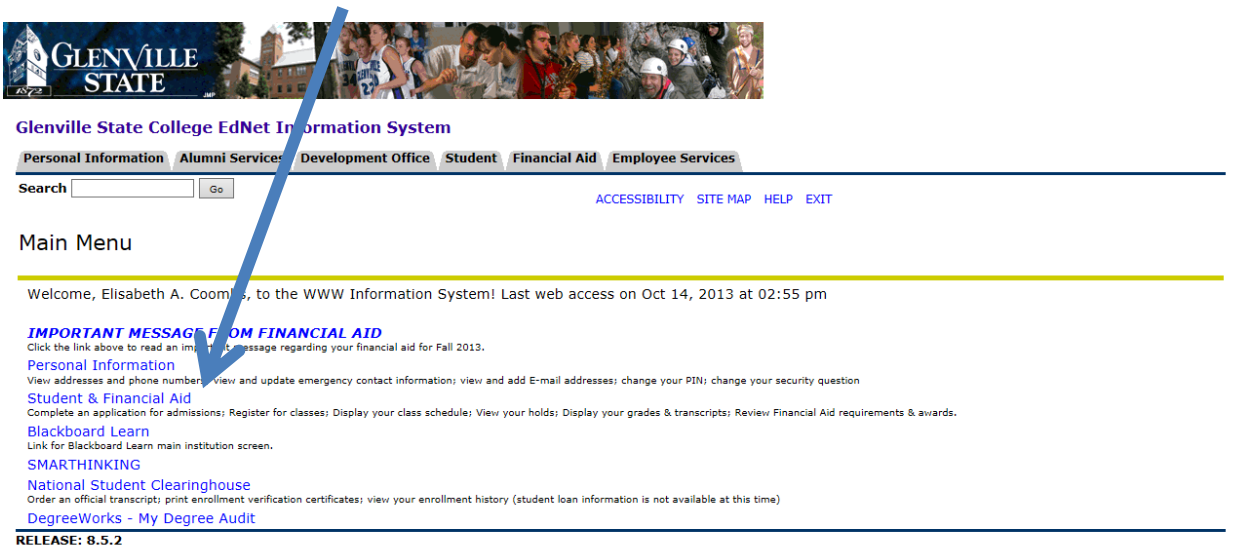
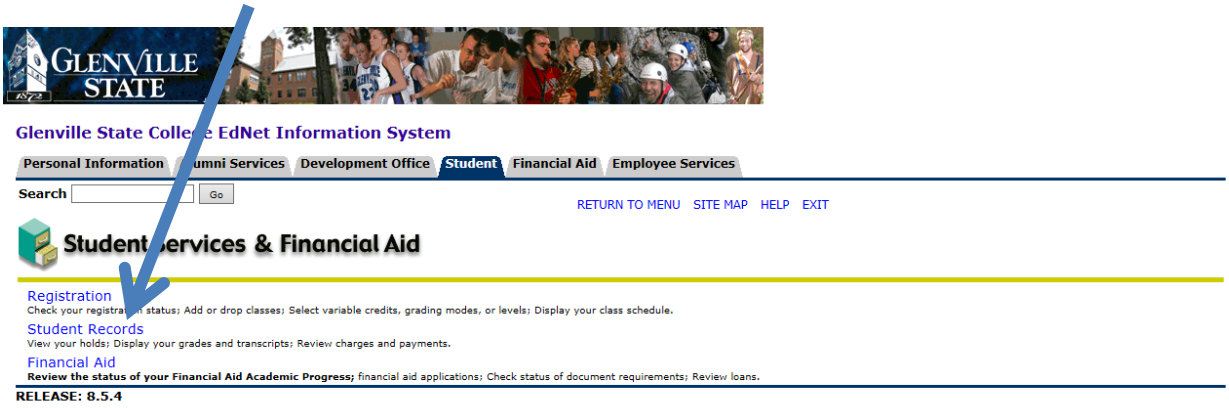
How to Apply for Graduation through EdNet (RO10.13)

