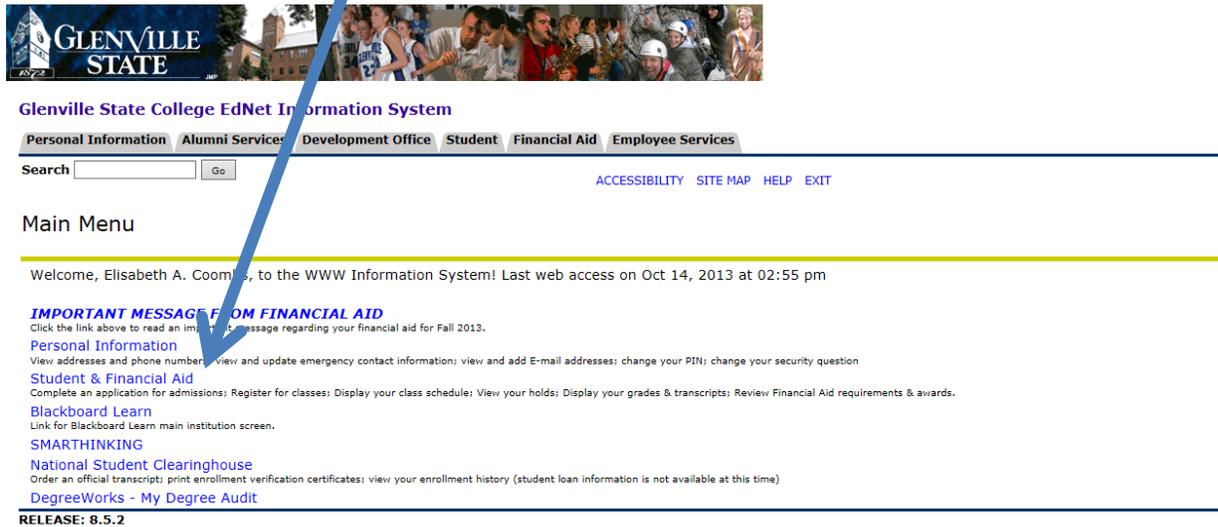


How to Apply for Graduation through EdNet (RO10.13)

You will need to log into your EdNet account.

Select **Student & Financial Aid**.



Glenville State College EdNet Information System

[Personal Information](#) [Alumni Services](#) [Development Office](#) [Student](#) [Financial Aid](#) [Employee Services](#)

Search [ACCESSIBILITY](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Main Menu

Welcome, Elisabeth A. Coombs, to the WWW Information System! Last web access on Oct 14, 2013 at 02:55 pm

[IMPORTANT MESSAGE FROM FINANCIAL AID](#)
Click the link above to read an important message regarding your financial aid for Fall 2013.

[Personal Information](#)
View addresses and phone numbers; view and update emergency contact information; view and add E-mail addresses; change your PIN; change your security question

[Student & Financial Aid](#)
Complete an application for admissions; Register for classes; Display your class schedule; View your holds; Display your grades & transcripts; Review Financial Aid requirements & awards.

[Blackboard Learn](#)
Link for Blackboard Learn main institution screen.

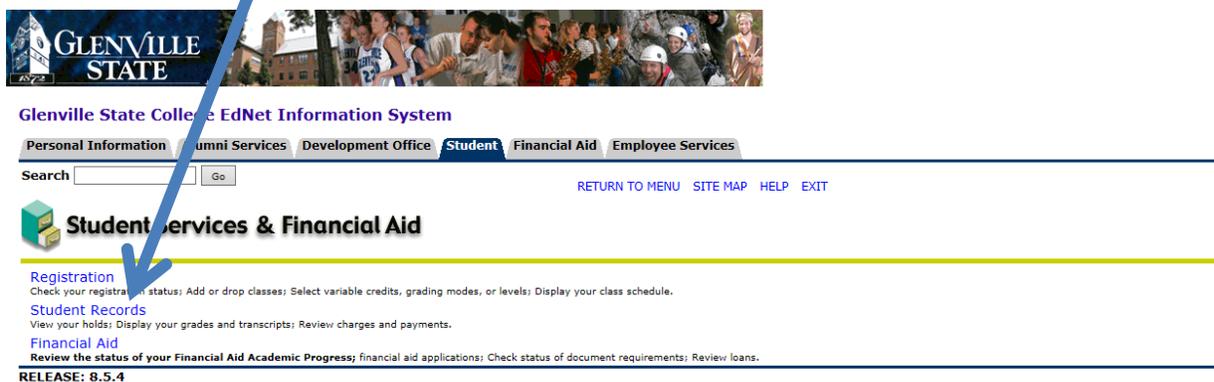
[SMARTHINKING](#)

[National Student Clearinghouse](#)
Order an official transcript; print enrollment verification certificates; view your enrollment history (student loan information is not available at this time)

[DegreeWorks - My Degree Audit](#)

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Select **Student Records**.



