

Glenville State College
Classified Staff Council Minutes
July 24, 2019

- I. Call the Meeting to Order
 - a. Chair Stickelman called the meeting to order at 2:08pm.

- II. Attendance
 - a. Members Present: Jason Gum, Sheri Goff, Dustin Crutchfield, Conner Ferguson, Jodi Walters, Chelsea Stickelman, Michele Lang, Joanne Rutherford
 - b. Other Members: N/A
 - c. Members Absent: Rick Walsh, Jim Tatman, Rachel Adams, Mandy Wiant, Jenny Boggs
 - d. Guest: N/A

- III. Review of Minutes from the Last Staff Council Meeting
 - a. Sheri Goff made a motion to approve the minutes from June 19, 2019. Joanne Rutherford 2nd the motion. Motion PASSED

- IV. President's Comments
 - a. No Comments as this time

- V. Reports
 - a. Human Resources- Tegan McEntire
 - i. N/A

 - b. Board of Governors- Jason Gum
 - i. Jason Gum was sworn in at the Board of Governors Meeting as the Representative for Staff Council
 - ii. The Board of Governors did ask what the Staff perception of the Interim President is at this time.

 - c. Treasurer- Rachel Adams
 - i. N/A

 - d. Professional Development-Rachel Adams
 - i. A professional development request was submitted by Khadejah Sangare. Currently this request has been tabled until Staff Council can find out clarification and the process of Professional Development funds. Chair

Stickelman will ask for clarification in regards to this process and if she cannot get any information Chair Stickelman will ask the interim President for clarification.

- e. Ginny Grottendieck- Rachel Adams
 - i. N/A
 - f. ACCE – Michele Lang
 - i. See attached report
 - g. Other- N/A
- VI. Committee Reports
- a. Facilities Committee
 - i. Chair Stickelman is on this committee. They did not meet in the month of July and at this time a future meeting has not been planned.
- VII. Old Business
- a. Gary Smarr Memorial
 - i. At this time Staff council is tabling the Gary Smarr Memorial. Sheri Goff has asked for someone else to over this project as she will stepping down due to other commitments. Rachel Adams name has been mentioned to take over the project.
 - ii. Staff Council may consider doing something for the one year anniversary of his passing.
- VIII. New Business
- a. Committee Reps for Campus
 - i. Need to reassign individuals to the campus committees since elections of Staff Council has taken place. Who has a current list of committees that are on campus? Are these committees still meeting, do these committees needs to be revised, who serves on these committees, is anyone from Staff Council on any of these committees? Chair Stickelman will speak to the interim President at the Conference meeting in August.
 - b. Standing Staff Council Committee
 - i. Should this be created? At this time, this committee will not be created but will be revisited in the event that it is needed.
 - c. Staff Council Constitution Concerns
 - i. There has been concerns in regards to how the Staff Council Chair is selected. Should Staff Council need to look at how individuals are elected as a representative and how the voting takes place? Individuals are nominated and

then a ballot is created for voting for each EEO grouping however, the Staff Council Chair is voted on by all staff.

- d. Welcome Back Week Meeting
 - i. Chair Stickelman will create a document that will announce the Staff Council meetings for the rest of the Fall 2019- Spring 2020 year.
 - ii.
- e. President Meeting
 - i. At this time, Staff Council does not have anything to take the President's Meeting
- f. Winter Term
 - i. Who planned Winter Term to start right at Christmas? Even though these courses are online, several faculty and staff are not on campus during this time when the students may have questions or concerns. What was the enrollment of the Winter Term in 2018? Is this still a program that needs to be happening? Who approves the Academic Calendar?
- g. Complaints/Solutions
 - i. If we have a complaint and want to take it to the interim President, then we need to have solution that goes with the complaints. This goes for the same with Board of Governors. This will look better for Staff Council and we will be taken seriously.

IX. Next Meeting

- a. Next meeting will be September 24, 2019 at 8:30am in MCCC 315.

X. Adjourn

- a. Conner Ferguson made a motion to adjourn the meeting. Michele Lang 2nd the motion. Meeting is adjourned at 3:10 pm.

Respectfully Submitted,

Jodi Walters, Secretary _____ Date _____

Chelsea Stickelman, Chair _____ Date _____