

Glenville State College  
Classified Staff Council Minutes  
June 20, 2017

I. Call the Meeting to Order

- a. President Tatman called the meeting to order at 8:31 am.

II. Attendance

- a. Members Present: Michele Lang, Heather Coleman, Dustin Crutchfield, Rick Walsh, Neal Benson, Ann Reed, Jodi Walters, Brittany Frymier, Rachel Adams, Adrian Duellely, Jenny Boggs, Sheri Goff, Jim Tatman, Trae Sprague
- b. Other Members:
- c. Members Absent – Krystal Smith
- d. Guest- Michelle Hypes, Chelsea Stickelman, Stephany Harper

III. Review of Minutes from the Last Staff Council Meeting

- a. Jenny Boggs made a motion to approve the minutes from May 22, 2017. Rachel Adams 2<sup>nd</sup> the motion. Motion PASSED
- b. Adrian Duellely made a motion to approve the minutes from the General meeting on May 22, 2017. Rick Walsh 2<sup>nd</sup> the motion. Motion PASSED

IV. President's Comments

- a. None at this time

V. Reports

- a. Human Resources- Krystal Smith
  - i. N/A
- b. Board of Governors- Ann Reed
  - i. The tuition and fees schedule as well as the budget has been tabled at this time. The Board of Governors is waiting for Dr. Pellett's proposal of keeping everything the same as last year.
  - ii. Bond have been refinanced. This will save the college money but extend the length of years paying them off.

iii. All the representatives for the Board of Governors have stayed the same for the upcoming year.

c. Treasurer- Brittany Frymier

i. In the Staff Council account there is \$120.91.

ii. In the Ginny Grottendieck account there is \$ 1015.41.

d. Professional Development-Rachel Adams

i. N/A

e. Ginny Grottendieck- Rachel Adams

i. N/A

f. ACCE – Sheri Goff

i. A lot was covered in the last ACCE meeting. I will send a report to Jodi Walters for the minutes.

VI. President of the College

a. Dr. Pellett spoke to Staff Council. He stated that there are number of issues that needed to be corrected on campus and he was beginning to see progress in those areas.

b. Tuition

i. If we raise tuition it will be very small or stay the same.

c. Staff Council

i. Would like to meet with the President of Staff Council at least once a month

d. Raises

i. If enrollment is raised by next fall there is a possibility of raises for employees. He has high expectation for everyone.

e. Communication

i. Will be sending out weekly emails to update everyone on campus of what is going on and what is to come.

VII. Old Business

a. Staff Handbook

i. Still has not from Krystal Smith in regards to her reviewing the Staff Handbook.

- ii. This will be reviewed by Kristy McWhorter in one complete document and not in sections.

## VIII. New Business

- a. Election of New Officers
  - i. President
    - a. Trae Sprague nominated Neal Benson
    - b. Jenny Boggs nominated Rachel Adams
    - c. Sheri Goff nominated Jim Tatman
      - a. Rick Walsh made a motion to close the nominations and Sheri Goff 2<sup>nd</sup>.
      - b. Voting will take place via Survey Monkey. Jodi Walters will speak with Larry Baker in regards to setting this up for Staff Council.
  - ii. Vice President
    - a. Sheri Goff nominated Brittany Frymier and Neal Benson 2<sup>nd</sup> the nomination. Rachel Adams moved to close the nominations and Neal Benson 2<sup>nd</sup>. Motion PASSED
  - iii. Secretary
    - a. Jodi Walters nominated Michele Lang and Sheri Goff 2<sup>nd</sup> the nomination. Adrian Duelley motion to close the nomination Sheri Goff 2<sup>nd</sup>. Motion PASSED
  - iv. Treasurer
    - a. Rachel Adams nominated Jenny Boggs and Sheri Goff 2<sup>nd</sup> the nomination. Adrian Duelley motion to close the nomination Sheri Goff 2<sup>nd</sup>. Motion PASSED
- b. College Leadership Council representative.
  - i. This has been tables for the time being
- c. Monetary Accounts
  - i. An email will be sent out in regards to how Staff can donate money from their pay checks to go towards the Staff Development and Ginny Grottendieck Scholarship.
- d. Flag
  - i. Jim Tatman would like to see a US Flag to be purchased for MCCC 319
- e. Picture
  - i. Jim Tatman would like to see a picture of Ginny Grottendieck placed in MCCC 319

IX. Next Meeting

- a. Next meeting will be July 18, 2017 at 8:30am in MCCC 319.

X. Adjourn

- a. Neal Benson made a motion to adjourn the meeting. Rachel Adams 2<sup>nd</sup> the motion. Meeting is adjourned at 9:58 am.

The Staff Council Meeting minutes have been approved by President Rachel Adams.

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President's Signature

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Date