Glenville State College EdNet Information System

[Personal Information](#) [Alumni Services](#) [Development Office](#) [Student](#) [Financial Aid](#) [Employee Services](#)

Search [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Student Services & Financial Aid

[Registration](#)
Check your registration status; Add or drop classes; Select variable credits, grading modes, or levels; Display your class schedule.

[Student Records](#)
View your holds; Display your grades and transcripts; Review charges and payments.

[Financial Aid](#)
Review the status of your Financial Aid Academic Progress; financial aid applications; Check status of document requirements; Review loans.

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How to Apply for Graduation through EdNet (RO10.13)

Select Apply to Graduate



The screenshot shows the top navigation bar of the EdNet Information System with the following tabs: Personal Information, Alumni Services, Development Office, Student, Financial Aid, and Employee Services. The 'Student' tab is selected. Below the navigation bar is a search field with a 'Go' button and links for RETURN TO MENU, SITE MAP, HELP, and EXIT. The main heading is 'Student Record'. A list of links is displayed: View Holds, Midterm Grades, Final Grades, Grade Detail, Academic Transcript, Account Summary by Term, Account Summary, Dynamic Course Catalog, Student Information, Test Scores, and Apply to Graduate. A blue arrow points from the text 'Select Apply to Graduate' to the 'Apply to Graduate' link. At the bottom left, it says 'RELEASE: 8.5.4'.

Select the appropriate term that you wish to graduate.



The screenshot shows the 'Curriculum Term Selection' page. It features a search field with a 'Go' button and links for RETURN TO MENU, SITE MAP, HELP, and EXIT. The heading is 'Curriculum Term Selection'. Below the heading is a blue button. A blue arrow points from the text 'Select the appropriate term that you wish to graduate.' to the 'Fall 2013' dropdown menu. Below the dropdown menu is a 'Submit' button. At the bottom left, it says 'RELEASE: 8.5.4'.

How to Apply for Graduation through EdNet (RO10.13)

Select the appropriate Degree information and select Continue.

Glennville State College EdNet Information System

Personal Information | Alumni Services | Development Office | **Student** | Financial Aid | Employee Services

Search Go

RETURN TO MENU | SITE MAP | HELP | EXIT

Curriculum Selection

If the degree information below does not match the degree you are seeking, do not continue with the on-line graduation application until you have processed a Change of Major Request with the Registrar's Office. Once your form has been processed, you may apply for graduation.

Select Curriculum

Associate in Science
Level: Undergraduate
Major: Forest Technology

[[Term Selection](#) | [View Holds](#) | [View Transcript](#) | [View Graduation Applications](#) | [View Student Information](#) | [DegreeWorks](#)]

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Select the term for which you would like to apply for graduation.

Glennville State College EdNet Information System

Personal Information | Alumni Services | Development Office | **Student** | Financial Aid | Employee Services

Search Go

RETURN TO MENU | SITE MAP | HELP | EXIT

Graduation Date Selection

Select a date for your expected graduation.

* Indicates required field

Curriculum

Associate in Science
Level: Undergraduate
Major: Forest Technology

Select Graduation Date

Graduation Date:*

None
Date: Dec 11, 2014 Term: Fall 2014
Date: Jul 24, 2014 Term: Summer 2014

[[View Transcript](#) | [View Graduation Applications](#)]

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How to Apply for Graduation through EdNet (RO10.13)

Let us know...



Glenville State College EdNet Information System

[Personal Information](#) [Alumni Services](#) [Development Office](#) **[Student](#)** [Financial Aid](#) [Employee Services](#)

Search

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Graduation Ceremony Selection

All candidates (with the exception of the Regents BA) who complete graduation requirements in May are required to participate in the graduation ceremony. If extenuating circumstances warrant graduation in absentia, the May candidate must write a letter to the Provost requesting permission to be excused from the commencement ceremony.

Students who graduate in July or December are eligible and encouraged to participate in the following May ceremony.

