



ATTENTION

Fall 2018



IMPORTANT INFORMATION FROM THE FINANCIAL AID OFFICE

Billing will be provided via GSC email accounts and can be viewed by logging into the MYGSC EdNet account in early July.

Payment is due by Friday, August 10, 2018. Classes begin Monday, August 13, 2018. Contact the Cashier's Office at 304-462-6190 for payment arrangements and questions regarding payment plans.

Students who are not eligible to receive a financial aid credit balance refund need to be prepared to purchase their books and pay the amount due prior to Friday, August 10, 2018.

Textbook Purchases

Students **eligible** for financial aid credit balance refunds may charge books (against their refunds) at the Glenville State College online bookstore **Monday, July 30, 2018, through Tuesday, August 21, 2018**. This can be done online at <https://www.bkstr.com/efollettstore/home>.

To be **eligible** to charge books during this period of time, **all** financial aid, registration and admissions requirements must be completed and processed by **Friday, July 27, 2018**, and the amount of financial aid must exceed the semester costs. Documents received after this date will be processed, but may not be completed in time for charging books. Allow at least three weeks for submitted forms to be fully processed.

Financial Aid Credit Balance

Financial aid credit balances will be available for *direct deposit* on **Friday, August 24, 2018**, for students who have completed **all** financial aid, registration, attendance and admissions requirements. The authorization form for direct deposit must be submitted and processed by the Cashier's Office: http://www.glenville.edu/docs/bus_fi_Direct_Deposit_Authorization.pdf. *Paper checks will be available on Tuesday, August 28, 2018.*

Please note that financial aid credit balances cannot be processed until **class attendance has been verified by faculty**. For example: If a student is registered for 15 hours and has only 9 hours of confirmed attendance, only part-time financial aid will be disbursed. After 3 additional hours of confirmed attendance is posted, the remaining eligible aid will be disbursed (12 hours is considered full-time).

Financial aid credit balances will continue to be processed weekly, throughout the semester, as eligibility requirements continue to be completed.

***ALL students** who receive a loan **for the first time** are subject to a 30-day first disbursement delay. Students receiving loans for the first time must complete a *Master Promissory Note* (MPN) **AND** *Entrance Loan Counseling* at **studentloans.gov**, or the funds will not be disbursed.

***ALL** federal student loans must have two disbursements. Loans processed for the full academic year will be paid to the student's account in two disbursements; one at the beginning of fall and one at the beginning of spring. Loans processed for one semester will be paid to the student's account in two disbursements; one at the beginning of the semester and one half-way through the semester.

ALL STUDENTS are requested to complete Entrance Counseling EACH YEAR at studentloans.gov if receiving federal student loans to indicate acceptance of their loans.

On-Line Account Records - view information at: www.glenville.edu - myGSC – EdNet -

Login to the EdNet Information System –

Enter Secure Area – (read instructions) enter User ID and PIN.