

Glenville State College  
Classified Staff Council Minutes  
February 16, 2016

- I. Call the Meeting to Order
  - a. President Skidmore called the meeting to order at 8:38 am
  
- II. Attendance
  - a. Members Present: Brian Hipp, Ann Reed, Jodi Walters, Sheri Skidmore, Mindy Marsh, Brittany Frymier, Krystal Smith, Josh Sponaugle
  - b. Members Absent – Gail Westbrook, Connie Blevins-Bailey,
  - c. Guest- Linda Graff, Rick Walsh, and Dustin Crutchfield
  
- III. Review of Minutes from the Last Staff Council Meeting
  - a. Brittany Frymier made a motion to approve the January 16, 2016. Mindy Marsh 2<sup>nd</sup> the motion. Motion passed with revisions needing to be made to Treasurer’s Report and names.
  
- IV. Reports
  - a. Human Resources- Krystal Smith
    - i. Clarification on the Snow day: no on leave for Friday and Monday. Comp time will be given if you came in on those days.
    - ii. A policy was done on implement weather but not sure where it is at this time.
    - iii. HEPC series 8 statewide not by the college
    - iv. Going back through timesheets to make corrections
    - v. Mercer Study is finished however she has not dug into it. A conference call is going to be held on 2-17-16 in regards to the study.
    - vi. Kronos- still practice using it. We may go live in June or July. Paper timesheets are accurate.
  
  - b. Board of Governors- Ann Reed
    - i. The Subcommittee for Enrollment Management met and the hot topic was focusing on recruitment and retention of student was heavily and frankly discussed. Ashley Weir has stepped in for the time being to replace the departure of Greg King. Steve Gandy has once again asked about numbers. Spreadsheets and other data was given out on the number of student we lose or not coming, expunge from classes, or withdraw. 47

students have been removed from class that were enrolled but that does not include the other categories that are tracked.

- ii. Not having a Deal of Students is another hot topic. Among the students it is a major concern because there is no one that has a voice for them.
  - iii. Greg Smith was concerned with the moving of the Admissions Office was a dumb idea and not happy they moved where they did.
  - iv. Alumni
    - 1. Debbie Nagy has put together a contact for graduates and use previous alumni to help recruit.
  - v. What can we do to keep the students here is a big issues. Conner Ferguson had big input since he is a student.
  - vi. Currently there is no plan in place but it is being heavily discussed.
  - vii. Another meeting for the subcommittee is planned for March
  - viii. Peer Mentoring model to mimic what Hidden Promise does. No detail at this time.
- c. Board Meeting:
- i. Main focus was the development of new articulation agreements with New River Technical College in the way business communication, education, health promotion, hospitality and tourism. Idea is a 2plus2 program.
  - ii. Athletic and the Soccer Program.
    - 1. Concerns of whether or not we can afford this program. Marcal Lazenby shared that the initial cost and how they have gone up to support the program. No applicants have applied for the coaching position as of yet. We will not be in the red but a budget had been figured out and what the expenses will be.
  - iii. Grants
    - 1. Questions in regards to the some of the grants that Jim Spears but in for the updates. Glenville could be a potential test site for opening up Pell Grant money for inmates. FCI could possibly using their Pell money we would still have original 3<sup>rd</sup> party contract will still be in place but those who qualify for Pell money could use it.
    - 2. Request has been submitted for dual credits for high school students and for Glenville to be a test site. Students are eligible but family does not t the funds. Not approved yet.
  - iv. PEIA
    - 1. Paul Peck is sending out information on how PEIA is not addressing the issues at all. A bill is out there now to go 75/25. Supplementing the budget state wide not going to happen.
    - 2. Connie sent out email in regards to soda pop taxes we only get half it.
    - 3. Increment pay will either be \$80 or \$100.

- 4. Several increasing state employee pay but not sure if it affect higher education.
- v. Mercer Study
  - 1. Again put in the updates of how the college will address it.
- vi. Draft policies
  - 1. There are 3 draft policies up for review.
    - a. Evaluation of the President
    - b. PLA
    - c. Foya Act Request
- vii. Moody's Report
  - 1. Did not address this at the meeting. Dr. Barr stated that is was 12-14 year old report. Someone just resurfaced it to stir things up. WE are review for it at this time so a report is being worked up on it.
- d. Treasurer- Brittany Frymier
  - i. In the Staff Council account there is \$240.71
  - ii. In the Ginny Grottendieck account there is \$ 1014.41
- e. Professional Development-Sheri Skidmore
  - i. No professional development at this time.
- f. Ginny Grottendieck- Sheri Skidmore
  - i. If someone has a relative but claim them on their taxes they are considered a dependent. Is this person eligible for the Scholarship?
- g. ACCE - Connie Bailey
  - i. No report

V. Old Business

- a. No Old Business at this time

VI. New Business

- a. President Position
  - i. Jim Tatman is willing to come back and serve as President of Staff Council if no one else will accept the position.
- b. Open Positions
  - i. There are 2 At Large positions open. Are there any nominations for these two positions?
  - ii. Can email be sent out to all Classified Staff to see if there is any interests in the positions?
  - iii. Is it possible to get an updated Classified Staff Classification?

c. Activities

- i. Are we going to do some type of activity to boost moral on campus? Do we need to do something?
  1. We have done faculty vs. staff softball and volleyball games as well as campus clean-up and picnics.
    - a. Is there some type of gameshow that we could do instead? Possibly creating our own??
- ii. Do we want to fundraise?
  1. Any ideas?

d. Next meeting

- i. The next Staff council meeting will be on March 22, 2016 @ 8:30am

VII. Adjourn

- a. Ann Reed made a motion to adjourn the meeting. Brian Hipp 2<sup>nd</sup> the motion. Meeting is adjourned at 9:27am