You will need to **log into your EdNet account.**

Select **Student & Financial Aid.**



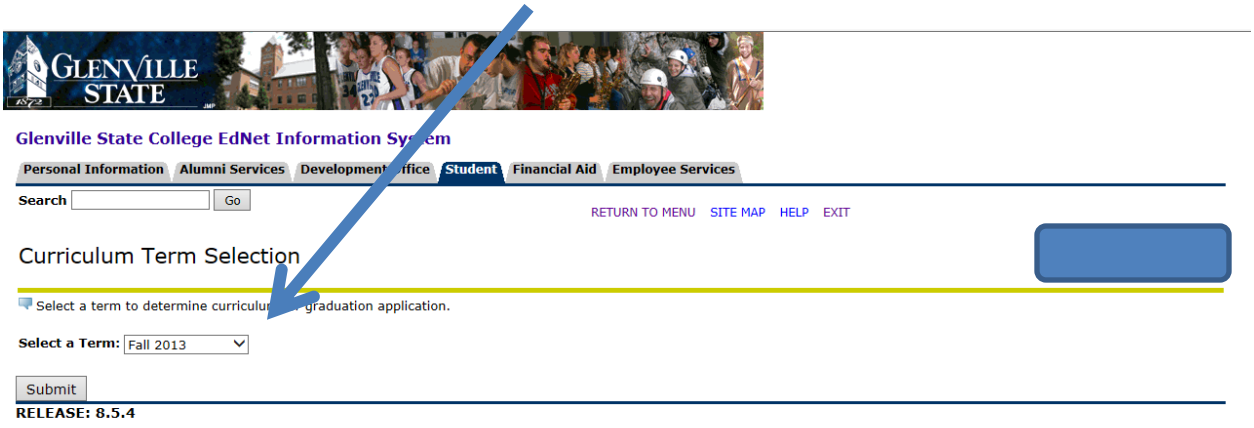
Select **Student Records.**



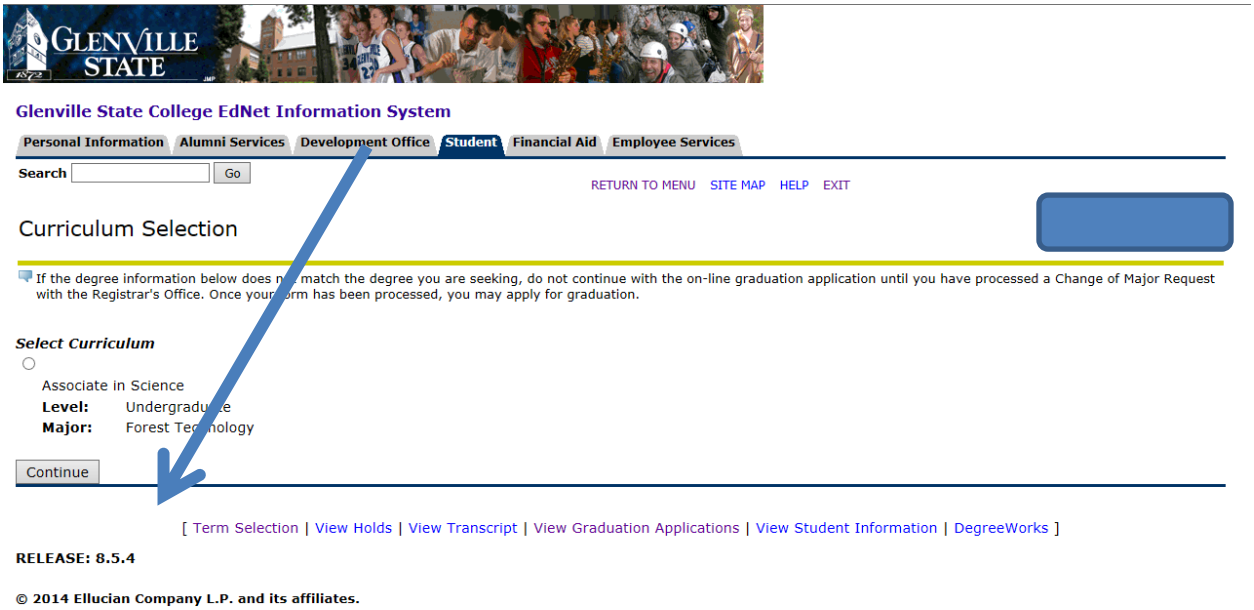
How to Apply for Graduation through EdNet (RO10.13)

