

Glenville State College
Classified Staff Council Minutes
May 15, 2018

- I. Call the Meeting to Order
 - a. Chair Adams called the meeting to order at 8:38 am.
- II. Attendance
 - a. Members Present: Rachel Adams, Neal Benson, Jenny Boggs, Dustin Crutchfield, Adrian Duelley, Sheri Goff, Michele Lang, Debra Nagy, Chelsea Stickleman
 - b. Members Absent: Jim Tatman, Rick Walsh, Mandy Wiant
 - c. Guests: Brittany Benson, Marissa Fox, Jason Gumm, Jeremy Long, Krystal Smith, David Moss
- III. Review of Minutes from Last Meeting
 - a. March 2018 Minutes – Chelsea Stickleman motioned to accept, Neal Benson seconded the motion, Motion Passed
 - b. April 2018 Minutes – Adrian Duelley motioned to accept, Neal Benson seconded the motion, Motion Passed
- IV. Chair Comments – Gave encouragement to represent our sections as well as the entire campus through good communication, forwarding emails to our section, etc. There are PEIA meeting in Braxton and Spencer tonight at 6:30, please attend if able. There is a task force website for PEIA.
- V. Reports
 - a. Human Resource – Krystal Smith –
 - i. Draft of new staff policy was completed and is in the President’s office to be reformatted and will be posted for public comments –
 - ii. Raises and new pay grades will come from HR in a letter in August after monies are officially received from the state
 - iii. Most of staff council concerns were addressed and either implemented or a compromise was reached
 - iv. Internal hiring procedure compromise to be clarified in the forthcoming hiring manual
 - v. TIAA funds matching will continue – wording was clarified in new policy
 - b. Board of Governors – Dustin Crutchfield – met in April
 - i. There will be a .5% reduction in tuition 2018-19 with R&B remaining the same
 - ii. Board of Governors scholarship to be established in the amount of 1 full tuition (possibly divide between several students?)
 - iii. FCI & Huttonsville faculty will receive a \$600 adjunct stipend
 - c. Treasurer – Jenny Boggs
 - i. Staff Council Account Balance: \$375.91
 - ii. Ginny Grottendieck Balance: \$835.41
 - iii. If everyone give \$5/pay, this will go up!
 - d. Professional Development – Neal Benson – One application received from Elora Shock working on her MBA – Motion introduced by Chelsea Stickleman to award \$917.75 (3 credit hours), Michele Lang 2nd motion. Motion Passed.

- e. Ginny Grottendieck – No applications
- f. ACCE – Sheri Goff – No ACCE until next week
- g. Committee Reports – No reports
- VI. Old Business
 - a. Personnel Policy Changes-
 - i. Make comments when it goes up on website for public comment period before going before the board in June
- VII. New Business:
 - a. Secretarial and Clerical Voting Results – Joanne Rutherford was voted in on Survey Monkey as new Secretarial Rep.
 - b. Officer Nominations and Voting
 - i. Treasurer – Jenny Boggs was nominated by Chelsea Stickleman, 2nd by Michele Lang – Motion Passed
 - ii. Secretary – Michele Lang was nominated by Sheri Goff, 2nd by Adrian Duellely, Motion Passed
 - iii. Vice-Chair – Neal Benson was nominated by Sheri Goff, 2nd by Michele Lang, Motion Passed
 - iv. Chair – Rachel Adams was nominated by Chelsea Stickleman, 2nd by Jenny Boggs, Motion Passed
- VIII. Next meeting will be June 19, 2018 at 8:30 am in MCCC 319.
- IX. Adjournment:
 - a. Dustin Crutchfield made a motion to adjourn the meeting. Chelsea Stickleman 2nd the motion. Meeting adjourned at approximately 9:52 am.

Respectfully submitted,
Michele Lang, Secretary_____Date_____

Rachel Adams, Chair_____Date_____