

Glennville State University Faculty Senate Meeting Minutes

Date: February 6, 2024

I. Call to Order and Roll

- a. President Maureen Gildein called the meeting to order at 12:25 pm in MCCC 315 and via Teams.
- b. Senators in attendance: Maureen Gildein, Schuyler Chapman, Pai Song, Josh Squires, Jennifer Wenner (online), Nabil Nasser, Mark Sarver, Duane Chapman (online), Scott Beatty (online), Kandas Queen, David Lewis (online)
- c. Others in attendance: Mari Clements, JD Carpenter (online), Marjorie Stewart, Tracy Chenoweth
- d. Not in Attendance: Shelly Ratliff

II. Approval of Minutes

- a. Sarver moved to approve the meeting minutes from the 1/23, meeting. D. Chapman seconded.
- b. All voted in favor of accepting the minutes except Sarver who abstained. Motion passes.

III. Reports

- a. Officers
 - i. Gildein shared a document re: our enrollment numbers from Tim Henline, which was provided at President's Cabinet
- b. Board of Governors (Duane Chapman)
 - i. D. Chapman said that the next meeting is February 7 (committee meetings). The full meeting will be two weeks later.
- c. ACF (Kandas Queen)
 - i. ACF minutes were received yesterday and Queen will send those out as soon as she has them cleaned up. She shared the most recent house-bill tracking. She has a list of ACF roster and will share.
- d. Administrative/Academic Updates
 - i. Clements said that Academic Affairs has articulation agreements with FCI Gilmer and other law enforcement agencies; those are under review at appropriate agencies (excluding FCI Gilmer).
 - ii. Chairs have worked on what New River Community and Tech College curriculum will dovetail with ours.
 - iii. Nicholas County has opted out of the substantive change (which would have required us to have them officially listed as a satellite location).
 - iv. MS in CJ has been shared with Senate leadership.
 - v. Many of the overload sheets are outstanding; they need to respond so that payments can go out.

- vi. Chairs have schedules and are being worked on. She asked that a summer schedule is formed ASAP. If your department does not have an online program, consider what could be done to assist existing online programs. Next year, she asks that we focus on the rotations and plans of study assiduously.
- vii. Students who have 6 or fewer credits remaining and who are enrolled in those classes over the summer (who would be July graduates) can walk in spring, but these students need to reach out to the provost no later than end of March (info needs to go to Registrar by April 1). They need to be *registered* for those courses in order to be approved. If these courses are registered for FALL, they would not be allowed to walk in spring.

IV. New Business

- a. Online Degree Update
 - i. Wenner reported that it is likely that panopto is going away when our subscription ends in summer. Storage is an issue since it's expensive. Creator Plus has been added to Brightspace (it does not allow you to include quizzes, though, but the differences are otherwise not significant).
 - ii. We should be having our syllabus and grading books in Brightspace so students can see where their grades are.
- b. Non-Degree Seeking Student
 - i. Senate is happy with the policy and okay with it being sent to ULC.
- c. Registration and Multi-Degree-Seeking Registration
 - i. Nasserri asked about the issue of students registering for multi-term but getting denied entry to classes because they're enrolled in the pre-req. Basically a student who is enrolling for fall and spring might enroll a pre-req for the fall needed for a class in the spring will not be able to register for that spring class. This is a tech issue.
 - ii. Clements asked that those students be sent to Academic Affairs. We will need to see if it's possible to make Banner work for these students.
 - iii. D. Chapman asked about potentially using GPA.
 - iv. Clements suggested also telling the students to expect an error and not freak out.
 - v. S. Chapman brought up the issue of enrollment for spring for students during their first sentence on campus. (Basically if they wait until advising period to register, classes might close since the spring registrations remain open once registration for summer, fall, spring.)
 - vi. Gildein said that our conversation is mostly about procedure, not policy, so we are okay with moving it on to ULC.
- d. Election of Department Chairs
 - i. There were concerns about timeline and changes. Clements clarified that there has been some questions about terms and overall university organization. She said we do need to clean up the issue of deans/chairs

situation (that some units have deans and no chairs and vice versa). But any of the other chair elections will be followed.

- ii. D. Chapman asked if we wanted to maintain elections or appointment. Because of increased responsibilities of chairs there has been some discussions of it going back to appointment. Clements said that there was not really a need to shift it back based on the current situation (that is that elections have been so far successful).
- iii. Academic Affairs is working on making sure that there's a list of duties and responsibilities as well as a flow chart. These would be shared with people prior to election of chair.
- iv. Gildein said that there does seem to be need for the positions that exist (for ex., dean/chair both).

e. Overload Pay

- i. Wenner mentioned that there was a cancellation of a class that resulted in a faculty member being underloaded. Wenner suggested that that would be something that could be remedied. Clements indicate that that class was enrolled for zero students and we won't teach classes in gen eds that don't break even. Wenner said that the issue of the cancellation of the classes. Lack of notification was an oversight.
- ii. Wenner brought up the issue of the compensation for lab sections; Clements said that previously the policy that is on the books was not being followed. This is in accordance with the policy now.

f. Faculty Salary Study Request

- i. Not discussed.

V. Adjournment

- a. Gildein adjourned the meeting at 1:17 pm.