Select **Apply to Graduate**

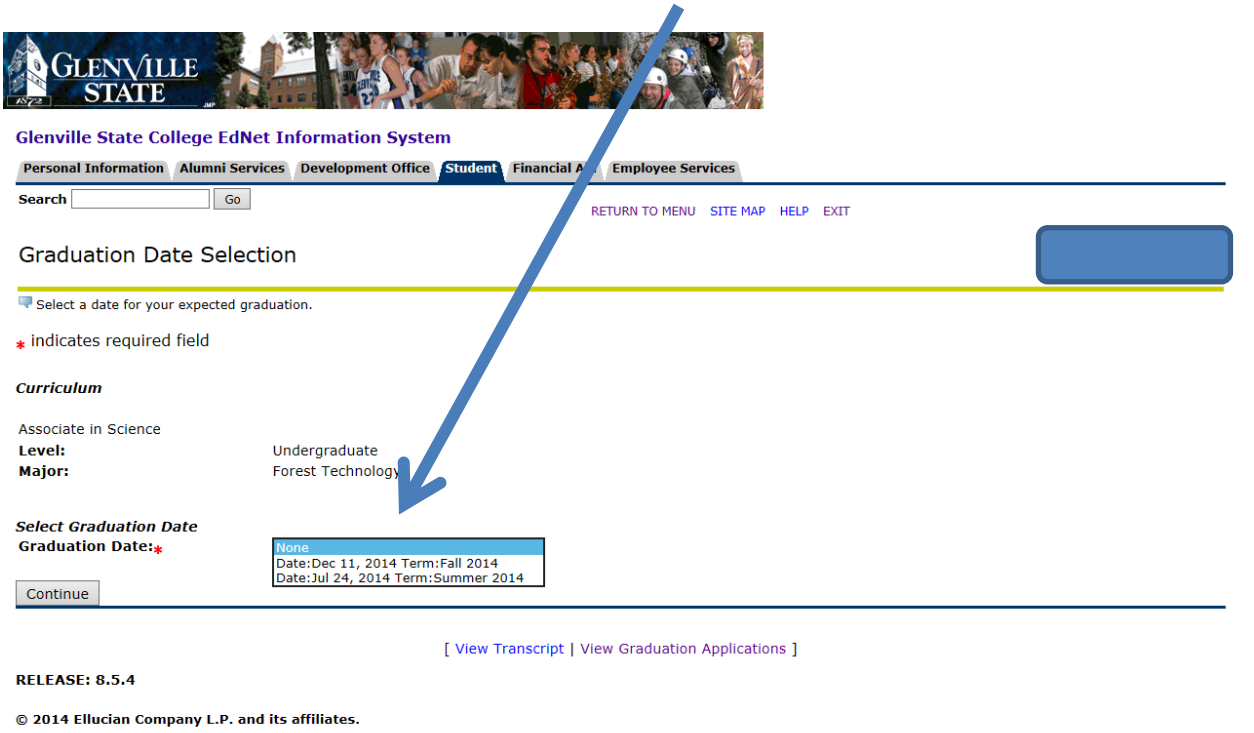
Select the appropriate term that you wish to graduate.