Select Ceremony Attendance

Attend Ceremony: Yes No Undecided

[\[View Transcript | View Graduation Applications \]](#)

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Search

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Diploma Name Selection

The name on your diploma will match your full legal name as it appears on your Glenville State College student record. If the way your name appears below is not how you would like it to appear on your diploma, do not continue with the on-line graduation application until you have processed a Name Change with the Registrar's Office. Once your form has been processed, you may apply for graduation.

Name

Name:

Current Diploma Name:

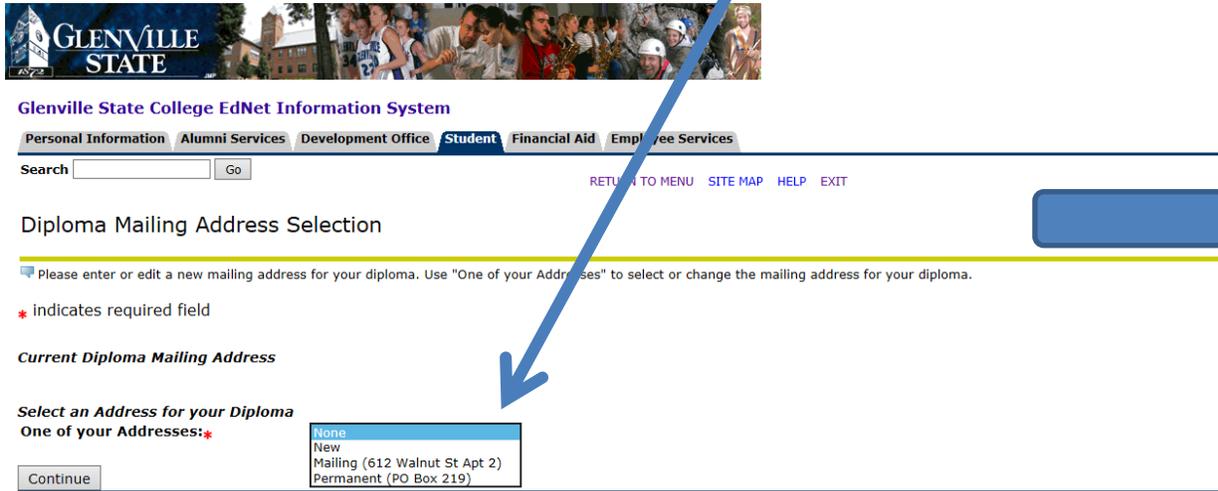
[\[View Transcript | View Graduation Applications | Name Change Information \]](#)

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How to Apply for Graduation through EdNet (RO10.13)

Let us know. To what address do you wish for your diploma to be mailed? If this information is incorrect and you enter a "New" address please note that this **does not** update your mailing address with the Registrar's Office. You will need to complete a Name/Address Change Form to update your mailing address.



Glennville State College EdNet Information System

Personal Information Alumni Services Development Office **Student** Financial Aid Employee Services

Search Go [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Diploma Mailing Address Selection

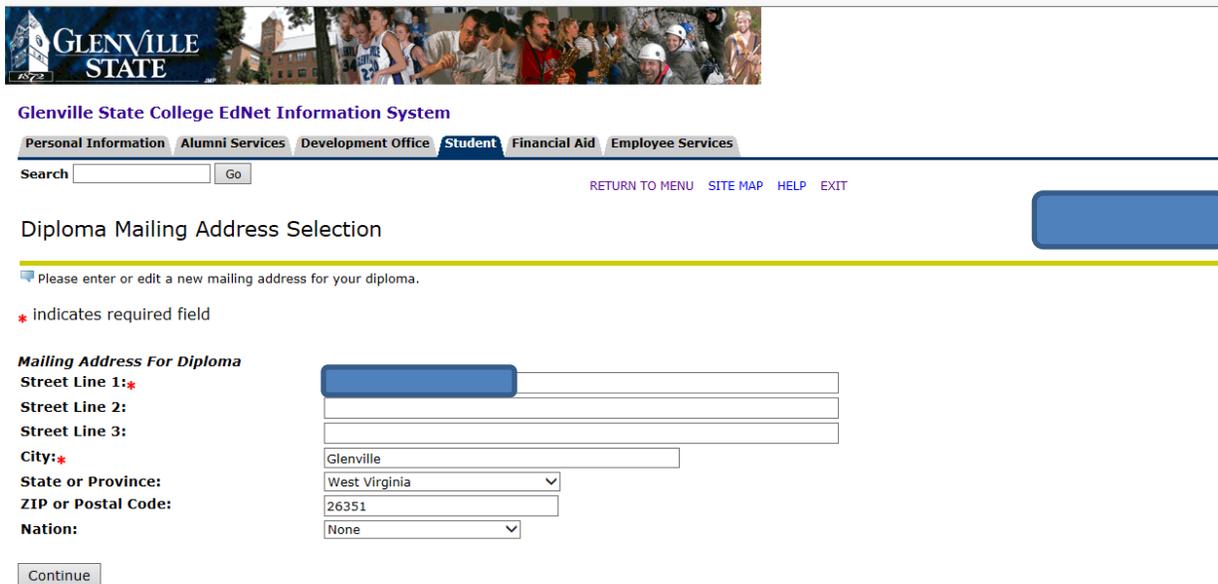
Please enter or edit a new mailing address for your diploma. Use "One of your Addresses" to select or change the mailing address for your diploma.

