



## Glenville State Athletics – Compliance Office

### STUDENT HOST INSTRUCTIONS/RECEIPTS

Student Host: \_\_\_\_\_ Sport: \_\_\_\_\_

Prospect(s): \_\_\_\_\_ Date of visit: \_\_\_\_\_

\_\_\_\_\_ Date of visit: \_\_\_\_\_

\_\_\_\_\_ Date of visit: \_\_\_\_\_

*Acting as a Student Host is an important service to Glenville State College and the Glenville State Athletics Department. As a representative to the Athletic Department, appropriate conduct is required of you based on the guidelines defined by Glenville State College, the West Virginia Intercollegiate Athletic Conference, and the NCAA. It is your responsibility to know and abide by all guidelines that relate to the recruitment of a prospective student-athlete. You should notify your Head Coach or the ATHLETIC Compliance Officer immediately with questions or concerns that pertain to serving as a Student-Athlete Host. Please carefully review all the NCAA rules:*

In accordance with NCAA legislation, any time a prospect travels by automobile on an official paid visit, the institution may pay round-trip expenses to the prospect incurring the expense at the same mileage rate it allows its own personnel. Any automobile may be used by the prospect, provided the automobile is not owned or operated or is use arranged by the institution or any representative of its athletic interests.

- A. You must be enrolled at this institution. If you are a freshman student at a DI or DII institution, you must have been a high school qualifier.
- B. A maximum of \$30 per day may be provided to cover the entertainment expenses of yourself (and all hosts), the prospect, the prospect's parents, legal guardians or spouse. You may be provided with an additional \$15.00 per day for each additional prospect entertained by you.
- C. No cash may be given to the visiting prospect or anyone else.
- D. You may not use entertaining funds to purchase, or otherwise provide the prospect with gifts or value (e.g., souvenirs or clothing).
- E. You may not use vehicles provided or arranged for by any institutional staff member or booster of the athletics interest.
- F. You may not transport the prospect or anyone accompanying the prospect more than 30 miles from campus.
- G. You should not allow recruiting conversation to occur, on or off campus if DI and off campus if DII, between the prospect and a booster of the athletics program. (If an unplanned meeting occurs, only an exchange of greetings is permissible).
- H. The prospect shall not be allowed to participate in any athletics activity involving or related to the sport which the prospect is being recruited.
- I. You may receive a complementary admission (not a hard ticket) when accompanying a prospect to a campus athletic event.
- J. You are responsible for turning in any receipts and/or remaining cash from the funds advanced. This should be done

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**I certify that I have read the above instructions and hereby acknowledge the receipt of \$\_\_\_\_\_ for the purpose of hosting the above named prospect(s).**

\_\_\_\_\_  
Coordinator of Student Host Program

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Host

\_\_\_\_\_  
Date