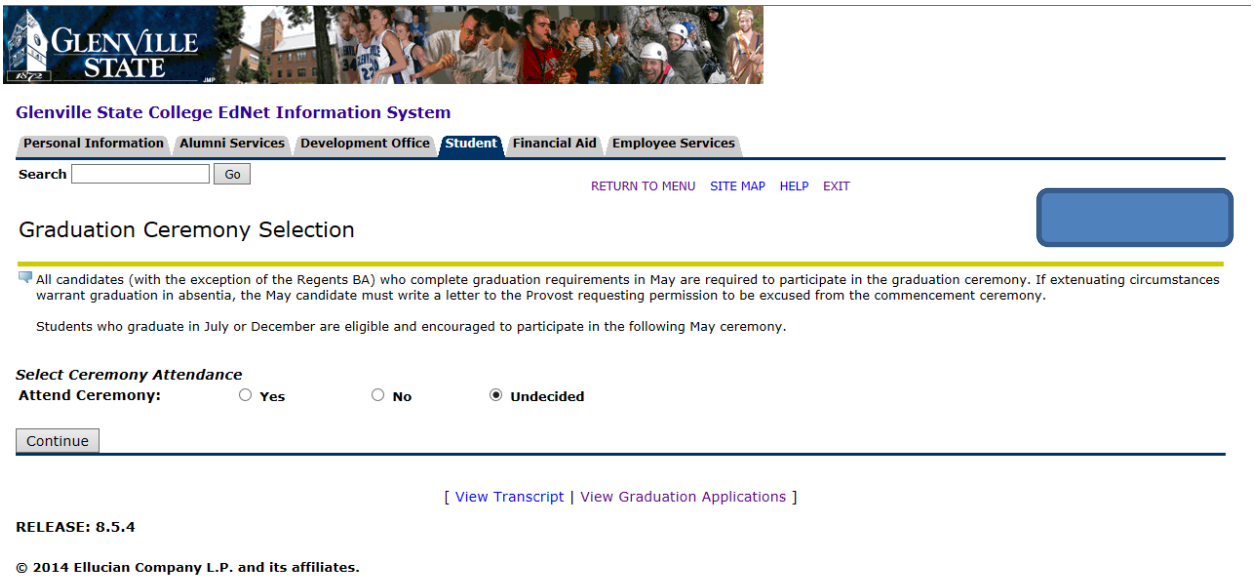
Select the appropriate Degree information and select Continue.



Select the term for which you would like to apply for graduation.



