

Glenville State University Faculty Senate Meeting Minutes

Date: January 3, 2024

I. Call to Order and Roll

- a. Vice President Shelly Ratliff called the meeting to order at 9:03 am in MCCC 315 and via Teams.
- b. Senators in attendance: Maureen Gildein, Schuyler Chapman, Pai Song, Josh Squires (online), Kandas Queen, Nabil Nasserri, Mark Sarver, Shelly Ratliff, Duane Chapman, David Lewis
- c. Senators absent: Jennifer Wenner
- d. Others in attendance: Mari Clements, Elizabeth Matory, JD Carpenter (online), Scott Beatty (online), Melissa Gish (online), Robert Regalado (online), Sara Sawyer (online), Matthew Thiele (online), Tracy Chenoweth (online)

Note: This meeting constituted a special meeting to address exclusively the Faculty Handbook revisions for 23-24. Maureen Gildein served as chair of the meeting, as president, but left about halfway through. As Ratliff (vice president) was unable to attend, S. Chapman took over duties and ran the remainder of the meeting.

II. Section 4

A. 4.2

- a. S. Chapman raised the question of whether we needed all items in the Academic Policies & Services. This related to the
- b. Nasserri referred to need for some of materials to stay and potentially expand sections (re: misconduct)
- c. Clements said that the line should be if faculty would use or need to do something..
- d. Senate suggests cutting 4.2.

B. 4.3

- a. Add sentence: See Academic Catalog for more information.

C. 4.4

- a. Add sentence: See Academic Catalog for more information.

D. 4.5

- a. Need to revise the first sentence: the Admissions Office does initial advising and then students are assigned an academic advisor by Academic Affairs. Academic Success advises students coming in without a major/general studies AA.

E. 4.6

- a. The policy as written is not being followed unless the “exceptions...” paragraph is sufficient. We agree that that will work for now.

- b. D. Chapman suggested we discuss in Faculty Senate at a later date for potentially kicking back to Academic Policy.

F. 4.12

- a. Bullet-point the list of essential elements

G. 4.13

- a. Bullet-point the list following the colon
- b. Request that Academic Policy address this policy to reflect fact that we have online classes.

H. 4.14

- a. add “or general studies” in the very last sentence

I. 4.15

- a. No changes to what’s written BUT suggestion to consider addition re: video-recording classes only with permission.

J. 4.16

- a. Needs updated to reflect the current policy so that there’s info re: online classes (language here only refers to seated courses).

K. 4.18

- a. Clements suggested that the second and third sentence of Grade and Attendance Records should be struck due to being archaic.
- b. Update GSC to GSU in that part.
- c. Academic Policy should look at this policy and we should put it on an agenda in the future.

III. Section 5

- a. Clements noted that these are university policies and so we can recommend reconsideration but not really make changes to these.