

Glenville State University Faculty Senate Meeting Minutes

Date: September 12, 2023

I. Call to Order and Roll

- a. President Maureen Gildein called the meeting to order at 12:26 pm in MCCC 319 and via Teams.
- b. Senators in attendance: Liz Matory, Maureen Gildein, Schuyler Chapman, Leslie Ward, Pai Song, Donal Hardin (online), Josh Squires, Jennifer Wenner (online), David Lewis (online) Shelly Ratliff, Kandas Queen,
- c. Missing Senators: Nabil Nasser
- d. Others in attendance: David O'Dell, Brian Perkins, Luke Bendick, Mari Clements, Scott Beatty, Tim Henline, Jason Gum, Tracy Chenoweth, Rico Gazal

II. Approval of Minutes

- a. Ratliff moved to approve the meeting minutes from the 8/29 meeting. D. Chapman seconded.
- b. All voted in favor of accepting the minutes for both meetings. Jen Wenner (absent previous meeting) and Donal Hardin abstained.

III. Reports

- a. Officers
 - i. Maureen Gildein indicated that the photo would be at the next meeting.
 - ii. Maureen ceded time to Tim Henline to present (see below III.e).
 - iii. Maureen returned to her reporting. She addressed the info from cabinet, reiterating some of the info about enrollment numbers.
 - iv. Enrollment: Admissions officers are on the road, recruiting. There is also a fair. October 13 is an open house.
 - v. BOG has asked for review of all (extant and new) policies this semester.
 - vi. Athletics reports 472 students.
 - vii. President said they're looking for Meet and Confer once per semester. If faculty has any objection to that plan, let us know.
 1. Matory suggested them to be more Q & A.
 - viii. [Internet returned at this point.]
 - ix. Squires informed re: the Promotion and Tenure election has a run-off and the results will be available tomorrow.
- b. Board of Governors (Duane Chapman)
 - i. Chapman said that there is a special meeting on 9/21 regarding budgeting as it relates to Henline's and VP Yeager's presentations. It only consists of an Enrollment and Finance report.
 - ii. Chapman suggested to the BOG president how the funnel of enrollment works, so that people can better understand it. That is not on the docket for the next meeting but will hopefully come up.

- c. ACF (Kandas Queen)
 - i. HEPC is having its regular meeting on 9/15.
 - ii. Listserv is discussing some of the language in the WV Constitution as it relates to faculty at public institutions and public service (they're not permitted to do both).

- d. Administrative/Academic Updates
 - i. Clements said they hired a person in CRJU who will start in January.
 - ii. She indicated that they're running into issues with staffing at prison programs. They need people to teach the classes in person.
 - iii. They will expand graduate council to include people from the planned and – in-process degrees.
 - iv. Composite financial indicators were negative and we're returning to be under financial monitoring by HEPC and HLC. This is specifically related to AY 2020-21 and AY 2019-20.
 - v. HEPC and HLC conversations with her indicate that we should have been declaring some high schools as official sites for us. Clements, Henline, and President Manchin will be meeting with HEPC representatives and Braxton High School. They'll need to do this with Webster, Calhoun, Gilmer, and Nicholas County High Schools, as well as Midland Trail High School.
 - vi. We had to have our formal teach-out plan approved for Alderson Broaddus students.
 - vii. They also submitted screeners for master's in Criminal Justice as well as the Math BA. They're also looking at a Land Surveying bachelor's degree specifically (they have a bachelor's in NRMT that has a concentration in surveying, which is different).

- e. Tim Henline, CFO, Budget Presentation
 - i. Henline provided an update for the beginning of the semester. Things change rapidly, as it is higher education. Officially at 1662 students, up 32 from previous fall. The type of student matters too, though. We have more full-time residential students. We are hovering around 97% (not finalized yet though) for occupancy. Our online student enrollment has increased by 40. Master's Degree programs enrollments have doubled. We are also up in dual-enrollment students (52 students). The only area in which we experienced a decrease relates to the prison programs, though this situation largely involves the lack of faculty to teach the classes there. Henline would appreciate communications from faculty to make sure that processes out of his office occur efficiently and in a timely manner. He also is attempting to minimize turnover in the department. Audit is ongoing. Statewide audit is over, and they're making headway on the internal audit (six weeks ahead). We finished last year in the black. We're on track to finish in the black this semester as well, so far, particularly with the ways that we're bringing in grants.
 - ii. D. Chapman if first-time full-time and FTE were up. FTE is up per Henline but said he would need to look up first-time full-time (we *were* up but that number changes).
 - iii. Matory asked if we were still using covid funds and Henline explained that we are not but that we did not use those funds to start or support things we

could not otherwise fund with our normal budget. Matory asked also about the overload pay occurring in the spring semester and whether waiting on paying out impacts budgeting.

iv. [At this point the online connection was lost.]

IV. Old Business

a. Faculty Handbook Sections II and III

i. II.i

1. There should be consistent corresponding formatting through the section as far as numbers.
2. Clements said org chart changes will need to be updated.
3. Wenner asked if there was a conflict regarding the registrar and enrollment being under the same person. Clements said she agrees and will report.
4. VP for Administration and General Counsel is written properly in the bolded title but in the description it is misspelled.
5. VP of Enrollment Management title fixed in bold but then management missing in the title in description of the position.

V. New Business

a. 2027-28 Academic Calendar

i. Not handled due to time running out

VI. Adjournment

a. Queen motioned to adjourn the meeting at 1:18. Ward seconded. We will recommence review of the Faculty Handbook at II.i again.