Let us know…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Development Office
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Employee Services
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EXIT
Graduation Ceremony Selection
All candidates (with the exception of the Regents BA) who complete graduation requirements in May are required to participate in the graduation ceremony. If extenuating circumstances warrant graduation in absentia, the May candidate must write a letter to the Provost requesting permission to be excused from the commencement ceremony.
Students who graduate in July or December are eligible and encouraged to participate in the following May ceremony.
Select Ceremony Attendance
Attend Ceremony:
Yes
No
Undecided
Continue
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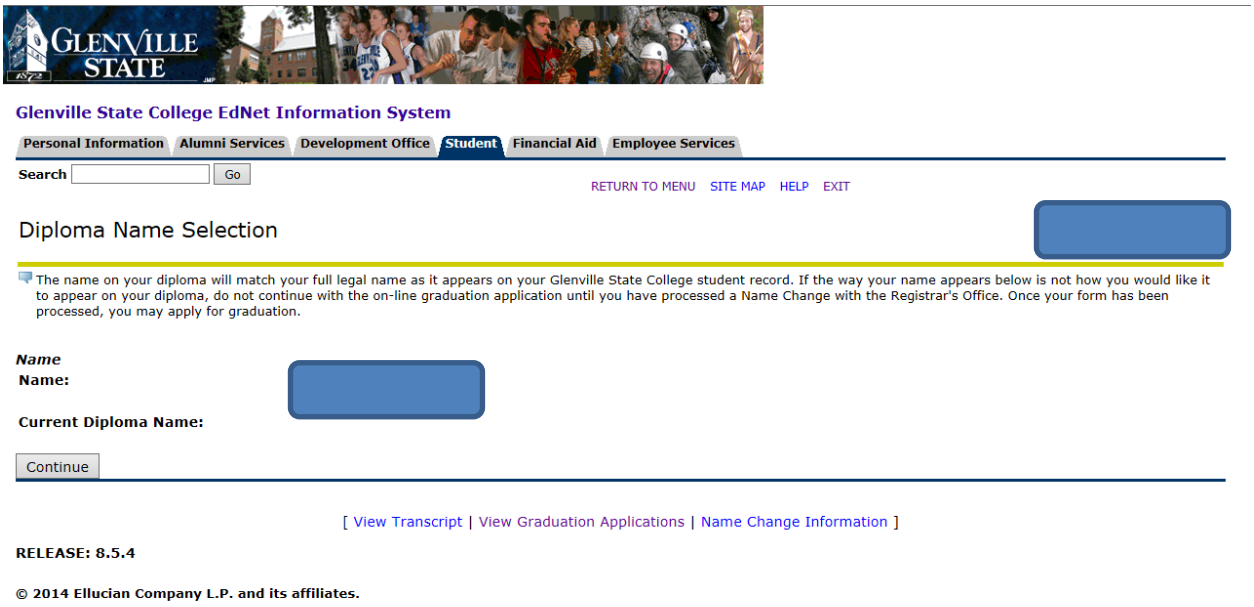
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Go
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EXIT
Diploma Name Selection
The name on your diploma will match your full legal name as it appears on your Glenville State College student record. If the way your name appears below is not how you would like it to appear on your diploma, do not continue with the on-line graduation application until you have processed a Name Change with the Registrar's Office. Once your form has been processed, you may apply for graduation.
Name
Name:
Current Diploma Name:
Continue
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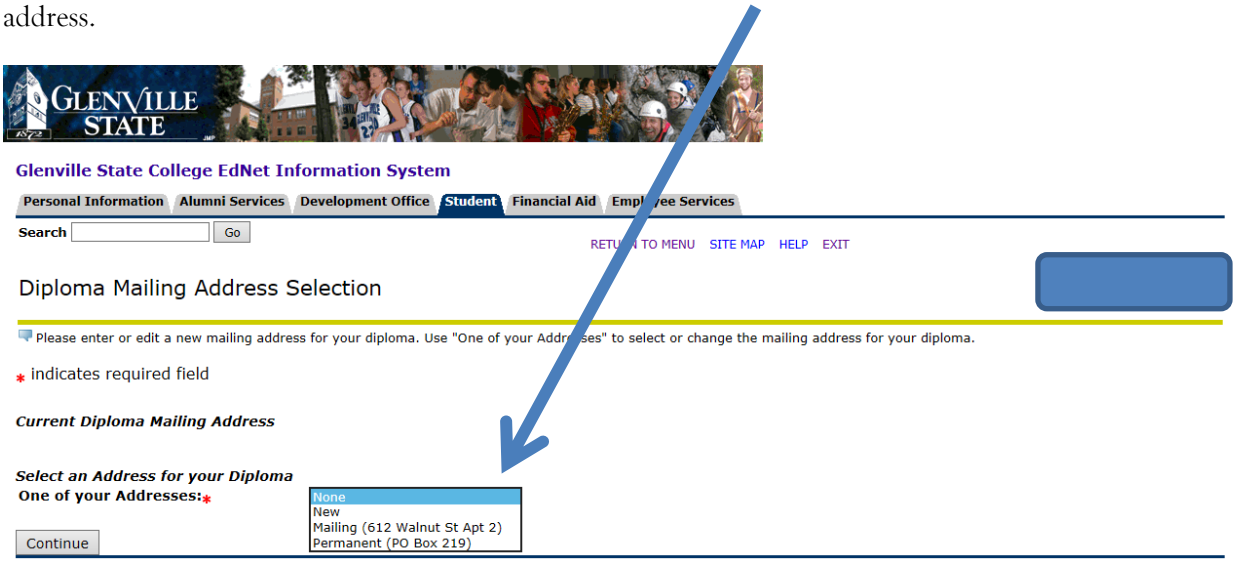
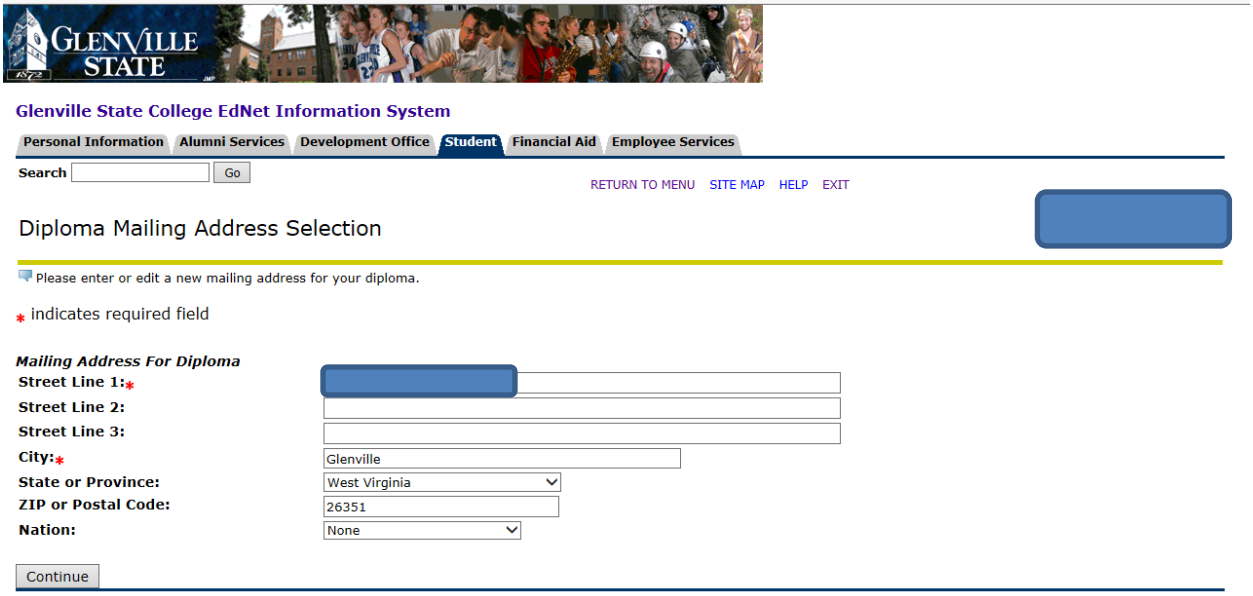
Let us know. To what address do you wish for your diploma to be mailed? If this information is incorrect and you enter a "New" address please note that this **does not** update your mailing address with the Registrar's Office. You will need to complete a Name/Address Change Form to update your mailing address.



