

Glenville State College
Staff Council Minutes
November 27, 2018

- I. Call the meeting to order
 - a. Chair Adams called the meeting to order at 8:40 a.m.
- II. Attendance
 - a. Members Present: Rachel Adams, Jenny Boggs, Dustin Crutchfield, Michele Lang, Joyce Riddle, Chelsea Stickelman, Jodi Walters
 - b. Members Absent: Joanne Rutherford, Rick Walsh, Mandy Wiant, Jim Tatman, Sheri Goff
 - c. Guests: None
- III. Review of Minutes from last meeting – None (last meeting was in June)
- IV. Chair Comments
 - a. Vacancy for vice-chair as Neal Benson retired. Email will be sent to Staff Council representatives to get nominations for this position. If there are no nominations, Chelsea Stickelman would consider.
 - b. There will be an ad hoc committee formed to review staff handbook from HR.
- V. Reports
 - a. Human Resource – Krystal Smith absent – no report.
 - b. Board of Governors – Dustin Crutchfield – many Fall meetings
 - i. August meeting – policy change approved for classified staff change
 - ii. October meeting – voted on winter fees
 - iii. October 31 meeting – President Pellett contract discussed – no vote held
 - iv. November meeting – President Pellett contract voted with approval to extend
 - v. Meeting tomorrow – will address budget, revenue strategies, audit
 - c. Treasurer’s Report – Jenny Boggs
 - i. Staff Council Account Balance: \$440.91
 - ii. Ginny Grottendieck Balance: \$965.41
 - d. Professional Development – None
 - e. Ginny Grotendieck – None
 - f. ACCE – Sheri Goff – Sheri Goff absent
- VI. Old Business
- VII. New Business
 - a. New Staff Council
 - i. New Staff Council Constitution was adopted on October 26, 2018
 - ii. Survey staff on what items they believe we should be addressing in moving forward with the new Staff Council – motion was made by Jenny Boggs to send the survey, 2nd by Jodi Walters, all approved. MOTION PASSED.
 - iii. Staff Handbook review – HR requests that we review this and an ad hoc committee was formed – Jodi Walters, Joyce Riddle, and Michele Lang
 - iv. Administration has requested we submit ideas for revenue and expense reduction strategies
 - v. Upcoming Meetings – Dec. 11, Jan. 8, Feb. 19 then continuing with the 3rd Tuesday of each month

VIII. Adjournment:

- a. Jenny Boggs motioned to adjourn, Chelsea Stickleman 2nd, all agreed. Meeting adjourned at 10:07 am.

Respectfully submitted

Michele Lang, Secretary _____ Date _____

Rachel Adams, Chair _____ Date _____