 - ii. Gildein asked if possible to avoid meeting first week of classes
 - iii. Wenner suggested more frequent meetings in the spring semester
 - iv. Ward suggested scheduling everything as is proposed then canceling if necessary
 - v. O'Dell reminded that that first meeting usually focuses on filling committee vacancies
 - vi. Evans and Song also said that meeting in the first week is desirable.
 - vii. Evans moved to accept the dates as listed. Ward seconded.
 1. Gildein voted no. Nasseri abstained. All others voted yes. Motion passes.
- b. Faculty Development Committee Report (Dr. Sarver)
 - i. Sarver explained that Brightspace contains a class for faculty development trainings now. All videos of trainings are housed there for those unable to attend in person.
 - ii. The committee aims to improve communication.
 - iii. They analyzed the money spent last year. Expenditures for faculty development are in line with the budget (marginally over budget).
 - iv. Sarver said they'll do a comparative analysis of the spending this fall (when AY 22-23 is complete).
 - v. Nasseri asked if Athletic Training development will continue to come out of Faculty Development; Sarver said no (Athletics will cover that moving forward but had not budgeted for it).
- c. Vote for Faculty Marshal
 - i. The vote was conducted via private ballot. Dr. Lloyd Bone won the election.

- d. Academic Policy Committee pending policy recommendations (Dr. A. Chapman/Mrs. Reed)
 - i. Academic Appeals General Policy Including Grade Appeals Policy
 - 1. The changes to this policy intended to better outline the process for student and faculty. Policy language was altered to fit the committee by-laws. They have discussed requiring the committee to change its by-laws to be more consistent re: language.
 - 2. Evans raised issue of using “class days” instead of “work days” in one section (it’s confusing and raises issues for what it means if an appeal occurs between semesters).
 - 3. Reed informed that the language was changed to “class days” to parallel language in by-laws.
 - 4. Evans suggested changing by-laws and change “class days” back to “work days”
 - 5. Nasserri agreed.
 - 6. Evans moved that we recommend that ULC adopt the policy with the amendment to level three (changing “class days” to “work days”) and recommend that Academic Appeals change language in the by-laws. Wenner seconded. No negative votes or abstentions. All voted in favor.
 - a. Motion passes
 - ii. Duplicate Degrees
 - 1. Reed described the policy as dictating that students cannot get degrees in same area or major. This policy may require further edits and revisions in the future, but it is a new policy and we need one to point students towards.
 - 2. Ward asked if it would prevent a Business student from pursuing a degree in ACCT and CSCI. Reed said no. The degrees in question would need to be much closer together than that.
 - 3. Nasserri asked how this is related to double-dipping. A. Chapman said that is a different policy.
 - 4. D. Chapman asked how it impacts financial aid. Reed said that only one degree would be funded.
 - 5. Reed will update the policy to mention the financial aid impact and Senate will consider again at next meeting.
 - iii. Transfer Credit Re-evaluation
 - 1. HEPC requires institutions to have a policy laying out the process for re-evaluating transfer credit. We do not have one. This policy rectifies that situation.
 - 2. This policy merely describes the process we have in place already.

3. Students will have two semesters after an initial evaluation of their transcript to request a reevaluation.
4. Gildein asked if the language (which will appear in the Catalog) could link to the new form that is required. Reed said it would be.
5. Senate agreed to recommend the policy to ULC.
6. Matory acknowledged the efficient work of the Academic Policy committee (10 policies completed and moving on to the ULC).

e. Provost Evaluation Survey Discussion

- i. Matory noted that 30 people responded. Now what becomes of it?
- ii. Morris said he appreciated the efforts to create it, said it should be regular occurrence.
- iii. Takeaways from the survey?
 1. D. Chapman said hereafter any responses identifying individuals should be removed or at least redact the names.
 2. Morris noted that he said it was okay to share it so takes responsibility for that.
 3. Morris said he would meet with members of the committee who put it together and ask that they identify topics that faculty highlighted as areas of improvement so we could use further surveys to gauge that improvement.

f. Administrative Policies

- i. Gender Identity, Preferred names and pronouns
 1. Deferred to Friday, 4/14 special meeting due to time
- ii. Reduced tuition for in state/at least 65 years of age
 1. Deferred to Friday, 4/14 special meeting due to time
- iii. University Credit for Prior learning
 1. Deferred to Friday, 4/14 special meeting due to time
- iv. Transfer Credits and Grades
 1. Deferred to Friday, 4/14 special meeting due to time
- v. GPA for Associates and Bachelor's Degrees
 1. Deferred to Friday, 4/14 special meeting due to time

V. Departmental Updates

- a. Business
 - i. Honors luncheon this week.

- b. Criminal Justice
 - i. No updates
- c. Education
 - i. No updates
- d. Fine Arts
 - i. Jazz band is playing across the state, many recitals upcoming
- e. Land Resources
 - i. Land resources golf tournament next week
- f. Language and Literature
- g. Science and Math
 - i. No updates
- h. Social Science
 - i. No updates
- i. General Updates

VI. Adjournment

- a. Liz Matory adjourned the meeting at 1:10 pm.