Confirm that the complete address is correct – or make changes – but remember this does not update your address with the Registrar's Office.



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Search Go

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Graduation Application Payment

00048302 Jesse M. Alborano
May 19, 2014 02:14 pm

The graduation fee will be added to your account and is payable in the Cashier's Office. Please contact the Cashier's Office if you have questions about payment options. The graduation fee must be paid prior to graduation, regardless of whether or not you participate in commencement activities.

* indicates required field

Select Payment Method

Payment Method: *

None
Graduation Fee (449611) $40.00 Graduation Fee

Continue

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Review your information to ensure accuracy and click "Submit Request."

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Search Go

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Graduation Application Summary

00024864 Elora D. Shock
Oct 15, 2013 10:40 am

This is the information that will be submitted for your application to graduate.

Graduation Date

Date: May 10, 2014

Ceremony

Attend Ceremony: Yes

Diploma Mailing Address

Street Line 1: 612 Walnut St Apt 2
City: Glenville
State or Province: West Virginia
ZIP or Postal Code: 26351

Curriculum

Primary Degree
Bachelor of Arts
Level: Undergraduate
Major: Art

Graduation Charges

Fee: $40.00
Payment Method: Bill Student's Account

Submit Request

This last page confirms that you have submitted your application and it has been received. It also provides further information on where to access graduation ceremony information.

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Personal Information | Alumni Services | Development Office | Student | Financial Aid | Employee Services

Search Go

RETURN TO MENU SITE MAP HELP EXIT

Graduation Application Signature Page

Congratulations! Your application has been accepted. The awarding of the degree is contingent upon completion of all academic requirements.

All candidates (except the Regents Bachelor of Arts) who complete graduation requirements in May are required to participate in the graduation ceremony.

If extenuating circumstances warrant graduation in absentia, the May candidate must write a letter to the Provost requesting permission to be excused from the commencement ceremony.

Graduation information can be found on the Glenville State College website. Additional commencement information is posted during the spring semester.

To view your current application(s), please click the "View Application(s) for Graduation" link below or from the "Student Records" tab when you log back into your EdNet Account.

If you have any additional questions, please send an email to registrar@glenville.edu.

00048302/1

[View Graduation Applications]

RELEASE: 8.5.4

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