

Glenville State College  
Classified Staff Council Minutes  
March 22, 2016

- I. Call the Meeting to Order
  - a. Interim President Skidmore called the meeting to order at 8:35 am
  
- II. Attendance
  - a. Members Present: Gail Westbrook, Adrian Duelley, Brittany Frymier, Mindy Marsh, Brian Hipp, Ann Reed, Connie Bailey, Krystal Smith
  - b. Members Absent – Josh Sponaugle, Jodi Walters
  - c. Guest- Linda Graff, Jim Tatman, Marisa Fox
  
- III. Review of Minutes from the Last Staff Council Meeting
  - a. Brittany Frymier made a motion to approve the February 16, 2016 minutes. Mindy Marsh 2nd the motion. Motion passed.
  
- IV. Reports
  - a. Human Resources- Krystal Smith
    - i. Kronos go-live date is May 14th. She is double checking system vs payroll and the parallel payroll did not look too bad.
    - ii. Mercer Study has been completed and will be reviewing information regarding
  
  - b. Board of Governors- Ann Reed
    - i. No board meeting this past month. Not having a Deal of Students is another hot topic. Among the students it is a major concern because there is no one that has a voice for them.
    - ii. Annual Meeting with the Board is on April 6. Everyone is welcome to attend to support Classified Staff as a whole.
  
  - c. Treasurer- Brittany Frymier
    - i. In the Staff Council account there is \$240.71
    - ii. In the Ginny Grottendieck account there is \$ 1014.41
  
  - d. Professional Development-Sheri Skidmore
    - i. No professional development at this time.
    - ii. Those who can apply are dependents of those who report them on their taxes.

- e. Ginny Grottendieck- Sheri Skidmore
    - i. No Report
  - f. ACCE - Connie Bailey
    - i. Discussed the Mercer Study. It has been completed. There really was not much of a difference in the study from 2001 to the latest based upon the study. This is believed to be due to the decline in the economy over all. Each college or university has the data to review by the CHRO. The next step is to review positions and combine or eliminate those that are no longer being used. This review is expected to be done by January 2017 so that they will have time to get through Legislation.
    - ii. PEIA changes, what to expect and make sure that everyone does their "Healthy Tomorrows" form. Expect a 12% premium increase and a possibility of higher deductibles if the budget does not pass.
- V. Old Business
- a. Staff Activity--we need some ideas of what to do in order to increase our funding for activities on campus for staff.
  - b. Updating website--wait until elections are over since they are around the corner.
- VI. New Business
- a. Connie Bailey brought up that we needed to check in the Employee Handbook about our Furlough and Layoff policy just in case we need to reference them since GSC is expecting more cutbacks from the state.
  - b. Discussion of who will talk at the BOG Meeting on April 6. Jim Tatman and Sheri Skidmore are planning on talking about our concerns.
  - c. New Members to the Council was nominated.
    - i. Marisa Fox will replace Debi Jenkins. (Brian Hipp motioned for the approval and Adrian Duellely 2nd) Motion Passed.
    - ii. Jim Tatman will replace Eric Squires and has also agreed to accept the President Position. (Brittany Frymier motioned for the approval and Marisa Fox 2nd the motion) Motion Passed.
- VII. Adjourn
- a. Marisa Fox made a motion to adjourn the meeting. Mindy Marsh 2<sup>nd</sup> the motion. Meeting is adjourned at 9:45am