

**Glenville State College  
Board of Governors Meeting  
August 15, 2018  
Ike & Sue Morris' Residence  
2888 US Hwy. 33 East, Glenville, WV**

Members Present: Mr. Greg Smith, Chairperson  
Mr. Tim Butcher, Vice Chair  
Dr. William Deel  
Mr. Ralph Holder  
Ms. Sue Morris  
Mr. Mike Rust  
Mr. Larry Baker, Faculty Representative  
Mr. Dustin Crutchfield, Staff Representative  
Mr. Justin Woods, Student Representative

Members Absent: Mr. Mike Forbes  
Mr. Stephen Gandee  
Mr. Richard Heffelfinger

Staff Present: Dr. Tracy L. Pellett, President  
Mr. John Beckvold, Vice President for Business & Finance  
Mr. Marty Carver, Vice President for Enrollment  
Ms. Sheri Goff, Financial Aid Assistant & Advisory Council for Classified Staff Rep.  
Mr. David Hutchison, Vice President for Advancement  
Mr. Jason Phares, Information Technology Manager  
Ms. Teresa Sterns, Executive Assistant to the President  
Ms. Chelsea Stickelman, Interim Director of Admissions

Others Present: Mr. Dave Ramezon, Ramco Technologies

### **Call to Order**

Chairperson Greg Smith called the meeting to order at 1:24 pm.

Mr. Smith administered the Oath of Office to the newly appointed student representative member Justin Woods.

A quorum was established.

### **Approval of Minutes**

LARRY BAKER MOVED TO APPROVE THE MINUTES OF THE JUNE 13, 2018 MEETING AS PRESENTED.  
TIM BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Public Comment**

N/A

### **Executive Committee**

Greg Smith, Chair, reported that the Committee met on August 1<sup>st</sup> and set the agenda for the upcoming meeting. The Committee discussed enrollment, retention, and the proposed actions items.

### **President's Report**

President Pellett reported the following:

- Based on predictions, the College should have a two to four percent increase in enrollment for this academic year. GSC is one of two or three institutions in West Virginia that will have increased enrollment.
- The Campus has undergone major improvements over the summer and progress is continuing for the upcoming year.
- Women's golf is being considered for reinstatement in 2019-20.
- President Pellett reminded all that Mr. Beckvold was originally hired through the Registry temporarily, so the College is planning for his future departure.

### **Business and Finance Committee**

Mike Rust, Chair, reported that the Board must reconfirm the budget as approved during the last meeting due to the item not being listed on the agenda at the last meeting.

Mr. Beckvold referenced page 30 and noted that "FY 2010" listed in bulleted item number 6 should read "FY 2020."

MIKE RUST MOVED TO APPROVE THE BUDGET FOR FY2019 AS PROPOSED. TIM BUTCHER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Committee of the Whole**

Mr. Smith asked President Pellett to report on the prison programs.

President Pellett responded that there is currently a shortage of faculty to teach at FCI-Gilmer and Dr. Vega is working on recruiting faculty to teach. He hopes to begin classes in a couple of weeks. President Pellett further reported that the final draft policies are a good example of governance and all comments received were addressed. He recommended approval of all.

Mr. Smith invited questions regarding the final draft policies. With no questions being presented, the Board considered the following final draft policies:

**GSC Personnel Policy 16 – Classified Employees (Amend)**

**GSC Personnel Policy 17 – Annual Leave, Sick Leave, Military Leave and Other Leaves (Amend)**

**GSC Academic Policy 32 – Web-Based Courses (Amend)**

TIM BUTCHER MOVED TO APPROVE THE PROPOSED BOARD FINAL DRAFT POLICIES 16, 17, AND 32 FOR FINAL FILING WITH THE HIGHER EDUCATION POLICY COMMISSION. MIKE RUST SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

### **Announcements**

President Pellett introduced Ms. Chelsea Stickelman as the new Interim Director of Admissions and announced that Mr. Marty Carver will now be overseeing Student Affairs.

Mr. Smith made the following announcements:

- Homecoming is scheduled for Saturday, October 13, 2018/GSC vs. West Liberty

Mr. Hutchison announced he will be meeting with Student Life to plan alumni activities during Homecoming for alumni.

Ms. Stickelman announced that Admissions is encouraging prospective students to attend the parade.

Mr. Woods announced that SGA has been meeting and planning activities for Homecoming that include the bonfire and combining the tug-of-war, parade, and banner awards into one big prize.

Mr. Smith suggested SGA request funding from the President's discretionary fund for floats, etc. He further suggested that communication regarding events be sent to all alumni. A complaint was voiced that alumni were not made aware of the winery event in Roane County.

### **Executive Session**

IT WAS MOVED BY SUE MORRIS THAT THE BOARD OF GOVERNORS GO INTO EXECUTIVE SESSION UNDER THE AUTHORITY OF WV CODE §6-9A-4(b)(2)(A) TO DISCUSS A PERSONNEL ISSUE. RALPH HOLDER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**Rise from Executive Session**

IT WAS MOVED BY MIKE RUST THAT THE BOARD RISE FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. LARRY BAKER SECONDED THE MOTION.

MOTION CARRIED UNANIMOUSLY.

**Summary from Executive Session**

Chair Smith announced that the Board discussed the President's 2019 compensation package. Negotiations will continue with the President regarding the compensation package and brought back to the Board at a future date.

**Adjournment**

With no further business and hearing no objection, Chairperson Smith adjourned the meeting at 3:10 pm.

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Greg Smith  
Chairperson

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Teresa Sterns  
Executive Assistant to the President