

Glenville State College

Staff Council Minutes

November 19, 2019

I. Call the Meeting to Order

- a. Chair, Chelsea Stickelman, called the meeting to order at 8:39 am. Ashley Nicholas volunteered to be secretary, since the previous secretary, Jodi Walters is no longer at GSC.

II. Attendance

- a. Members Present: Chelsea Stickelman, Michele Lang, Conner Ferguson, Cheyenne Carr, Ashley Nicholas, Jason Gum, Dustin Crutchfield and Bridget Carr.
- b. Other Members: Tegan McEntire
- c. Members Absent: Mandy Wiant

III. Review of Minutes from the Last Meeting

- a. Chelsea did not have the minutes ready from the last meeting, but gave the council a copy of Michele Lang's minutes from the September 24 meeting. Conner motioned to accept the minutes from September 24, and Jason Gum seconded the motion. Chelsea will provide minutes from October's meeting and the executive meeting at the next staff council meeting, in December. Motion passed.

IV. Chair's Comments

- a. The chair had no comments.

V. Committee Reports

- a. Human Resources – Tegan McEntire

No update.

- b. Board of Governors – Jason Gum

- i. There was a Board of Governor's meeting October 23. Two new members have been sworn in: Bob Marshall and Skip Hackworth.
- ii. This was a special meeting to approve the presidential search committee members and the committee members were approved all except for two community members. The community members are still pending.
- iii. Conversation Day and the strategic plan were discussed. An outline for a strategic plan was passed out to members. Dr. Nelson wants a plan started for the new president coming in.

- iv. New committees were named, Governance Committee and HR Committee. These were created on the recommendation of the President, in order to have something in place to keep the Board on track.
 - v. Budget cut – there won't be any personnel reductions, student workers and the operational budgets will be cut.
 - vi. Michele Lang brought up a topic regarding Board of Governor's from an ACCE meeting. The campuses, BOG and representatives need to be careful about any future policy changes in order to make sure they are up to code. HEPC does not review any BOG policies now, so all policies need to make sure new policies are following state guidelines.
- c. Treasurer's Report
- i. The council still does not have a Treasurer.
- d. Professional Development
- i. There have been three staff members awarded professional development. There is \$22,000 left in professional development funds.
- e. Ginny Grottendieck
- i. Chelsea will get the amount of the Grottendieck account for the next meeting.
- f. ACCE – Michele Lang
- i. Code will be updated from Classified Staff to All Staff.
 - ii. No word on Blue Ribbon Commission meetings or reactivation
 - iii. Delegate Doyle said there would be more focus on higher education funding and structure during the next legislative session.
 - iv. Dr. Gee wants to do away with HEPC, Delegate Doyle does not support.
 - v. Last year's funding formula was only for last year and should not be repeated for next year.
 - vi. Staff need to make sure legislators know concerns. Council may need to invite legislators to a meeting.
 - vii. Ask legislators to fully fund PEIA and ask where the money is coming from.
 - viii. All General Education two-year degrees need to transfer to all four-year colleges/institutions.
 - ix. New federal level for salaries. Tegan said her office was working on something that should be sent out soon.
- g. Others
- i. Facilities
 - a. The north entrance of the college will be closed off starting December 2.

b. The council would also like for everyone across campus to know when offices/people move so that there isn't any confusion.

ii. Shared Governance

a. Jason is going to work with Tim Henline to identify which committees need staff members. Patty Snyder is gathering by-law information for all committees.

VI. Old Business

a. Non-Smoking Policy Update

i. The committee is working on a map of designated areas. There have been some changes to designated areas. Students are most concerned.

b. Staff Development Application/Process

i. Chelsea provided members with a paper copy of the application to review. A cover page was added, along with directions on what needs submitted with the application.

ii. On the application, a space was added to show amount awarded and a reason why the application wasn't approved, if not approved.

iii. Chelsea asked how far back should someone be awarded money? The committee decided to award applicants if the event/class was conducted within a year of the application date.

c. Openings on Council

i. Conner made a motion to move Dustin to executive managerial. Cheyenne seconded. Motion passed.

ii. Jim Tatman and Rick Walsh are no longer on the council, since they have missed more than four consecutive meetings.

iii. Bridget Carr volunteered to join as Other Professional Staff. Conner made a motion to approve, Cheyenne seconded. Motion passed.

iv. Ashley Nicholas volunteered to be secretary. Conner made a motion to approve, Michele seconded. Motion passed.

v. There is still an opening on Technical & Paraprofessional, Executive Managerial and Service & Maintenance.

VII. New Business

a. Training Sessions – no update.

b. Staff Development Pending Application for Jeremy Carter. The council agreed that the application is approved, pending grade of course. Jason made a motion to accept, Cheyenne seconded. Motion passed.

VIII. Next Meeting

a. December 17, 2019 8:30-10:00 AM MCCC 319

b. The date of Meet & Confer has been changed to December 12.

IX. Adjourn

- a. Dustin made a motion to adjourn the meeting. Conner seconded the motion. Meeting was adjourned at 10:00 am.

Respectfully submitted,

Ashley Nicholas, Secretary

Date December 19, 2019

Chelsea Stickelman, Chair

Date _____