



Welcome Week-Fall 2019

Schedule of Events

(Updated – 8/6/19)

Wednesday, August 14	
8:30 am – 9:00 am	Continental Breakfast for Faculty and Staff (Heflin Administration Building – Main floor hallway)
9:00 am – 10:15 am	Fall Semester Opening (Campus-wide) (Presidents’ Auditorium) <ul style="list-style-type: none"> • New Faculty and Staff Introductions • President Nelson’s Remarks • Athletics Update – Jesse Skiles • Accommodations & Accessibility Services – Alecia Martin
10:30 am – 11:00 am	HLC Assurance Committee presentation in preparation for HLC focused visit - Dr. Gary Morris (Presidents’ Auditorium)
11:00 am – 11:15 am	Human Resources Updates (Presidents’ Auditorium)
11:15 am – 11:30 am	GSC advertising and style guidelines Mr. Dustin Crutchfield (Presidents’ Auditorium)
11:30 am – 1:00 pm	Lunch on your own
1:00 pm – 2:15 pm	Faculty Meeting – Dr. Victor Vega (Presidents’ Auditorium) (Adjunct Faculty Welcome) All Staff Meeting (MCCC- Ballroom) Facilitated by Ms. Chelsea Stickelman
2:30 pm – 4:00 pm	Academic Department Chairs’ Meeting (AB 213A)

Thursday, August 15	
8:30 am – 9:00 am	Continental Breakfast for Faculty and Staff Heflin Administration Building – Main floor hallway)
9:00 am – 10:30 am	Safe Space Training Facilitated by Dr. Dwight Heaster Heflin Administration Building - Room AB 304

9:00 am – 12:00 pm	Blackboard & EdNet Training Robert F. Kidd Library – Room 310 (Mandatory for all new faculty) Strongly recommended for all faculty
9:00 am - 9:30 am	Logging In How to log onto campus computers, Blackboard, and EdNet. Facilitated by Robin Meadows.
9:30 am – 10:00 am	EdNet Navigation of EdNet, how to document attendance, and how to enter grades. Facilitated by Ann Reed.
10:00 am – 10:30 am	Blackboard Review of the Glenville State College Blackboard template and best practices. Facilitated by Robin Meadows.
10:30 am – 11:00 am	Blackboard Basics Simple tips and tricks to make your online course better. Facilitated by Harmony Garletts from West Virginia Virtual Network.
11:00 am - 11:30 am	Online Cheating How to curb cheating in your course? Facilitated by Harmony Garletts from West Virginia Virtual Network.
11:30 am – 12:00 pm	Course Copies This session will instruct faculty how to roll their own course copies in Blackboard.
	Lunch on your own
1:00 pm – 1:45 pm	Teacher Education Review Panel Meeting (Louis Bennett Hall Conference Room)
2:00 pm – 3:30 pm	Department Meetings (various locations)
3:45 pm - 5:30 pm	Welcome Back Picnic for Faculty and Staff (President's House Lawn)

Friday, August 16	
9:00 am – 11:00 am	New Faculty Orientation (Robert F. Kidd Library, Room 310)
9:00 am – 12:00 pm	*Workshops & Professional Development for Faculty & Staff (schedule follows)
11:30 pm – 1:00 pm	Academic Connections and Pioneer Welcome Back Picnic (Luanna T. Smith Amphitheater)
2:00 pm – 3:30 pm	Convocation (Fine Arts Auditorium)

***Workshops & Professional Development for Faculty and Staff**

❖ 9:00am – 9:30am **Smartboard**

How to use the smartboard technology in the classroom? Workshop will take place in AB 301. Facilitated by Eric Marks.

❖ 9:30am – 10:00am **Quality Matters**

Informative session about Quality Matters and how to sign up for their workshops. This is an ideal session for faculty who teach online. Workshop will take place in AB 309A. Facilitated by Robin Meadows.

❖ 10:00 am – 11:00 **Website**

Website training for new employees. Workshop will take place in the Center for Teaching Excellence located on third floor of LBH. Facilitated by Josh Chambers.

❖ 11:00 am – 12:00pm **Website**

Website training refresher. Workshop will take place in the Center for Teaching Excellence located on third floor of LBH. Facilitated by Josh Chambers.

❖ 11:00am – 11:30am **Respondus Monitor**

Glenville State College will be piloting Respondus Monitor and Lockdown Browser from October 15th to December 15th. This software deters students from cheating on online assessments. Workshop will take place in AB 309A. Facilitated by Robin Meadows.

❖ 11:30 am – 12:00pm **Panopto**

Panopto is a platform for managing, streaming, and recording videos in your course. Workshop will take place in AB 309A. Facilitated by Donal Hardin.

❖ 11:00am – 12:00pm **Office 365**

How to use Outlook, calendar, one drive and share point. Workshop will take place in AB 309B. Facilitated by Eric Marks.

Important Events to Welcome Students:

- ❖ Friday, August 16
Move-In Day!
8:00 am – 12:00 pm

- ❖ Saturday, August 17
Lunch: Campus & Community Social
12:00 pm – 2:00 pm WACO Center

- ❖ Sunday, August 18
GSC Parade
3:00 pm – 4:00 pm PE Building

Important Due Dates for Faculty:

- ❖ August 19 – Full Semester and Session I classes begin
- ❖ August 23 – Last day to drop/add classes
- ❖ August 26 – Document Student Attendance for Financial Aid
- ❖ September 13 – Four-week grades due
- ❖ October 14 – Mid-term grades due for Full Semester classes, Final grades due for Session I classes, Session II classes begin
- ❖ October 17 - Conversation Day (classes will be canceled)
- ❖ October 23 – Last day to withdraw from a full semester class with a grade of “W”
- ❖ October 28 – November 8 – Advising
- ❖ November 11-15 – Priority Registration
- ❖ December 16 – Final Grades due