* indicates required field

Current Diploma Mailing Address

Select an Address for your Diploma
One of your Addresses:*

Confirm that the complete address is correct – or make changes – but remember this does not update your address with the Registrar's Office.



Glennville State College EdNet Information System

Personal Information Alumni Services Development Office **Student** Financial Aid Employee Services

Search Go [RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Diploma Mailing Address Selection

Please enter or edit a new mailing address for your diploma.

* indicates required field

Mailing Address For Diploma

Street Line 1: *

Street Line 2:

Street Line 3:

City: *

State or Province:

ZIP or Postal Code:

Nation:

How to Apply for Graduation through EdNet (RO10.13)



Glenville State College EdNet Information System

[Personal Information](#) [Alumni Services](#) [Development Office](#) **[Student](#)** [Financial Aid](#) [Employee Services](#)

Search

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Graduation Application Payment

00048302 Jesse M. Alborano
May 19, 2014 02:14 pm

The graduation fee will be added to your account and is payable in the Cashier's Office. Please contact the Cashier's Office if you have questions about payment options. The graduation fee must be paid prior to graduation, regardless of whether or not you participate in commencement activities.

* indicates required field

Select Payment Method

Payment Method:*

None
Graduation Fee (449611) \$40.00 Graduation Fee

[\[View Transcript | View Graduation Applications \]](#)

RELEASE: 8.5.4

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Review your information to ensure accuracy and click "Submit Request."

Glenville State College EdNet Information System

[Personal Information](#) [Alumni Services](#) [Development Office](#) **[Student](#)** [Financial Aid](#) [Employee Services](#)

Search

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Graduation Application Summary

00024864 Elora D. Shock
Oct 15, 2013 10:40 am

This is the information that will be submitted for your application to graduate.

Graduation Date

Date: May 10, 2014

Ceremony

Attend Ceremony: Yes

Diploma Mailing Address

Street Line 1: 612 Walnut St Apt 2
City: Glenville
State or Province: West Virginia
ZIP or Postal Code: 26351

Curriculum

Primary Degree

Bachelor of Arts
Level: Undergraduate
Major: Art

Graduation Charges

Fee: \$40.00
Payment Method: Bill Student's Account

How to Apply for Graduation through EdNet (RO10.13)

This last page confirms that you have submitted your application and it has been received. It also provides further information on where to access graduation ceremony information.



Glenville State College EdNet Information System

[Personal Information](#) [Alumni Services](#) [Development Office](#) [Student](#) [Financial Aid](#) [Employee Services](#)

Search

[RETURN TO MENU](#) [SITE MAP](#) [HELP](#) [EXIT](#)

Graduation Application Signature Page

Congratulations! Your application has been accepted. The awarding of the degree is contingent upon completion of all academic requirements.

All candidates (except the Regents Bachelor of Arts) who complete graduation requirements in May are required to participate in the graduation ceremony.

If extenuating circumstances warrant graduation in absentia, the May candidate must write a letter to the Provost requesting permission to be excused from the commencement ceremony.

Graduation information can be found on the Glenville State College website. Additional commencement information is posted during the spring semester.

To view your current application(s), please click the "View Application(s) for Graduation" link below or from the "Student Records" tab when you log back into your EdNet Account.

If you have any additional questions, please send an email to registrar@glenville.edu.

00048302/1

[\[View Graduation Applications \]](#)

RELEASE: 8.5.4

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